

## Music In Felixstowe Annual Report 2021 - 2022

Having successfully relaunched the live concerts in May 2021 we put on regular concerts on a twice monthly basis with the exception of January 2022. After the New Years day concert it was felt to be sensible to leave the rest of the month clear as there was an imminent threat of another period of lockdown. Since then the regular pattern of concerts ensued including a student series in the summer.

After a slow start audience figures crept up. Fears for an open air rehearsal and music event on August 8<sup>th</sup> being a complete wash out were realised, but the Ferry Sailing Club came to the rescue and a very successful event was held, with many club members enjoying the free event: Oompah Band, Orchestra and Community Choir. We had heard around this time that we had been awarded a grant from a council member which helped with the costs.

Other concerts during the summer and autumn were well received by those who came, but there was still a reluctance amongst some to come to events despite our trying hard to achieve distancing and over all safety. At the quartet concert on Sunday 28<sup>th</sup> November some people who attended had not been out for 2 years! Needless to say, they were delighted.

Funding has been good. Including the grant aforementioned, at least 2 concerts were paid for in memory of loved ones. The Friends continued giving us money and we received various other donations including one from the winding up of the Recorded Music Society.

Despite the healthy bank balance we desperately needed help with funding. Anna Cordon, who offered help, regularly sent funding ideas and through one of these we were lucky enough to get the councilor's grant.

For a short time we had a young graduate helping with advertising and publicity and other organizational work to whom we paid a small sum. Unfortunately for us he found a full time job with an orchestra, but it might be worth looking into for the future as there are schemes to get young graduates into work.

Publicity is a major issue and Trustee Adrian Shave has helped out with this.

All the concerts given at St John's church were live streamed. The vicar there is very supportive and it spreads the word about what we are doing. However we hope that live audience numbers will continue to increase over the next year as we rely heavily on ticket sales.

We finished the year with a very healthy bank balance but with several free initiatives planned throughout the summer we will have to work hard to maintain this state of affairs.

Harriet Bennett - artistic director





## Receipts and payments accounts

CC16a

For the period  
from

06/04/2021

To

05/04/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Door Take	12,265	-	-	12,265	-
Donations	10,362	-	-	10,362	10,934
Gift Aid Income	786	-	-	786	851
Grants Received	1,640	-	-	1,640	600
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>25,053</b>	<b>-</b>	<b>-</b>	<b>25,053</b>	<b>12,385</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,053</b>	<b>-</b>	<b>-</b>	<b>25,053</b>	<b>12,385</b>
<b>A3 Payments</b>					
Musician Fees	18,460	-	-	18,460	16,200
Other Concert Costs	958	-	-	958	-
Hire of Venue	1,545	-	-	1,545	605
Advertising and Promotional Costs	183	-	-	183	-
Distribution Costs	-	-	-	-	-
Catering	418	-	-	418	53
Accountancy	300	-	-	300	300
Stationery	-	-	-	-	139
Volunteer Gifts	37	-	-	37	-
Postage	-	-	-	-	205
Scores/Music Purchase	-	-	-	-	-
Insurance	92	-	-	92	81
Sundry	135	-	-	135	73
Brochures	-	-	-	-	-
Piano Tuning	-	-	-	-	80
Administrator	-	-	-	-	-
Printing	127	-	-	127	22
Accommodation	-	-	-	-	-
Instrument Repairs	-	-	-	-	-
<b>Sub total</b>	<b>22,256</b>	<b>-</b>	<b>-</b>	<b>22,256</b>	<b>17,758</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>22,256</b>	<b>-</b>	<b>-</b>	<b>22,256</b>	<b>17,758</b>
<b>Net of receipts/(payments)</b>	<b>2,798</b>	<b>-</b>	<b>-</b>	<b>2,798</b>	<b>- 5,374</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,346</b>	<b>-</b>	<b>-</b>	<b>1,346</b>	<b>6,720</b>
<b>Cash funds this year end</b>	<b>4,144</b>	<b>-</b>	<b>-</b>	<b>4,144</b>	<b>1,346</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	3,386	-	-
	Cash on Hand	757	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,144</b>	<b>-</b>	<b>-</b>


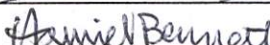
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	715	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Cello	Unrestricted	-	12,000
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	330	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

Signature	Print Name	Date of approval
	DR. B. LATCHMAN	26/10/22
	HARRIET BENNETT	26.10.22



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

MUSIC IN FELIXSTOWE

**On accounts for the year  
ended**

5 APRIL 2022

**Charity no  
(if any)**

1166786

**Set out on pages**

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

27 September 2022

**Name:**

Peter Ellington

**Relevant professional  
qualification(s) or body  
(if any):**

FAIA

**Address:**

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions were made in the previous year to make the book keeping process easier for those responsible for the job.

These suggestions included a new book keeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

Some of these suggestions were taken on board. The charity continues to deal largely in cash due to the nature of its activities however has recently invested in technology to accept card payments.