

MUSIC IN FELIXSTOWE

England & Wales · Charity number 1166786

Details

Status Registered

Legal form CIO

Registered 2016-04-27

Register [View on the Charity Commission register](#)

Contact

Address Marsh Cottage
The Ferry
Felixstowe
IP11 9RZ

Phone 01394 670633

Email musicinfelixstowe@gmail.com

Website www.felixstowemusic.com

Activities

Objects: TO BRING TOP CLASS MUSICIANS TO LOCAL AUDIENCES BY:1) PROMOTING THE KNOWLEDGE AND ENJOYMENT OF PERFORMANCES OF LIVE MUSIC IN FELIXSTOWE AND THE SURROUNDING AREA. OFFERING A WIDE-RANGING PROGRAMME OF CONCERTS AND RECITALS THROUGHOUT THE YEAR, INTRODUCED IN A RELAXED ATMOSPHERE, AND HELD IN EASILY ACCESSIBLE LOCATIONS.2) ADVANCING THE KNOWLEDGE AND APPRECIATION OF MUSIC IN SCHOOLS BY TAKING LIVE INSTRUMENTALISTS INTO SCHOOLS AND ENCOURAGING PARTICIPATION3) ENABLING YOUNG PEOPLE TO HAVE THE CONFIDENCE AND SKILL TO PERFORM MUSIC IN PUBLIC, BY ARRANGING AND PROMOTING SPECIAL OCCASIONS ON WHICH THEY CAN PERFORM.4) BRINGING LIVE MUSIC INTO CARE HOMES AND SIMILAR ESTABLISHMENTS WHERE ACCESS TO LIVE MUSIC IS DIFFICULT FOR RESIDENTS AND ENCOURAGE PARTICIPATION IN THE EXPERIENCE

Activities: The charity arranges a series of concerts and performances throughout the year in the Felixstowe area of Suffolk. In 2016 a winter series of musical performances was arranged at the Orwell Hotel on Wednesday lunchtimes, and in the summer a very successful 'Young Musicians' series which gave many young musicians from the area an opportunity to perform in public, either alone or in a group.

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£31,726	£40,328	-	-
2024-04-05	£42,629	£34,073	-	-
2023-04-05	£30,383	£32,044	-	-
2022-04-05	£25,053	£22,256	-	-
2021-04-05	£12,385	£17,758	-	-

Trustees

Name	Role	Appointed
HARRIET KATHERINE BENNETT	Chair	2015-12-15
Carol Gant		2022-10-27
Dr Brian Latchem		2019-05-23
EMILY JANE BENNETT		2017-11-07
Gillian Hayley		2025-03-14
Jessica Esther Bream		2025-10-27
Kaye Stone		2019-05-23
NICHOLAS FRANK REGINALD WARD		2015-12-15
Richard Maxwell Sharp Reaville		2021-11-30
Sharon Marie Harkin		2023-06-01

MUSIC IN FELIXSTOWE

England & Wales - Charity number 1166786

Accounts

Music in Felixstowe annual report 2024-25

The year 2024-25 was an extremely busy one for our charity with at least 2 paying concerts a month and many other free music opportunities.

In our concert series we have featured everything from classical to jazz, from a three piece ensemble to our Felixstowe Festival Orchestra. We have found that numbers continue picking up after the slump following the pandemic. Although most of our audience are in the older category we like to take our musicians to younger people, not only to children but also their parents. We feel that these are the people who most miss out on live music experiences. This is where our free concerts come to the fore as the audience is a completely different to those at our regular concert series. For instance, members of the orchestra played on the station platform, which was great fun for everyone including bemused passengers who came upon our music on their way to and from the trains. Members of the orchestra also played for our annual schools show involving around 100 primary school children, when we featured the story of Noah's Ark.

The major production of the year is our annual Free Proms on the Prom which had this year, thanks to lovely weather, over 1,000 attendees during the course of the day. It covers a range of music including a jazz trio, solo soprano, well-known for her performances on cruise ships, a local folk band, the Felixstowe Community Choir with whom we perform several concerts over the year and the professional Felixstowe Festival Orchestra.

We put on a regular series in the school summer holidays where we pay young these young people have to do this. Some of them have also been invited to join in with our professionals in other concerts, for example we invited a young singer to be the musicians to put on a concert length performance. It is probably the only opportunity soloist in our Last Night of the Proms concert.

We are doing an increasing amount of community work. We are proud of our connection to the Home Instead charity and regularly play to the attendees, those suffering with dementia and their carers. We have played at care homes both in Felixstowe and beyond, and also at the Library for special groups including small children. It is very rewarding to see how the various groups respond to our music.

Music in Felixstowe wouldn't be able to keep running without our trustees and volunteers, of which the oldest aged 93, does the box office at nearly all our concerts. She gets a great deal of satisfaction at doing something useful and meeting our audience. Other volunteers help run the charity, with particular mention of our administrator who helps with outside concerns, and our Friends secretary. The Friends donate a good deal over the year, many of them signing up to the tax relief scheme which brings in a substantial amount annually.

We have also had funding from Felixstowe Council and The Belacqua Trust with some other sponsorship and donations. A major influx into our funds this year was the sale of a cello donated to the charity and loaned to an elderly lady who died after having had the use of it for many years.



Receipts and payments accounts

CC16a

For the period
from

06/04/2024

To

05/04/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Door Take	16,676	-	-	16,676	14,989
Donations	11,658	-	-	11,658	13,453
Gift Aid Income	1,392	-	-	1,392	1,437
Grants Received	2,000	-	-	2,000	4,200
	-	-	-	-	-
Sub total (Gross income for AR)	31,726	-	-	31,726	34,079
A2 Asset and investment sales, (see table).					
	-	-	-	-	8,550
	-	-	-	-	-
Sub total	-	-	-	-	8,550
Total receipts	31,726	-	-	31,726	42,629
A3 Payments					
Musician Fees	30,750	-	-	30,750	24,270
Other Concert Costs	2,005	-	-	2,005	-
Hire of Venue	2,695	-	-	2,695	3,075
Advertising and Promotional Costs	2,370	-	-	2,370	2,642
Distribution Costs	87	-	-	87	-
Catering	904	-	-	904	594
Accountancy	360	-	-	360	360
Stationery	599	-	-	599	489
Volunteer Gifts	41	-	-	41	224
Travel and subsistence	154	-	-	154	141
Insurance	170	-	-	170	164
Sundry	193	-	-	193	1,803
Sub total	40,328	-	-	40,328	34,073
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,328	-	-	40,328	34,073
Net of receipts/(payments)	- 8,601	-	-	- 8,601	8,556
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,039	-	-	11,039	2,483
Cash funds this year end	2,438	-	-	2,438	11,039

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	2,338	-	-
	Cash on Hand	100	-	-
		-	-	-
	Total cash funds	2,438	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	739	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	396	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Harriet Bennett</i>	Harriet Bennett	29/07/2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

MUSIC IN FELIXSTOWE

**On accounts for the year
ended**

5 APRIL 2025

**Charity no
(if any)**

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Peter Ellington

Date:

14/07/2025

Name:

Peter Ellington

**Relevant professional
qualification(s) or body
(if any):**

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Records are maintained to a good standard

The charity does deal in cash due to accepting bucket donations however the charity has invested in technology to accept card payments.

MUSIC IN FELIXSTOWE

England & Wales - Charity number 1166786

Accounts

Music in Felixstowe annual report 2023-24

The year 2024 was an extremely busy one for our charity with at least 2 paying concerts a month and many other free music opportunities.

In our concert series we have featured everything from classical to jazz, from a three piece ensemble to our Felixstowe Festival Orchestra. We have found that numbers continue picking up after the slump following the pandemic. Although most of our audience are in the older category we like to take our musicians to younger people, not only to children but also their parents. We feel that these are the people who most miss out on live music experiences. This is where our free concerts come to the fore as the audience is a completely different to those at our regular concert series. For instance, members of the orchestra played on the station platform, which was great fun for everyone including bemused passengers who came upon our music on their way to and from the trains. Members of the orchestra also played for our annual schools show involving around 100 primary school children, when we featured the story of Noah's Ark.

The major production of the year is our annual Free Proms on the Prom which had this year, thanks to lovely weather, over 1,000 attendees during the course of the day. It covers a range of music including a jazz trio, solo soprano, well-known for her performances on cruise ships, a local folk band, the Felixstowe Community Choir with whom we perform several concerts over the year and the professional Felixstowe Festival Orchestra.

We put on a regular series in the school summer holidays where we pay young these young people have to do this. Some of them have also been invited to join in with our professionals in other concerts, for example we invited a young singer to be the musicians to put on a concert length performance. It is probably the only opportunity soloist in our Last Night of the Proms concert.

We are doing an increasing amount of community work. We are proud of our connection to the Home Instead charity and regularly play to the attendees, those suffering with dementia and their carers. We have played at care homes both in Felixstowe and beyond, and also at the Library for special groups including small children. It is very rewarding to see how the various groups respond to our music.

Music in Felixstowe wouldn't be able to keep running without our trustees and volunteers, of which the oldest aged 93, does the box office at nearly all our concerts. She gets a great deal of satisfaction at doing something useful and meeting our audience. Other volunteers help run the charity, with particular mention of our administrator who helps with outside concerns, and our Friends secretary. The Friends donate a good deal over the year, many of them signing up to the tax relief scheme which brings in a substantial amount annually.

We have also had funding from Felixstowe Council and The Belacqua Trust with some other sponsorship and donations. A major influx into our funds this year was the sale of a cello donated to the charity and loaned to an elderly lady who died after having had the use of it for many years.



Receipts and payments accounts

CC16a

For the period
from

06/04/2023

To

05/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Door Take	14,989	-	-	14,989	12,583
Donations	13,453	-	-	13,453	12,580
Gift Aid Income	1,437	-	-	1,437	715
Grants Received	4,200	-	-	4,200	4,505
	-	-	-	-	-
Sub total (Gross income for AR)	34,079	-	-	34,079	30,383
A2 Asset and investment sales, (see table).					
Sale of Cello	8,550	-	-	8,550	-
	-	-	-	-	-
Sub total	8,550	-	-	8,550	-
Total receipts	42,629	-	-	42,629	30,383
A3 Payments					
Musician Fees	24,270	-	-	24,270	24,095
Other Concert Costs	-	-	-	-	703
Hire of Venue	3,075	-	-	3,075	1,861
Advertising and Promotional Costs	2,642	-	-	2,642	2,618
Distribution Costs	-	-	-	-	58
Catering	594	-	-	594	871
Accountancy	360	-	-	360	330
Stationery	489	-	-	489	245
Volunteer Gifts	224	-	-	224	147
Travel and subsistence	141	-	-	141	72
Donations	311	-	-	311	554
Insurance	164	-	-	164	164
Sundry	1,803	-	-	1,803	273
Sub total	34,073	-	-	34,073	32,044
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,073	-	-	34,073	32,044
Net of receipts/(payments)	8,555	-	-	8,555	- 1,661
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,483	-	-	2,483	4,144
Cash funds this year end	11,038	-	-	11,038	2,483

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	10,938	-	-
	Cash on Hand	100	-	-
		-	-	-
	Total cash funds	11,038	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	1,392	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	360	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Harriet Bennett</i>	Harriet Bennett	03.02.205



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

MUSIC IN FELIXSTOWE

**On accounts for the year
ended**

5 APRIL 2024

**Charity no
(if any)**

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Peter Ellington

Date:

09/09/2024

Name:

Peter Ellington

**Relevant professional
qualification(s) or body
(if any):**

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions have been previously made to make the bookkeeping process easier for those responsible for the job.

These suggestions included a new bookkeeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

The charity does deal in cash due to accepting bucket donations however the charity has invested in technology to accept card payments.

MUSIC IN FELIXSTOWE

England & Wales - Charity number 1166786

Accounts

Annual report to trustees 2022-23

This was an interesting year. Following on from the year after lockdown, where things gradually got going again. The audiences, although picking up, were reluctant to book in advance, to the point where we sometimes considered cancelling performances. However, this would not have been a good thing as it would have created further doubt amongst concert goers. A couple of grants helped the funds and they never went below the £1,000 mark. This added to the assets – instruments which are lent out and worth up to £16,000 in total, meant that the funding stayed positive. We must also mention the continued support of our Friends group, who regularly helped with larger donations as well as their annual contributions.

The concerts were a mix of classical, light popular, jazz and themed. These last included a “Shakespear in Love” performance by a well know actor and singer, and a sea related concert in the Council Chamber. We hadn’t used this venue for several years and it turned out to be ideal for this size of audience and programme.

Unfortunately, on this occasion the windows with a view over the sea, were covered in scaffolding, but we will bear it in mind for future concerts.

The biggest audience was over 1,000 on the day at our Free Proms on the Prom in the Seafront gardens, for which we fortunately had good weather. Our oldest attendee aged 94, stayed for the whole 7 hours! The music was really well received, one audience member commented excitedly that it was the best thing she’d ever done in her whole life and another adult thoroughly enjoyed the come and play an instrument, as did the many children who had a go. We think this is a very important part of what we do.

The collection raised during the day came to nearly £1,000, which probably would have made even more had our newly acquired card reader worked (very poor internet connection) Our thanks have to go to the amazing tent erecting team, the sound and lighting guys, the stewards, St John’s Ambulance and trustee Adrian Shave, who oversaw the whole event.

As a consequence of the free open air day several new people came to the Last Night of the proms and New Year’s Day concerts. The concerts throughout the year attracted enthusiastic audiences. We would like to think we are catering for all tastes. We have also brought music to dementia groups locally, care homes, and into the library, where we played to a mix of ages on a couple of occasions.

We would not exist without the continued support of all our volunteers, our administrator, trustees, Friend’s secretary and deliverers, the ladies who run the door, the staff at the bookshop who sell tickets, the helpers at the venues, the lady who provides food gratis for the orchestra and many others.

We have therefore approached the new financial year with sufficient funds and good vibes to continue bringing all genres of a high standard of professional music to the people of Felixstowe and beyond.

Hattie Bennett artistic director July 2023



Receipts and payments accounts

CC16a

For the period
from

06/04/2022

To

05/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Door Take	12,583	-	-	12,583	12,265
Donations	12,580	-	-	12,580	10,362
Gift Aid Income	715	-	-	715	786
Grants Received	4,505	-	-	4,505	1,640
	-	-	-	-	-
Sub total (Gross income for AR)	30,383	-	-	30,383	25,053
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,383	-	-	30,383	25,053
A3 Payments					
Musician Fees	24,095	-	-	24,095	18,460
Other Concert Costs	703	-	-	703	958
Hire of Venue	1,861	-	-	1,861	1,545
Advertising and Promotional Costs	2,618	-	-	2,618	183
Distribution Costs	58	-	-	58	-
Catering	871	-	-	871	418
Accountancy	330	-	-	330	300
Stationery	245	-	-	245	-
Volunteer Gifts	147	-	-	147	37
Travel and subsistence	72	-	-	72	-
Donations	554	-	-	554	-
Insurance	164	-	-	164	92
Sundry	273	-	-	273	135
Brochures	53	-	-	53	-
Piano Tuning		-	-	-	-
Administrator		-	-	-	-
Printing		-	-	-	127
Accommodation		-	-	-	-
Instrument Repairs		-	-	-	-
Sub total	32,044	-	-	32,044	22,256
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,044	-	-	32,044	22,256
Net of receipts/(payments)	- 1,661	-	-	- 1,661	2,798
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,144	-	-	4,144	1,346
Cash funds this year end	2,483	-	-	2,483	4,144

Section B Statement of assets and liabilities at the end of the period

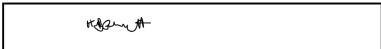
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	2,383	-	-
	Cash on Hand	100	-	-
		-	-	-
	Total cash funds	2,483	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	1,437	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Cello	Unrestricted	-	12,000
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	330	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Harriet Bennett	09/08/2023

Document Information

Document

Title	MIF CC16a 050423
ID	659052e5-46a0-4b09-96c6-b02c8c766847
Status	Signed
Sender	Kevin Murfitt (kevin@triplebottomlineaccounting.com)
Dept/business	Triple Bottom Line Accounting
Dept/business ID	triple-bottom-line-accounting
PDF Certified	True

Signers

Name	Authentication
Hattie Bennett <hattiebennett@hotmail.com>	Email

History

Event	Email	IP address	Date/Time
MIF CC16a 050423 created by Kevin Murfitt	kevin@triplebottomlineaccounting.com	90.254.239.150	Mon, 7 Aug 2023 13:48:30 +0000
MIF CC16a 050423 emailed to Hattie Bennett	kevin@triplebottomlineaccounting.com		Mon, 7 Aug 2023 13:48:31 +0000
hattiebennett@hotmail.com opened email for document MIF CC16a 050423	hattiebennett@hotmail.com		Tue, 8 Aug 2023 20:19:08 +0000
MIF CC16a 050423 visited by Hattie Bennett <hattiebennett@hotmail.com>	hattiebennett@hotmail.com	2.27.100.95	Tue, 8 Aug 2023 20:19:16 +0000
Browser geo-location provided: Lat 51.9766016, Long 1.3402112	hattiebennett@hotmail.com	2.27.100.95	Tue, 8 Aug 2023 20:19:17 +0000
Signature applied (page 2)	hattiebennett@hotmail.com	2.27.100.95	Tue, 8 Aug 2023 20:19:52 +0000
MIF CC16a 050423 visited by Hattie Bennett <hattiebennett@hotmail.com>	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:35:54 +0000
Browser geo-location provided: Lat 51.9889459, Long 1.3895566	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:35:54 +0000
Signature applied (page 2)	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:36:04 +0000
Signature applied (page 2)	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:27 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:44 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:44 +0000
Signer offered option to accept or reject document	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:44 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:44 +0000
MIF CC16a 050423 completed by Hattie Bennett <hattiebennett@hotmail.com>	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:44 +0000



Section A

Independent Examiner's Report

Report to the trustees/
members of

MUSIC IN FELIXSTOWE

On accounts for the year
ended

5 APRIL 2023

Charity no
(if any)

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31. Aug 2023

Name:

Peter Ellington

Relevant professional
qualification(s) or body
(if any):

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions were made in the previous year to make the bookkeeping process easier for those responsible for the job.

These suggestions included a new bookkeeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

Some of these suggestions were taken on board. The charity continues to deal largely in cash due to the nature of its activities, but the charity has invested in technology to accept card payments.

MUSIC IN FELIXSTOWE

England & Wales - Charity number 1166786

Accounts

Music In Felixstowe Annual Report 2021 - 2022

Having successfully relaunched the live concerts in May 2021 we put on regular concerts on a twice monthly basis with the exception of January 2022. After the New Years day concert it was felt to be sensible to leave the rest of the month clear as there was an imminent threat of another period of lockdown. Since then the regular pattern of concerts ensued including a student series in the summer.

After a slow start audience figures crept up. Fears for an open air rehearsal and music event on August 8th being a complete wash out were realised, but the Ferry Sailing Club came to the rescue and a very successful event was held, with many club members enjoying the free event: Oompah Band, Orchestra and Community Choir. We had heard around this time that we had been awarded a grant from a council member which helped with the costs.

Other concerts during the summer and autumn were well received by those who came, but there was still a reluctance amongst some to come to events despite our trying hard to achieve distancing and over all safety. At the quartet concert on Sunday 28th November some people who attended had not been out for 2 years! Needless to say, they were delighted.

Funding has been good. Including the grant aforementioned, at least 2 concerts were paid for in memory of loved ones. The Friends continued giving us money and we received various other donations including one from the winding up of the Recorded Music Society.

Despite the healthy bank balance we desperately needed help with funding. Anna Cordon, who offered help, regularly sent funding ideas and through one of these we were lucky enough to get the councilor's grant.

For a short time we had a young graduate helping with advertising and publicity and other organizational work to whom we paid a small sum. Unfortunately for us he found a full time job with an orchestra, but it might be worth looking into for the future as there are schemes to get young graduates into work.

Publicity is a major issue and Trustee Adrian Shave has helped out with this.

All the concerts given at St John's church were live streamed. The vicar there is very supportive and it spreads the word about what we are doing. However we hope that live audience numbers will continue to increase over the next year as we rely heavily on ticket sales.

We finished the year with a very healthy bank balance but with several free initiatives planned throughout the summer we will have to work hard to maintain this state of affairs.

Harriet Bennett - artistic director



Receipts and payments accounts

CC16a

For the period
from

06/04/2021

To

05/04/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Door Take	12,265	-	-	12,265	-
Donations	10,362	-	-	10,362	10,934
Gift Aid Income	786	-	-	786	851
Grants Received	1,640	-	-	1,640	600
	-	-	-	-	-
Sub total (Gross income for AR)	25,053	-	-	25,053	12,385
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,053	-	-	25,053	12,385
A3 Payments					
Musician Fees	18,460	-	-	18,460	16,200
Other Concert Costs	958	-	-	958	-
Hire of Venue	1,545	-	-	1,545	605
Advertising and Promotional Costs	183	-	-	183	-
Distribution Costs	-	-	-	-	-
Catering	418	-	-	418	53
Accountancy	300	-	-	300	300
Stationery	-	-	-	-	139
Volunteer Gifts	37	-	-	37	-
Postage	-	-	-	-	205
Scores/Music Purchase	-	-	-	-	-
Insurance	92	-	-	92	81
Sundry	135	-	-	135	73
Brochures	-	-	-	-	-
Piano Tuning	-	-	-	-	80
Administrator	-	-	-	-	-
Printing	127	-	-	127	22
Accommodation	-	-	-	-	-
Instrument Repairs	-	-	-	-	-
	-	-	-	-	-
Sub total	22,256	-	-	22,256	17,758
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,256	-	-	22,256	17,758
Net of receipts/(payments)	2,798	-	-	2,798	- 5,374
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,346	-	-	1,346	6,720
Cash funds this year end	4,144	-	-	4,144	1,346

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	3,386	-	-
	Cash on Hand	757	-	-
		-	-	-
	Total cash funds	4,144	-	-

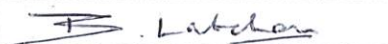
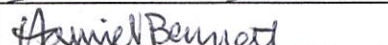
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	715	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Cello	Unrestricted	-	12,000
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	330	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DR. B. LATCHMAN	26/10/22
	HARRIET BENNETT	26.10.22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

MUSIC IN FELIXSTOWE

**On accounts for the year
ended**

5 APRIL 2022

**Charity no
(if any)**

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Peter Ellington

Date:

27 September 2022

Name:

Peter Ellington

**Relevant professional
qualification(s) or body
(if any):**

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions were made in the previous year to make the book keeping process easier for those responsible for the job.

These suggestions included a new book keeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

Some of these suggestions were taken on board. The charity continues to deal largely in cash due to the nature of its activities however has recently invested in technology to accept card payments.

MUSIC IN FELIXSTOWE

England & Wales - Charity number 1166786

Accounts

Music In Felixstowe Annual Report 2020 -2021

The past year was a difficult one for all in the music industry. April 2020 saw live music impossible under lockdown. However, to keep our music alive we started a series of weekly streamed concerts, thinking that live music would resume within months. These proved very popular and attracted a new audience from Facebook where we posted the recordings as well as on our website.

Having started the year with a healthy bank balance we could afford to pay all the musicians and offer the concerts for free. The musicians were delighted to be able to perform, having lost all their income, and the situation brought about innovative ways of recording their performances. We launched a Just Giving page to help pay for the concerts and many donations were received from our regular mailing list concert goers and also from the new audience. Many emails and letters of thanks were received to say how much Music In Felixstowe was offering a light in the midst of the terrible situation.

When allowed we started live concerts again to the delight of those who felt they could attend. We asked for donations instead of selling tickets. The first concert was advertised only to a few of our regular concertgoers and was in the open air. This was also streamed on our Facebook page. There followed weekly concerts at the 2 Sisters Arts Centre featuring professional and young musicians, these were also recorded. The last live concert was our Last Night of the Proms given at a local church under strict COVID regulations. We took the precaution of recording some New Years Day music and this was prophetic as a new lockdown was announced at the end of the year, so the recording was played online on New Year's Day.

The streamed concerts carried on weekly until live concerts were allowed again in May 2021, over 60 altogether.

The Artistic Director had promised the trustees that the funds would not drop below £2,000 during the year and this was achieved thanks to the generosity of the public.

Harriet Bennett – Artistic Director

<i>Net of receipts/(payments)</i>	- 5,374	-	-	- 5,374	- 1,223
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,720	-	-	6,720	7,943
<i>Cash funds this year end</i>	1,346	-	-	1,346	6,720

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	954	-	-
	Cash on Hand	392	-	-
		-	-	-
	Total cash funds	1,346		

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	786	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Boudoir Grand Piano	Unrestricted	-	1,500
	Cello	Unrestricted	-	12,000
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy Fee	Unrestricted	300	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DR. B. LATCLEM	08/09/21
	H K BENNETT	08/09/21



Section A

Independent Examiner's Report

Report to the trustees/ members of

MUSIC IN FELIXSTOWE

On accounts for the year ended

5 APRIL 2021

Charity no (if any)

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23 August 2021

Name:

Peter Ellington

Relevant professional qualification(s) or body (if any):

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions were made in the previous year to make the book keeping process easier for those responsible for the job.

These suggestions included a new book keeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

Some of these suggestions were taken on board. The charity continues to deal largely in cash due to the nature of its activities.

The charity has been reminded of the importance to continue to maintain accurate registers for cash on hand balances.