



**CANTERBURY VINEYARD CHURCH**

**UNAUDITED FINANCIAL STATEMENTS**

**31 DECEMBER 2023**

**Charity Number 1166772**

**Shapes**

# **CANTERBURY VINEYARD CHURCH**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2023**

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## CANTERBURY VINEYARD CHURCH

### TRUSTEES AND PROFESSIONAL ADVISERS

**Registered charity name** Canterbury Vineyard Church

**Charity number** 1166772

**Correspondence address** PO Box 1072  
Canterbury  
Kent  
CT1 9JL

**Trustees** Mr J C Denison  
Ms M Huggins  
Mrs C Hatfield  
Mr D Mulford  
Mr S Herring

**Independent Examiner** Mr C Milsom ACA CTA  
Bright Accounting Solutions  
3 Garrity House  
Miners Way  
Aylesham  
Canterbury  
Kent  
CT3 3BF

**Bankers** CAF Bank Limited  
25 Kings Hill  
West Malling  
Kent  
ME19 4JQ

## **CANTERBURY VINEYARD CHURCH**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 DECEMBER 2023**

The trustees present their report and the financial statements of the charity for the year ended 31 December 2023

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of trustees and professional advisers on page 1 of the financial statements.

#### **THE TRUSTEES**

The trustees who served the charity during the year were as follows:

Mr J C Denison  
Mrs A Lyttle (resigned 18 July 2023)  
Ms M Huggins  
Mr D Mulford  
Mrs C Hatfield  
Mr S Herring (appointed 18 July 2023)

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is a Charitable Incorporated Organisation incorporated on 26 April 2016. The constitution is based on the Foundation model whereby the only voting members are the charity's Trustees.

The trustees are appointed in line with the governing document and based on their experience and involvement in the charity's activities. The day to day running of the charity is undertaken by appointed staff with activities supported by significant volunteer involvement.

Regular team meetings take place where strategic planning takes place. Senior team leaders are responsible for setting specific objectives within the wider objectives of the charity.

#### **RISK MANAGEMENT**

The trustees have regularly and actively reviewed the risks faced by the charity. The trustees have examined all risks, including financial risk, operational risk and business risk and confirm that procedures to mitigate significant risks are in place, regularly reviewed and where necessary revised.

After increased efforts to stabilise our finances during 2022, with requests for more intentional giving and careful control measures on our expenditure we managed day-to-day costs throughout most of 2023 without concern.

## **CANTERBURY VINEYARD CHURCH**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 DECEMBER 2023**

Towards the end of the financial year, we took on more financial commitments to help growth and stability in our activities and this was reflected in our decreased balance by the end of the year. However, these decisions were taken after careful consideration.

#### **OBJECTIVES AND ACTIVITIES**

To advance the Christian Faith in accordance with the statement of beliefs, to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling and support.

The activities undertaken in the period include holding regular Sunday morning church services, facilitating midweek groups, encouraging members to become involved in leadership, training and ministry at a variety of levels both within the organisation and in the communities and neighbourhoods they are a part of individually and as families.

During 2023 we have been operating our face-to-face activities similarly to before COVID 19. We have five communities who meet in smaller settings throughout the month and we continue to gather on at least 3 Sundays of each month. The last Sunday of the month is reserved for Community Sundays where we gather intentionally in smaller groups to grow together and invest in our locality .

We have been pleased to be more active within our local neighbourhoods and serve groups and individuals in practical ways, as well as providing teaching and learning opportunities.

#### **PUBLIC BENEFIT**

The Trustees consider that the charities activities as set out in its Objectives and Activities are in the public benefit. The Trustees confirm they have complied with their duty in section 4 of the Charities Act 2006 to have due regard to the guidance published by the Charity Commission for England and Wales in relation to public benefit provision.

#### **ACHIEVEMENTS AND PERFORMANCE**

There were no significant changes to the objectives of the church following the transition and the objectives remain as follows:

- o To continue delivery of all of our aims by continuing to train, equip, make and encourage followers of Jesus i.e. 'Disciples'
- o To continue to improve the ministry provision for children, youth and student ministries
- o To deepen our bonds as a community of Faith

## **CANTERBURY VINEYARD CHURCH**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 DECEMBER 2023**

o To support the Canterbury District through the ongoing support of compassion projects in the area and to 'Make Canterbury a better place to live'

We have achieved the following in relation to these aims:

#### **Making and training disciples**

This objective continues to be one of our main determinants of success. If we do not train better followers of Jesus, we would not be fulfilling our primary objective of advancing the Christian Faith. Our Sunday mornings grew in number and we have seen an increased commitment from our existing fellowship as well as welcoming new people to worship alongside us regularly.

We continued to encourage leaders of Communities, where people commit to each other to grow, party and serve on mission together. We see this very much as the future of the church and are excited to see how this will take off going forward.

Our Grace Acts initiatives continued throughout 2023 and we made 49 grants to individuals throughout the year. The impact on families and individuals was significant and we consider the delivery of our Grace Acts work to be a true reflection of our vision and purpose.

#### **Church Ministries**

##### **Ministry Coordinator**

In September 2023 we recruited a new post of Ministry Coordinator, Jo Kreeger. This role enabled us to increase volunteer involvement in our activities and streamline many of our procedures. Jo's role already proved invaluable by the end of the year and strengthened our overall delivery.

##### **Kids**

Our Kids ministry leader, Holly Grant, left her employment in April 2023 and moved away from the area. We decided not to recruit another paid leader at the time but to continue throughout the Spring and Summer using volunteer helpers to manage our Kids Ministry, which happened exclusively on Sunday mornings.

##### **Youth**

During 2023 they increased their regular meetings and activities. In addition to supporting young people on Sunday mornings, there were weekly activities, groups and socials available to those in school years 7-13. The regular group size rose to in excess of 40 young people by the end of the year .

## **CANTERBURY VINEYARD CHURCH**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 DECEMBER 2023**

The annual trip to Vineyard's DTI (Dreaming The Impossible) Conference went ahead with seven leaders accompanying twenty-nine young people to the national event. This was more than double the number who we supported to attend in 2022. The event was a significant marker in the year for our Youth.

#### **Students**

We continued to provide bespoke support and gatherings of students during 2023 in response to interest and integrated with other City based activities available to them.

#### **Worship**

We experienced greater involvement and saw a growth in the number of people involved in worship ministry under the leadership of Simon and Clare Rudland, similar to 2022. The quality of live worship on Sundays has continued to increase and is a vital part of our gatherings each week.

#### **Weekend Away**

We celebrated as a church family in July with a camping weekend with the chance to reconnect and spend time together as is our annual tradition.

### **FINANCIAL REVIEW**

Total income for the period was £106,466 (2022: £112,912). The church was reliant on the donations and support of the CV family during the period.

Expenditure for the period was £118,587 (2022: £102,289) leaving carried forward funds of £12,785 (2022: £24,906). The leadership team strive to run the church efficiently while seeking opportunities to invest in areas which meet the charity's objectives and to serve the City.

### **PLANS FOR FUTURE PERIODS**

Execution of our strategy and finding better ways to be effective in our approach are constantly front of mind. We were encouraged to be able to baptise a good number of people in the summer of 2023, continuing to demonstrate our commitment to making disciples who make disciples and make a difference in the lives of those around us.

The key aim for this year (and every year going forward) is to inspire the church to be more incarnational in its approach to life in the City and creating the environment for this to be possible is considered paramount to what success looks like in the future.

## **CANTERBURY VINEYARD CHURCH**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 DECEMBER 2023**

##### **RESERVES POLICY**

The trustees have considered the reserve levels required based on the ongoing needs of the charity. Based on the current activity and regular expenditures this is deemed to be between 3-6 months of expenditure. The reserves policy is reviewed at Trustee meetings on an ongoing basis. Gift Aid recovered after the period has improved the position and the Trustees continue to monitor the position alongside the church leadership.

Unrestricted reserve levels are still not at the level that we ideally need to have in place and we continue to rely on the generosity of our church family.

##### **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees on 28 October 2024

MS M HUGGINS  
Trustee

MR J C DENISON  
Trustee



## **CANTERBURY VINEYARD CHURCH**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CANTERBURY VINEYARD CHURCH**

#### **YEAR ENDED 31 DECEMBER 2023**

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 9 to 10.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

**CANTERBURY VINEYARD CHURCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CANTERBURY VINEYARD CHURCH**

**YEAR ENDED 31 DECEMBER 2023**

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

In carrying out my examination I noted a lapse in recording of minutes for Trustees meetings. For some of the trustees meetings held there was not a record of the key discussions that were held. I understand that this lapse was due to unexpected time constraints in the year and that normally minutes of meetings are recorded.

3 Garrity House,  
Miners Way,  
Aylesham,  
Canterbury,  
Kent,  
CT3 3BF

Chris Milsom ACA CTA  
28 October 2024

**CANTERBURY VINEYARD CHURCH****STATEMENT OF RECEIPTS AND PAYMENTS****YEAR ENDED 31 DECEMBER 2023**

		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Funds</b>	<b>Total Funds</b>
		<b>Funds</b>	<b>Funds</b>	<b>year ended 31</b>	<b>year ended 31</b>
				<b>Dec 2023</b>	<b>Dec 2022</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>					
Incoming resources from charitable activities:					
Voluntary income	2	89,803	11,612	101,415	112,046
Investment income	3	66	204	270	28
Other incoming resources	4	2,386	2,395	4,781	838
<b>TOTAL INCOMING RESOURCES</b>		<b>92,255</b>	<b>14,211</b>	<b>106,466</b>	<b>112,912</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	5	99,725	18,862	118,587	102,289
<b>TOTAL RESOURCES EXPENDED</b>		<b>99,725</b>	<b>18,862</b>	<b>118,587</b>	<b>102,289</b>
<b>NET MOVEMENT IN FUNDS</b>					
		<b>(7,470)</b>	<b>(4,651)</b>	<b>(12,121)</b>	<b>10,623</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>12,053</b>	<b>12,853</b>	<b>24,906</b>	<b>14,283</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>4,583</b>	<b>8,202</b>	<b>12,785</b>	<b>24,906</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

**CANTERBURY VINEYARD CHURCH****STATEMENT OF ASSETS AND LIABILITIES****31 DECEMBER 2023**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 31 Dec 2023</b>	<b>Total Funds 31 Dec 2022</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>ASSETS</b>					
Cash at bank and in hand		<b>4,583</b>	<b>8,202</b>	<b>12,785</b>	<b>24,906</b>
<b>TOTAL ASSETS</b>		<b>4,583</b>	<b>8,202</b>	<b>12,785</b>	<b>24,906</b>
<b>Represented by:</b>					
General Funds		<b>4,583</b>	<b>–</b>	<b>4,583</b>	<b>12,053</b>
Restricted Funds	<b>6</b>	<b>–</b>	<b>8,202</b>	<b>8,202</b>	<b>12,853</b>
		<b>4,583</b>	<b>8,202</b>	<b>12,785</b>	<b>24,906</b>
<b>Other assets retained for the Charity's own use:</b>					
Gift Aid recovered		<b>3,660</b>	<b>348</b>	<b>4,008</b>	<b>5,550</b>
Cash to bank		<b>–</b>	<b>–</b>	<b>–</b>	<b>123</b>
Various equipment		<b>5,000</b>	<b>–</b>	<b>5,000</b>	<b>5,000</b>
		<b>8,669</b>	<b>348</b>	<b>9,008</b>	<b>10,673</b>
<b>LIABILITIES</b>					
PAYE Liability		<b>765</b>	<b>–</b>	<b>765</b>	<b>369</b>
Pension Scheme Liability		<b>244</b>	<b>–</b>	<b>244</b>	<b>177</b>
Other creditors/(debtors)		<b>83</b>	<b>–</b>	<b>83</b>	<b>1,396</b>
		<b>1,092</b>	<b>–</b>	<b>1,092</b>	<b>1,942</b>

The notes on pages 12 to 14 form part of these financial statements.

**CANTERBURY VINEYARD CHURCH**

**STATEMENT OF ASSETS AND LIABILITIES (contd)**

**31 DECEMBER 2023**

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have taken advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on page 9 and 10.

These financial statements were approved by the trustees and authorised for issue on 28 October 2024 and are signed on their behalf by:

MS M HUGGINS  
Trustee

MR J C DENISON  
Trustee

**The notes on pages 12 to 14 form part of these financial statements.**

**CANTERBURY VINEYARD CHURCH****NOTES TO THE FINANCIAL STATEMENTS****31 DECEMBER 2023****1. BASIS OF ACCOUNTING**

The financial statements have been prepared under the "Receipts & Payments" basis as allowed for charities with income less than £250,000.

**2. VOLUNTARY INCOME**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Year Ended 31 Dec 2023 £</b>	<b>Year ended 31 Dec 2022 £</b>
Voluntary donations	<b>72,812</b>	<b>4,991</b>	<b>77,803</b>	<b>67,293</b>
Gift Aid recovered	<b>16,991</b>	<b>1,650</b>	<b>18,641</b>	<b>29,111</b>
Grace Acts Fund donations	<b>–</b>	<b>2,600</b>	<b>2,600</b>	<b>14,078</b>
Grace Acts Gift Aid recovered	<b>–</b>	<b>2,371</b>	<b>2,371</b>	<b>1,564</b>
	<b>89,803</b>	<b>11,612</b>	<b>101,415</b>	<b>112,046</b>

**3. INVESTMENT INCOME**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Year Ended 31 Dec 2023 £</b>	<b>Year ended 31 Dec 2022 £</b>
Bank interest	<b>66</b>	<b>204</b>	<b>270</b>	<b>28</b>
	<b>66</b>	<b>204</b>	<b>270</b>	<b>28</b>

**4. OTHER INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Year Ended 31 Dec 2023 £</b>	<b>Year ended 31 Dec 2022 £</b>
Fundraising income	<b>–</b>	<b>2,395</b>	<b>2,395</b>	<b>–</b>
Event income	<b>2,018</b>	<b>–</b>	<b>2,018</b>	<b>306</b>
Miscellaneous income	<b>368</b>	<b>–</b>	<b>368</b>	<b>532</b>
	<b>2,386</b>	<b>2,395</b>	<b>4,781</b>	<b>838</b>

**CANTERBURY VINEYARD CHURCH****NOTES TO THE FINANCIAL STATEMENTS****31 DECEMBER 2023****5. COST OF CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Year Ended 31 Dec 2023 £</b>	<b>Year ended 31 Dec 2022 £</b>
Wages and salaries	57,634	2,746	60,380	53,061
Giving and donations	5,120	168	5,288	14,923
Grace Acts beneficiaries	–	9,555	9,555	4,099
Sunday mornings – Rent	5,850	–	5,850	6,000
Sunday mornings – Other	5,601	–	5,601	2,293
Office costs	1,915	–	1,915	1,834
Administrative costs	7,045	–	7,045	5,300
Event costs	5,894	–	5,894	3,110
Other ministry costs	3,710	6,393	10,103	4,357
Teaching resources & subscriptions	987	–	987	593
Hospitality	1,308	–	1,308	782
Conferences and training	832	–	832	862
Professional fees	3,829	–	3,829	5,075
	<b>99,725</b>	<b>18,862</b>	<b>118,587</b>	<b>102,289</b>

**6. RESTRICTED INCOME FUNDS**

	<b>Balance at 31 Dec 2022 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>Funds transfer £</b>	<b>Balance at 31 Dec 2023 £</b>
Grace Acts Fund	12,273	5,164	(12,907)	–	4,530
Food Bank	–	400	–	–	400
Kids Ministry	–	181	(181)	–	–
Youth Ministry	580	8,298	(5,606)	–	3,272
Christmas Fund & Justice United	–	168	(168)	–	–
	<b>12,853</b>	<b>14,211</b>	<b>(18,862)</b>	<b>–</b>	<b>8,202</b>

## **CANTERBURY VINEYARD CHURCH**

### **NOTES TO THE FINANCIAL STATEMENTS**

**31 DECEMBER 2023**

#### **7. PAYMENTS TO TRUSTEES**

During the year salary of £40,150 (2022: £36,500) was paid to Mr J C Denison in relation to his role as Senior Team Leader. The payment to Mr J C Denison is eligible under the terms of the constitution and do not represent remuneration for Trustee services but remuneration for full time work as the senior church leader. Mr J C Denison also received £1,200 (2022: £1,200) in relation to home office rent.

#### **8. CITY IMPACT CIC**

During the year grants totalling £0 (2022: £4,500) were made to City Impact CIC to further the aims of the CIC's youth project and counselling services. Costs of £291 (2022: £243) were also covered in relation to website hosting costs. Mr J C Denison & Ms M Huggins are both directors of City Impact CIC.