



Trustees' Annual Report for the period

		Period start date					Period end date		
From	Day	Month	Year	To	Day	Month	Year		
	1	April	2021		31	March	2022		

Section A

Reference and administration details

Charity name **SHERBURN IN ELMET COMMUNITY TRUST**

Other names charity is known by

Registered charity number (if any) **1166770**

Charity's principal address **SHERBURN & VILLAGES COMMUNITY LIBRARY**

FINKLE HILL

SHERBURN IN ELMET

Postcode

LS25 6EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	P Doherty	Chair		Trustee Resolution
2	K Packham	Treasurer		Trustee Resolution
3	H Elderkin			Trustee Resolution
4	A Hodgson			Trustee Resolution
5	K Sibson	Vice Chair		Trustee Resolution
6	G Limbert		Resigned October 21	Trustee Resolution
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The key issue has been to ensure the ongoing sustainability of the organisation in the period of recovery from COVID and to help our community recover from the impact of lockdowns. It has been a period of great uncertainty of our users, our staff and our volunteers, so we have had to restore confidence in using our facilities and services.

The review of policies continued as scheduled with various updates and amendments approved.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Sherburn in Elmet and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All our charitable activities focus on improving conditions for residents and are undertaken to further our charitable purposes for the public benefit. All aspects of the Trust's work during 2021-22 were dominated by the recovery from the Covid-19 crisis.

There are three strands to the work of the Trust:

1. Community Library.

The library provides a vital community asset to all ages with access to books and digital learning, but also access to council services and as an information and safe meeting place for Sherburn and nearby villages.

2. The Old Girls School

This provides a community centre for recreational, educational and social activities which will improve our health, well-being and skills base and reduce social isolation.

3. Community Support

The Trust continued to act as the responsible body for the local Community Support Organisation which has helped Sherburn in Elmet and the surrounding villages during the Covid crisis.

The Community Support Network evolved from our Covid response and was set up during 2021 in partnership with another local charity, Sherburn Visiting Scheme. It started operation in October 2021 with its aim to enable residents of Sherburn in Elmet and villages to continue to live healthy, happy and independent lives within their local communities and to reduce, delay or prevent their need for long-term statutory social care or health service care and support. The key features are:

- Community Support Network Manager
- One-stop shop for signposting to local services (based at the Library)
- Projects to address loneliness and isolation in partnership with Sherburn Visiting Scheme
- Projects to provide residents with access to low level practical support in partnership with Sherburn Visiting Scheme
- Community transport
- Meals on wheels
- Befriending
- Help residents to find and engage in local volunteering opportunities
- A database of local services, activities and resources

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our organisation is reliant upon our wonderful employees and volunteers who have grappled with all the changing regulations throughout the recovery from COVID. We wish to pay tribute to their resilience and determination to continue to provide services to our residents during such difficult time.

One silver lining to the Covid pandemic has been the strong community response, not just in Sherburn in Elmet but also in the surrounding villages and one of our aims with the Community Support Network is to maintain and develop the links with surrounding villages.

Summary of the main achievements of the charity during the year

Community Library

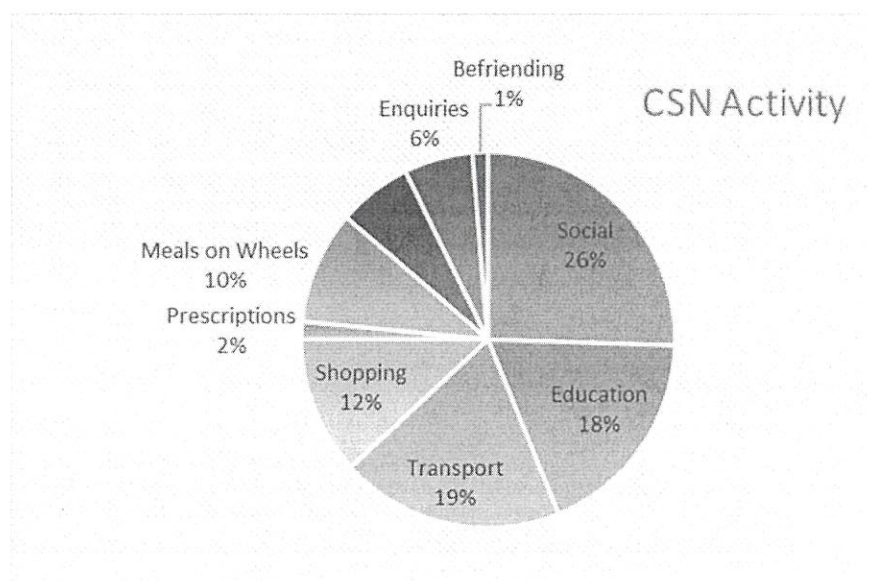
- The refurbishment of the library has been completed and we now have a vibrant, modern welcoming space for our community.
- We are running regular arts and crafts events for children in the library
- Successful grant applications have ensured that the library has covered all its costs.
- We have employed a part-time Library Co-ordinator to work alongside our volunteers to pull together our activities and ensure consistency of delivery.

Old Girls School Community Centre

- Brought back services and customers during the period of gradual return to normal services. Levels of business are still a long way from pre-Covid levels and are quite volatile.
- Annual report submitted to the Big Lottery Fund and accepted by them.
- Wide range of activities including the Memory Café, Tai-Chi, willow weaving and also activity sessions for children and young people. In conjunction with the library ran Holiday Clubs for children in receipt of free school meals, funded by NYCC.
- Costs contained and successful grant applications have ensured that losses have been minimised.

Community Support Network

During the first 9 months over 4000 activities took place, distributed as follows:-



A database of local information has been produced and library volunteers have been trained in its use. Information, support and funding opportunities have been provided to 64 local charities, club and organisations.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust had total bank reserves of £289,475 (2021 - £305,126) of which £80,638 (2021 - £102,932) are restricted reserves, £32,682 for The Old Girls School, £500 for the library and £47,456 for the Community fund. The Reserves Policy was reviewed to ensure we have sufficient funds to cover any major building works for the Old Girls' School as it is a Victorian building for which we are wholly responsible under the terms of our lease. We also have funds to ensure we have at least 6 months operating costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The library continues to receive financial support from local parish councils.

The Community Support Network has received financial support from North Yorkshire County Council.

Section F

Other optional information

Future plans

We continue to work to regain the pre-Covid business levels, but as we enter a period of considerable economic uncertainty, we need to be flexible and respond to the quickly changing circumstances.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K. Packham

Full name(s)

Karen Packham

Position (eg Secretary, Chair, etc)

Chair

Date

28/10/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SHERBURN IN ELMET COMMUNITY TRUST

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

1166770

Set out on pages

8 - 15

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7/10/22

Name:

MICHAEL CHILD

Relevant professional
qualification(s) or body
(if any):

F.C.A

Address:

CHILD & CO CHARTERED ACCOUNTANTS

20 KIRKGATE, SHERBURN IN ELMET

LEEDS, LS25 6BL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

SHERBURN IN ELMET COMMUNITY TRUST

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Legacies & grants	90,407	-	-	90,407	217,312
Fundraising events	9,537	-	-	9,537	2,695
Fees for charitable services	8,734	-	-	8,734	2,745
Hire of room and equipment	31,817	-	-	31,817	17,476
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	140,495	-	-	140,495	240,228
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	140,495	-	-	140,495	240,228
A3 Payments					
Costs of fundraising events	12,118	-	-	12,118	3,163
Repairs & renewals	67,505	-	-	67,505	14,234
Light & heat	3,023	-	-	3,023	3,421
Rent	250	-	-	250	4,537
Printing, postage, stationery, advert	1,839	-	-	1,839	174
Wages	59,110	-	-	59,110	44,944
Cleaning Telephone	349	-	-	349	754
Telephone	3,248	-	-	3,248	673
Donations	8,601	-	-	8,601	6,986
NYCC grant money expenditure	-	-	-	-	14,965
Sundry	103	-	-	103	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	156,146	-	-	156,146	93,851
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	156,146	-	-	156,146	93,851
Net of receipts/(payments)	- 15,652	-	-	- 15,652	146,377
A5 Transfers between funds	22,295	- 22,295	-	-	-
A6 Cash funds last year end	202,194	102,932	-	305,126	158,749
Cash funds this year end	208,837	80,637	-	289,474	305,126

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	208,837	80,638	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	208,837	80,638	-

(agree balances with receipts and payments account(s))

OK

Agreement Error

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>K. Packham</i>	KAREN PACKHAM	28/10/22



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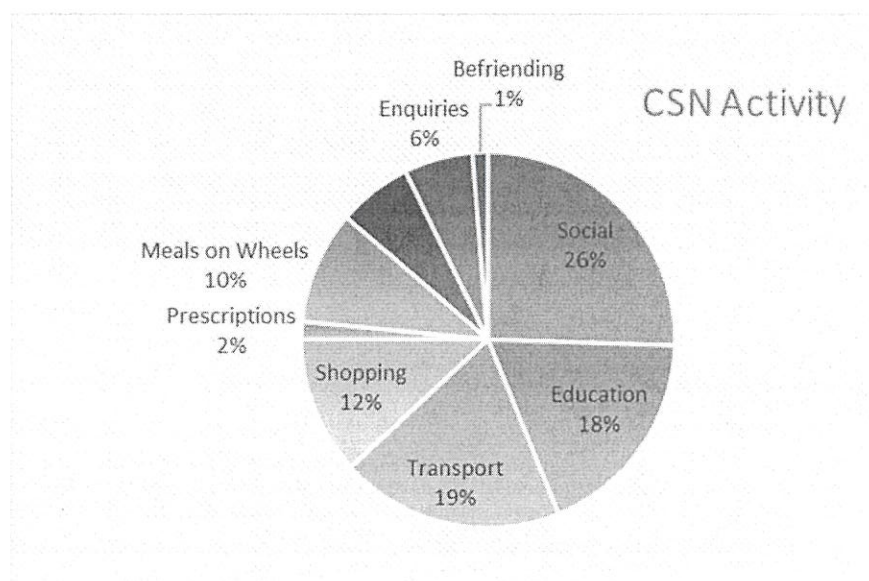
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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K. Packham

Full name(s)

Karen Packham

Position (eg Secretary, Chair, etc)

Chair

Date

28/10/22



Section A

Independent Examiner's Report

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members of

Charity Name

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On accounts for the year
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Signed:

Date:

7/10/22

Name:

MICHAEL CHILD

Relevant professional
qualification(s) or body
(if any):

F.C.A

Address:

CHILD & CO CHARTERED ACCOUNTANTS

20 KIRKGATE, SHERBURN IN ELMET

LEEDS, LS25 6BL

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