



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2021		31	12	2021

## Section A Reference and administration details

Charity name **RANELAGH ROAD CHRISTIAN FELLOWSHIP**

Other names charity is known by **RRCF**

Registered charity number (if any) **1166763**

Charity's principal address **RANELAGH ROAD CHRISTIAN FELLOWSHIP**

**RANELAGH ROAD**

**FELIXSTOWE**

**Postcode**

**IP11 7HA**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Steven Piper			
2	Dawn Joy Piper			
3	Anthony John Golding			
4	Beryl Evelyn Golding			
5	Ian Charles Stone			
6	Patricia Louise Stone			
7	Richard Henry Taylor			
8				
9				
10				
11				
12				
13				
14				
15				
16				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Charity trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Please see the enclosed RRCF CIO Organisation chart, which was current for the period covered by this report.

During the second half of 2021, the term of office came to an end for the existing Leadership Team and in accordance with the Constitution, a nomination process was actioned in order to put in place a new Leadership Team.

Unfortunately, that nomination process was inconclusive in identifying a new team of leaders.

In order to keep the fellowship running and prevent an immediate closure, the Trustees agreed to accept the responsibility of the role(s) of the Leadership Team in practical terms and would maintain consultations with the wider Church Fellowship and work together with them to establish a way forward that was acceptable to everyone.

The consultations continued throughout 2021 and continue into 2022.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Object of the CIO is, in accordance with the Statement of Faith and for the public benefit, the advancement of the Christian faith in Felixstowe and such other parts of the United Kingdom and the world as the charity trustees may from time to time decide.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

RRCF is a local Christian Church, in Felixstowe, Suffolk and exists for the benefit of the general public, Church members and the local community.

Needless to say, like the rest of the world, our “normal” activities during 2020 and 2021, continued to be impacted by the Coronavirus pandemic and the various associated periods of lockdowns and restrictions.

In order to advance the Christian Faith the Charity has attempted, wherever possible, to carry out the following of our usual activities – weekly Worship Services on Sunday, Prayer Meetings and Bible Study Groups during the weekdays and “Friends and Neighbours” weekly meetings for older ladies.

Throughout this period, RRCF continued to support local communities through financial giving to different organisations and in support of local missionaries based around the UK. We continued to make regular gifts to BOOST Felixstowe who are a local Youth Worker charity, providing a Chaplaincy Service to the local Academy. We continued to make regular gifts to Hope Trust a local Felixstowe charity providing a befriending service, advice and support for the elderly as well as to Felixstowe Town Pastors and Walton Parish Nursing, who both continue to provide much needed pastoral and nursing services to the local community of Felixstowe and surrounding villages.

We continued to produce a monthly update news and encouragement bulletin. This being distributed via email, and printed copies delivered directly to the homes of those without internet access.

Due to the small numbers of regular attendees, in order to provide a Covid-19 Secure environment we prepared appropriate Risk Assessments and guidance documents to share with the fellowship, and implemented a number of Safety and Protective measures. As restrictions began to be lifted, the essential protective measures were kept in place. During this period we kept the changes in the government guidelines under regular review, and made any appropriate and relevant changes, following the risk assessments we had in place. The regular security checks around the premises introduced during the periods of lockdown when the church building was closed, have been retained.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Through 2021 we continued our support along with a number of other local Churches, for the Felixstowe CAP Debt Centre. CAP is the national Christian’s Against Poverty organisation whose primary aim is to support anyone who is struggling with debt and poverty through the process of becoming debt-free.

The Felixstowe Christian Action Against Poverty and Debt charity (FACCPD), manages the running of the Felixstowe CAP Debt Centre. We continue to be one of many churches that provide financial support and volunteer resources for the work of the FCAAPD charity.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Given the impact of the pandemic, the social climate and the national trend in declining Church congregations, we were encouraged that the numbers attending our main Sunday services remained at a reasonable level over the reporting year, on those occasions when we were open.

We were grateful for the financial support of those within the fellowship during this period, which has allowed us to maintain and in some areas still improve the fabric of the building and which has ensured we remain financially viable.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We currently maintain a reserve amount of £3000 in the church bank account.  
A Reserves Policy is being developed as part of the financial operations of the CIO.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Given the additional expenditure during the reporting year, the overall funds available to us remain healthy.  
We remain continually grateful to everyone who attends the Church regularly and contributes to the financial running of the Church matters and thankful to God for the blessings that we experience every year.

Included with this report, is the CC16a form for the reporting year as a summary of the examined Church Accounts.

These documents, together with the completed independent examiners report of the Church Accounts will be submitted into the online Charity Commission Annual Return for 2021.

## Section F

## Other optional information

Documentation included with this submission;

RRCF CIO Organisation chart for 2021.



Independent Examiners Report of the CIO Accounts for 2021.

CC16a form for 2021.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAWN J PIPER	ANDREW S PIPER
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE / ADMINISTRATOR
Date	27/07/2022	26/07/2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Ranelagh Road Christian Fellowship

No (if any)  
1166763

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	7,230	-	-	7,230	7,965
Special Collections	-	3,220	-	3,220	3,236
Hall Users Donations	250	-	-	250	1,388
Miscellaneous Income	943	-	-	943	1,740
Gift Aid Refunds	1,866	-	-	1,866	2,910
Transfer of funds from Old Trust	-	-	-	-	-
Cash float transfer	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,289</b>	<b>3,220</b>	<b>-</b>	<b>13,509</b>	<b>17,239</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,289</b>	<b>3,220</b>	<b>-</b>	<b>13,509</b>	<b>17,239</b>
<b>A3 Payments</b>					
Building & Maintenance	3,725	-	-	3,725	3,631
Wages (cleaner)	2,625	-	-	2,625	2,650
Other Running Costs	3,374	-	-	3,374	4,749
Special Collection remitted	880	3,405	-	4,285	3,929
Other Charities Support	3,860	-	-	3,860	4,800
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,464</b>	<b>3,405</b>	<b>-</b>	<b>17,869</b>	<b>19,759</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,464</b>	<b>3,405</b>	<b>-</b>	<b>17,869</b>	<b>19,759</b>
<b>Net of receipts/(payments)</b>	<b>- 4,175</b>	<b>- 185</b>	<b>-</b>	<b>- 4,360</b>	<b>- 2,520</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,507</b>	<b>312</b>	<b>-</b>	<b>13,819</b>	<b>16,339</b>
<b>Cash funds this year end</b>	<b>9,332</b>	<b>127</b>	<b>-</b>	<b>9,459</b>	<b>13,819</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current Account	9,332	127	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	9,332	127	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

## **Independent Examiner's Report to the Trustees of Ranelagh Road Christian Fellowship CIO**

I report to the Trustees on the accounts of the Ranelagh Road Christian Fellowship CIO (the Trust) for the year ended 31<sup>st</sup> December 2021

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

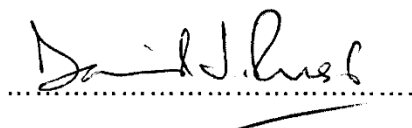
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
- the accounts do not accord with those records.

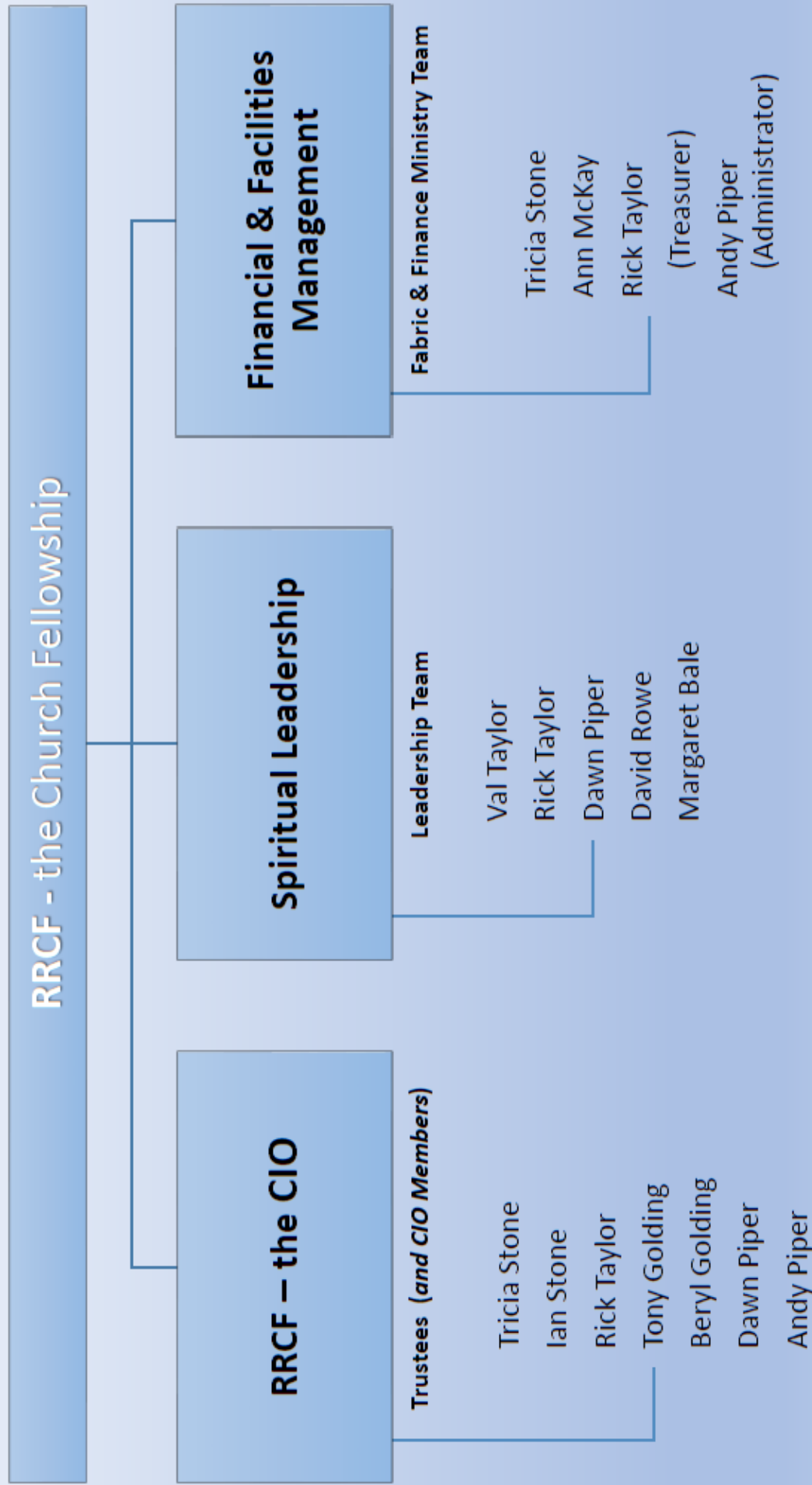
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David J Rust  
79 Ferry Road  
Felixstowe  
Suffolk IP11 9LU

Date: 29/07/2022

# RRCF – CIO Organisation 2021



*Note:- the Leadership Team as detailed above, remained in place until October 2021*

**Last Updated - 26/07/2022**