

SECOND CHANCE CHARITY
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 14 MAY 2022

SECOND CHANCE CHARITY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Penny Keevil A Fitzpatrick G Jordan R Pataky Candy Penfold Caitlin Webb EJ Jennings	(Appointed 14 May 2022) (Appointed 14 May 2022)
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Charity number	1166740
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Registered office	105 High Street Chatham Kent ME4 4DH
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Independent examiner	Crossley Financial Accounting Star House Star Hill Rochester Kent ME1 1UX
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SECOND CHANCE CHARITY

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SECOND CHANCE CHARITY

TRUSTEES' REPORT

FOR THE YEAR ENDED 14 MAY 2022

The trustees present their annual report and financial statements for the year ended 14 May 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

AIMS

Second Chance Medway (Charity No: 1166740), working in the Community for the Community was set up for the relief and assistance of the homeless and people in crisis throughout Medway and surrounding areas. Second Chance Medway aims to stop the revolving door of evictions for vulnerable families, providing Tenancy and Housing Support to establish an independent life, accessible from our Community Centre located at Brompton, with Food Aid being provided at the Community Hub on Chatham High Street. Tenancy and Housing Support services include awareness, education, incentives and support for Landlords and Tenants. Crisis Support including, Mental Health, Benefits, Debt and Budgeting Skills, Grants and Food Aid. Support intervention for; financial, social, employability, isolation, vulnerability, mental health or food and hygiene poverty and varied support programs towards independent living in the community.

ACTIVITIES

With 12 Volunteers, working on a flexible Rota over a 6-day week, and 5 part time staff, supporting families and individuals to encourage and empower their selves and their families with the best possible chance in life. Our support raises self-confidence, self-esteem, improves social ability and reduces isolation. The support also reduces difficult behaviour within the family which improves mental health and encourages strong family ties. Volunteers are usually ex-service users themselves, recruited, trained and mentored by our experienced team. Our activities are ever changing to match the needs of the clients and beneficiaries, mainly due to the Covid-19 Pandemic and the increased need for services and support. We have had to continue to diversify this year to match the needs of the Community, with more Food Aid provision and Mental Health support being the most significant changes, with budgeting and financial support due to ongoing financial issues; our Crisis Support Desk has been extremely busy at times with the need for support during these very difficult times.

We provide several services including;

Food Aid Project: feeding over 2200 plus family members, much higher than that of previous periods due to ongoing financial issues. Many of our clients, never reaching out for our support before, now affecting all walks of lives from professionals to low income families Food and groceries, including household and toiletries, are provided by FareShare, for a regulated and agreed cost, this allows Second Chance Medway to pass on this huge savings to its Project Members, whereby an average family shop cost in excess of £120 at mainline Supermarkets, per week, it can cost £35 via the project. We have added fresh meat from a local Butchers and now offer free fresh fruit and vegetables from local suppliers and wholesalers with all shopping, ensuring families are getting their five a day.

We have kept Membership to a simple process, allowing us to monitor numbers and requirements. Many families have joined along with individuals, and all have found the Project helpful and life changing. Members often refer family, friends and colleagues to the project, which ensures the Projects growth and helps us support the wellbeing of the Medway Community.

We have had many referrals from Schools, all Social Service Departments, DWP, UC, CAB, and LA; where they are seeing more and more families struggling, they are being referred to Second Chance Medway to help support food poverty and feed and support the families on a low income and in financial difficulties.

Finance and Benefits Clinic: numbers are increasing again, with many families and individual reaching out for budgeting support, as clients are just struggling to manage as they can with finances being difficult for all. There were still clients seeking benefit advice, with benefits from being underpaid, or not aware of the benefits that should be calming due to their being on low income.

SECOND CHANCE CHARITY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 14 MAY 2022

We also offer Debt and Budgeting Advice and are seeing many people on a regular basis and helping them achieve a better household budget, by looking at better prices on household essential bills and signing up for Food Aid. We work in association with CAB Medway to offer Debt Advice, looking to reduce and clear debt where possible.

We are continually supported by members of the DWP, by phone or email. Our support for clients looking to the Credit Union, will continue, and we have managed to sign up various new clients for them this year.

Housing Advice and Tenancy Support Service: we are supporting various clients with housing advice from landlord repairs, to housing benefit, to being worried regarding eviction due to arrears and finding it hard to cover rents and all other general household bills. We always advocate Rent should come first as it is essential to keep roofs over families' heads at this difficult time. We would offer help, support and guidance to ensure Tenancy Sustainment and therefore reduce Homelessness statistics, these services continue to grow, also with Landlords seeking advice to help and support their tenants. Where possible we apply for DHPs on behalf of the client where arrears are involved to halt eviction processes and help to sustain tenancies with continued support for the families involved.

Crisis Support Desk: we have seen the number of emails and phone calls increase with people seeking advice, grants for essentials and membership to the food aid project. We have a 2 tier system, those that need a simple answer get answered immediately ('one and done'), those that need a telephone appointment are offered one via email, and then it is set up and any follow on that may be required is at the Centre on a one to one with a Support Worker.

We are allowing appointments back in the Hub, on an appointment system for the Food Aid, plus appointments at the Centre for support services; it helps the client if they can have a one to one with a support worker as they feel more at ease and often need that personal touch to help them feel secure.

Mental Health & ADHD Support Group: although we continue to give Mental Health support, as some just need someone to turn to, to talk to, someone to listen and offer advice. The ADHD Support has been building slowly, with one to ones being available, and we are looking to build a support group in the coming months.

Job Club, Employability & Training: this is being offered via various projects, with outside organisations joining us at the Centre, with Aspire and Shaw Trust, offering support and work placements. We are also looking on building our TLC project, (Teaching, Learning, Coaching) with Medway Adult Ed looking to join us, and utilising our Training Centre, plus we will have our own trainer on board for various subjects and training courses.

Ex-Offenders and Offenders Support: our WOS scheme (Working Out Scheme) with Stanford Hill, is being reinstated with volunteer admin staff at the Centre, and storeman and admin person volunteering at the Hub. The WOS scheme worked well pre Covid, and are looking forward to working with further clients, helping them to reconnect with the community and work towards a successful future. Many of the previous volunteers keep in touch, especially after they have finished their sentence and after release many have visited and were grateful for the work experience and help and support they received whilst working at Second Chance Medway, with most going on to successful futures.

Furniture Grants: this seems to have increased, with service users struggling to meet general bills, therefore unable to replace furnishings and white goods when they breakdown. We forward many clients onto CAB who handle the Local Social Grant Scheme for the Council, to help many of those that do not meet our criteria. Colyer Ferguson continue to support the 18-25 age group and Chatham Charities for residents of Chatham, which we are more than happy to continue to work with to obtain the financial support many need for furniture replacements. We are looking to raise a General Fund for all, as current funding is limited.

SECOND CHANCE CHARITY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 14 MAY 2022

Support for 18-24 year olds Starting Out; with the support of Colyer Ferguson Charitable Trust, we can offer small grants to individual leaving home for the first time, either as Care Leavers or unable to live in the family home for whatever reason, we can help set up a small one bedroomed flat with furnishings, to help the transition into their own homes.

Also within this age group, should anyone be starting their first job or training scheme and have no appropriate clothing we can allow small grants to ensure they look the part on their first day and beyond, which helps with confidence and self-esteem and secures their settling into their new position.

This has held fast, with many young adults seeking help and advice, or looking for grants to help set up their first home.

Further development via our Membership with the KICC, we are in talks with various other Young Adult Schemes and will work together to help support into driving lessons and other services. We also support local Specialised Schools, where pupils are looking to go on to Further Education.

We also have other various other Projects being worked on including Gardening at Melville Court to make all communal gardens available and welcoming, looking for tenants to access all areas, as outside access is good for mental health and allows communities to re-engage with neighbours, where so many have been isolated since Covid.

FUND RAISING

Second Chance Medway have received funding from Shaw Trust, Chatham Charities, Kent Community Foundation, Colyer Ferguson Community Trust, Kent Community Fund, the Police Fund, Independent Food Aid Network, the Philips Foundation, Tesco, Groundwork; this financial year, plus increased donations from local Business and the General Public.

Second Chance Medway are completing applications on a regular basis to further the funding for the general day to day expenses as well as getting services and projects financially supported. We are looking to achieve a higher level of funding, with better understanding and achievements. Second Chance Medway are looking to submit to various funding streams, to fund each of our core projects.

Second Chance Medway will continue to seek and secure funding from all avenues open to us for the purpose of continuing to offer our Support Services to Medway via our Community Hub and Centre. The future funding will pay for core costs, projects costs and staff wages. We will be seeking to employ qualified staff to be able to offer more support to those in need.

POLICIES AND PROCEDURES

Second Chance Medway will continue to monitor and update their Policies and Procedures, which will be review each year and signed off by Trustees. The Trustees are meeting monthly to ensure we can be aware of the needs of the Community and be prepared to offer whatever support that is required to get our Community through these difficult times. Meetings are still generally via Zoom as it is difficult to meet for various reasons.

FUTURE PLANS

Second Chance Medway' Tenancy Support Service, currently nearing completion, with further statistics and evidence added plus financial requirements and amendments to be made, before submitting for funding. This will enable Second Chance Medway to run a Pilot Scheme, thus enabling results and statistics to be presented to the Ministry of Housing, Communities and Local Government (MHCLG) to further the project for LA contractual schemes. Plus, we have various plans to support more clients and other new and improved services and are also looking to completely refurbish the Community Hub, especially the refrigeration and freezer units, as currently are running 15 second hand units, which are not reliable or cost effective.

SECOND CHANCE CHARITY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 14 MAY 2022

Achievements and performance

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Penny Keevil

A Fitzpatrick

Steven Keevil

(Resigned 14 May 2022)

G Jordan

R Pataky

Robert Swift

(Resigned 14 May 2022)

Candy Penfold

Caitlin Webb

(Appointed 14 May 2022)

EJ Jennings

(Appointed 14 May 2022)

The trustees' report was approved by the Board of Trustees.

Penny Keevil

Trustee

Dated: 10 February 2023

SECOND CHANCE CHARITY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SECOND CHANCE CHARITY

I report to the trustees on my examination of the financial statements of Second Chance Charity (the charity) for the year ended 14 May 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Sally Meah FCCA

Crossley Financial Accounting

Star House
Star Hill
Rochester
Kent
ME1 1UX

Dated: 10 February 2023

SECOND CHANCE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 14 MAY 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income from:</u>			
Donations	2	107,441	56,611
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities			
Charitable Expenditure	3	101,919	45,774
		<hr/>	<hr/>
Total charitable expenditure		101,919	45,774
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		5,522	10,837
Fund balances at 15 May 2021		12,353	1,516
		<hr/>	<hr/>
Fund balances at 14 May 2022		17,875	12,353
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

SECOND CHANCE CHARITY

STATEMENT OF FINANCIAL POSITION

AS AT 14 MAY 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	6		4,117		2,394
Current assets					
Debtors	7	200		200	
Cash at bank and in hand		15,298		11,274	
		<u>15,498</u>		<u>11,474</u>	
Creditors: amounts falling due within one year	8	<u>(1,740)</u>		<u>(1,515)</u>	
Net current assets			13,758		9,959
Total assets less current liabilities			<u>17,875</u>		<u>12,353</u>
Income funds					
Unrestricted funds - general			17,875		12,353
			<u>17,875</u>		<u>12,353</u>

The financial statements were approved by the Trustees on 10 February 2023

Penny Keevil
Trustee

SECOND CHANCE CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 14 MAY 2022

1 Accounting policies

Charity information

Second Chance Charity is a charitable incorporated organisation, incorporated in England and Wales. The registered office is 105 High Street, Chatham, Kent, ME4 4DH.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's deed of trust, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.3 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Donated services and facilities are measured at the open market equivalent for the benefit that the charity has received.

SECOND CHANCE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 14 MAY 2022

1 Accounting policies

(Continued)

1.4 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	5 years straight line
Computers	5 years straight line
Motor vehicles	5 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

SECOND CHANCE CHARITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 14 MAY 2022

1 Accounting policies

(Continued)

1.6 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

2 Donations

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	85,603	25,226
Grant	21,838	31,385
	<u>107,441</u>	<u>56,611</u>

SECOND CHANCE CHARITY

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 14 MAY 2022

3 Charitable activities

	2022 £	2021 £
Furniture grant	10,487	2,885
Food aid	17,676	10,977
Utilities	448	-
Travelling	2,642	-
	<u>31,253</u>	<u>13,862</u>
Share of support costs (see note 4)	66,043	30,718
Share of governance costs (see note 4)	4,623	1,194
	<u>101,919</u>	<u>45,774</u>

4 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Donated staff costs	28,489	-	28,489	-
Depreciation	897	-	897	472
Rent	12,229	-	12,229	12,408
Mobiles, broadband & phones	5,863	-	5,863	1,378
Insurance	622	-	622	346
Membership	-	-	-	283
Legal and professional	1,612	-	1,612	6,790
Repairs and maintenance	4,063	-	4,063	430
Hub electricity	5,250	-	5,250	1,372
Marketing and designs	2,191	-	2,191	2,889
IT support	4,827	-	4,827	4,350
Accountancy	-	4,623	4,623	1,194
	<u>66,043</u>	<u>4,623</u>	<u>70,666</u>	<u>31,912</u>
Analysed between				
Charitable activities	<u>66,043</u>	<u>4,623</u>	<u>70,666</u>	<u>31,912</u>

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

SECOND CHANCE CHARITY

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 14 MAY 2022

6 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 15 May 2021	901	1,214	1,000	3,115
Additions	545	2,075	-	2,620
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 14 May 2022	1,446	3,289	1,000	5,735
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment				
At 15 May 2021	150	121	450	721
Depreciation charged in the year	198	499	200	897
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 14 May 2022	348	620	650	1,618
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Carrying amount				
At 14 May 2022	1,098	2,669	350	4,117
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 14 May 2021	751	1,093	550	2,394
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

7 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	200	200
	<u> </u>	<u> </u>

8 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	117	-
Accruals and deferred income	1,623	1,515
	<u> </u>	<u> </u>
	1,740	1,515
	<u> </u>	<u> </u>

9 Related party transactions

During the year, the Second Chance Charity received donations totaling £28,489 (2021 - £Nil) from MRS Property Services Limited, who are a related party.