

HISTORIC CROYDON AIRPORT TRUST

England & Wales · Charity number 1166732

Details

Status Registered

Legal form CIO

Registered 2016-04-25

Register [View on the Charity Commission register](#)

Contact

Address Croydon Airport Visitor Centre
Airport House
Purley Way
Croydon
Surrey
CR0 0XZ

Phone 07526996454

Email info@historiccroydonairport.org.uk

Website historiccroydonairport.org.uk

Activities

Objects: THE OBJECTS OF THE SOCIETY ARE;A) TO EDUCATE THE PUBLIC ON THE HISTORY OF LONDON CROYDON AIRPORT AND ASSOCIATED ACTIVITIES,B) TO SECURE THE PRESERVATION AND PROTECTION OF BUILDINGS AND ARTEFACTS OF HISTORIC OR PUBLIC INTEREST RELATING TO LONDON CROYDON AIRPORT,

Activities: Educating on the history of London Croydon Airport from World War One until closure in 1959. Conservation of buildings and structures associated with the former airport. Operation of a micro-museum and archives of artefacts of associated people, organisations and items associated with London Croydon Airport and relating to Amy Johnson, Imperial Airways and key interwar aviation figures.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Croydon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£31,207	£31,083	-	-
2023-10-31	£32,865	£38,335	-	-
2022-10-31	£14,333	£18,133	-	-
2021-10-31	£41,952	£15,556	-	-
2020-10-31	£43,725	£27,589	-	-

Trustees

Name	Role	Appointed
Michael Alastair Thorn	Chair	2020-11-19
Edmund Rudder		2023-06-12
Jeremy John Ovenden		2023-06-12
John Duncan Whitley		2016-04-25
Lisa Jane Rose		2026-03-01

HISTORIC CROYDON AIRPORT TRUST

England & Wales - Charity number 1166732

Accounts



Trustees' Annual Report for the period

From 1 November 2023

To 31 October 2024

Charity name: Historic Croydon Airport Trust

Charity registration number: 1166732

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public on the history of London Croydon Airport and associated activities, and to secure the preservation and protection of buildings and artefacts of historic or public interest relating to London Croydon Airport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity maintains a Visitor Centre within the original Croydon Airport building, which is opened to the public at least once a month and for group visits on application. Our major sources of income are donations and retail sales from visitors, as well as subscriptions and donations from supporters of the charity.</p> <p>We also maintain a substantial archive on the history of London Croydon Airport and associated activities, with a comprehensive website available for public education.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the Charity Commission's guidance on public benefit when deciding on any new projects to be undertaken. They consider that their education and archive activities help to preserve our aeronautical heritage and are for the public benefit.
Policy on grant making	Para 1.38	The charity does not make grants.
Contribution made by volunteers	Para 1.38	<p>Our charity is run entirely by volunteers, although we now employ a part-time visitor centre manager.</p> <p>Volunteers help at the Croydon Airport Visitor Centre Open Days and group visits, working in and contributing to our archives, and giving educational presentations to schools, youth organisations and other</p>

		<p>community groups. They are also involved in the charity's administration, planning and delivering projects, and creating educational content through our social media channels.</p> <p>The Open Days alone have created 22 volunteer positions and generate over 2,500 volunteer hours per annum. In addition, the administration and archives create another 8 volunteer positions and generate over 2,800 volunteer hours per annum.</p>
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>We have continued to educate the public on the history of London Croydon Airport and associated activities, through granting access to the Visitor Centre on Open Days and group visits. After the Covid lockdown and restrictions, we moved to a pre-booking model at Open Days This has resulted in more certainty over visitor numbers which, after running two additional Open Days in the last year, increased from 1,461 in 2022/23 to 1,978 in 2023/24.</p> <p>The Open Day operation consistently receives 5-star reviews on Trip Advisor and we are placed as No.1 of "Things to do" in Croydon.</p> <p>In addition to welcoming visitors to Airport House, we reached out to a further 475 children and their teachers and 237 adults through conducting visits to local primary schools, youth groups and adult societies.</p> <p>After many years of negotiation with our landlord in Airport House, we signed a long-term lease on the Visitor Centre in June 2023. This expires in November 2096 and is at a peppercorn rent. During that year, we also relocated our archives back into Airport House, providing more secure premises and a better working environment for our volunteers. Our archive collection continues to increase through donations from the public.</p> <p>Our Website, LinkedIn, Facebook and Twitter accounts all receive a large number of "visits" every month, and we issue regular Newsletters to approximately 150 Friends and supporters of our charity.</p>

Performance of fundraising activities against objectives set	Para 1.41	Although we did not receive any grants in the year, we continued to make additions and improvements to the storage and care of our archive documents and memorabilia, as well as expenditure on improving the experience of our visitors at Open Days.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the current levels of income and expenditure, the trustees consider the financial position to be satisfactory. Year end funds of £103,001 are considered adequate to meet future outgoings and proposed projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Much of our reserves have arisen from past donations and legacies, and are intended to be used for capital expenditure, particularly to refurbish and improve our Visitor Centre displays. Reserves are also required to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years as a result of further Covid outbreaks or other unforeseen disruptions.
Amount of reserves held	Para 1.22	At the year end, £103,001, all of which was unrestricted.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>After the Covid lockdown and restrictions, which severely impacted our charity's operations in previous years, we restructured our Open Days to allow for reduced visitor numbers in smaller groups, and moved to a pre-booking model. This has resulted in more certainty over visitor numbers, enabling us to better match visitor numbers with volunteer guides.</p> <p>Our current income generation stream, together with the strength of our reserves, enables the trustees to conclude that the charity continues to be a going concern.</p>
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our major sources of income are donations and retail sales from visitors during Open Days, as well as subscriptions and donations from supporters of the charity. Where possible, we reclaim tax on this income via Gift Aid.</p> <p>For particular projects, we apply for grants from the Heritage Lottery Fund, Arts Council England, the Association of</p>

		Independent Museums and other similar bodies.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<p>The charity is governed by its constitution which establishes the objects, administration and powers of the CIO and its trustees. The first constitution was dated 25 April 2016 and it has subsequently been amended on 20 June 2017 and on 10 February 2022.</p> <p>The activities of the charity are managed by the board of trustees, who meet regularly to consider and adopt suitable policies, consider opportunities and manage risks and uncertainties.</p>
How is the charity constituted?	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The founder trustees were also trustees of Croydon Airport Society. Since then, new trustees have been selected by interview and elected by Board resolution.</p> <p>Trustees are appointed for a three-year period and are then eligible for reappointment. Their time is given to the charity on a purely voluntary basis.</p>
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The trustees have received a full briefing on the activities of the trust and on the issues involved with running public Open Days and maintaining the Archives. The majority of the trustees have experience with other charities and are familiar with governance issues. All trustees adhere to the principles promulgated in the Charity Commission's publication "The Essential Trustee".</p> <p>The trustee board seeks to maintain skills, plan succession, increase knowledge and expertise, and is always looking for potential new candidates as board trustees.</p>

Relationship with any related parties	Para 1.51	The charity was formed on 25 April 2016 in order to take on the activities of the existing charity Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to this charity as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to this charity during the 2017/18 year, with any remaining balances being treated as this charity's funds and reported in its accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to this charity, and CAS itself was wound up and removed from the register of charities in February 2023.
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Reference and Administrative details

Charity name	Historic Croydon Airport Trust
Other name the charity uses	
Registered charity number	1166732
Charity's principal address	Airport House Purley Way Croydon Surrey CR0 0XZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Michael Thorn	Chair from 1.6.24		
2	Mr John Whitley	Treasurer		
3	Mr Graeme Roy	Chair until resignation on 31.5.24	Resigned 31.5.24	
4	Mr Jeffrey Andrews			
5	Mr Jeremy Ovenden			
6	Mr Edmund Rudder			
7	Ms Elena Verigo		Appointed 11.6.25	
8	Mr Duvall James		Appointed 8.7.25	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Alastair Thorn	John Duncan Whitley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	13 August 2025	

HISTORIC CROYDON AIRPORT TRUST

Receipts and Payments Account for the year ended 31 October 2024

	<u>Total for year</u>	<u>Previous year</u>
<u>Income</u>	<u>£</u>	<u>£</u>
Subscriptions	3,690	2,890
Donations	1,139	9,675
Visitor Centre Donations	11,871	7,287
Visitor Centre Sales	2,544	2,116
Visitor Centre Group Visits	834	895
External Talks given	470	390
Archive Sales and Donations	3,510	5,160
Gift Aid reclaimed	3,825	2,514
Bank interest on deposit account	3,176	1,938
Sundry income	148	-
Income from ordinary activities	31,207	32,865
Grants	-	-
Total income	31,207	32,865
<u>Expenditure</u>		
Visitor Centre and Archives	(3,221)	(13,017)
Office supplies	(99)	(129)
Office equipment and maintenance	(3,301)	(129)
Website development and maintenance	(923)	(1,266)
Postage	(221)	(544)
Publication printing	(445)	(1,273)
Advertising and Publicity	(430)	(525)
Retail Purchases (for resale)	(966)	(1,673)
Property costs	(14,860)	(10,433)
Insurance	(1,367)	(1,200)
Legal fees	(1,549)	(7,002)
Subscriptions paid	(111)	(108)
Staff costs	(2,768)	-
Trustee and volunteer expenses	(302)	(783)
Bank charges, SumUp and PayPal costs	(291)	(204)
Sundries	(229)	(49)
Expenditure on ordinary activities	(31,083)	(38,335)
Grant-funded projects	-	-
Total expenditure	(31,083)	(38,335)
Excess of Income over Expenditure/ (Expenditure over Income)		
Ordinary activities	124	(5,470)
Grant-funded projects	-	-
Total	124	(5,470)

Signed on behalf of all the trustees

Mike Thorn

John Whitley

13 August 2025

HISTORIC CROYDON AIRPORT TRUST

Notes to the Receipts and Payments Account for the year ended 31 October 2024

1 Basis of preparation

(a) Historic Croydon Airport Trust ("HCAT") was formed as a CIO on 25 April 2016, in order to take on the activities of the unincorporated Croydon Airport Society (charity number 287303) ("CAS"). This was achieved by a Transfer of Assets Agreement dated 10 October 2016.

(b) The Receipts and Payments Account has been prepared from the cashbook records of HCAT, save for the inclusion of certain year end debtors and creditors already advised and subscriptions received in advance.

2 Bank account balances

Movements in the year comprised :	2023/2024	<i>2022/2023</i>
	<u>£</u>	<u>£</u>
Total at 1 November		
For general use	102,833	<i>111,422</i>
Business rates rebate receivable	44	<i>145</i>
Creditors	-	<i>(3,220)</i>
	102,877	<i>108,347</i>
Excess of Income over Expenditure/(Expenditure over Income) for the year	124	<i>(5,470)</i>
Total at 31 October		
For general use	103,383	<i>102,833</i>
Retail cash float	22	<i>-</i>
Royalties receivable	41	<i>-</i>
Business rates rebate receivable	-	<i>44</i>
Creditors (see note 1(b))	(445)	<i>-</i>
	103,001	<i>102,877</i>

3 Other assets

In addition to the funds detailed in note 2, the charity owns assets not recognised in the balances above. The major items comprise:

- (a) museum contents, artwork, memorabilia and other archived material
- (b) furniture and fittings in the Visitor Centre (museum and control tower) and archives in Airport House, including computer equipment, display stands and cabinets, storage racking and office furniture
- (c) retail stock and office consumables
- (d) a lease, at peppercorn rent, of the Visitor Centre in Airport House which expires in November 2096.

All tangible assets are fully insured for loss and other risks under insurance contracts.

4 Reserves policy

HCAT held £103,383 in its bank accounts at the year end, much of which has arisen from past legacies and is intended to be used for capital expenditure, particularly to refurbish and improve our Visitor Centre displays and to extend and improve our archive collection and its storage. This is also considered adequate to cover routine expenditure, particularly our property costs, where this is not covered by income from donations or subscriptions as has happened in the last few years.

5 Guarantees and debts

There were no outstanding guarantees to third parties nor any debts secured on the charity's assets at any time during the current or prior years.

Independent Examiner's Report to the Trustees of Historic Croydon Airport Trust (Registered Charity No. 1166732)

I report to the trustees on my examination of the accounts of Historic Croydon Airport Trust (the "Charity") for the year ended 31 October 2024, which are set out on the attached sheet.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

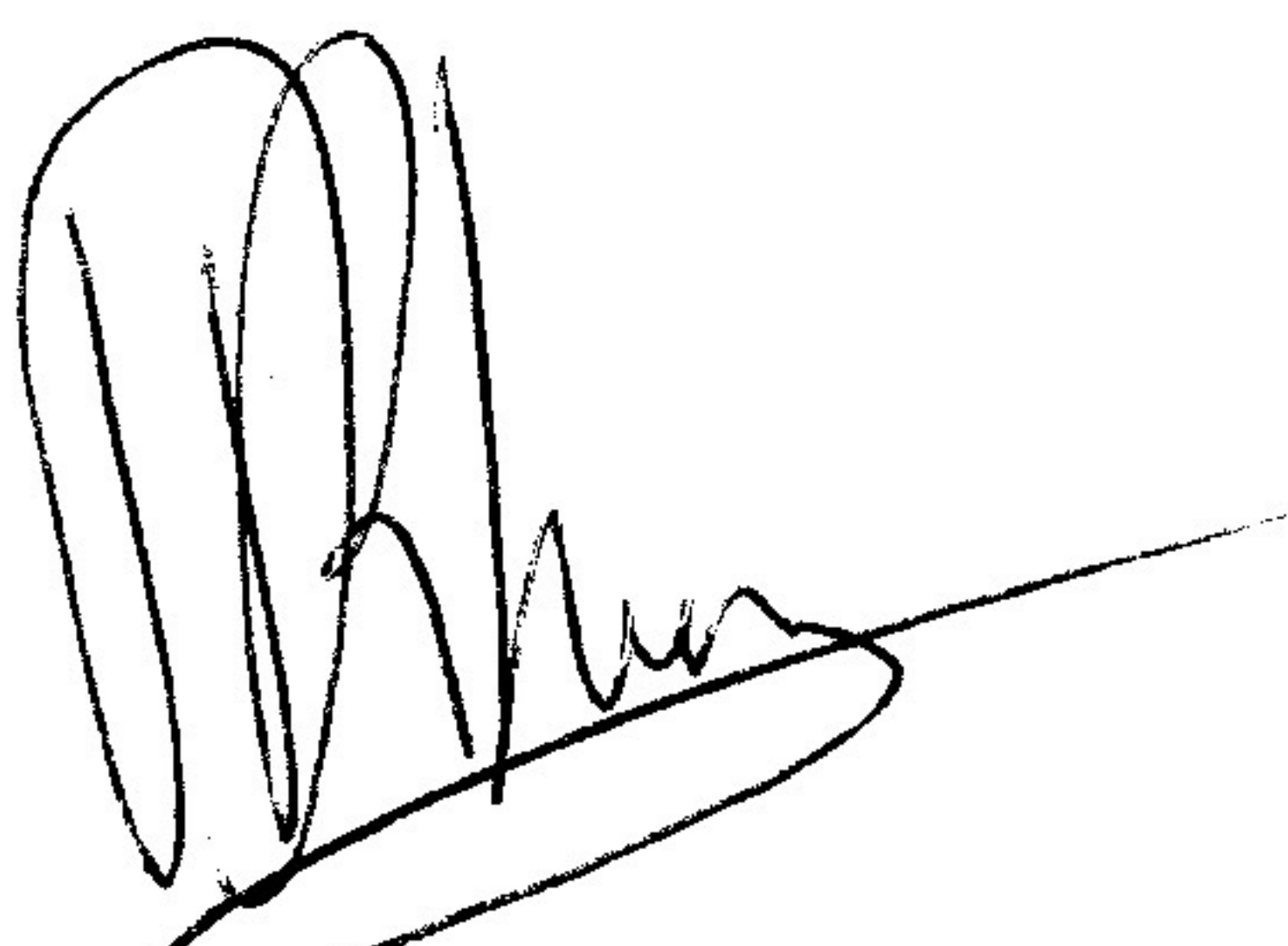
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Douglas R Logan BSc, FCA
1 Hillside
Crawley Down
RH10 4XD

13 August 2025

HISTORIC CROYDON AIRPORT TRUST

England & Wales - Charity number 1166732

Accounts



Trustees' Annual Report for the period

From 1 November 2022

To 31 October 2023

Charity name: Historic Croydon Airport Trust

Charity registration number: 1166732

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public on the history of London Croydon Airport and associated activities, and to secure the preservation and protection of buildings and artefacts of historic or public interest relating to London Croydon Airport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity maintains a Visitor Centre within the original Croydon Airport building, which is opened to the public at least once a month and for group visits on application. Our major sources of income are donations and retail sales from visitors, as well as subscriptions and donations from supporters of the charity.</p> <p>We also maintain a substantial archive on the history of London Croydon Airport and associated activities, with a comprehensive website available for public education.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the Charity Commission's guidance on public benefit when deciding on any new projects to be undertaken. They consider that their education and archive activities help to preserve our aeronautical heritage and are for the public benefit.
Policy on grant making	Para 1.38	The charity does not make grants.
Contribution made by volunteers	Para 1.38	<p>Our charity is run entirely by volunteers.</p> <p>Volunteers help at the Croydon Airport Visitor Centre Open Days and group visits, working in and contributing to our archives, and giving educational presentations to schools, youth organisations and other community groups. They are also involved in the charity's administration, planning and</p>

		<p>delivering projects, and creating educational content through our social media channels.</p> <p>The Open Days alone have created 22 volunteer positions and generate over 2,500 volunteer hours per annum. In addition, the administration and archives create another 8 volunteer positions and generate over 2,800 volunteer hours per annum.</p>
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>We have continued to educate the public on the history of London Croydon Airport and associated activities, through granting access to the Visitor Centre on Open Days and group visits. After the Covid lockdown and restrictions, we moved to a pre-booking model at Open Days This has resulted in more certainty over visitor numbers, which increased from 1,278 in 2021/22 to 1,461 in 2022/23.</p> <p>The Open Day operation consistently receives 5-star reviews on Trip Advisor and we are placed as No.1 of "Things to do" in Croydon.</p> <p>In addition to welcoming visitors to Airport House, we reached out to a further 730+ children and 280+ adults through conducting visits to local primary schools, youth groups and adult societies.</p> <p>After many years of negotiation with our landlord in Airport House, we signed a long-term lease on the Visitor Centre in June 2023. This expires in November 2096 and is at a peppercorn rent. During the year, we also relocated our archives back into Airport House, providing more secure premises and a better working environment for our volunteers. Our archive collection continues to increase through donations from the public.</p> <p>Our Website, LinkedIn, Facebook and Twitter accounts all receive a large number of "visits" every month, and we issue regular Newsletters to approximately 150 Friends and supporters of our charity.</p>

Performance of fundraising activities against objectives set	Para 1.41	Although we did not receive any grants in the year, we continued to make additions and improvements to the storage and care of our archive documents and memorabilia, as well as expenditure on improving the experience of our visitors at Open Days.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the low level of income and expenditure, the trustees consider the financial position to be satisfactory. Year end funds of £102,877 are considered adequate to meet future outgoings and proposed projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Much of our reserves have arisen from past legacies and are intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. Reserves are also required to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years as a result of further Covid outbreaks or other unforeseen disruptions.
Amount of reserves held	Para 1.22	At the year end, £102,877, all of which was unrestricted.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>After the Covid lockdown and restrictions, which severely impacted our charity's operations in previous years, we restructured our Open Days to allow for reduced visitor numbers in smaller groups, and moved to a pre-booking model. This has resulted in more certainty over visitor numbers, enabling us to better match visitor numbers with volunteer guides.</p> <p>Our current income generation stream, together with the strength of our reserves, enables the trustees to conclude that the charity continues to be a going concern.</p>
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our major sources of income are donations and retail sales from visitors during Open Days, as well as subscriptions and donations from supporters of the charity. Where possible, we reclaim tax on this income via Gift Aid.</p> <p>For particular projects, we apply for grants from the Heritage Lottery Fund, the Association of Independent Museums and other similar bodies.</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<p>The charity is governed by its constitution which establishes the objects, administration and powers of the CIO and its trustees. The first constitution was dated 25 April 2016 and it has subsequently been amended on 20 June 2017 and on 10 February 2022.</p> <p>The activities of the charity are managed by the board of trustees, who meet regularly to consider and adopt suitable policies, consider opportunities and manage risks and uncertainties.</p>
How is the charity constituted?	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The founder trustees were also trustees of Croydon Airport Society. Since then, new trustees have been selected by interview and elected by Board resolution.</p> <p>Trustees are appointed for a three year period and are then eligible for reappointment. Their time is given to the charity on a purely voluntary basis.</p>
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The trustees have received a full briefing on the activities of the trust and on the issues involved with running public Open Days and maintaining the Archives. The majority of the trustees have experience with other charities and are familiar with governance issues. All trustees adhere to the principles promulgated in the Charity Commission's publication "The Essential Trustee".</p> <p>The trustee board seeks to maintain skills, plan succession, increase knowledge and expertise, and is always looking for potential new candidates as board trustees.</p>

Relationship with any related parties	Para 1.51	The charity was formed on 25 April 2016 in order to take on the activities of the existing charity Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to this charity as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to this charity during the 2017/18 year, with any remaining balances being treated as this charity's funds and reported in its accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to this charity, and CAS itself was wound up and removed from the register of charities in February 2023.
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Reference and Administrative details

Charity name	Historic Croydon Airport Trust
Other name the charity uses	
Registered charity number	1166732
Charity's principal address	Airport House Purley Way Croydon Surrey CR0 0XZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Michael Thorn	Chair from 1.6.24		
2	Mr John Whitley	Treasurer		
3	Mr Graeme Roy	Chair until resignation on 31.5.24		
4	Mr Jeffrey Andrews			
5	Mr Jeremy Ovenden		Appointed 12.6.23	
6	Mr Edmund Rudder		Appointed 12.6.23	
7	Miss Georgina Heatley		Appointed 12.6.23; resigned 13.9.23	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Alastair Thorn	John Duncan Whitley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	6 June 2024	

HISTORIC CROYDON AIRPORT TRUST

Receipts and Payments Account for the year ended 31 October 2023

	<u>Total for year</u>	<u>Previous year</u>
	£	£
<u>Income</u>		
Subscriptions	2,890	3,305
Donations	9,675	925
Visitor Centre Donations	7,287	6,066
Visitor Centre Sales	2,116	1,462
Visitor Centre Group Visits	895	730
External Talks given	390	70
Archive Sales and Donations	5,160	275
Gift Aid reclaimed	2,514	1,131
Bank interest on deposit account	1,938	369
Income from ordinary activities	32,865	14,333
Grants	-	-
Total income	32,865	14,333
<u>Expenditure</u>		
Visitor Centre and Archives	(13,017)	(1,186)
Office supplies	(129)	(46)
Office equipment maintenance	(129)	-
Website development and maintenance	(1,266)	(724)
Postage	(544)	(425)
Publication printing	(1,273)	(470)
Advertising and Publicity	(525)	(198)
Retail Purchases (for resale)	(1,673)	(472)
Property costs	(10,433)	(9,172)
Insurance	(1,200)	(1,429)
Legal fees	(7,002)	(3,180)
Subscriptions paid	(108)	(105)
Trustee and volunteer expenses	(783)	(540)
Bank charges, SumUp and PayPal costs	(204)	(165)
Sundries	(49)	(21)
Expenditure on ordinary activities	(38,335)	(18,133)
Grant expenditure	-	-
Total expenditure	(38,335)	(18,133)
<u>Excess of (Expenditure over Income)/ Income over Expenditure</u>		
Ordinary activities	(5,470)	(3,800)
Grants	-	-
Total	(5,470)	(3,800)

Signed on behalf of all the trustees

Mike Thorn

John Whitley

6 June 2024

HISTORIC CROYDON AIRPORT TRUST

Notes to the Receipts and Payments Account for the year ended 31 October 2023

1 Basis of preparation

(a) Historic Croydon Airport Trust ("HCAT") was formed as a CIO on 25 April 2016, in order to take on the activities of the unincorporated Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to HCAT as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to HCAT during the 2017/18 financial year, with any remaining balances being treated as HCAT funds and reported in this charity's accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to HCAT.

(b) The Receipts and Payments Account has been prepared from the cashbook records of HCAT, save for the inclusion of certain year end creditors relating to legal fees already advised and subscriptions received in advance.

2 Bank account balances

Movements in the year comprised :

	<u>2022/2023</u> £	<u>2021/2022</u> £
Total at 1 November		
For general use	111,422	112,931
Business rates rebate receivable	145	-
PayPal balance awaiting transfer	-	56
Creditors	(3,220)	(840)
	108,347	112,147
Excess of (Expenditure over Income)/Income over Expenditure for the year	(5,470)	(3,800)
Total at 31 October		
For general use	102,833	111,422
Business rates rebate receivable	44	145
Creditors (see note 1(b))	-	(3,220)
	102,877	108,347

3 Other assets

In addition to the funds detailed in note 2, the charity owns assets not recognised in the balances above. The major items comprise:

- (a) museum contents, artwork, memorabilia and other archived material
- (b) furniture and fittings in the Visitor Centre (museum and control tower) and archives in Airport House, including computer equipment, display stands and cabinets, storage racking and office furniture
- (c) retail stock and office consumables
- (d) a lease, at peppercorn rent, of the Visitor Centre in Airport House which expires in November 2096.

All tangible assets are fully insured for loss and other risks under insurance contracts.

4 Reserves policy

HCAT held £102,833 in its bank accounts at the year end, much of which has arisen from past legacies and is intended to be used for capital expenditure, particularly to refurbish and improve our Visitor Centre displays and to extend and improve our archive collection and its storage. This is also considered adequate to cover routine expenditure, particularly our property costs, where this is not covered by income from donations or subscriptions as has happened in the last few years.

5 Guarantees and debts

There were no outstanding guarantees to third parties nor any debts secured on the charity's assets at any time during the current or prior years.

**Independent Examiner's Report to the Trustees of Historic Croydon Airport Trust
(Registered Charity No. 1166732)**

I report to the trustees on my examination of the accounts of Historic Croydon Airport Trust (the "Trust") for the year ended 31 October 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

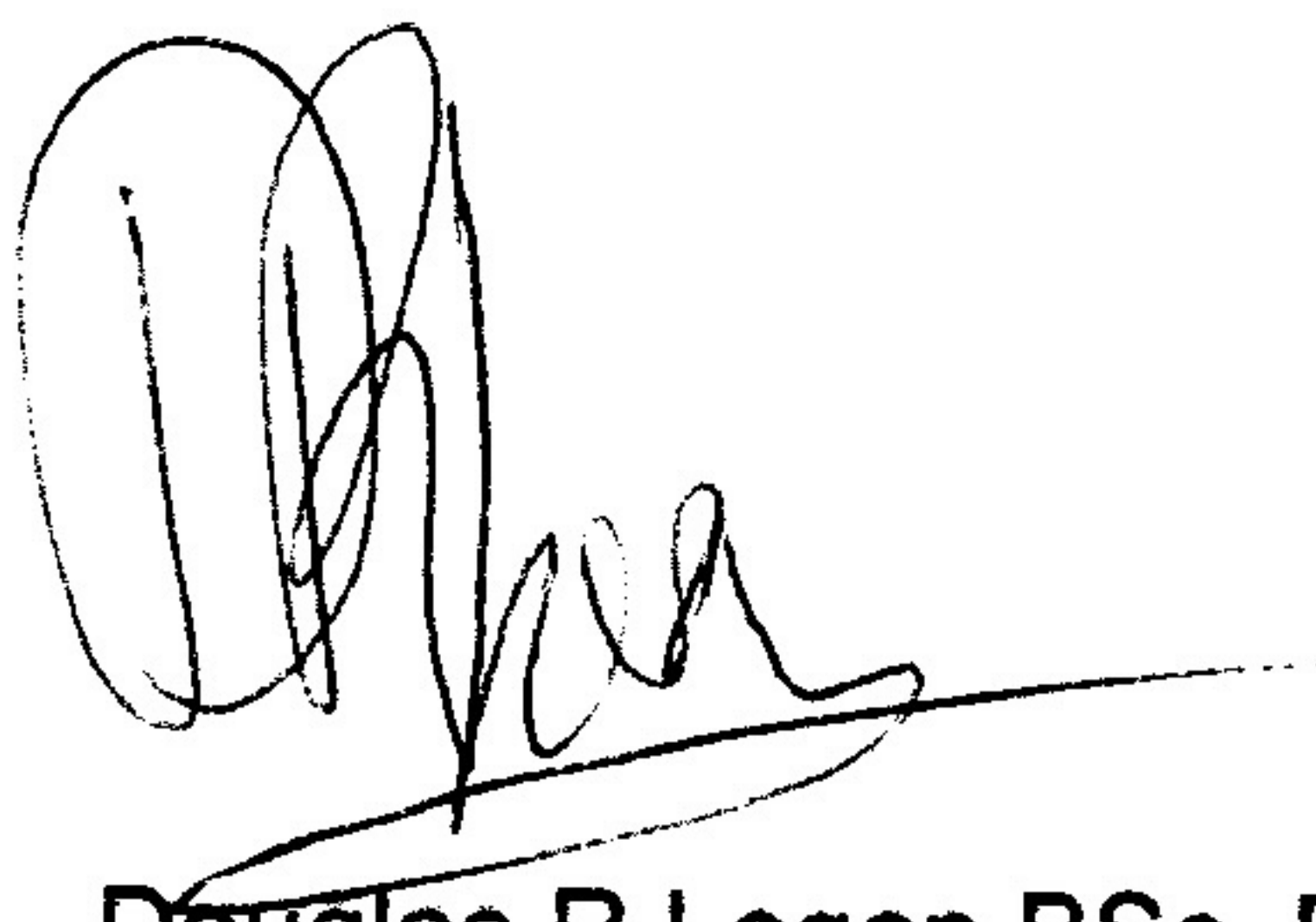
I report in respect of my examination of the Trust's accounts (comprising the Receipts and Payments Account for the year ended 31 October 2023 and the Notes to the Receipts and Payments Account for the year ended 31 October 2023) carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust, as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Douglas R Logan BSc, FCA
1 Hillside
Crawley Down
RH10 4XD

6 June 2024

HISTORIC CROYDON AIRPORT TRUST

England & Wales - Charity number 1166732

Accounts



Trustees' Annual Report for the period

From 1 November 2021

To 31 October 2022

Charity name: Historic Croydon Airport Trust

Charity registration number: 1166732

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public on the history of London Croydon Airport and associated activities, and to secure the preservation and protection of buildings and artefacts of historic or public interest relating to London Croydon Airport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity maintains a Visitor Centre within the original Croydon Airport building, which is opened to the public at least once a month and for group visits on application. Our major sources of income are donations and retail sales from visitors, as well as subscriptions and donations from supporters of the charity.</p> <p>We also maintain a substantial archive on the history of London Croydon Airport and associated activities, with a comprehensive website available for public education.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the Charity Commission's guidance on public benefit when deciding on any new projects to be undertaken. They consider that their education and archive activities help to preserve our aeronautical heritage and are for the public benefit.
Policy on grant making	Para 1.38	The charity does not make grants.
Contribution made by volunteers	Para 1.38	<p>Our charity is run entirely by volunteers.</p> <p>Volunteers help at the Croydon Airport Visitor Centre Open Days and group visits, working in and contributing to our archives, and giving educational presentations to schools, youth organisations and other community groups. They are also involved in the charity's administration, planning and</p>

		<p>delivering projects, and creating educational content through our social media channels.</p> <p>The Open Days alone have created 22 volunteer positions and generate over 2,500 volunteer hours per annum. In addition, the administration and archives create another 8 volunteer positions and generate over 2,800 volunteer hours per annum.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to educate the public on the history of London Croydon Airport and associated activities, through granting access to the Visitor Centre on Open Days and group visits. Our visitor numbers fell to 524 in 2020/21, due to Covid-19 enforced closure for several months and greatly reduced allowable numbers when we did reopen, but recovered to 1,278 in 2021/22.</p> <p>The Open Day operation consistently receives 5-star reviews on Trip Advisor and we are placed as No.1 of "Things to do" in Croydon.</p> <p>In addition to welcoming visitors to Airport House, we reached out to a further 500+ children and 100+ adults through conducting visits to local primary schools, youth groups and adult societies.</p> <p>Our Website, LinkedIn, Facebook and Twitter accounts all receive a large number of "visits" every month, and we issue regular Newsletters to approximately 170 Friends and supporters of our charity.</p> <p>Our archive collection continues to increase through donations from the public.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Although we did not receive any grants in the year, we continued to make additions and improvements to the storage and care of our archive documents and memorabilia, as well as expenditure on improving the experience of our visitors at Open Days.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the low level of income and expenditure, the trustees consider the financial position to be satisfactory. Year end funds of £108,347 are considered adequate to meet future outgoings and proposed projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Much of our reserves have arisen from past legacies and are intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. Reserves are also required to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years as a result of further Covid outbreaks or other unforeseen disruptions.
Amount of reserves held	Para 1.22	At the year end, £108,347, all of which was unrestricted.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during the previous two years. Fortunately, we only had to close in January 2022 for this reason in the current year. However, we have restructured our Open Days to allow for reduced visitor numbers in smaller groups, with more advance bookings required to match visitor numbers with volunteer guides.</p> <p>Our current income generation stream, together with the strength of our reserves, enables the trustees to conclude that the charity continues to be a going concern.</p>
The charity's principal sources of funds (including any fundraising)	Para 1.47	Our major sources of income are donations and retail sales from visitors during Open Days, as well as subscriptions and donations from supporters of the charity. For particular projects, we apply for grants from the Heritage Lottery Fund, the Association of Independent Museums and other similar bodies.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<p>The charity is governed by its constitution which establishes the objects, administration and powers of the CIO and its trustees. The first constitution was dated 25 April 2016 and it has subsequently been amended on 20 June 2017 and on 10 February 2022.</p> <p>The activities of the charity are managed by the board of trustees, who meet regularly to consider and adopt suitable policies, consider opportunities and manage risks and uncertainties.</p>
How is the charity constituted?	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The founder trustees were also trustees of Croydon Airport Society. Since then, new trustees have been selected by interview and elected by Board resolution.</p> <p>Trustees are appointed for a three year period and are then eligible for reappointment. Their time is given to the charity on a purely voluntary basis.</p>
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The trustees have received a full briefing on the activities of the trust and on the issues involved with running public Open Days and maintaining the Archives. The majority of the trustees have experience with other charities and are familiar with governance issues. All trustees adhere to the principles promulgated in the Charity Commission's publication "The Essential Trustee".</p> <p>The trustee board seeks to maintain skills, plan succession, increase knowledge and expertise, and is always looking for potential new candidates as board trustees.</p>

Relationship with any related parties	Para 1.51	The charity was formed on 25 April 2016 in order to take on the activities of existing charity Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to this charity as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to this charity during the 2017/18 year, with any remaining balances being treated as this charity's funds and reported in its accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to this charity, and CAS itself was wound up and removed from the register of charities in February 2023
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Reference and Administrative details

Charity name	Historic Croydon Airport Trust
Other name the charity uses	
Registered charity number	1166732
Charity's principal address	Airport House Purley Way Croydon Surrey CR0 0XZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Graeme Roy	Chair from 24/04/22		
2	Mr John Whitley	Treasurer		
3	Mr Michael Thorn			
4	Mr Ian Walker	Chair until resignation	Resigned 24/04/22	
5	Mr Jeffrey Andrews		Appointed 02/10/22	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graeme Marshall Roy	John Duncan Whitley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	5 June 2023	

HISTORIC CROYDON AIRPORT TRUST

Receipts and Payments Account for the year ended 31 October 2022

	<u>Total for year</u>	<u>Previous year</u>
Income (£)		
Subscriptions	3,305	2,845
Donations	925	11,133
Visitor Centre Donations	6,066	2,508
Visitor Centre Sales	1,462	861
Visitor Centre Group Visits	730	477
External Talks given	70	150
Archive Sales and Donations	275	886
Gift Aid reclaimed	1,131	1,839
Bank interest on deposit account	369	132
Income from ordinary activities	14,333	20,831
Grants		
Croydon Council (note 3)	-	18,859
Association of Independent Museums (note 4)	-	2,262
Total income	14,333	41,952
Expenditure (£)		
Visitor Centre and Archives	(1,186)	(216)
Office supplies	(46)	(35)
Office equipment maintenance	-	(107)
Website development and maintenance	(724)	(766)
Postage	(425)	(215)
Publication printing	(470)	(953)
Advertising and Publicity	(198)	(312)
Retail Purchases (for resale)	(472)	(50)
Property costs	(9,172)	(8,717)
Insurance	(1,429)	(1,320)
Legal fees	(3,180)	(2,670)
Subscriptions paid	(105)	(62)
Trustee and volunteer expenses	(540)	-
Bank charges and PayPal costs	(165)	(34)
Sundries	(21)	(99)
Expenditure on ordinary activities	(18,133)	(15,556)
Grant expenditure		
Archive expenditure re AIM grant (note 4)	-	-
Total expenditure	(18,133)	(15,556)
Excess of Income over Expenditure/ (Expenditure over Income)		
Ordinary activities	(3,800)	5,275
Croydon Council grants	-	18,859
AIM grant re Archive expenditure (note 4)	-	2,262
Total	(3,800)	26,396

Signed on behalf of all the trustees

Graeme Roy

John Whitley

5 June 2023

HISTORIC CROYDON AIRPORT TRUST

Notes to the Receipts and Payments Account for the year ended 31 October 2022

1 Basis of preparation

(a) Historic Croydon Airport Trust ("HCAT") was formed as a CIO on 25 April 2016, in order to take on the activities of the unincorporated Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to HCAT as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to HCAT during the 2017/18 financial year, with any remaining balances being treated as HCAT funds and reported in this charity's accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to HCAT.

(b) The Receipts and Payments Account has been prepared from the cashbook records of HCAT and CAS, save for the inclusion of certain year end creditors relating to legal fees already advised and subscriptions duplicated or received in advance.

2 Bank account balances

Movements in the year comprised :	<u>2021/2022</u> £	<u>2020/2021</u> £
Total at 1 November		
For general use	112,931	85,815
PayPal balance awaiting transfer	56	-
Creditors	<u>(840)</u>	<u>(64)</u>
	112,147	85,751
Excess of (Expenditure over Income) Income over Expenditure for the year	(3,800)	26,396
Total at 31 October		
For general use	111,422	112,931
Business rates rebate receivable	145	-
PayPal balance awaiting transfer	-	56
Creditors (see note 1(b))	<u>(3,220)</u>	<u>(840)</u>
	<u>108,347</u>	<u>112,147</u>

3 Impact of Covid-19

The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during 2020/21 and, to a lesser extent, 2021/22. To protect our volunteers and Visitor Centre guests, we had to cancel all our Open Days from the beginning of January to the end of May 2021, and again in January 2022. As a result, there was no income from visitor donations and retail sales on the cancelled Open Days to meet our regular planned expenditure. In the periods we did re-open, it was with much reduced visitor numbers to ensure smaller allowable groupings and social distancing. We were grateful to receive several discretionary grants from Croydon Council and some large donations in 2019/20 and 2020/21 for, without these, our shortfall in income would have necessitated drawing on our reserves (see note 5) to meet necessary expenditure and this fully justifies the reserves policy set out in that note.

4 Association of Independent Museums grants

In November 2019, HCAT received £2,261 from the Association of Independent Museums ("AIM"), as the first half of a grant towards necessary additions and improvements in the storage and care of our archive documents and memorabilia. £4,673 was spent on new storage equipment during 2019/20 and a further £2,262 was received in February 2021 towards this expenditure.

5 Reserves policy

HCAT held £111,422 in its bank accounts at the year end, much of which has arisen from past legacies and is intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. This is considered adequate to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years, as evidenced in note 3 above.

6 Guarantees and debts

There were no outstanding guarantees to third parties nor any debts secured on the charity's assets at any time during the current or prior years.

HISTORIC CROYDON AIRPORT TRUST

England & Wales - Charity number 1166732

Accounts



Trustees' Annual Report for the period

From 1 November 2020

To 31 October 2021

Charity name: Historic Croydon Airport Trust

Charity registration number: 1166732

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public on the history of London Croydon Airport and associated activities, and to secure the preservation and protection of buildings and artefacts of historic or public interest relating to London Croydon Airport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity maintains a Visitor Centre within the original Croydon Airport building, which is opened to the public at least once a month and for group visits on application. Our major sources of income are donations and retail sales from visitors, as well as subscriptions and donations from supporters of the charity.</p> <p>We also maintain a substantial archive on the history of London Croydon Airport and associated activities, with a comprehensive website available for public education.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
Policy on grant making	Para 1.38	The charity does not make grants.
Contribution made by volunteers	Para 1.38	<p>Our charity is run entirely by volunteers.</p> <p>Volunteers help at the Croydon Airport Visitor Centre Open Days and group visits, working in and contributing to our archives, and giving educational presentations to schools, youth organisations and other community groups. They are also involved</p>

		<p>in the charity's administration, planning and delivering projects, and creating educational content through our social media channels.</p> <p>The Open Days alone have created 22 volunteer positions and generate over 2,500 volunteer hours per annum. In addition, the administration and archives create another 8 volunteer positions and generate over 2,800 volunteer hours per annum.</p>
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>We have continued to educate the public on the history of London Croydon Airport and associated activities, through granting access to the Visitor Centre on Open Days and group visits. Our visitor numbers had been increasing year-on-year but fell in 2019/20 (to 1,476), due to Covid-19 enforced closure for several months and greatly reduced allowable numbers when we did reopen. In 2020/21, we were again impacted by Covid-enforced closures and visitor numbers fell to 524 in the year. The Open Day operation consistently receives 5-star reviews on Trip Advisor and we are placed as No.1 of "Things to do" in Croydon.</p> <p>Despite the fall in visitor numbers to Airport House in 2020/21, we reached out to a further 400+ children and 100+ adults through conducting visits to local primary schools, youth groups and adult societies.</p> <p>Our Website, Facebook and Twitter accounts all receive a large number of "visits" every month, and we issue regular Newsletters to approximately 170 Friends of our charity.</p> <p>Our archive collection continues to increase through donations from the public.</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>In November 2019, we received £2,261 from the Association of Independent Museums, as the first half of a grant towards necessary additions and improvements to the storage and care of our archive documents and memorabilia. £4,673 was spent on new storage</p>

		<p>equipment during 2019/20 and a further £2,262 was received in February 2021.</p> <p>We were also fortunate to receive a substantial donation of £10,000 during the year.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the low level of income and expenditure, the trustees consider the financial position to be satisfactory. Year end funds of £112,147 are considered adequate to meet future outgoings and proposed projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Much of our reserves have arisen from past legacies and are intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. Reserves are also required to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years as a result of Covid-19 or other unforeseen disruptions.
Amount of reserves held	Para 1.22	At the year end, £112,147, all of which was unrestricted.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during both the current and previous years. To protect our volunteers and Visitor Centre guests, we had to cancel all our Open Days between the end of March and the beginning of September 2020, and again from the beginning of January to the end of May 2021. As a result, there was no income from visitor donations and retail sales on the cancelled Open Days to meet our regular planned expenditure. In the periods we did re-open, it was with much reduced visitor numbers to ensure smaller allowable groupings and social distancing.</p> <p>We were grateful to receive several discretionary grants from Croydon Council and two large donations over the two years. Without these, our shortfall in income would have necessitated drawing on our reserves to meet necessary expenditure and this fully justifies the reserves policy set out above.</p> <p>In the current financial year from November 2021, we were able to hold Open Days in November and December but, in line with government restrictions, our Visitor Centre</p>

		<p>then remained closed until early February, when we were able to resume our income-generating Open Days, albeit operating with reduced numbers as explained above.</p> <p>Together with the strength of our reserves, this enables the trustees to conclude that the charity continues to be a going concern.</p>
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our major sources of income are donations and retail sales from visitors during Open Days, as well as subscriptions and donations from supporters of the charity. For particular projects, we apply for grants from the Heritage Lottery Fund, the Association of Independent Museums and other similar bodies.</p> <p>We have also been fortunate to have received several discretionary grants from Croydon Council, recognising our substantial loss of income during the pandemic.</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution dated 25 April 2016 as amended on 20 June 2017 and further amended on 10 February 2022.
How is the charity constituted?	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The founder trustees were also trustees of Croydon Airport Society. Since then, new trustees have been selected by interview and elected by Board resolution.
Policies and procedures adopted for the induction and training of trustees	Para 1.51	The trustees have received a full briefing on the activities of the trust and on the issues involved with running public Open Days and maintaining the Archives. The majority of the trustees have experience with other charities and are familiar with governance issues. All Trustees adhere to the principles promulgated in the Charity Commission's publication "The Essential Trustee".

Relationship with any related parties	Para 1.51	The charity was formed on 25 April 2016 in order to take on the activities of existing charity Croydon Airport Society (charity number 287303) ("CAS"). By a transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to this charity as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to this charity during the 2017/18 year, with any remaining balances being treated as this charity's funds and reported in its accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to this charity.
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Reference and Administrative details

Charity name	Historic Croydon Airport Trust
Other name the charity uses	
Registered charity number	1166732
Charity's principal address	Airport House Purley Way Croydon Surrey CR0 0XZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Graeme Roy	Chair from 24/04/22		
2	Mr John Whitley	Treasurer		
3	Mr Ian Walker	Chair until resignation	Resigned 24/04/22	
4	Mr Michael Thorn		Appointed 19/11/20	
5	Mr Colin Watts		Resigned 10/12/20	
6	Mrs Susan Shaw		Resigned 25/03/21	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graeme Marshall Roy	John Duncan Whitley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	16 August 2022	

HISTORIC CROYDON AIRPORT TRUST

Receipts and Payments Account for the year ended 31 October 2021

	<u>Total for year</u>	<u>Previous year</u>
Income (£)		
Subscriptions	2,845	5,332
Donations	11,133	25,238
Archive Fund Donations	140	465
Visitor Centre Donations	2,508	3,527
Visitor Centre Sales	861	1,680
Visitor Centre Group Visits	477	175
External Talks given	150	576
Archive Sales and Donations	746	-
Gift Aid reclaimed	1,839	1,663
Bank interest on deposit account	132	308
Income from ordinary activities	20,831	38,964
Grants		
Croydon Council (note 3)	18,859	2,500
Association of Independent Museums (note 4)	2,262	2,261
Total income	41,952	43,725
Expenditure (£)		
Visitor Centre and Archives	(216)	(3,207)
Office supplies	(35)	(167)
Office equipment maintenance	(107)	(107)
Website development and maintenance	(766)	(1,319)
Postage	(215)	(502)
Publication printing	(953)	(599)
Advertising and Publicity	(312)	(274)
Retail Purchases (for resale)	(50)	(465)
Property costs	(8,717)	(8,570)
Insurance	(1,320)	(1,486)
Legal fees	(2,670)	(5,412)
Airport centenary celebration costs	-	(568)
Subscriptions paid	(62)	(62)
Trustee and volunteer expenses	-	(10)
Bank charges and PayPal costs	(34)	(29)
Sundries	(99)	(139)
Expenditure on ordinary activities	(15,556)	(22,916)
Grant expenditure		
Archive expenditure re AIM grant (note 4)	-	(4,673)
Total expenditure	(15,556)	(27,589)
Excess of Income over Expenditure/ (Expenditure over Income)		
Ordinary activities	5,275	16,048
Croydon Council grant	18,859	2,500
AIM grant re Archive expenditure (note 4)	2,262	(2,412)
Total	26,396	16,136

Signed on behalf of all the trustees

Graeme Roy

John Whitley

16 August 2022

HISTORIC CROYDON AIRPORT TRUST

Notes to the Receipts and Payments Account for the year ended 31 October 2021

1 Basis of preparation

(a) Historic Croydon Airport Trust ("HCAT") was formed as a CIO on 25 April 2016, in order to take on the activities of the unincorporated Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to HCAT as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to HCAT during the 2017/18 financial year, with any remaining balances being treated as HCAT funds and reported in this charity's accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to HCAT.

(b) The Receipts and Payments Account has been prepared from the cashbook records of HCAT and CAS, save for the inclusion of certain year end creditors relating to legal fees already advised and subscriptions duplicated or received in advance.

2 Bank account balances

Movements in the year comprised :	<u>2020/2021</u> £	<u>2019/2020</u> £
Total at 1 November		
For general use	85,815	69,689
Creditors	(64)	(74)
	85,751	69,615
Excess of Income over Expenditure for the year	26,396	16,136
Total at 31 October		
For general use	112,931	85,815
PayPal balance awaiting transfer	56	-
Creditors (see note 1(b))	(840)	(64)
	112,147	85,751

3 Impact of Covid-19

The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during both years. To protect our volunteers and Visitor Centre guests, we had to cancel all our Open Days between the end of March and the beginning of September 2020, and again from the beginning of January to the end of May 2021. As a result, there was no income from visitor donations and retail sales on the cancelled Open Days to meet our regular planned expenditure. In the periods we did re-open, it was with much reduced visitor numbers to ensure smaller allowable groupings and social distancing. We were grateful to receive several discretionary grants from Croydon Council and two large donations over the two years for, without these, our shortfall in income would have necessitated drawing on our reserves (see note 5) to meet necessary expenditure and this fully justifies the reserves policy set out in that note.

In the current financial year, we were able to hold Open Days in November and December but, in line with government restrictions, our Visitor Centre then remained closed until early February.

4 Association of Independent Museums grants

In November 2019, HCAT received £2,261 from the Association of Independent Museums ("AIM"), as the first half of a grant towards necessary additions and improvements in the storage and care of our archive documents and memorabilia. This followed a grant of £1,059 in the previous year to pay for advice on such improvements. £4,673 was spent on new storage equipment during 2019/20 and a further £2,262 was received in February 2021 towards the prior year shortfall of £2,412 shown in these accounts.

5 Reserves policy

HCAT held £112,931 in its bank accounts at the year end, much of which has arisen from past legacies and is intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. This is considered adequate to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years, as evidenced in note 3 above.

6 Guarantees and debts

There were no outstanding guarantees to third parties nor any debts secured on the charity's assets at any time during the current or prior years.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Historic Croydon Airport Trust

**On accounts for the year
ended**

31 October 2021	Charity no (if any)	1166732
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Set out on pages

1 (Receipts and Payments Account) and 2 (Notes)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 August 2022

Name:

Howard Long

**Relevant professional
qualification(s) or body
(if any):**

Fellow, Institute of Chartered Accountants in England and Wales

Address:

Eastnor, Vicarage Road
Crawley Down, RH10 4JJ

HISTORIC CROYDON AIRPORT TRUST

England & Wales - Charity number 1166732

Accounts



Trustees' Annual Report for the period

From 1 November 2019

To 31 October 2020

Charity name: Historic Croydon Airport Trust

Charity registration number: 1166732

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public on the history of London Croydon Airport and associated activities, and to secure the preservation and protection of buildings and artefacts of historic or public interest relating to London Croydon Airport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity maintains a Visitor Centre within the original Croydon Airport building, which is opened to the public at least once a month and for group visits on application. Our major sources of income are donations and retail sales from visitors, as well as subscriptions and donations from supporters of the charity. We also maintain a substantial archive on the history of London Croydon Airport and associated activities, with a comprehensive website available for public education.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
Policy on grant making	Para 1.38	The charity does not make grants.
Contribution made by volunteers	Para 1.38	Our charity is run entirely by volunteers. Volunteers help at the Croydon Airport Visitor Centre Open Days and group visits, working in and contributing to our archives, and giving educational presentations to schools, youth organisations and other community groups. They are also involved in the charity's administration, planning and delivering projects, and creating

		<p>educational content through our social media channels.</p> <p>The Open Days alone have created 16 volunteer positions and generate over 1,340 volunteer hours per annum. In addition, the administration and archives create another 9 volunteer positions and generate over 1,100 volunteer hours per annum.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to educate the public on the history of London Croydon Airport and associated activities, through granting access to the Visitor Centre on Open Days and group visits. Our visitor numbers had been increasing year-on-year but fell to 1,589 in 2019/20, due to Covid-19 enforced closure for several months and greatly reduced allowable numbers when we did reopen in September.</p> <p>The Open Day operation consistently receives good reviews on Trip Advisor which has placed us as the No.1 "Things to do" in Croydon, as well as positive feedback to our tour guides and other volunteers.</p> <p>Our archive collection continues to increase and our website and associated blogs receive a large number of "visits" every month.</p> <p>Our social media reach continues to grow with more than 3,000 Twitter followers and over 1,650 Facebook followers.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>In November 2019, we received £2,261 from the Association of Independent Museums, as the first half of a grant towards necessary additions and improvements to the storage and care of our archive documents and memorabilia. £4,673 was spent on new storage equipment during the year and a further £2,262 was received in February 2021. We were also fortunate to receive a substantial donation of £25,000 during the year.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the low level of income and expenditure, the trustees consider the financial position to be satisfactory. Year end funds of £85,751 are considered adequate to meet future outgoings.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The majority of our reserves has arisen from past legacies and is intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. Reserves are also required to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years.
Amount of reserves held	Para 1.22	At the year end, £85,751, all of which was unrestricted.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during the year. To protect our volunteers and Visitor Centre guests, we had to cancel all our Open Days between the end of March and the beginning of September 2020. As a result, there was no income from visitor donations and retail sales on the cancelled Open Days to meet our regular planned expenditure and, when we did reopen, it was with much reduced visitor numbers to ensure smaller allowable groupings and social distancing. This necessitated drawing on our reserves to meet necessary expenditure and fully justifies the reserves policy set out above.</p> <p>The second lockdown required us to close our Visitor Centre again from December 2020 until June 2021, when we were able to resume our income-generating Open Days. Together with the strength of our reserves, this enables the trustees to conclude that the charity continues to be a going concern.</p>
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our major sources of income are donations and retail sales from visitors during Open Days, as well as subscriptions and donations from supporters of the charity. For particular projects, we apply for grants from the Heritage Lottery Fund, the Association of Independent Museums and other similar bodies.</p> <p>We have also recently been fortunate to have received several discretionary grants from Croydon Council, recognising our</p>

		substantial loss of income during the pandemic.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution dated 25 April 2016 as amended on 14 July 2017.
How is the charity constituted?	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The founder trustees were also trustees of Croydon Airport Society. Since then, new trustees have been selected by interview and elected by Board resolution.
Policies and procedures adopted for the induction and training of trustees	Para 1.51	The trustees have received a full briefing on the activities of the trust and on the issues involved with running public Open Days and maintaining the Archives. The majority of the trustees have experience with other charities and are familiar with governance issues. All Trustees adhere to the principles promulgated in the Charity Commission's publication "The Essential Trustee".
Relationship with any related parties	Para 1.51	The charity was formed on 25 April 2016 in order to take on the activities of existing charity Croydon Airport Society (charity number 287303) ("CAS"). By a transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to this charity as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to this charity during the 2017/18 year, with any remaining balances being treated as this charity's funds and reported in its accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to this charity.

Reference and Administrative details

Charity name	Historic Croydon Airport Trust
Other name the charity uses	
Registered charity number	1166732
Charity's principal address	Airport House Purley Way Croydon Surrey CR0 0XZ


Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Ian Walker	Chair		
2	Mr John Whitley	Treasurer		
3	Mrs Susan Shaw		Resigned 25/03/21	
4	Mr Graeme Roy			
5	Mr Colin Watts		Resigned 10/12/20	
6	Mr Michael Thorn		Appointed 19/11/20	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

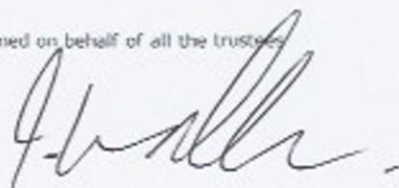
Signature(s)		
Full name(s)	Ian Anthony Walker	John Duncan Whitley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	13 July 2021	

HISTORIC CROYDON AIRPORT TRUST

Receipts and Payments Account for the year ended 31 October 2020

	<u>Total for year</u>	<u>Previous year</u>
Income (£)		
Subscriptions	5,332	3,246
Donations	25,238	298
Archive Fund Donations	465	150
Visitor Centre Donations	3,527	4,647
Visitor Centre Sales	1,680	2,753
Visitor Centre Group Visits	175	646
External Talks given	576	460
Archive Sales and Donations	-	150
Gift Aid reclaimed	1,663	1,287
Bank interest on deposit account	308	528
Income from ordinary activities	<u>38,964</u>	<u>14,165</u>
Grants		
Croydon Council (note 3)	2,500	-
Association of Independent Museums (note 4)	2,261	1,059
Total income	<u>43,725</u>	<u>15,224</u>
Expenditure (£)		
Visitor Centre and Archives	(3,207)	(1,763)
Office supplies	(167)	(40)
Office equipment maintenance	(107)	(83)
Website development and maintenance	(1,319)	(1,581)
Postage	(502)	(179)
Publication Printing	(599)	(517)
Advertising and Publicity	(274)	(1,328)
Retail Purchases (for resale)	(465)	(1,406)
Property costs	(8,570)	(8,101)
Staffing costs	-	(1,400)
Insurance	(1,486)	(715)
Legal fees	(5,412)	(5,864)
Airport centenary celebration costs	(568)	-
Subscriptions paid	(62)	(60)
Trustee and volunteer expenses	(10)	(423)
Bank charges and PayPal costs	(29)	(9)
Sundries	(139)	(132)
Expenditure on ordinary activities	<u>(22,916)</u>	<u>(23,601)</u>
Grant expenditure		
Archive expenditure re AIM grant (note 4)	(4,673)	(1,059)
Total expenditure	<u>(27,589)</u>	<u>(24,660)</u>
Excess of Income over Expenditure/ (Expenditure over Income)		
Ordinary activities	16,048	(9,436)
Croydon Council grant	2,500	-
Archive expenditure re AIM grant (note 4)	(2,412)	-
Total	<u>16,136</u>	<u>(9,436)</u>

Signed on behalf of all the trustees



Ian Walker



John Whitley

HISTORIC CROYDON AIRPORT TRUST

Notes to the Receipts and Payments Account for the year ended 31 October 2020

1 Basis of preparation

(a) Historic Croydon Airport Trust ("HCAAT") was formed as a CID on 25 April 2016, in order to take on the activities of the unincorporated Croydon Airport Society (charity number 287303) ("CAS"). By a Transfer of Assets Agreement dated 10 October 2016, CAS's assets were to be transferred to HCAAT as soon as practical. Because of delays in opening bank accounts for the charity and in obtaining HMRC recognition, transactions were recorded in the books of CAS until July 2017. The majority of CAS's bank balances were transferred to HCAAT during the 2017/18 financial year, with any remaining balances being treated as HCAAT funds and reported in this charity's accounts. The CAS bank account was finally closed in February 2021 after the remaining balance had been transferred to HCAAT.

(b) The Receipts and Payments Account has been prepared from the cashbook records of HCAAT and CAS, save for the inclusion of certain year end creditors relating to subscriptions duplicated or received in advance.

2 Bank account balances

Movements in the year comprised :	2019/2020	2018/2019
	£	£
Total at 1 November		
For general use	69,689	79,290
Creditors	(74)	(239)
	69,615	79,051
Excess of Income over Expenditure/ (Expenditure over Income) for the year	16,136	(9,436)
Total at 31 October		
For general use	85,815	69,689
Creditors (see note 1(b))	(64)	(74)
	85,751	69,615

3 Impact of Covid-19

The effects of the Covid-19 outbreak, and subsequent lockdown restrictions, severely impacted our charity's operations during the year. To protect our volunteers and Visitor Centre guests, we had to cancel all our Open Days between the end of March and the beginning of September, including a large event planned to celebrate the centenary of the opening of Croydon's first airport. As a result, there was no income from visitor donations and retail sales on the cancelled Open Days to meet our regular planned expenditure and, when we did re-open, it was with much reduced visitor numbers to ensure smaller allowable groupings and social distancing. We were grateful to receive a discretionary grant from Croydon Council but our shortfall in income still necessitated drawing on our reserves (see note 5) to meet necessary expenditure and fully justifies the reserves policy set out in that note.

In the current financial year, we were able to hold Open Days in November and December but, in line with government restrictions, our Visitor Centre remained closed until early June.

4 Association of Independent Museums grants

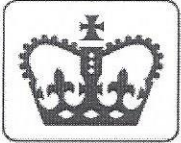
In November 2019, HCAAT received £2,261 from the Association of Independent Museums ("AIM"), as the first half of a grant towards necessary additions and improvements in the storage and care of our archive documents and memorabilia. This followed a grant of £1,059 in the previous year to pay for advice on such improvements. £4,673 was spent on new storage equipment during the year and a further £2,262 was received in February 2021 towards the shortfall of £2,412 shown in these accounts.

5 Reserves policy

HCAAT and CAS held £85,815 in bank balances at their year end, the majority of which has arisen from past legacies and is intended to be used for capital expenditure, particularly to secure more permanent premises for the Archives in future. This is considered adequate to cover routine expenditure, particularly if income from donations or subscriptions were to fall in future years, as evidenced in note 3 above.

6 Guarantees and debts

There were no outstanding guarantees to third parties nor any debts secured on the charity's assets at any time during the year.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Historic Croydon Airport Trust

**On accounts for the year
ended**

31 October 2020

**Charity no
(if any)**

1166732

Set out on pages

1 (Receipts and Payments Account) and 2 (Notes)
(remember to include the page numbers of additional sheets)

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**Responsibilities and
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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22 July 2021

Name:

Howard Long

**Relevant professional
qualification(s) or body
(if any):**

Fellow, Institute of Chartered Accountants in England and Wales

Address:

41 St Peters Road
Croydon
CR0 1HN