



Trustees' Annual Report for the period

Period start date			Period end date		
Day01	Month01	Yea2020r	Day01	Month01	Year2021
From			To		

Section A Reference and administration details

Charity name **CANOLFAN PENTRE CIO**

Other names charity is known by

Registered charity number (if any) **1166716**

Charity's principal address **LLEWELYN STREET**

PENTRE

RHONDDA

Postcode CF41 7DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Childs			Canolfan Pentre committee.
2	PHILLIP ROWLANDS			
3	David Williams			
4	Lauren Jenkins			
5				
6				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
LOCAL AUTHORITY	RCTCBC	
CVC	Interlink RCT	Pontypridd
CVC	WCVA	
CVC	VAMPT	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

ELECTED BY COMMITTEE MEMBERS

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Canolfan Pentre continues to build and maintain strong links with other third sector organisation.
Canolfan Pentre continues to maintain a strong relationship with the local authority.
Canolfan Pentre has and will continue to provide training opportunities for their trustees through interlink CVC.
Canolfan Pentre Staff and volunteers are all provided with opportunities to train and upskill in a variety of educational classes.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Canolfan Pentre will provide and maintain a community facility for the use of the inhabitants of Pentre without distinction of political, religious or other opinions including use for meetings, lectures and classes, other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Canolfan Pentre will provide a safe space for the community to enjoy.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We confirm that the trustees have had regard to the charity commission's guidance on public benefit.
Canolfan Pentre produce monthly information timetables that the public can access.
Canolfan Pentre actively recruits and invites volunteers from the community offering them a chance to gain experience and confidence in the workplace.
Canolfan Pentre works in partnership with other community-based organisation while providing them with an excellent venue for them to hold their meetings courses and events.
Canolfan Pentre offers provision for all ages without prejudice or discrimination.
Canolfan Pentre works closely with other Third Sector Providers.
Canolfan Pentre Works hard to maintain good relations with all partner organisations.
Canolfan Pentre run a successful mental health group once per week.
Canolfan Pentre hosts two mental health charities who run groups from the centre.
Canolfan Pentre strives to combat isolation and loneliness in the community and wider community in people of all ages.

At present we are closed to the public due to the pandemic, we are coordinating a virtual and practical response, supporting the community and wider community.
We are now running a foodbank in support of the Rhondda Foodbank.
Canolfan Pentre are producing 70 meals a day for the most vulnerable in our communities.

Additional details of objectives and activities (Optional information)

Canolfan Pentre volunteers go above and beyond every day to ensure the centre runs at a professional and always with the highest standard putting the centre users' needs as priority.

We are incredibly lucky to have a fully trained psychotherapist who volunteers 1 day a week providing mental health assistance for our mental health and wellbeing groups.

This has been a great success; groups are fully attended.

We have had positive feedback from group attendees.

This provision has been well received in the community and third sector.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Canolfan Pentre has secured a variety of funding bids, these include -
Asda foundation
Garfield Weston Foundation
Local Charity shop fund
Interlink community grant (FOR TRAINING PURPOSES)
Morrisons
Children in Need
Moondance Foundation
Co-Op foundation
Penycymoydd
Comic Relief

Canolfan Pentre has used this money for various projects, including creating a place of employment for a centre attendant. Providing after school provision, computer class, kitchen equipment and garden storage. Canolfan Pentre has many classes and sessions running these include -

Parent and toddler
After school clubs
Computer club
Bingo –
knitting
Quiz
Community cafe
Craft
Mind
Community café
Communities for work
Cope in the community.
Hafal
Valleys Steps
Tai chi
Bereavement group

We now have eleven volunteers and two-part time paid workers, Three sessional workers. We are now running to capacity.
We had three incredibly positive Fetes; all our groups are very well attended.
We had a community volunteer award.
We hold regular bucket collections with Asda.
We work very closely with our Third sector partners.
We still support the local church St Peters and maintain a close relationship by providing practical support.
We were incredibly lucky to have funding through the holidays from Asda for the school holidays, this was a great success, we ran to capacity, providing healthy meals and cooking experience for families.
Canolfan Pentre works hard to maintain a good relationship with mental health groups, funding partners and the local authority.
Canolfan Pentre now supports and advises other community groups on good practice and the way forward.

At present we are closed to the public due to the pandemic, we are coordinating a virtual and practical response, supporting the community and wider community.

We are now running a foodbank in support of the Rhondda Foodbank. Canolfan Pentre are producing 70 meals a day for the most vulnerable in our communities.

Canolfan Pentre has worked with the local authority and other third sector support to ensure that the Rhondda as a whole has been supported throughout the pandemic.

Section E Financial review

Brief statement of the charity's policy on reserves

Canolfan Pentre Maintains a positive Bank Balance.
We strive to maintain a healthy bank balance to meet any unforeseen costs or expenditure. It is our aim to maintain a positive level of reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Throughout the pandemic, funding has been made easily accessible. The urgency support was needed to support communities meant that a six month wait for a decision on funding was not practical, funders understood this and made funds available for us to coordinate an immediate response.

Section F Other optional information

The centre Group 'Friendship forum' has asked for a savings club, with the closure of all the banks in Pentre the older generation especially find it very difficult to get to a bank. Canolfan Pentre has opened a Dragon Savers account with the local credit union. We keep accounts and our accountant audits those accounts. Each Dragon saver has their own savings book, which is logged by two centre volunteers, this is logged in a separate book and this is then logged on a spread sheet, this is done weekly. This continues to be a success providing an easy way for the older people to save money and not have to travel for some distance to get to a bank.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R Evans

Full name(s)

Rachel Evans

Position (eg Secretary, Chair, etc)

Chairperson

H Chi 108

Date

15 March 2020 2 June 2021

Charity Registration number 1166716

Canolfan Pentre CIO

**Independent Examiners Report &
Accounts for the year ended 31 December 2020**

Canolfan Pentre CIO

Charity information

Trustees	Helen Childs Phillip Rowlands Lauren Jenkins David Williams
Company Secretaries	Leanne Ellis & Ruth Smith
Charity number	1166716
Registered office	Canolfan Pentre CIO Hawthorn Villa Catherine Street Pentre CF41 7DP
Accountants	R H Jeffs & Rowe Limited 27/28 Gelliwastad Road Pontypridd CF37 2HW
Bankers	Barclays

Canolfan Pentre CIO

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Independent Examiner's Report to the Trustees of Canolfan Pentre CIO Charitable Company

I report on the financial statements of the company for the year ended 31 December 2020 as set out on pages 1

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of financial statements. The trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- 1) examine the financial statements under Section 145 of the Charities Act;
- 2) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- 3) to state where particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in, any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and

- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

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Mr. R E Thomas BSc FCA
R H Jeffs & Rowe Limited
27/28 Gelliwastad Road
Pontypridd

2 June 2021

Canolfan Pentre CIO

Statement of Financial Activities for the year to 31 December 2020

	Notes	Unrestricted	Restricted	Total year to 31/12/20	Total year to 31/12/19
		£	£	£	£
Income and Endowments					
Incoming resources from charitable activities:					
- Hire of Centre		2,138	-	2,138	2,577
- Grants	3	104,310	81,267	185,577	131,797
- Tuck Shop		1,195	-	1,195	9,234
Voluntary income:					
- Gifts, donations and other income		5,765	-	5,765	4,864
Total Income and Endowments		<u>113,408</u>	<u>81,267</u>	<u>194,675</u>	<u>148,472</u>
Expenditure					
Charitable activities					
- Expenditure on Charitable activities	4	63,281	45,468	108,749	66,119
- Governance costs	4	1,044	-	1,044	1,008
Total Expenditure		<u>64,325</u>	<u>45,468</u>	<u>109,793</u>	<u>67,127</u>
Movement in total funds for the year:					
Net Incoming (Outgoing) resources before transfers		49,083	35,799	84,882	81,345
Net Incoming (Outgoing) resources		<u>49,083</u>	<u>35,799</u>	<u>84,882</u>	<u>81,345</u>
Total Funds brought forward		29,787	171,069	200,856	119,511
Total Funds carried forward		<u><u>78,870</u></u>	<u><u>206,868</u></u>	<u><u>285,738</u></u>	<u><u>200,856</u></u>

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

Canolfan Pentre CIO
Charity Registration number 1166716
Balance sheet
as at 31 December 2020

		2020		2019	
	Notes	£	£	£	£
Fixed Assets					
Property, plant and equipment	6		217,274		172,293
Current Assets					
Debtors	7	3,081		1,140	
Cash at bank and in hand		67,332		30,071	
		<u>70,413</u>		<u>31,211</u>	
Creditors: amounts falling due within one year	8	<u>(1,949)</u>		<u>(2,648)</u>	
Net Current assets			<u>68,464</u>		<u>28,563</u>
Total Assets Less Current Liabilities			<u>285,738</u>		<u>200,856</u>
The Funds of the Charity					
Unrestricted Funds	10		78,870		29,787
Restricted Funds	10		206,868		171,069
Total Charity Funds			<u>285,738</u>		<u>200,856</u>

The note on pages 4 - 7 form part of these accounts.

The financial statements were approved by the Trustee Board on 2 June 2021
and signed on its behalf by :-

Elizabeth Williams

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Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The Trustees have considered the going concern of the charity over the next year and consider the charity to continue to be a viable going concern and that there are no material uncertainties regarding going concern.

1.2. Taxation

The Centre, being a registered charity, has no income that would attract income tax.

1.3. Income & Endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date.

Distribution Income is taken into account on the date paid into the Charities bank account.

Government Grants have been accounted for when received. Grants were received towards the completion of charitable objectives.

1.4. Fund Accounting

The unrestricted funds of the Charity comprise those monies which are available to be used towards the meeting of the charitable objectives of the Charity at the discretion of the Management Committee.

The restricted funds are monies raised or received for a specific purpose and accounted for in accordance with the donors imposed conditions.

1.5. Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

1.6. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	Building element depreciated on a Straight Line basis over 50 years
Improvements to Building	-	Depreciated on a Straight Line basis over 25 years
Fixtures, fittings and equipment		20% per annum on a reducing balance basis

1.7. Debtors

Trade debtors and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Net Incoming Resources

	2020 £	2019 £
Net incoming resources is stated after charging:		
Independent Examiners' remuneration	900	900
Payroll costs	144	108

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

2. Income & Endowments	Total Period to 31/12/20 £	Total Period to 31/12/19 £
Included within Income & Endowments for the Period are:		
Grants		
Interlink RCT	11,750	450
RCT	10,800	16,931
Moondance Foundation	71,808	-
Big Lottery Fund	-	9,912
National Lottery	20,960	-
Asda	900	850
Co-operative	-	7
Children in Need	9,247	7,972
Comic Relief	-	9,260
Cronfa Gymunedol	-	81,435
BITC (BT)	4,000	-
CAF	9,000	-
CF in Wales	5,000	-
Hughes & John	1,500	-
ICF	1,000	-
Main Grants BGC	11,841	-
Voluntary Action Mt	9,712	-
Voluntary Sector Emergency Fund	6,339	-
WCVA	4,900	-
Windfarm	6,820	-
	<u>185,577</u>	<u>126,817</u>

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

4. Total resources expended	Basis of Allocation	Charity Operating Costs	Governance	Total year to 31/12/20	Total year to 31/12/19
		£	£	£	£
Costs directly allocated to activities					
Wages and salaries	Direct	6,000	-	6,000	6,274
Sessional costs	Direct	24,953	-	24,953	14,744
Tuck Shop Purchases	Direct	1,058	-	1,058	4,381
COVID-19 Care Packs	Direct	38,840	-	38,840	-
		<u>70,851</u>	<u>-</u>	<u>70,851</u>	<u>25,399</u>
Support costs allocated to activities					
Light and heat	Direct	2,253	-	2,253	1,974
Repairs and maintenance	Direct	3,897	-	3,897	4,768
Insurance	Direct	2,666	-	2,666	864
Printing, postage & stationery	Direct	31	-	31	130
Cleaning	Direct	-	-	-	-
Telephone	Direct	699	-	699	602
Computer costs	Direct	782	-	782	349
Advertising	Direct	182	-	182	207
Legal and professional	Direct	348	-	348	1,216
Accountancy	Direct	-	1,044	1,044	1,008
Events	Direct	-	-	-	1,695
Donations	Direct	-	-	-	107
Depreciation	Direct	27,040	-	27,040	28,526
General expenses	Direct	-	-	-	282
		<u>37,898</u>	<u>1,044</u>	<u>38,942</u>	<u>41,728</u>
		<u>108,749</u>	<u>1,044</u>	<u>109,793</u>	<u>67,127</u>

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

5. Staff Costs

	Total year to 31/12/20 £	Total year to 31/12/19 £
Staff costs during the Period comprised of the following:		
Staff Salaries and Expenses	6,000	6,274
	<u>6,000</u>	<u>6,274</u>

The average number of employees during the Period amounted to 1 (2019 :1), and can be analysed as follows:

Sessional Worker	1	1
	<u>1</u>	<u>1</u>

No employee was paid £60,000 or more during the Period.(2019 :nil)

The Trustees received no remuneration or benefits in connection with the performance of their duties.
The Trustees also did not claim any expenses during the year.

No Related Party transactions occurred during the year.

6. Property, plant and equipment

	Extension £	Fixtures, fittings and Equipment £	Total £
Cost			
At 1 January 2020	64,651	144,564	209,215
Additions	72,020	-	72,020
At 31 December 2020	<u>136,671</u>	<u>144,564</u>	<u>281,235</u>
Depreciation			
At 1 January 2020	1,293	35,628	36,921
Charge for the year	2,464	24,576	27,040
At 31 December 2020	<u>3,757</u>	<u>60,204</u>	<u>63,961</u>
Net book values			
At 31 December 2020	<u>132,914</u>	<u>84,360</u>	<u>217,274</u>
At 1 January 2020	<u>63,358</u>	<u>108,935</u>	<u>172,293</u>

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

7. Debtors	2020	2019
	£	£
Prepayments	3,081	1,140
	<u>3,081</u>	<u>1,140</u>
8. Creditors: amounts falling due within one year	2020	2019
	£	£
Accruals	1,110	1,950
Credit Card	839	698
	<u>1,949</u>	<u>2,648</u>
9. Reserves	Profit and loss account	Total
	£	£
At 1 January 2020	200,856	200,856
Profit for the year	84,882	84,882
At 31 December 2020	<u>285,738</u>	<u>285,738</u>

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

10. Unrestricted/Restricted Funds

	At 01/01/20 £	Incoming Resources £	Outgoing Resources £	At 31/12/20 £
Unrestricted Funds	29,787	113,408	(64,325)	78,870
Restricted Funds				
- Big Lottery Fund	7,045	-	(1,015)	6,030
- Welsh Church Fund Refurb	4,362	-	(1,106)	3,256
- Garden Project	8,859	-	(1,595)	7,264
- Children in Need	-	9,247	(9,247)	-
- Moondance Foundation	1,738	-	(1,738)	-
- Garfield Western Extension Project	63,707	-	(1,293)	62,414
- MUGA Project	72,293	-	(15,314)	56,979
- Vol Act MT Comic Relief Project	9,260	-	(9,260)	-
- Trivallis Cameras Project	3,805	-	(939)	2,866
- New Floodgates (Moondance Fdn)	-	55,808	(2,790)	53,018
- Building Project (Interlink and Vol Act MT)	-	16,212	(1,171)	15,041
	<u>200,856</u>	<u>194,675</u>	<u>(109,793)</u>	<u>285,738</u>

Big Lottery Fund

Funding was secured to renew the access doors and toilets at the premises. This has been completed and the balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

Welsh Church Fund Refurb

The fund was pledged by Welsh Church Fund Fund during the year to go towards roller shutters, flooring, projector, tables and chairs - all purchased in the year. These have been purchased and are depreciated from the fund over their useful life.

Welsh Water

This was awarded towards the toilet project which was completed during the year. The balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

Garden Project

Funding raised towards the renovation of the garden at the premises. This work was completed during the year and the balance relates to the value of the asset in the accounts which will be deducted with the depreciation charge over its lifespan.

Children in Need

Awarded to help the charity employ sessional workers. A number of sessional workers were hired during the second half of the year with this fund.

Moondance Foundation

Grant awarded towards staff salaries, this was fully used by the end of 2020.

Canolfan Pentre CIO

Notes to the financial statements for the year ended 31 December 2020

Garfield Western Extension Project

This money has been granted to the charity during the year towards an extension build at the premises, this covers all legal, furnishing and garden works that will come with the build. This has been completed and the balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

MUGA Project

The charity received money from the Wind Farm Fund and RCT for the purpose of building a Multi usage gaming area. The charity achieved this by leasing the derelict park pool area from the local authority and commissioning contractors to build this play space. The charity has a ten-year lease on this area. This has been completed and the balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

Vol Act MT - Comic Relief

Funding toward staff wages and sensory equipment as part of our Safe Space project for 2020.

Trivallis Cameras Project

Travllis grant provided funding for new security cameras, emergency lighting and fire alarm/sensors. This has been completed and the balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

New Floodgates

Grant provided by Moondance Foundation towards cost of new floodgates which have been purchased and are being depreciated over their estimated useful life with the remaining balance being the undepreciated net book value carried forward in Property, Plant and Equipment.

New Building

Grants provided by Interlink RCT and Vol Act MT towards building work undertaken during 2020 such as a new canopy and and path decking. This work was completed during 2020 and is being depreciated over its estimated useful life and the remaining balance is the undepreciated net book value carried forward in Property, Plant and Equipment.

11. Analysis of Net Assets between Funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible Fixed Assets	7,268	210,006	217,274
Current Assets	73,551	(3,138)	70,413
Current Liabilities	(1,949)	-	(1,949)
	<u>78,870</u>	<u>206,868</u>	<u>285,738</u>