

COMPANY NO : 04566497

CHARITY NO : 1166691

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
BIRMINGHAM PLAYCARE NETWORK**

BIRMINGHAM PLAYCARE NETWORK

COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2021

TRUSTEES:

Yvette Oruye
Maxine Yvonne Mills
Sarah Ann Wood
Jesse Gerald

BUSINESS DEVELOPMENT MANAGER

Emma Payne

REGISTERED OFFICE:

Hollymoor Centre
8 Manor Park Grove
Northfield
Birmingham
B31 5ER

REGISTERED COMPANY NUMBER:

04566497 (England and Wales)

REGISTERED CHARITY NUMBER :

1166691

INDEPENDENT EXAMINER :

Brett Welch FCA
P&W Social Accountants
The Barn
173 Church Road
Northfield
Birmingham
B31 2LX

BANKERS:

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2021, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015.

OBJECTS AND ACTIVITIES

The objects of the charity, as set out in its Memorandum of Association are:

To enhance the development and education of children and to facilitate contact, share information, offer support and encourage, to promote the right to play of all children and to encourage best practice in child-centred playcare within the City of Birmingham by:-

1. supporting and enhancing the profile of playcare provision through events and activities
2. consulting with and encouraging the participation of Members
3. actively supporting the development of quality assurance standards for playcare
4. operating in an environment of equal opportunities and inclusive practice
5. supporting the development of playcare resources
6. supporting the development of a playcare training resource
7. establishing effective links with appropriate agencies to further benefit the work of the charity

This year, the charity provided the following services :

- Play provision : Over 3000 craft and play packs were distributed across the city during this year of the COVID 19 crisis to support children, families and elders to reduce isolation and loneliness and provide children with activity and play
- Workforce Development: BPCN offered online training, support and guidance to playworkers and community organisations in the voluntary sector. This was essential during the pandemic to provide advice around online engagement and how to do that within a safe framework.
- Information and Member services: BPCN offered community groups, schools, artists and the Early Years sector access to The Birmingham Scrapstore. This is a community re-use facility that takes clean business waste that is upcycled for play and creative projects. Access was through packs or covid secure visits.
- Quality: BPCN mentored out of school clubs, breakfast clubs and holiday playschemes around the quality and sustainability of their provision.

All of the Centre's activities are aimed at supporting quality playcare, and supporting providers of playcare across the City of Birmingham. No member of the company, including the Trustees, receive any financial benefit from their involvement with the Centre.

In developing activities and delivering services, the Trustees have taken account of the guidance published by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Our key achievements over the last twelve months include:

- Our key achievement has been distributing over 3000 packs to Birmingham residents, particularly children during the COVID 19 pandemic. We have ensured that children receiving our packs had the basic elements such as stationary, sports equipment and craft resources to keep them occupied and playing.
- Birmingham City Council Children, Young people and families district led support saw BPCN offering packs to Northfield, Hall Green, Yardley and Erdington districts. The feedback from the families about the packs they received was fantastic. We also supported other areas of the city through our Grantham Yorke grant.

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE TRUSTEES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE (contd)

- BPCN received funding from 2 districts to support over 50's at risk of isolation and loneliness through the Network neighbourhood Scheme. This allowed us to run our Create Craft Share programme in Yardley and Hall Green which was extremely well received by over 100 residents.
- BPCN maintains two scrapstore facilities which in this financial year have continued to support our business. Our users absolutely embrace the concept of re-use through the scrapstore and we are incredibly proud of the amount of material that we have diverted from landfill. This could be in excess of 50 tonnes.

We have worked collaboratively with a range of partners throughout the year bringing in valuable specialist services to our local community. Our partners have included:

Sport Birmingham, The Pod Nechells, Stockfield Community Housing Association, Accord Housing, Arts in the Yard, Thrive Together Birmingham, Edgbaston Foundation, Mother Union, Tesco, CAF, Heart of England Foundation, Big Lottery, The Reuseful Network.

The Trustees would therefore like to thank our dedicated staff team, our volunteers, our partners and funders for their support over the year, enabling us to positively change the lives of so many children.

FINANCIAL REVIEW

Overall there was a small surplus in Unrestricted funds of £1,716, increasing our Unrestricted reserves to £45,683 (2020: £43,967).

Where grants are given for specific purposes, they are treated as Restricted Funds. In the year to 31 March 2021, there were 11 restricted funds, and tracking and managing these funds is an important part of the charity's financial management. We are grateful to all our funders for their valuable support. The balance of restricted funds at the year end was £3,275 (2020: £9,309).

In the year to 31 March 2021 65% of the expenditure went on staff salaries and employer costs, and 12% on the direct costs of the charity's activities. The remaining 23% was spent on premises, overheads and governance.

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate our exposure to the major risks.

The Trustees have adopted a policy on reserves. Due to uncertainties and the short term nature of much of the charity's funding, the aim is to hold sufficient reserves in the Unrestricted Fund to allow it to operate for a period of 6 months and/or to meet redundancy costs for posts that cannot be sustained. This would require reserves of around £87,000. With current free reserves of £45,683, the Trustees will seek to continue to build up reserves over the next few years in order to reach this target.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is constituted as a not for profit Company Limited by Guarantee having no share capital. It was registered as a charity in April 2016. It is governed by its Memorandum and Articles of Association, and the policies made from time to time by its Directors, who are also the trustees of the charity.

Every Trustee must be appointed by a resolution passed at a properly convened meeting of the Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Company.

BIRMINGHAM PLAYCARE NETWORK

REPORT OF THE DIRECTORS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees serving during the year under review and at the date of this report were:

Yvette Oruye

Maxine Yvonne Mills

Sarah Ann Wood

Jesse Gerald

Day to day management is devolved to the Business Development Manager, who reports regularly to the Board of Trustees

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

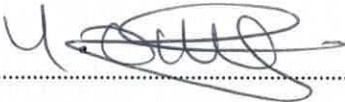
INDEPENDENT EXAMINER

The Trustees have appointed P&W Social Accountants to undertake this role.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

APPROVAL

This Report was approved by the Board of Trustees and signed on its behalf.



Yvette Oruye - Trustee

29.9.21
Date

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BIRMINGHAM PLAYCARE NETWORK
FOR THE YEAR ENDED 31 MARCH 2021**

I report on the financial statements of the charitable company for the year ended 31 March 2021 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a member of the Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which

1. gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brett Welch
P&W Social Accountants

Date 10/12/21

Birmingham PlayCare Network

Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31st March 2021

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOME FROM:					
Donations & legacies					
Charitable activities	2	18,205	95,449	113,654	149,260
Investment income	3	48		48	251
TOTAL INCOME		18,253	95,449	113,702	149,511
EXPENDITURE ON:					
Raising funds	4	7,671		7,671	5,533
Charitable Activities	4	8,866	101,483	110,349	168,754
TOTAL EXPENDITURE		16,537	101,483	118,020	174,287
NET INCOME/(EXPENDITURE)		1,716	(6,034)	(4,318)	(24,775)
RECONCILIATION OF FUNDS:					
Total funds brought forward		43,967	9,309	53,276	78,052
TOTAL FUNDS CARRIED FORWARD		45,683	3,275	48,958	53,276

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Birmingham PlayCare Network

Balance Sheet

As at 31st March 2021

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors & prepayments	6	13,315	2,849
Cash at bank & in hand		43,581	56,405
		<u>56,896</u>	<u>59,255</u>
CREDITORS			
Amounts falling due within one year	7	7,938	5,979
NET CURRENT ASSETS/(LIABILITIES)		<u>48,958</u>	<u>53,276</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		48,958	53,276
CREDITORS			
Amounts falling due after more than one year			
NET ASSETS		<u><u>48,958</u></u>	<u><u>53,276</u></u>
FUNDS OF THE CHARITY			
Unrestricted funds	9	45,683	43,967
Restricted funds	9	3,275	9,309
TOTAL FUNDS		<u><u>48,958</u></u>	<u><u>53,276</u></u>

For the year ending 31st March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

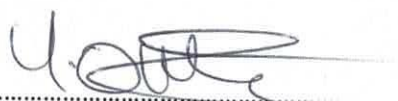
Director's responsibilities :

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. However, in accordance with Section 145 of the Charities Act 2011, the financial statements have been examined by an Independent Examiner, whose report is included in these accounts.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On Behalf of the Board:



Yvette Oruye - Trustee

29.9.21

Approved by the Board on

The notes form part of the financial statements

**Notes to the Financial statements
for the year ended 31st March 2021**

Note

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention. The Reporting currency is £ Sterling.

Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis which assumes that the Company will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Company's key grant funders and in response to the progress made by the Company in pursuing a viable budget including the obtaining of further grants and other funds. The Company's current business plan shows that the Company will be able to operate in the foreseeable future. Based on this understanding, the directors believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life (assets with a cost below £1,000 are not capitalised) :

Fixtures, fittings & equipment	-25% per annum straight line
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Income

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds comprise staff costs and other direct costs involved in the raising of funds for the charity;
- Expenditure on charitable activities includes the direct costs of activities undertaken to further the purposes of the charity and their associated support & governance costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted Funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The Company operates a money purchase pension scheme for employees. Employer contributions are charged as an expense in the period to which they relate and are allocated to activities in line with the related salary cost.

Notes to the Financial statements
for the year ended 31st March 2021

Note

2 INCOME FROM CHARITABLE ACTIVITIES	2021	2020
	£	£
Restricted grants:		
BCC Early Years		36,592
Awards for All		9,990
Sport Birmingham		9,088
Healthy Happy Holidays		46,285
Stockfield BIG	33,057	13,715
Tesco	1,497	
Heart of England CF x2	10,500	
CYPF x4	10,000	
Govt Job Retention Scheme	7,090	
NNS x2	12,305	
Grantham Yorke	5,000	
CAF	1,000	
TNL Covid Comm Fund	15,000	
	95,449	115,669
Income from charitable activities:		
Play in Parks		2,147
Scrapstore	7,553	13,651
Training		17,569
Play Advocacy		
Other income	10,652	224
	18,205	33,591
Total	113,654	149,260
3 INVESTMENT INCOME		
Interest receivable	48	251
4 EXPENDITURE	2021	2020
Charitable Activities:	£	£
Staff costs	67,922	78,345
Staff training & travel	229	567
Premises & office costs	22,625	22,964
Central function costs	4,806	7,851
Direct cost of activities	14,267	58,527
Independent Examiner's Fee	500	500
	110,349	168,754
Raising funds:		
Staff costs	7,101	4,933
Other direct costs	570	600
	7,671	5,533

Notes to the Financial statements
for the year ended 31st March 2021

Note

5. STAFF COSTS, TRUSTEES REMUNERATION AND EXPENSES

There were no trustees remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

There were no trustees expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020

STAFF COSTS	2021	2020
	£	£
Wages and salaries	72,191	79,152
Employer costs - National Insurance	962	2,257
Pension costs	1,870	1,868
	75,023	83,277

The average number of full-time equivalent employees during the year was as follows:

3 3

No employees had emoluments in excess of £60,000 (2017 :nil).

6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade Debtors	13,315	2,849
Total Debtors	13,315	2,849

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
		£
Trade Creditors	6195	4,186
Tax, social security & pension	1,243	1,293
Accrued expenses	500	500
	7,938	5,979

8 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2021	2020
	Total	Total
	& Unrestricted	& Unrestricted
	Funds	Funds
		£
Fixed Assets		
Net Current Assets/(liabilities)	48,958	53,276
	48,958	53,276

Notes to the Financial statements
for the year ended 31st March 2021

Note

9 FUNDS	Opening Balance £	Income £	Expenditure £	Transfers £	Closing Balance £
Unrestricted Funds					
General Fund	43,967	18,253	16,537	0	45,683
Restricted Funds					
Awards for All	3,759	0	3,759	0	0
Sport Birmingham	1,500	0	1,500	0	0
Stockfield BIG	4,050	33,057	33,832	0	3,275
Tesco	0	1,497	1,497	0	0
Heart of England CF	0	10,500	10,500	0	0
CYPF	0	10,000	10,000	0	0
Govt Job Retention Scheme	0	7,090	7,090	0	0
NNS	0	12,305	12,305	0	0
Grantham Yorke	0	5,000	5,000	0	0
CAF	0	1,000	1,000	0	0
TNL Covid Comm Fund	0	15,000	15,000	0	0
	9,309	95,449	101,483	0	3,275
Total Funds	53,276	113,702	118,021	0	48,958

Awards for All : Community of Volunteers - a grant to provide training and mentoring in order to upskill local volunteers.

Sport Birmingham: A grant to provide holiday playscheme provision in parks around Birmingham during school holidays.

Stockfield BIG: Partnership project funded by Big Lottery for 5 years with Stockfield Housing Association, Arts in the Yard and BPCN. Building sustainability for local organisations in Acocks Green.

Tesco: 13 community settings received a case full of craft and play activities to use with children to develop community engagement and well being.

Heart of England CF: A grant to produce 300 craft packs for families living in Ladywood, Sellit Oak and Perry Barr districts of Birmingham.

CYPF: 100 craft packs supplied for families in Hall Green, Yardley, Northfield and Erdington to support play and home learning during the pandemic.

Govt Job Retention Scheme: Government scheme to support 2 staff who were furloughed.

NNS (Network Neighbourhood Scheme): Two create, craft share projects working with residents aged over 50 to reduce isolation and loneliness through crafting in Yardley and Hall Green.

Grantham Yorke: 300 craft packs for Hodge Hill, Edgbaston and Hall Green for children and families to support play and home learning during the pandemic.

CAF: 33 craft packs to families living in the Stockfield area of Birmingham.

TNL Covid Fund: Core costs to support BPCN during the pandemic.

Notes to the Financial statements
for the year ended 31st March 2021

Note

10 Comparative Statement of Financial Activities
(incorporating an Income and Expenditure Account)
for the year ended 31st March 2020

	Notes	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
INCOME FROM:				
Donations & legacies				
Charitable activities	2	33,591	115,669	149,260
Investment income	3	251		251
TOTAL INCOME		33,842	115,669	149,511
EXPENDITURE ON:				
Raising funds	4	5,533		5,533
Charitable Activities	4	62,393	106,360	168,754
TOTAL EXPENDITURE		67,926	106,360	174,287
NET INCOME/(EXPENDITURE)		-34,084	9,309	-24,775
RECONCILIATION OF FUNDS:				
Total funds brought forward		78,052	0	78,052
TOTAL FUNDS CARRIED FORWARD		43,968	9,309	53,276

