

QE Park Baptist Church

England & Wales · Charity number 1166680

Details

Other names	NEW LIFE BAPTIST CHURCH (GUILDFORD), NLBC (GUILDFORD)
Status	Registered
Legal form	Other
Registered	2016-04-22
Register	View on the Charity Commission register

Contact

Address
Qe Park Centre
Railton Road
Guildford
Surrey
GU2 9LX

Phone 01483 235185

Email admin@qeparkbaptist.org.uk

Website qeparkbaptist.org.uk

Activities

Objects: THE PRINCIPAL PURPOSE OF THE CHURCH IS THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: Activities include but are not restricted to:-regular worship, prayer, Bible study & teaching-adult baptism & the Communion of the Lord's Supper-evangelism & mission-the teaching & encouragement of children & young people-the nurture & growth of Christian disciples-providing a community facility & running a community cafe-supporting & encouraging charitable social action

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£145,582	£142,699	-	-
2024-03-31	£205,905	£195,177	-	-
2023-03-31	£139,007	£101,836	-	-
2022-03-31	£121,289	£100,338	-	-
2021-03-31	£99,447	£108,213	-	-

Trustees

Name	Role	Appointed
ALEXANDER ANDREW MOLE		2015-12-06
CATHERINE MARY WHITING		2009-10-18
Paul Stephen Hammond		2022-10-09

QE Park Baptist Church

England & Wales - Charity number 1166680

Accounts



Trustees' Annual Report for the period

Period start date		Period end date		
From	01 April 2024	To	31 March 2025	

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

QE Park Centre	
Railton Road	
Guildford, Surrey	
Postcode	GU2 9LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Catherine Whiting	Minister		
2	Mr Paul Hammond			
3	Mrs Rheanne Mole	Secretary	1 April – 31 July 2024	
4	Mr Alexander Mole	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – 6 th December 2015
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected from the membership in accordance with our Constitution

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Governing Document which requires them to be, or to have been, publicly baptised by full immersion on the profession of faith in Jesus Christ; or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

A members meeting ('Church Meeting') is held at least three times a year and has responsibility for the overall policy of the Church. In accordance with our Governing Document the members appoint a minimum of three Trustees who are responsible for the day to day running of the Church's work and witness, as well as the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of our charitable objective.

The Church is a member of the Baptist Union of Great Britain, the South Eastern Baptist Association and the Evangelical Alliance.

Our Property Trustees are:
The Baptist Union Corporation Limited
Baptist House
129 Broadway
Didcot
Oxfordshire. OX11 8RT

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

In order to achieve the principal objective, the Church provides a variety of activities both to its membership and to the wider community. The aim is to show the love of Jesus Christ in word and deed and to bring people into a closer relationship with him as living Lord.

One aspect of the work of the Church is the provision of regular public services of Christian worship, which take place on a Sunday morning at 10.30am, along with occasional services at other times which are advertised on the church and community centre notice boards, on our website and on our Facebook pages. All services are open to anyone. During the regular morning service, we aim to provide activities for children and young people.

The Church runs three mid-week groups which are open to all for the development of faith and discipleship. Some smaller groups meet fortnightly or monthly for mutual encouragement, accountability and prayer. There is also a monthly men's breakfast and discussion. We hold a monthly prayer meeting which is advertised on our church news sheet, in Sunday services and on our website. We also hold a weekly Tuesday morning prayer meeting, to pray for the church, the local community and the wider world. We also have a WhatsApp prayer group, where members can post personal and wider prayer requests.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We run monthly interest groups - a walking group (weekly) plus monthly walks for mums with babies and toddlers, and bird tweets walks; book club, cake night and craft night. Other one-off events and Men's and women's socials are also arranged from time to time. All church events are advertised on our website.

We also run a Toddler group, called Little Lambs, which meets on Wednesdays with the purpose of assisting the community and demonstrating the love of Jesus Christ. It is preceded by a short session called Diddy Disciples, for toddlers and their carers, which consists of a short Bible story and a song.

The Church owns and runs the Community Centre where it is based. Rooms are hired out for activities such as exercise classes, children's music and activity groups, counselling, teaching, choirs, business meetings, training and parties.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted through the Disclosure and Barring Service.

The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Additional details of objectives and activities (Optional information)

Summary of the main achievements of the charity during the year

April 2024

- As a number of people had joined the church in recent months, we held a Newcomers' tea in order to share some of the church's history and vision and to get to know one another better.
- Chris Duffet, a Baptist minister and artist, led a weekend of talks and activities based around prophetic art and evangelism, including painting an inspiring mural with the youth and young adults in the prayer den.
- A number of church members started a Growing Leaders course to develop their gifts in this area.

May

- A group of approximately 20, from the church and community, enjoyed 'An evening with Simon Reeve' at the theatre. Five church members also went on a retreat day, which focussed on the role of women in the Bible.
- Additional administrative support has been needed for some time so, in May, the church employed a part-time administrative assistant, whose role has included developing the church website, creating a digital database of church members and keeping the church and community informed of upcoming events and activities.
- Our minister attended the Baptist Union annual conference.

June

- We sent out an invite to Christians on our housing estate to join us for a coffee morning, with the hope of supporting and encouraging one another but, sadly, it was very poorly attended. We may consider trying this again in the lead up to a possible joint venture, such as an estate fair.
- Our AGM was held on 9th June when the budget for the coming year was approved.

July

- We were excited to baptise three members of our church, with their friends and family in attendance.

August

- We were delighted to welcome friends and family of our evangelism worker for her farewell service and BBQ. With her departure, thought was given to a replacement staff worker. As we are keen to encourage more young families into the church it was felt that our priority was to employ a children and families worker and this post was filled at the start of September.
- We celebrated the wedding of two of our young adults. It was a joyful day, with the building full of church members and friends and wider family of the couple, many of whom wouldn't normally attend church.
- We ran a Kidzone for children and their carers throughout the month, with craft and outdoor activities available and helpers from the church around to chat with those who came. This was very well attended and appreciated. We were able to tell them about a monthly Lego church event which we started in late September.

September

- Lego church is to be a monthly event for children and their carers, explaining a Bible story, singing songs, and using age-appropriate bricks to create models which reflect something in the story. This first session was attended by 8 families.
- Our Renew 'café' has continued to be well attended and appreciated. In September we renewed efforts to introduce an element of optional prayer to the afternoon. Two canal boat trips

were organised for the group, with 8-10 joining each time, and great enthusiasm was expressed to have this opportunity again next year.

- The launch of a month long Walkfest was hosted by our walking group. This was well attended, with the mayor and council officials coming along.

October

- We had a harvest lunch of soup and bread after the service and collected donations for the Baptist Missionary Society.
- This month also saw the first Prophecy school at the church. This was led by one of our church members and was found to be very helpful to those who attended.
- On All Hallow's Eve we hosted a Light Event for local families, offering free hot dogs, cakes and drinks and giving out literature about the Christian faith and upcoming events at the church. Approximately 500 people passed through.

November

- Approximately 20 ladies from our church and other local churches enjoyed an away weekend at a nearby retreat centre. This was a lovely opportunity to spend relaxed time together, to be refreshed and to listen to God.

December

- The Muddy Boots walking group has continued to grow. In addition to the weekly walks they have enjoyed monthly outings and a Christmas meal together at a local pub.
- We ran three Christmas Unwrapped sessions for children from the local junior school, to explain the real meaning of Christmas. Our Living Nativity and Carols by Candlelight services were, as always, very well attended.
- A Christmas lunch was cooked on Christmas day, with two church families hosting. An open invite was extended to church members and contacts of the church who might otherwise have been alone.
- Our café closed over the Christmas period to allow for a partial re-fit of the kitchen, including an improved and more user friendly dishwasher.

January 2025

- A small pastoral care team was formed, in order to better support and keep in regular touch with members of the church and local community who are unwell or going through difficult times.

February

- Our minister conducted the funeral of a local resident who we have had some contact with in the past.
- Our minister attended the regional ministers' conference, which enables mutual encouragement and exchange of ideas.

March

- We ran three Easter Cracked sessions for Year 6 pupils of the local junior school. This teaches them about the real meaning of Easter.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Catherine M. Whiting	
Full name(s)	CATHERINE M. WHITING	
Position (eg Secretary, Chair, etc)	Minister	
Date	22/1/26	

Q E PARK BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2025

INCOME STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

	<i>Note</i>	2025	2024
Receipts		£	£
Sundry Gifts		685	1,661
SO Giving		56,059	52,352
Income Tax on Gift Aid		12,950	11,721
Café income		-	69,317
Room Bookings		75,888	70,853
Total Receipts	1.2	145,582	205,905
Payments			
Staff & Staff Housing	2	82,060	75,231
Mission	3	11,414	8,159
Activities/Sunday Services/Worship	4	1,685	1,509
Childrens Work	5	170	199
Church Buildings	6	43,542	36,793
Café expenditure	7	-	67,672
Admin Costs	8	3,829	5,614
Total Payments		142,699	195,177
Surplus/-Deficit for the Year		2,883	10,728

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2025

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2025

	<i>Note</i>	2025	2025
ASSETS			
Fixed Assets			
Freehold Property		511,853	511,853
Total Fixed Assets	12	<u>511,853</u>	<u>511,853</u>
Current Assets			
Other Current Assets			
Other Debtors	9	6,257	10,925
Total Other Current Assets		<u>6,257</u>	<u>10,925</u>
Cash at bank and in hand			
Barclays Bank		101,230	101,002
Petty Cash		846	456
Total Cash at bank and in hand		<u>102,076</u>	<u>101,458</u>
Total Current Assets		108,333	112,383
Current Liabilities			
Other Current Liabilities			
Other Creditors		31,182	30,834
Payroll Liabilities		2,598	5,878
Total Other Current Liabilities	11	<u>33,780</u>	<u>36,712</u>
Total Current Liabilities		33,780	36,712
NET CURRENT ASSETS		<u>74,553</u>	<u>75,671</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		586,406	587,523
Long Term Liabilities			
Seba Loan for Comm Centre	10	2,000	6,000
Total Long Term Liabilities		<u>2,000</u>	<u>6,000</u>
NET ASSETS		<u><u>584,406</u></u>	<u><u>581,523</u></u>
General Fund and Other Reserves			
Freehold Property Reserve	13	471,853	471,853
General Fund		112,553	109,670
		<u>584,406</u>	<u>581,523</u>

Notes to the Accounts

Note

1.1 Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS102 have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102) (effective 1st January 2015)", and the Charities Act 2011.

1.2 Income

Donation income is recognised in the SoFA when the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Tax reclaimable in respect of gift aid is recognised when receivable.

Investment income represents interest received on surplus balances and is accounted for on an accruals basis.

Room hire is recognised when invoiced.

1.3 Grants paid

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

1.4 Depreciation

Expenditure on fixtures, fittings and equipment is written off on a straight line basis over their estimated useful life of 4 years.

Notes to the Accounts

Note

	2025	2024
2. <u>Staff & Staff Housing</u>		
Salary - minister	30,059	27,301
Pension - minister	3,630	3,380
Salaries - Staff	30,934	27,805
Pension - Staff	1,167	1,298
Payroll Admin	1,457	1,207
Travel Expenses	1,174	435
Training (Courses/Seminars)	1,425	1,367
Other Expenses	214	439
Lease Back on Manse	12,000	12,000
	82,060	75,231
Total Staff & Staff Housing	82,060	75,231

The average total number of full time equivalent employees in the year was 4 (2024: 4)

The average total number of full and part-time employees in the year was 5 (2024 : 5)

No employees were paid £60,000 or more.

3. <u>Mission</u>		
Friends International	1,000	1,000
Matrix Trust	1,000	1,000
BMS	2,525	2,300
SEBA (Home Mission)	5,175	2,300
Community Outreach-Fun Days;Toddlers	1,714	1,559
	11,414	8,159
Total Mission	11,414	8,159

Notes to the Accounts

	2025	2024
4. <u>Activities/Sunday Services</u>		
Gifts/Cards/Special Occasions	225	160
Visiting Speakers	475	460
Catering	602	667
Worship - Miscellaneous	383	223
Total Activities/Sunday Services	<u>1,685</u>	<u>1,509</u>
5. <u>Childrens/Youth Work</u>		
Children's Work	170	199
Total Childrens/Youth Work	<u>170</u>	<u>199</u>
6. <u>Church Buildings</u>		
Insurance-contents/employers liability	3,514	3,195
Electricity (incl heating)	20,505	10,023
Refuse collection	2,111	1,403
Repairs & Maintenance	4,790	9,377
Lift Maintenance Contract	615	546
Cleaning materials	555	230
Equipment QE Park	4,138	6,686
Cleaning	7,315	5,332
Total Church Buildings	<u>43,542</u>	<u>36,793</u>
7. <u>Café Expenditure</u>		
Staff Salaries	-	33,561
Purchases for resale/Café Supplies	-	32,230
Bank charges	-	1,175
Repairs and renewals	-	328
Other Expenses	-	378
	<u>-</u>	<u>67,672</u>

Notes to the Accounts

	2025	2024
8. <u>Admin Costs</u>		
Stationery & Office Supplies	1,119	619
BU & Home Mission subs	304	323
Computer Consumables	1,020	861
Bank Charges	129	166
Postage	-	79
Telephone & Internet	592	540
Printing, Publicity, Marketing	211	109
Copyright	454	2,916
Total Admin Costs	<u><u>3,829</u></u>	<u><u>5,614</u></u>
9. <u>Debtors</u>		
Other Debtors	-	9,245
Income Tax on Gift Aid	6,257	1,680
	<u><u>6,257</u></u>	<u><u>10,925</u></u>
10. <u>Loans:</u>	£	
Outstanding on loan from SEBU @ 1.4.24	6,000	
Repayments	<u>-4,000</u>	
Balance owing at 31.3.25	<u><u>2,000</u></u>	
The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025		
11. <u>Creditors</u>		
Other creditors	31,182	30,834
Payroll liabilities	2,598	5,878
	<u><u>33,780</u></u>	<u><u>36,712</u></u>

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2025

Notes to the Accounts

12. Fixed Assets

		<u>Property</u>	<u>Total</u>
		£	£
Cost			
	At 1.4.24	511,853	511,853
	Additions	-	-
	Disposals	-	-
	At 31.3.25	511,853	511,853
Depreciation			
	At 1.4.24	-	-
	Charge for the year	-	-
	Disposals	-	-
	At 31.3.25	-	-
Net Book Value			
	At 31.3.25	511,853	511,853
	At 31.3.24	511,853	511,853

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.24	109,670	471,853	581,523
Profit for the year	2,883	-	2,883
At 31.3.25	112,553	471,853	584,406

The accounts and statement of assets and liabilities set out on pages 1-7 relating to the year ending 31 March 2025 are as approved by the leadership team.

Signed: *Catherine M. Whiting*

Report of the Independent Examiner(s) to the Trustees of Q E PARK BAPTIST CHURCH
On the accounts for the year ended 31 MARCH 2025

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner Anthony H Macleods Date 11/1/2026
Name MR ANTHONY H MACLEOD
Relevant Professional Qualification(s) or body (if any) N/A

Address 22 DAGLEY FARM HOMES, DAGLEY LANE
SHALFORD GUILDFORD SURREY GU4 8DE

QE Park Baptist Church

England & Wales - Charity number 1166680

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

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Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

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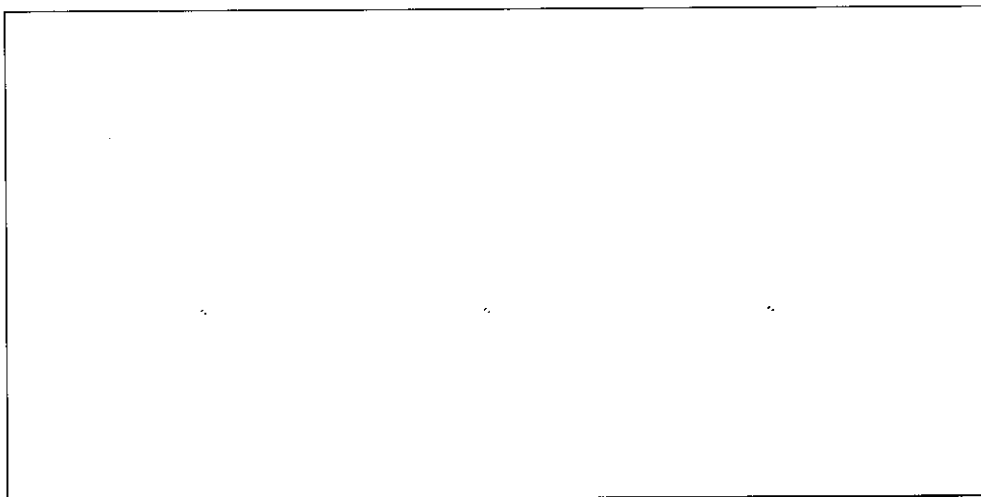
The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with by the Disclosure and Barring Service.

The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A large, empty rectangular box with a thin black border, intended for providing further statements as mentioned in the text to the left. It occupies the upper right portion of the page.

Summary of the main achievements of the charity during the year

On Good Friday a number of church members were stationed outside the building to give away free hot cross buns and leaflets about Christianity and church activities, and to explain about the origins of Easter if passers-by were open to that. On Easter Sunday we served bacon, egg and sausage baps for breakfast before the service. This gave opportunity for strengthening fellowship as church members and visitors had relaxed time to chat.

On 16th April, we baptised four people – two of our church teenagers and two people who had come to faith through our Christianity Explored course. The daughter of one lady was also 'dedicated' – ie. Her mother and the church made promises to raise the child in the knowledge and love of Jesus Christ.

At the start of May we were involved in an event hosted by the local residents' association to celebrate the King's coronation. The church ran a stall selling afternoon teas and giving out a specially produced book (by Hope Together) and leaflets about church activities. Our Refresh café was also open throughout, to serve drinks and cakes. The event was well attended.

One of our members started running Baby Buggy walks on a monthly basis. By the end of the year, she had contact with 18 parents/grandparents with one to four people coming along each week, depending on their other commitments.

At our church AGM in June we welcomed 6 people into church membership and agreed the budget for the year ahead. A new mid-week 'Life Group' started this month, with a second group starting in September. These help to build relationships within the church and enable believers to encourage and challenge one another in their faith, through Bible study, discussion and prayer. They also provide a forum for people to learn the skill of leading a Bible study and discussion.

We designated 2nd July our vision Sunday. We shared a picnic together and spent time in prayer and discussion regarding how to expand our work with children and young people.

During August we ran a Kidzone on Wednesday and Fridays, offering games and activities for children with their carers. This was well attended and very well received and gave us opportunity to develop relationships with young families from the local community and advertise our autumn events.

In mid-September, we hosted a comedy night with Christian comedian, Paul Kerensa. Paul delighted us with comedy and songs, and spoke candidly about his Christian faith. The evening was very well attended, including a good number of people from the local community. Later in the month, we had a visit to our Sunday service by a representative of Compassion UK who shared their work with impoverished children around the world and encouraged those present to consider sponsoring a child.

From October onwards, our minister encouraged those who were able to join her on Tuesday mornings for an hour of prayer for the church mission, members and contacts. A group of 3-4 started meeting each week. On 1st October we held a BBQ after the service to enable church

members to spend time together after the holiday months and to encourage those who we hadn't seen for some time to re-connect with the church family. On 14th October, we hosted an evening of songs from a community choir and a talk about the history of the local area. This was a well-attended, enjoyable and informative evening.

At the end of October, we held a Light Event, celebrating All Hallow's Eve, to coincide with the local Halloween trail. An enormous number of families came through our doors, to be served free hot drinks, sausage baps and cakes, and hundreds of children received gift bags containing a Christian story and information about our upcoming Christmas events.

A ladies' weekend away was organised for November. Twenty ladies spent two days at a local retreat centre. It was a wonderful time to get to know each other better, learn more from God and be physically and spiritually refreshed. Many of the men in the church enjoyed a Christmas social at the local curry house.

At the start of December we ran a joint craft evening with a local lady. She ran a wreath-making workshop and the church provided other crafts such as Christmas card making, as well as opening Refresh café to serve drinks and cakes. Later in the month we once again invited 90 pupils from the nearby junior school to attend our Christmas Unwrapped and Easter Cracked presentations.

Our other Christmas events were a Living Nativity and a Carols by Candlelight service. Both were very well attended and gave us opportunity to share the Christian message. We gave out age-appropriate booklets to children and adults alike and had information available about a Christianity Explored course that we would be running in January. Initially, eight people came along to the January course. Unfortunately, for various reasons, half of these only came once or twice. However, the four who remained found the content useful and challenging.

In January, we moved over to a new room booking system for our Centre which enables hirers to view the diary and place provisional bookings.

Refresh café has continued to go from strength to strength. Customers were given chocolate hearts on Valentine's day and the café celebrated its 1st birthday in March. We had balloons, bunting, a bubble machine and little gifts to take away. The café has become a place to find community, safety, practical help and to be heard.

Our regular interest groups have continued to flourish, with a good mix of church members and other locals. The book club has about 10 different members with 5-8 meeting each month. Craft night attracts a small but faithful group. It is a time for people to share their worries and find support. 10-18 people come for Cake night each month, with over 30 people attending at different times. Our Muddy Boots walking group is very popular with 33 people on the register. A large group of young people also joined them during a town-wide Walkfest in September. They hope to add a monthly bird spotting walk in 2024. Our Renew space continues to attract a group of 6-10 regulars. We are also joined, from time to time, by a group from the local residential care home who enjoy a café lunch and a change of scene. Our monthly Bible study in the care home also continues to be well received. Some overlap has developed between groups and some group members have also come along to our Sunday services or to help out at other church events or activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

Section F

Other optional information

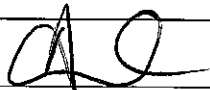
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ALEXANDER MOLE

Position (eg Secretary, Chair, etc)

TREASURER

Date

23 JAN 2025



Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2024

INCOME STATEMENT FOR THE YEAR ENDED 31 MARCH 2024

	<i>Note</i>	2024	2023
Receipts		£	£
Sundry Gifts		1,661	1,370
SO Giving		52,352	46,788
Income Tax on Gift Aid		11,721	10,749
Café income		69,317	4,949
Room Bookings		70,853	78,222
Total Receipts	1.2	205,905	142,078
Payments			
Staff & Staff Housing	2	75,231	49,457
Mission	3	8,159	6,906
Activities/Sunday Services/Worship	4	1,509	1,726
Childrens Work	5	199	29
Church Buildings	6	36,793	36,102
Café expenditure	7	67,672	4,781
Admin Costs	8	5,614	2,834
Total Payments		195,177	101,836
Surplus/-Deficit for the Year		10,728	40,242

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2024

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2024

	<i>Note</i>	2024	2023
ASSETS			
Fixed Assets			
Freehold Property		511,853	511,853
Total Fixed Assets	12	<u>511,853</u>	<u>511,853</u>
Current Assets			
Other Current Assets			
Other Debtors	9	10,925	4,875
Total Other Current Assets		<u>10,925</u>	<u>4,875</u>
Cash at bank and in hand			
Barclays Bank		101,002	90,713
Petty Cash Box		456	511
Total Cash at bank and in hand		<u>101,458</u>	<u>91,224</u>
Total Current Assets		<u>112,383</u>	<u>96,099</u>
Current Liabilities			
Other Current Liabilities			
Other Creditors		30,834	25,934
Payroll Liabilities		5,878	1,223
Total Other Current Liabilities	11	<u>36,712</u>	<u>27,157</u>
Total Current Liabilities		<u>36,712</u>	<u>27,157</u>
NET CURRENT ASSETS		<u>75,671</u>	<u>68,942</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>587,523</u>	<u>580,795</u>
Long Term Liabilities			
Seba Loan for Comm Centre	10	6,000	10,000
Total Long Term Liabilities		<u>6,000</u>	<u>10,000</u>
NET ASSETS		<u><u>581,523</u></u>	<u><u>570,795</u></u>
General Fund and Other Reserves			
Freehold Property Reserve	13	471,853	471,853
General Fund		109,670	98,942
		<u><u>581,523</u></u>	<u><u>570,795</u></u>

Notes to the Accounts

Note

2. <u>Staff & Staff Housing</u>	2024	2023
A · Staff:2100 · Pastor Salary	27,301	24,750
A · Staff:2101 · Administrator Salaries	13,404	12,307
A · Staff:2102 · Bookkeeper Salary	511	274
A · Staff:2103 · Minister in training Salary	10,508	5,824
A · Staff:2115 · Caretaker Salary	3,382	3,182
A · Staff:2108 · Pension - Staff	4,678	(9,847)
A · Staff:2109 · Payroll Admin	1,207	769
A · Staff:2110 · Travel Expenses	435	336
A · Staff:2111 · Training (Courses/Seminars)	1,367	1,003
A · Staff:2112 · Other Expenses	439	60
B · Staff Housing:2124 · Lease Back on Manse	12,000	10,800
Total Staff & Staff Housing	<u><u>75,231</u></u>	<u><u>49,457</u></u>

The average total number of full time equivalent employees in the year was 4 (2023: 3)

The average total number of full and part-time employees in the year was 5 (2023 : 4)

No employees were paid £60,000 or more.

3. Mission

2201 · Friends International	1,000	1,000
2203 · Matrix Trust	1,000	1,000
2204 · BMS	2,300	2,225
2205 · SEBA (Home Mission)	2,300	2,225
2208 · Community Outreach-Fun Days;Toddlers	1,559	456
Total Mission	<u><u>8,159</u></u>	<u><u>6,906</u></u>

Notes to the Accounts

4. <u>Activities/Sunday Services</u>	2024	2023
D · Activities/Sunday Services:2400 · Gifts/Cards/Special Occasions	160	218
D · Activities/Sunday Services:2402 · Visiting Speakers	460	230
D · Activities/Sunday Services:2403 · Catering	667	567
E · Worship:2500 · Worship Equipment	-	551
E · Worship:2502 · Worship - Miscellaneous	223	160
Total Activities/Sunday Services	<u><u>1,509</u></u>	<u><u>1,726</u></u>
5. <u>Childrens/Youth Work</u>		
F · Childrens/Youth Work:2600 · Children's Work	199	29
Total Childrens/Youth Work	<u><u>199</u></u>	<u><u>29</u></u>
6. <u>Church Buildings</u>		
G · Church Buildings:2801 · Insurance-contents/employers liability	3,195	2,943
G · Church Buildings:2802 · Electricity (incl heating)	10,023	6,405
G · Church Buildings:2803 · Refuse collection	1,403	861
G · Church Buildings:2807 · Repairs & Maintenance	9,377	17,879
G · Church Buildings:2808 · Lift Maintenance Contract	546	506
G · Church Buildings:2809 · Cleaning materials	230	602
G · Church Buildings:2810 · Equipment QE Park	6,686	402
G · Church Buildings:2811 · Cleaning	5,332	6,503
Total Church Buildings	<u><u>36,793</u></u>	<u><u>36,102</u></u>
7. <u>Café Expenditure</u>		
H · Cafe:3000 · Staff Salaries	33,561	2,067
H · Cafe:3003 · Purchases for resale/Café Supplies	32,230	989
H · Cafe:3007 · Bank charges	1,175	80
H · Cafe:3009 · Repairs and renewals	328	1,645
H · Cafe:3010 · Other Expenses	378	-
	<u><u>67,672</u></u>	<u><u>4,781</u></u>

Notes to the Accounts

8. <u>Admin Costs</u>	2024	2023
I · Admin Costs:2900 · Stationery & Office Supplies	619	619
I · Admin Costs:2901 · BU & Home Mission subs	323	293
I · Admin Costs:2902 · Computer Consumables	861	256
I · Admin Costs:2903 · Bank Charges	166	124
I · Admin Costs:2905 · Postage	79	-
I · Admin Costs:2907 · Telephone & Internet	540	287
I · Admin Costs:2909 · Printing, Publicity, Marketing	109	782
I · Admin Costs:2910 · Copyright	2,916	352
I · Admin Costs:2910 · Training (H&S First Aid MS Pkgs)	-	120
Total Admin Costs	<u>5,614</u>	<u>2,834</u>
9. <u>Debtors</u>		
Prepayments	-	3,195
Other Debtors	9,245	-
Income Tax on Gift Aid	1,680	1,680
	<u>10,925</u>	<u>4,875</u>
10. <u>Loans:</u>	£	
Outstanding on loan from SEBU @ 1.4.23	10,000	
Repayments	<u>-4,000</u>	
Balance owing at 31.3.24	<u>6,000</u>	
The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025		
11. <u>Creditors</u>		
Other creditors	30,834	25,934
Payroll liabilities	5,878	1,223
	<u>36,712</u>	<u>27,157</u>

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2024

Notes to the Accounts

12. Fixed Assets

		<u>Property</u>	<u>Total</u>
		£	£
Cost			
	At 1.4.23	511,853	511,853
	Additions	-	-
	Disposals	-	-
	At 31.3.24	511,853	511,853
Depreciation			
	At 1.4.23	-	-
	Charge for the year	-	-
	Disposals	-	-
	At 31.3.24	-	-
Net Book Value			
	At 31.3.24	511,853	511,853
	At 31.3.23	511,853	511,853

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.23	98,942	471,853	570,795
Profit for the year	10,728	-	10,728
At 31.3.24	109,670	471,853	581,523

The accounts and statement of assets and liabilities set out on pages 1-7 relating to the year ending 31 March 2024 are as approved by the leadership team.

Signed: *Catherine M. Witting*

Report of the Independent Examiner(s) to the Trustees of Q E PARK BAPTIST CHURCH

On the accounts for the year ended 31 MARCH 2024

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner Anthony H Macleod Date 19.11.2024

Name MR ANTHONY H MACLEOD

Relevant Professional Qualification(s) or body (if any) N/A

Address 22 dagley Farm homes, dagley lane
Shalford Guildford Surrey GU4 8DE.

QE Park Baptist Church

England & Wales - Charity number 1166680

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	April	2022	To	31	March	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

QE Park Centre	
Railton Road	
Guildford, Surrey	
Postcode	GU2 9LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Catherine Whiting	Minister		
2	Dr Mark Whiting			
3	Mrs Rheanne Mole	Secretary		
4	Mr Alexander Mole	Treasurer		
5	Rev Peter Clarke		April – August 2022	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – 6 th December 2015
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected from the membership in accordance with our Constitution

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised by full immersion on the profession of faith in Jesus Christ; or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

A members meeting ('Church Meeting') is held at least three times a year and has responsibility for the overall policy of the Church. In accordance with our Constitution the members appoint a minimum of three Trustees who are responsible for the day to day running of the Church's work and witness, as well as the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

The Church is a member of the Baptist Union of Great Britain, the South Eastern Baptist Association and the Evangelical Alliance.

Our Property Trustees are:
 The Baptist Union Corporation Limited
 Baptist House
 129 Broadway
 Didcot
 Oxfordshire. OX11 8RT

Summary of the objects of the charity set out in its governing document

The principle purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

In order to achieve the principal objective, the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in word and deed and to bring people into a closer relationship with him as living Lord.

One aspect of the work of the Church is the provision of regular public services of Christian worship, which take place on a Sunday morning at 10.30am, along with occasional services at other times which are advertised on the church and community centre notice boards and on our Facebook pages. All services are open to anyone. During the regular morning service, we aim to provide activities for children and young people.

The Church runs two mid-week groups which are open to all for the development of faith and discipleship. Some smaller groups meet fortnightly or monthly for mutual encouragement, accountability and prayer. There is also a monthly men's breakfast and discussion. We hold a monthly prayer meeting which is advertised on our church news sheet and in Sunday services. We also have a WhatsApp prayer group, where members can post personal and wider prayer requests.

There are regular social events for the church youth and their friends, and men's and women's socials are arranged from time to time. We also run monthly interest groups, such as a walking group, book club, craft night and cake club.

The Church owns and runs the Community Centre where it is based. Rooms are hired out for activities such as exercise classes, children's music and activity groups, counselling, teaching, choirs, training and parties.

The Church runs a Toddler group, called Little Lambs, which meets on Wednesdays with the purpose of assisting the community and demonstrating the love of Jesus Christ. It is preceded by a short session called Diddy Disciples, for toddlers and their carers, which consists of a short Bible story and a song.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

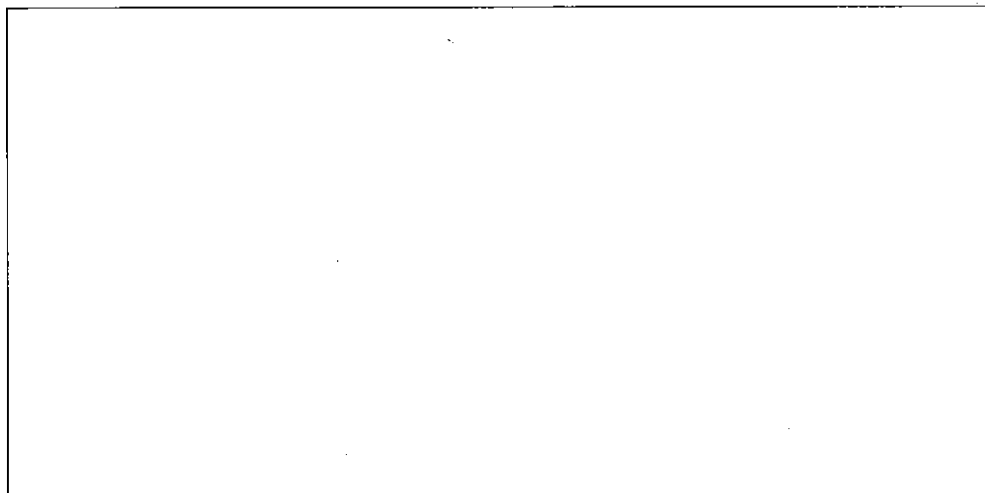
The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A large empty rectangular box with a thin black border, intended for providing further statements as mentioned in the text to the left.

Summary of the main achievements of the charity during the year

A number of new people started to attend our weekly Sunday services. Fortnightly mid-week meetings and monthly prayer meetings continued, with a small group of regulars attending. We held a Good Friday and Easter Sunday service, which were advertised in our Sunday morning notice sheet, around the Centre and on our Facebook page. On Easter Saturday, Open Hands, a group for adults with learning disability or mental health issues, held a service and tea in our ground floor space. A few of our church members joined them for this.

In April 2022, the church leadership team had an away day to review all of our church activities, looking at what was working well, where and how improvements might be made and what we hoped to do in the coming year. One of the team also met with the local residents' committee to begin planning an event for the Queen's Jubilee. Our minister wrote a piece for the local magazine. She also sent out pastoral letters to our congregation from time to time through the year, to keep everyone up to date with church plans and vision.

We continued to run monthly craft nights, book club and our Refresh space, all with a small, regular number attending. Our monthly men's Saturday morning breakfast discussion time continued to be popular, with 12-15 regularly coming along. The Muddy Boots walking group also continued with their weekly walks and monthly outings. This has continued to be very popular as an opportunity for people to get out in the fresh air and have a social connection. The monthly quiz nights continued for a time but in-person numbers stayed low so these were discontinued after September.

In May, our minister attended the annual Baptist Assembly conference which enabled her to connect with other Baptist ministers and hear from leaders of the Baptist Union on current issues facing the church. On 27th May, one of our members held a film evening – watching a film, followed by some discussion about the issues that it raised. This was well attended and enjoyed by church members and their friends.

In June, we held our annual general meeting, when the budget was presented and agreed upon. The leadership team put forward a proposal to offer one of our church members a 2-day per week appointment as a placement for a theology, mission and evangelism course, which she hoped to begin in September 2022. They explained that this appointment would also benefit the church, in terms of mission activities and pastoral care. It was agreed that the church could financially support this appointment for one year from September, with a second year to be considered if finances allowed. In December 2022, it was decided that the church was able to fund this appointment for a further year. Neat2Eat had made the decision to close The Haven café on our premises, due to consistent losses and staff difficulties. The church were informed at the AGM and encouraged to pray about how we could best use the café space going forward. One person was accepted into church membership this month.

On 3rd June, a fair was held on the Green to celebrate the Queen's Jubilee. A couple of members of the church had been on the planning committee, along with members of the local residents' committee. The church had a stall selling cream teas and giving out a booklet about the Queen's life and Christian faith, and leaflets giving information about the various activities hosted by the church. Hundreds of people came along

and we sold out of cream teas, gave away most of the 200 booklets about the Queen and were able to tell people a little about the church and what we're up to.

Two couples within the church began hosting members of a Ukrainian family, who had fled their country due to the war with Russia. One of them started coming along to Sunday services regularly. Her daughter and children attended more sporadically for a time.

It was felt that the Refresh space would work better if run for a shorter time on a weekly basis, rather than only twice a month. This made it easier for the public to know when it was happening.

A church picnic and meeting was planned for July to pray together and talk about the future mission and outreach strategy of the church, including how the café might be a part of this. The consensus at this meeting was that the café was integral to our mission and outreach so the church leaders should explore options for the church to employ a café manager or for us to work in partnership with another individual or group who could run the café for us. Therefore, over the summer, members of the leadership team met with interested parties to explore the possibilities. This led to the church appointing a café manager. Due to the lead-in time needed to organise supplies, etc. and her notice period, the appointment began in mid-March 2024.

Our minister undertook mentoring training with the Baptist Union and, in November, began to mentor a minister in training at Millmead.

In October, we enjoyed a roast dinner after a Sunday service, with many church members and friends of the church. This was a great chance to catch up with one another in a relaxed setting. Several ladies also went out for brunch one weekend, which gave opportunity to deepen friendships.

On 31st October, we opened up our café and ground floor space for a 'Light Event'. This was to coincide with a Halloween trail being run around the estate and was held with the intention of providing a warm, welcoming space and sharing the message of the light of Jesus Christ. We gave away sausages, cake and drinks and hundreds of children's gift bags which contained sweets, jokes and a Bible story.

In November, our minister wrote a piece for the housing estate newsletter. We had a visit from a couple who work for the Baptist Missionary Society who we support financially and in prayer. It was helpful and encouraging to hear more about their work in Paris. Through our links with Friends International Guildford, we invited international students for a walk and tea. At this event, we were also able to invite a number of the students to join us for Christmas day lunch.

A small team, including one of our church members, has been formed to lead regular Bible studies in the local care home.

It was felt that our mid-week meeting format wasn't working and so this was paused. The leadership team planned to review in the New Year how our various small groups are working and consider how best to encourage discipleship across the church.

In December, we again invited 90 Year 6 pupils to a Christmas Unwrapped presentation, informing them in a fun and engaging way about the birth of Jesus Christ and what this means. We also held a living

nativity service and carol service, both of which were extremely well attended and appreciated. Fliers for a New Year Christianity Explored course were given out at these events and at our mid-week activities. We had a ladies' Christmas social for church members and other ladies that we know through our various activities; and several men from the church went out for a Chinese meal. These were great opportunities to chat together. The Muddy Boots group had a Christmas meal out, with approximately 20 present. On Christmas Day, eight international students joined a number of our church members for lunch. It was a wonderful opportunity to extend hospitality to those who are far from home, to share some British Christmas traditions and to share something of the hope that we have in Jesus.

Since August 2023, our minister had been visiting a resident of a local hospice, at her request, and, in February 2024, she conducted her funeral.

Twelve people started the Christianity Explored course in January, with most continuing for the whole seven weeks. As a result of this, five of them began to regularly attend our Sunday services and two made a commitment to follow Jesus Christ and were interested in being baptised. A baptism service was therefore planned for April. Those attending the course were keen to go deeper in their understanding of the Christian life so it was decided that the group would continue to meet and they began the follow-up course, Discipleship Explored, to help them on their next steps in faith.

In March, our minister attended the area ministers' conference which gave another opportunity for networking and for mutual support and encouragement. The leadership team had another away day, this time to consider the discipleship culture of the church and ways in which this could be developed.

In the weeks leading up to Easter we invited the Year 6 pupils back for Easter Cracked which explains, in an engaging and interactive way, the true meaning and significance of Easter in the death and resurrection of Jesus Christ.

On 20th March, we re-opened Refresh Café, which was greeted with great enthusiasm by the local community. Initially, only drinks and cakes were served but gradually adding more produce over the first few weeks.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Catherine M. Whiting</i>	<i>R. Mole</i>
Full name(s)	CATHERINE M. WHITING	RHEGANNE B. MOLE
Position (eg Secretary, Chair, etc)	Minister	ADMINISTRATOR

Date *22nd January 2024.*

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2023

INCOME STATEMENT FOR THE YEAR ENDED 31 MARCH 2023

	<i>Note</i>	2023	2022
		£	£
Receipts			
Sundry Gifts		1,370	303
SO Giving		46,788	45,627
Income Tax on Gift Aid		7,678	9,050
Coronavirus Job Retention Scheme		-	6,047
Café income		4,949	-
Room Bookings		78,222	60,262
Total Receipts	1.2	139,007	121,289
Payments			
Staff & Staff Housing	2	49,457	57,991
Mission	3	6,906	6,430
Activities/Sunday Services/Worship	4	1,726	289
Childrens Work	5	29	44
Church Buildings	6	36,102	32,975
Café expenditure	7	4,781	-
Admin Costs	8	2,834	2,609
Total Payments		101,836	100,338
Surplus/-Deficit for the Year		37,171	20,951

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2023

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2023

	<i>Note</i>	2023	2022
ASSETS			
Fixed Assets			
Freehold Property		511,853	511,853
Total Fixed Assets	12	<u>511,853</u>	<u>511,853</u>
Current Assets			
Other Current Assets			
Other Debtors	9	4,875	7,694
Total Other Current Assets		<u>4,875</u>	<u>7,694</u>
Cash at bank and in hand			
Barclays Bank		90,713	60,308
Petty Cash Box		511	416
Total Cash at bank and in hand		<u>91,224</u>	<u>60,724</u>
Total Current Assets		96,099	68,418
Current Liabilities			
Other Current Liabilities			
Other Creditors		25,934	12,193
Deferred income		-	5,000
Payroll Liabilities		1,223	1,103
Total Other Current Liabilities	11	<u>27,157</u>	<u>18,296</u>
Total Current Liabilities		27,157	18,296
NET CURRENT ASSETS		<u>68,942</u>	<u>50,123</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		580,795	561,975
Long Term Liabilities			
Seba Loan for Comm Centre	10	10,000	14,000
Pension Scheme Liability	14	-	14,351
Total Long Term Liabilities		<u>10,000</u>	<u>28,351</u>
NET ASSETS		<u><u>570,795</u></u>	<u><u>533,624</u></u>
General Fund and Other Reserves			
Freehold Property Reserve	13	471,853	471,853
General Fund		98,942	61,771
		<u><u>570,795</u></u>	<u><u>533,624</u></u>

Notes to the Accounts

Note

1.1 Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS102 have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102) (effective 1st January 2015)", and the Charities Act 2011.

1.2 Income

Donation income is recognised in the SoFA when the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Tax reclaimable in respect of gift aid is recognised when receivable.

Investment income represents interest received on surplus balances and is accounted for on an accruals basis.

Room hire is recognised when invoiced.

1.3 Grants paid

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

1.4 Depreciation

Expenditure on fixtures, fittings and equipment is written off on a straight line basis over their estimated useful life of 4 years.

Notes to the Accounts

Note

	2023	2022
2. <u>Staff & Staff Housing</u>		
A · Staff:2100 · Pastor Salary	24,750	24,500
A · Staff:2101 · Administrator Salaries	12,307	13,468
A · Staff:2102 · Bookkeeper Salary	274	315
A · Staff:2103 · Minister in training Salary	5,824	-
A · Staff:2115 · Caretaker Salary	3,182	4,470
A · Staff:2108 · Pension - Staff	(9,847)	3,647
A · Staff:2109 · Payroll Admin	769	718
A · Staff:2110 · Travel Expenses	336	158
A · Staff:2111 · Training (Courses/Seminars)	1,003	883
A · Staff:2112 · Other Expenses	60	233
B · Staff Housing:2124 · Lease Back on Manse	10,800	9,600
Total Staff & Staff Housing	49,457	57,991

The average total number of full time equivalent employees in the year was 3 (2022: 3)

The average total number of full and part-time employees in the year was 4 (2022 : 3)

No employees were paid £60,000 or more.

3. <u>Mission</u>		
2201 · Friends International	1,000	1,000
2203 · Matrix Trust	1,000	1,000
2204 · BMS	2,225	2,000
2205 · SEBA (Home Mission)	2,225	2,000
2208 · Community Outreach-Fun Days;Tod	456	430
Total Mission	6,906	6,430

Q E PARK BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2023

Notes to the Accounts

	2023	2022
4. <u>Activities/Sunday Services</u>		
D · Activities/Sunday Services:2400 · Gifts/Cards/Special Occasions	218	32
D · Activities/Sunday Services:2402 · Visiting Speakers	230	-
D · Activities/Sunday Services:2403 · Catering	567	168
E · Worship:2500 · Worship Equipment	551	-
E · Worship:2502 · Worship - Miscellaneous	160	89
Total Activities/Sunday Services	<u>1,726</u>	<u>289</u>
5. <u>Childrens/Youth Work</u>		
F · Childrens/Youth Work:2600 · Children's Work	29	44
Total Childrens/Youth Work	<u>29</u>	<u>44</u>
6. <u>Church Buildings</u>		
G · Church Buildings:2801 · Insurance-contents/employers liability	2,943	2,761
G · Church Buildings:2802 · Electricity (incl heating)	6,405	5,789
G · Church Buildings:2803 · Refuse collection	861	621
G · Church Buildings:2807 · Repairs & Maintenance	17,879	14,305
G · Church Buildings:2808 · Lift Maintenance Contract	506	565
G · Church Buildings:2809 · Cleaning materials	602	339
G · Church Buildings:2810 · Equipment QE Park	402	1,774
G · Church Buildings:2811 · Cleaning	6,503	6,820
Total Church Buildings	<u>36,102</u>	<u>32,975</u>
7. <u>Café Expenditure</u>		
H · Cafe:3000 · Staff Salaries	2,067	-
H · Cafe:3003 · Purchases for resale/Café Supplies	989	-
H · Cafe:3007 · Bank charges	80	-
H · Cafe:3009 · Repairs and renewals	1,645	-
	<u>4,781</u>	<u>-</u>

Notes to the Accounts

	2023	2022
8. <u>Admin Costs</u>		
I · Admin Costs:2900 · Stationery & Office Supplies	619	741
I · Admin Costs:2901 · BU & Home Mission subs	293	433
I · Admin Costs:2902 · Computer Consumables	256	343
I · Admin Costs:2903 · Bank Charges	124	115
I · Admin Costs:2905 · Postage	-	8
I · Admin Costs:2907 · Telephone & Internet	287	166
I · Admin Costs:2909 · Printing, Publicity, Marketing	782	321
I · Admin Costs:2910 · Copyright	352	481
I · Admin Costs:2910 · Training (H&S First Aid MS Pkgs)	120	-
Total Admin Costs	2,834	2,609
9. <u>Debtors</u>		
Prepayments	3,195	2,943
Income Tax on Gift Aid	1,680	4,751
	4,875	7,694
10. <u>Loans:</u>	£	
Outstanding on loan from SEBU @ 1.4.22	14,000	
Repayments	-4,000	
Balance owing at 31.3.23	10,000	
 The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025		
11. <u>Creditors</u>		
Other creditors	25,934	12,193
Rent received in advance	-	5,000
Payroll liabilities	1,223	1,103
	27,157	18,296

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2023

Notes to the Accounts

12. Fixed Assets

		<u>Property</u>	<u>Total</u>
		£	£
Cost			
	At 1.4.22	511,853	511,853
	Additions	-	-
	Disposals	-	-
	At 31.3.23	511,853	511,853
Depreciation			
	At 1.4.22	-	-
	Charge for the year	-	-
	Disposals	-	-
	At 31.3.23	-	-
Net Book Value			
	At 31.3.23	511,853	511,853
	At 31.3.22	511,853	511,853

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.22	61,771	471,853	533,624
Profit for the year	37,171	-	37,171
At 31.3.23	98,942	471,853	570,795

Notes to the Accounts

14. Pension Scheme Liabilities

The Church is a participating employer in the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 was made by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316 million, giving a deficit of £18 million (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit.

On 30th June 2022 the Baptist Pension Scheme signed an agreement with the insurance company Just Group ("Just") to secure the DB Plan members' pension benefits. Just are now providing financial backing for all pensions provided through the Scheme's DB Plan and following this transaction, the Scheme no longer has a shortfall. An updated Recovery plan was then signed in August 2022 under which recovery contributions from each participating employer in the DB Plan reduced to £1 per month from August 2022.

The accounts and statement of assets and liabilities set out on pages 1-8 relating to the year ending 31 March 2023 are as approved by the leadership team.

Signed: *Catherine M. Whiting*

Report of the Independent Examiner(s) to the Trustees of

Q E PARK BAPTIST CHURCH

On the accounts for the year ended

31 MARCH 2023

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Delete the words in the brackets if they do not apply

Signed by or on behalf of the Examiner Anthony H Macleod Date 23/11/2023

Name ANTHONY H MACLEOD

Relevant Professional Qualification(s) or body (if any) N/A

Address 2 WARREN FARM COTTAGES, GUILDFORD ROAD
LEATHERHEAD KT24 5QG

QE Park Baptist Church

England & Wales - Charity number 1166680

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

QE Park Centre	
Railton Road	
Guildford, Surrey	
Postcode	GU2 9LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Catherine Whiting	Minister		
2	Dr Mark Whiting			
3	Mrs Rheanne Mole	Secretary		
4	Mr Alexander Mole	Treasurer		
5	Rev Peter Clarke			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – 6 th December 2015
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected from the membership in accordance with our Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised by full immersion on the profession of faith in Jesus Christ; or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

A members meeting ('Church Meeting') is held at least three times a year and has responsibility for the overall policy of the Church. In accordance with our Constitution the members appoint a minimum of three Trustees who are responsible for the day to day running of the Church's work and witness, as well as the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

The Church is a member of the Baptist Union of Great Britain, the South Eastern Baptist Association and the Evangelical Alliance.

Our Property Trustees are:
The Baptist Union Corporation Limited
Baptist House
129 Broadway
Didcot
Oxfordshire. OX11 8RT

Summary of the objects of the charity set out in its governing document

The principle purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

In order to achieve the principal objective, the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in word and deed and to bring people into a closer relationship with him as living Lord.

One aspect of the work of the Church is the provision of regular public services of Christian worship, which take place on a Sunday morning at 10.30am, along with occasional services at other times which are advertised on the church and community centre notice boards and on our Facebook pages. All services are open to anyone. During the regular morning service, we aim to provide activities for children and young people.

The Church runs a fortnightly mid-week group which is open to all for the development of faith and discipleship. Some smaller groups meet fortnightly or monthly for mutual encouragement, accountability and prayer. There is also a monthly men's breakfast and discussion. We hold a monthly prayer meeting which is advertised on our church news sheet and in Sunday services. We also have a WhatsApp prayer group, where members can post personal and wider prayer requests.

Monthly socials take place for the church youth and their friends, and men's and women's socials are arranged from time to time. We also run monthly interest groups, such as a book club and craft nights.

The Church owns and runs the Community Centre where it is based. Rooms are hired out for activities such as exercise classes, children's music and activity groups, counselling, teaching, choirs, training and parties.

The Church runs a Toddler group, called Little Lambs, which meets on Wednesdays with the purpose of assisting the community and demonstrating the love of Jesus Christ.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Summary of the main achievements of the charity during the year

In April 2021, Sunday services began back in person, with social distancing between family groups and wearing masks for singing. An option to join by Zoom was also offered each week. A good majority were pleased to return in person, with a small number joining via Zoom. Those coming to the building enjoyed some time to chat outside after the service. Opportunity was also given for those on Zoom to chat together online. Fortnightly mid-week meetings and monthly prayer meetings also resumed in person and our monthly men's discussion group re-started. Our young people also met in person once a month in May and June but school homework prevented this from continuing. Our church AGM was held in April to review our church vision and budget for the year ahead. On Good Friday we opened up a room to the public for several hours and set up various prayer stations to help people to meditate on the events of Easter.

Our minister has continued to serve on the local branch of Friends International Ministries. She and her husband ran two teaching days (on the minor prophets and the book of Revelation) for international students, as part of a course designed to train Christian students in Bible study techniques which they can use on returning to their home country.

Our Bumps and Babies group continued and increased in numbers. In September 2021, we expanded this group back to our original Little Lambs toddler group.

Our Muddy Boots walking group was very pleased to be able to start up again in July, initially with restricted numbers to make the group manageable whilst maintaining some social distancing. They enjoyed an outdoor afternoon tea together in early September, with over 30 people attending. A couple of members of the group also started to join us at our Sunday worship services in the autumn. Our Book Club continued monthly, initially over Zoom and then in person from September. This attracted a small but regular group. The monthly quiz nights, in partnership with the local residents' association, restarted in person in September. A much smaller number attended in person than pre-pandemic, with a number of groups still choosing to join in online.

Childrens' and one-to-one groups were able to start hiring the Centre again from April, with other groups able to re-start in May. The Centre administrator and caretaker remained on partial furlough, working only the hours needed. Our administrative assistant remained on furlough and left us at the end of August, having found alternative employment. From September, an agreement was reached with the caretaker to resume regular but reduced hours to cover maintenance and repairs, whilst the administrator returned to full hours.

Local charity, Neat2Eat, continued to run a cafe on the premises, which has been well used and has enabled our minister to connect with customers and staff and to advertise church events.

In August 2021, around 15 members of the church were able to join Chiddingfold Baptist church members for a picnic. This was a good start in getting to know each other and we hope to continue to connect from time to time and to support one another in prayer. Also, over the summer, a number of people hosted small 'mixer meals' for people within our church to encourage a sense of church family.

In early September, we held a BBQ which was a wonderful opportunity to welcome back some church members who had been unable to join us since before the pandemic, and to re-connect with some members of the local community. We even had a few passers-by join us spontaneously!

Also in September we made the decision to move Sunday services to in-person only, with an audio recording available afterwards on our church WhatsApp group for any who were unable to be there. We were also able to resume live music in services. During our autumn mid-week meetings we followed a series examining the 'post-pandemic church', which helped us to think about the challenges and opportunities that the current cultural climate afforded.

In October, we updated the signs on our building with the new church name and logo, thus consolidating our branding. This venture had been delayed by the pandemic restrictions.

In November we were delighted to welcome 7 international students from the university for a walk and afternoon tea. In late November our minister went to Chiddingfold Baptist to preach in their Sunday service.

In early December we gave out personalised invites for a newcomers' tea to those who had joined the church in recent months. This was very well attended and enabled all present to get to know one another better.

In December we resumed our hosting of approximately 90 Year 6 pupils from the nearby junior school to present 'Christmas Unwrapped', exploring the story of the birth of Jesus Christ and the events surrounding this. The event is always thoroughly enjoyed by the children.

We once again distributed advent gift bags to neighbouring roads, as this had been very well received in 2020 and it enabled us to share the message of hope, love and light of the Christian faith.

We advertised our Christmas events in our church notice sheet, around the Centre and on our Facebook pages. We held a nativity service on the afternoon of Sunday 12th December, when we encouraged children to join in a re-telling of the Christmas story and had crafts and refreshments for them and their families to enjoy. Our carols by candlelight service, on the following Sunday, saw people attend in person and on Zoom. Church family, friends and relations also enjoyed a short celebration service on Christmas Day.

In January 2022 we began a new venture, initially called Refresh and led by the minister and a small group of volunteers. This started as 5 hours on two Tuesdays per month and was open to anyone who wanted a place to connect with others. The aim is to support those seeking company or struggling with their mental health in friendship, and to share the love of Jesus and the hope that we have in Him. The folding door between the cafe and the adjacent room was opened to create an extended cafe space where people could play board games, engage in craft activities or just come to chat. There was also the option to join one of the team in meditating on the Lord's prayer or a passage of Scripture at certain times of the day. A small but regular group came along and appreciated the opportunity to spend time with others and share some of their life struggles with us. Opening the space up made a good visual impact as it revealed our 'picture windows' depicting Biblical imagery. However, we encountered difficulties with the prayer space because of the noise of the cafe.

On 3rd January our Muddy Boots leaders led a short walk, which was joined by 17 members of the walking group and 8 international students.

Our mid-week meetings in the early part of the year focussed on 'Quiet times with God' and how to get the most out of them. This was followed by a Lent series leading up to Easter.

In late March we once again hosted Year 6 students, this time for the 'Easter Cracked' presentation which tells of Jesus' death and resurrection and the significance of this for us today.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Catherine M Whiting</i>	<i>R. Moore</i>
Full name(s)	CATHERINE MARY WHITING	RHEANNE BEVERLY MOORE
Position (eg Secretary, Chair, etc)	Minister	SECRETARY

Date *27/1/23*

Q E PARK BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2022

INCOME STATEMENT FOR THE YEAR ENDED 31 MARCH 2022

	<i>Note</i>	2022	2021
		£	£
Receipts			
Sundry Gifts		303	153
SO Giving		45,627	38,741
Income Tax on Gift Aid		9,050	9,783
Coronavirus Job Retention Scheme		6,047	28,466
Room Bookings		60,262	22,305
Total Receipts	1.2	121,289	99,447
Payments			
Staff & Staff Housing	2	57,991	59,706
Mission	3	6,430	6,729
Activities/Sunday Services/Worship	4	289	37
Childrens Work	5	44	97
Church Buildings	6	32,975	18,995
Café expenditure	7	-	18,097
Admin Costs	8	2,609	2,552
Total Payments		100,338	106,213
Surplus/-Deficit for the Year		20,951	-6,766

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2022

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022

	<i>Note</i>	2022	2021
ASSETS			
Fixed Assets			
Freehold Property		511,853	511,853
Café Equipment		-	-
Total Fixed Assets	12	511,853	511,853
Current Assets			
Other Current Assets			
Other Debtors	9	7,694	6,004
Total Other Current Assets		7,694	6,004
Cash at bank and in hand			
Barclays Bank		60,308	37,232
Petty Cash Box		416	673
Total Cash at bank and in hand		60,724	37,905
Total Current Assets		68,418	43,909
Current Liabilities			
Other Current Liabilities			
Other Creditors		12,193	2,263
Deferred income		5,000	5,000
Payroll Liabilities		1,103	1,621
Total Other Current Liabilities	11	18,296	8,884
Total Current Liabilities		18,296	8,884
NET CURRENT ASSETS		50,123	35,025
TOTAL ASSETS LESS CURRENT LIABILITIES		561,975	546,877
Long Term Liabilities			
Seba Loan for Comm Centre	10	14,000	18,000
Pension Scheme Liability	14	14,351	16,205
Total Long Term Liabilities		28,351	34,205
NET ASSETS		533,624	512,672
General Fund and Other Reserves			
Freehold Property Reserve	13	471,853	471,853
General Fund		61,771	40,819
		533,624	512,672

Notes to the Accounts

Note

1.1 Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS102 have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102) (effective 1st January 2015)", and the Charities Act 2011.

1.2 Income

Donation income is recognised in the SoFA when the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Tax reclaimable in respect of gift aid is recognised when receivable.

Investment income represents interest received on surplus balances and is accounted for on an accruals basis.

Room hire is recognised when invoiced.

1.3 Grants paid

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

1.4 Depreciation

Expenditure on fixtures, fittings and equipment is written off on a straight line basis over their estimated useful life of 4 years.

Notes to the Accounts

Note

	2022	2021
2. <u>Staff & Staff Housing</u>		
A · Staff:2100 · Pastor Salary	24,500	24,387
A · Staff:2101 · Administrator Salaries	13,468	14,508
A · Staff:2102 · Bookkeeper Salary	315	305
A · Staff:2115 · Caretaker Salary	4,470	5,694
A · Staff:2108 · Pension - Staff	3,647	3,678
A · Staff:2109 · Payroll Admin	718	1,167
A · Staff:2110 · Travel Expenses	158	63
A · Staff:2111 · Training (Courses/Seminars)	883	200
A · Staff:2112 · Other Expenses	233	103
B · Staff Housing:2124 · Lease Back on Manse	9,600	9,600
Total Staff & Staff Housing	57,991	59,706

The average total number of full time equivalent employees in the year was 3 (2021 : 3)

The average total number of full and part-time employees in the year was 3 (2021 : 3)

No employees were paid £60,000 or more.

3. Mission

2201 · Friends International	1,000	500
2202 · YMCA	-	500
2203 · Matrix Trust	1,000	375
2204 · BMS	2,000	2,000
2205 · SEBA (Home Mission)	2,000	1,500
2208 · Community Outreach-Fun Days;Tod	430	1,854
Total Mission	6,430	6,729

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2022

Notes to the Accounts

	2022	2021
4. <u>Activities/Sunday Services</u>		
D · Activities/Sunday Services:2400 · Gifts/Cards/Special Occasions	32	-
D · Activities/Sunday Services:2403 · Catering	168	-
E · Worship:2502 · Worship - Miscellaneous	89	37
Total Activities/Sunday Services	289	37
5. <u>Childrens/Youth Work</u>		
F · Childrens/Youth Work:2600 · Children's Work	44	97
Total Childrens/Youth Work	44	97
6. <u>Church Buildings</u>		
G · Church Buildings:2801 · Insurance-contents/employers liability	2,761	2,699
G · Church Buildings:2802 · Electricity (incl heating)	5,789	4,078
G · Church Buildings:2803 · Refuse collection	621	-
G · Church Buildings:2807 · Repairs & Maintenance	14,305	5,379
G · Church Buildings:2808 · Lift Maintenance Contract	565	635
G · Church Buildings:2809 · Cleaning materials	339	422
G · Church Buildings:2810 · Equipment QE Park	1,774	4,272
G · Church Buildings:2811 · Cleaning	6,820	1,511
Total Church Buildings	32,975	18,995
7. <u>Café Expenditure</u>		
H · Cafe:3000 · Staff Salaries	-	14,730
H · Cafe:2108C · Pension	-	563
H · Cafe:3010 · Equipment depreciation	-	2,804
	-	18,097

Notes to the Accounts

	2022	2021
8. <u>Admin Costs</u>		
I · Admin Costs:2900 · Stationery & Office Supplies	741	344
I · Admin Costs:2901 · BU & Home Mission subs	433	273
I · Admin Costs:2902 · Computer Consumables	343	70
I · Admin Costs:2903 · Bank Charges	115	280
I · Admin Costs:2905 · Postage	8	-
I · Admin Costs:2907 · Telephone & Internet	166	474
I · Admin Costs:2909 · Printing, Publicity, Marketing	321	754
I · Admin Costs:2910 · Copyright	481	318
I · Admin Costs:2910 · Training (H&S First Aid MS Pkgs)	-	40
Total Admin Costs	<u>2,609</u>	<u>2,552</u>
9. <u>Debtors</u>		
Prepayments	2,943	2,904
Income Tax on Gift Aid	4,751	3,100
	<u>7,694</u>	<u>6,004</u>
10. <u>Loans:</u>	£	
Outstanding on loan from SEBU @ 1.4.21	18,000	
Repayments	-4,000	
Balance owing at 31.3.22	<u>14,000</u>	
The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025		
11. <u>Creditors</u>		
Other creditors	12,193	2,263
Rent received in advance	5,000	5,000
Payroll liabilities	1,103	1,621
	<u>18,296</u>	<u>8,884</u>

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2022

Notes to the Accounts

12. Fixed Assets

		<u>Property</u>	<u>Total</u>
		£	£
Cost			
	At 1.4.21	511,853	511,853
	Additions	-	-
	Disposals	-	-
	At 31.3.22	511,853	511,853
Depreciation			
	At 1.4.21	-	-
	Charge for the year	-	-
	Disposals	-	-
	At 31.3.22	-	-
Net Book Value			
	At 31.3.22	511,853	511,853
	At 31.3.21	511,853	511,853

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.21	40,819	471,853	512,672
Profit for the year	20,951	-	20,951
At 31.3.22	61,771	471,853	533,624

Notes to the Accounts**14. Pension Scheme Liabilities**

The Church is a participating employer in the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 was made by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316 million, giving a deficit of £18 million (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

Under the Schedule of Contributions, the Church make a monthly payment in respect of the DB scheme deficit, currently £156, which will increase in line with increases in Minimum Pensionable Income. The Schedule of Contributions foresees these contributions continuing until June 2026. The pension scheme liability shown in the Statement of Assets and Liabilities is calculated at the current rate per month multiplied by the number of months remaining in the current Schedule of Contributions, which amounted to £14,351 as at 31 March 2022.

The accounts and statement of assets and liabilities set out on pages 1-8 relating to the year ending 31 March 2022 are as approved by the leadership team.

Signed: *Catherine M. Whiting* 15/1/23

Report of the Independent Examiner(s) to the Trustees of QE PARK BAPTIST CHURCH

On the accounts for the year ended 31 MARCH 2022

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner Anthony H Macleod Date 10th Jan 2023

Name ANTHONY H MACLEOD

Relevant Professional Qualification(s) or body (if any) N/A

Address 2 WARREN FARM COTTAGES, GUILDFORD ROAD
LEATHERHEAD KT24 5QG

QE Park Baptist Church

England & Wales - Charity number 1166680

Accounts



Trustees' Annual Report for the period

Period start date		Period end date		
From	01 April 2020	To	31 March 2021	

Section A Reference and administration details

Charity name

QE Park Baptist Church

Other names charity is known by

QEPBC

Registered charity number (if any)

1166680

Charity's principal address

QE Park Centre
 Railton Road
 Guildford, Surrey
Postcode GU2 9LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Catherine Whiting	Minister		
2	Dr Mark Whiting			
3	Mrs Rheanne Mole	Secretary		
4	Mr Alexander Mole	Treasurer		
5	Rev Peter Clarke			
6	Mr John Cooper			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – 6 th December 2015
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected from the membership in accordance with our Constitution

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised by full immersion on the profession of faith in Jesus Christ; or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

A members meeting ('Church Meeting') is held at least three times a year and has responsibility for the overall policy of the Church. In accordance with our Constitution the members appoint a minimum of three Trustees who are responsible for the day to day running of the Church's work and witness, as well as the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

The Church is a member of the Baptist Union of Great Britain, the South Eastern Baptist Association and the Evangelical Alliance.

Our Property Trustees are:
 The Baptist Union Corporation Limited
 Baptist House
 129 Broadway
 Didcot
 Oxfordshire. OX11 8RT

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

In order to achieve the principal objective, the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in word and deed and to bring people into a closer relationship with him as living Lord.

One aspect of the work of the Church is the provision of regular public services of Christian worship, which take place on a Sunday morning at 10.30am, along with occasional services at other times which are advertised on the church and community centre notice boards. All services are open to anyone. During the regular morning service, we aim to provide activities for children and young people.

The Church runs a fortnightly mid-week group for adults and separate discipleship groups for young people, for the growth of faith and discipleship. We hold a monthly prayer meeting which is advertised on our church news sheet and in Sunday services. Some members also meet together in smaller groups to pray for one another and their community every few weeks.

We also have a WhatsApp prayer group, where members can post personal and wider prayer requests.

The Church owns and runs the Community Centre where it is based. Rooms are hired out for activities such as exercise classes, children's music and activity groups, counselling, teaching, choirs, training and parties.

The Church runs a Toddler group, called Little Lambs, which meets on Wednesdays with the purpose of assisting the community and demonstrating the love of Jesus Christ.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Summary of the main achievements of the charity during the year

Our weekly worship services continued to be well attended at the start of March 2020. In the first couple of weeks of the Covid-19 lockdown our minister recorded an audio message, in lieu of a service, which was sent out to church members and regular attendees. After this time, we began to conduct services over Zoom. These were advertised on our website with contact details for obtaining the link.

Fortnightly mid-week meetings and monthly prayer meetings moved onto Zoom and were advertised to regular church contacts. We also held occasional social events on Zoom, to enable church members to chat and feel connected.

Our youth group continued to meet regularly, also on Zoom, and grow in their understanding and faith. They shared their reflections on the book of Esther in one of our Sunday Zoom services in June. In early September, they got together for a skittles evening at the Centre before some of them left for university. Our younger group started to meet online in August 2020.

Church members also kept in touch with each other, and with some of our contacts, with phone calls and emails and, when permitted, with outdoor visits. Notices were put on the Centre building, on our website and on our Facebook page, offering prayer and practical help to anyone in the community, and 'Try Praying' booklets were left in a box outside the Centre for people to take away.

While our Muddy Boots walking group was not able to go ahead the group leaders kept in touch with the members and, when permitted, went out for walks with individuals to encourage them and to keep building relationships. One member of the group started to join our Sunday services on Zoom and another expressed an interest in joining when we were able to meet in person again.

Our plan to trial a new style of Sunday morning event for families once a month in the spring had to be put on hold and, with the continuing Covid situation, it hasn't yet felt appropriate to revisit the idea.

The Community Centre and Refresh cafe had to close due to lockdown and all staff, apart from our minister, were furloughed. The Community Centre re-opened in September as a Covid secure venue. Due to the uncertainty around the furlough scheme, staff shortages and the possibility of future lockdowns, the decision was made to close Refresh cafe at the end of August and make the remaining staff redundant.

In the early summer, we were contacted by a local charity who distributes meals to families in need. One of our cafe staff members was employed by them to cook meals in our cafe kitchen and we used our main hall as a base once a week for distributing the meals in May-August 2020 and January-March 2021, when this was not possible through the local schools. Volunteers from our church and others in the area helped to pack and deliver the meals.

In the autumn, the same charity approached us to ask about the possibility of using our cafe space for a new enterprise, to serve the community and give opportunity for disadvantaged young people to gain work skills. We agreed to rent the space to them and their cafe opened, initially for take away only, in December 2020.

A couple in the church created a Prayer Space in our upstairs snug and in September and November we invited regular church contacts to book a slot to pray over the course of a weekend.

Our Little Lambs toddler group and Diddy Disciples group were put on hold due to the pandemic. In September we started a Bumps and Babies group for non-crawling babies only, as this was considered the safest way to ensure social distancing and limit the spread of disease.

For Advent, we made up gift bags, containing 5 little gifts and a card displaying a Christian message and advertising our Christmas services. These were delivered to the doorstep of several hundred local homes. They were very well received, with a large number of people voicing their appreciation at the time or by email afterwards. We also set up a nativity trail in the area, which led families through a series of pictures and Bible passages of the Christmas story, displayed in the front windows of local homes. Nativity story booklets were available to take from outside the Centre. An Away in a Manger challenge encouraged young families to create their own 'Jesus in a manger' scene, using whatever materials they had available, and email in a photo of it to receive a small prize. All of these opportunities were advertised on our website, our Facebook page, on the gift bag cards and in the Centre windows. Once a week during Advent a recorded message on the each of the topics of hope, peace, joy and love, was posted on our church WhatsApp group and our Facebook page. Finally, we put lit models depicting aspects of the Christmas story in the Centre windows.

We had planned to have our carol service in person but, due to the Covid situation and many people's nervousness about mixing in groups, we eventually decided to hold this over Zoom. A planned in-person Christingle service unfortunately had to be cancelled due to our minister having to self isolate. Our Christmas Day service was also conducted over Zoom.

Early in 2021, one of our members started up a Book Club over Zoom. This was for church members and members of the community and was advertised on our website and Facebook page. The idea was to provide a safe opportunity for connection and community.

In March, our minister ran a series of membership classes with some of our young people. Also in March, she met with the minister of Chiddingfold Baptist church to discuss creating a link between our two churches. We hope to support one another through prayer and 'preacher swops' and to meet together socially and for worship from time to time, for mutual encouragement.

Leading up to Easter, we displayed large banners on our building, with the words 'Jesus, Hope for tomorrow'. We again made up and distributed gift bags, with an Easter message, to local homes. These were once again well received. Easter story booklets were available from outside the Centre and we advertised an Easter Garden challenge, with a small prize for entries.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Catherine M. Whiting</i>	<i>R. Hole</i>
Full name(s)	CATHERINE M. WHITING	RIGANNE B. HOLE
Position (eg Secretary, Chair, etc)	Minister	SECRETARY
Date	21/1/22	

Q E PARK BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2021

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

	<i>Note</i>	2021	2020
Receipts		£	£
Sundry Gifts		153	3,680
SO Giving		38,741	40,374
Income Tax on Gift Aid		9,783	7,786
Coronavirus Job Retention Scheme		28,466	-
Café income		-	80,617
Room Bookings		22,305	52,538
Total Receipts	1.2	99,447	184,995
Payments			
Staff & Staff Housing	2	59,706	64,958
Mission	3	6,729	5,795
Activities/Sunday Services/Worship	4	37	728
Childrens Work	5	97	726
Church Buildings	6	18,995	15,803
Café expenditure	7	18,097	94,320
Admin Costs	8	2,552	5,187
Total Payments		106,213	187,516
Surplus/-Deficit for the Year		-6,766	-2,521

Q E PARK BAPTIST CHURCH
ACCOUNTS FOR THE YEAR TO 31st March 2021

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2021

	<i>Note</i>	2021	2020
ASSETS			
Fixed Assets			
Freehold Property		511,853	511,853
Café Equipment		-	4,804
Total Fixed Assets	12	<u>511,853</u>	<u>516,657</u>
Current Assets			
Other Current Assets			
Other Debtors	9	<u>6,004</u>	<u>3,900</u>
Total Other Current Assets		6,004	3,900
Cash at bank and in hand			
Barclays Bank		37,232	43,394
Petty Cash Box		673	704
Total Cash at bank and in hand		<u>37,905</u>	<u>44,098</u>
Total Current Assets		43,909	47,998
Current Liabilities			
Other Current Liabilities			
Other Creditors		2,263	2,612
Deferred income		5,000	-
Payroll Liabilities		1,621	3,029
Total Other Current Liabilities	11	<u>8,884</u>	<u>5,641</u>
Total Current Liabilities		8,884	5,641
NET CURRENT ASSETS		<u>35,025</u>	<u>42,357</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		546,877	559,014
Long Term Liabilities			
Seba Loan for Comm Centre	10	18,000	22,000
Pension Scheme Liability	14	16,205	17,575
Total Long Term Liabilities		<u>34,205</u>	<u>39,575</u>
NET ASSETS		<u><u>512,672</u></u>	<u><u>519,439</u></u>
General Fund and Other Reserves			
Freehold Property Reserve	13	471,853	471,853
General Fund		40,819	47,586
		<u>512,672</u>	<u>519,439</u>

Notes to the Accounts

Note

1.1 Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS102 have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102) (effective 1st January 2015)", and the Charities Act 2011.

1.2 Income

Donation income is recognised in the SoFA when the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Tax reclaimable in respect of gift aid is recognised when receivable.

Investment income represents interest received on surplus balances and is accounted for on an accruals basis.

Room hire is recognised when invoiced.

1.3 Grants paid

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

1.4 Depreciation

Expenditure on fixtures, fittings and equipment is written off on a straight line basis over their estimated useful life of 4 years.

Notes to the Accounts

Note

	2021	2020
2. <u>Staff & Staff Housing</u>		
A · Staff:2100 · Pastor Salary	24,387	23,498
A · Staff:2101 · Administrator Salaries	14,508	17,337
A · Staff:2102 · Bookkeeper Salary	305	371
A · Staff:2115 · Caretaker Salary	5,694	7,620
A · Staff:2108 · Pension - Staff	3,678	3,675
A · Staff:2109 · Payroll Admin	1,167	913
A · Staff:2110 · Travel Expenses	63	623
A · Staff:2111 · Training (Courses/Seminars)	200	1,131
A · Staff:2112 · Other Expenses	103	191
B · Staff Housing:2124 · Lease Back on Manse	9,600	9,600
	<u>59,706</u>	<u>64,958</u>
Total Staff & Staff Housing	<u>59,706</u>	<u>64,958</u>

The average total number of full time equivalent employees in the year was 3 (2020 : 3)

The average total number of full and part-time employees in the year was 3 (2020 : 3)

No employees were paid £60,000 or more.

3. Mission

2201 · Friends International	500	500
2202 · YMCA	500	500
2203 · Matrix Trust	375	500
2204 · BMS	2,000	2,000
2205 · SEBA (Home Mission)	1,500	1,500
2208 · Community Outreach-Fun Days;Tod	1,854	795
	<u>6,729</u>	<u>5,795</u>
Total Mission	<u>6,729</u>	<u>5,795</u>

Notes to the Accounts

	2021	2020
4. <u>Activities/Sunday Services</u>		
D · Activities/Sunday Services:2400 · Gifts/Cards/Special Occasions	-	78
D · Activities/Sunday Services:2402 · Visiting Speakers	-	125
D · Activities/Sunday Services:2403 · Catering	-	404
D · Activities/Sunday Services:2404 · Fellowship Fund	-	-
E · Worship:2502 · Worship - Miscellaneous	37	121
Total Activities/Sunday Services	<u>37</u>	<u>728</u>
5. <u>Childrens/Youth Work</u>		
F · Childrens/Youth Work:2600 · Children's Work	97	726
Total Childrens/Youth Work	<u>97</u>	<u>726</u>
6. <u>Church Buildings</u>		
G · Church Buildings:2801 · Insurance-contents/employers liability	2,699	-
G · Church Buildings:2802 · Electricity (incl heating)	4,078	4,234
G · Church Buildings:2807 · Repairs & Maintenance	5,379	3,872
G · Church Buildings:2808 · Lift Maintenance Contract	635	607
G · Church Buildings:2809 · Cleaning materials	422	229
G · Church Buildings:2810 · Equipment QE Park	4,272	3,261
G · Church Buildings:2811 · Cleaning	1,511	3,600
Total Church Buildings	<u>18,995</u>	<u>15,803</u>
7. <u>Café Expenditure</u>		
H · Cafe:3000 · Staff Salaries	14,730	42,547
H · Cafe:2108C · Pension	563	1,199
H · Cafe:3001 · Cleaning	-	3,456
H · Cafe:3002 · Cleaning costs/Refuse	-	1,941
H · Cafe:3003 · Purchases for resale/Café Supplies	-	31,828
H · Cafe:3007 · Bank charges	-	2,389
H · Cafe:3008 · Utilities	-	2,117
H · Cafe:3009 · Repairs and renewals	-	5,075
H · Cafe:3010 · Equipment depreciation	2,804	3,769
	<u>18,097</u>	<u>94,320</u>

The average total number of full time equivalent employees in the year was Nil (2020: 3)

The average total number of full and part-time employees in the year was Nil (2020: 5)

Notes to the Accounts

		2021		2020
8. <u>Admin Costs</u>				
	I · Admin Costs:2900 · Stationery & Office Supplies	344		644
	I · Admin Costs:2901 · BU & Home Mission subs	273		200
	I · Admin Costs:2902 · Computer Consumables	70		70
	I · Admin Costs:2903 · Bank Charges	280		131
	I · Admin Costs:2904 · Professional fees	-		2,060
	I · Admin Costs:2905 · Postage	-		7
	I · Admin Costs:2907 · Telephone & Internet	474		563
	I · Admin Costs:2909 · Printing, Publicity, Marketing	754		1,103
	I · Admin Costs:2910 · Copyright	318		346
	I · Admin Costs:2910 · Training (H&S First Aid MS Pkgs)	40		63
	Total Admin Costs	<u>2,552</u>		<u>5,187</u>
9. <u>Debtors</u>				
	Prepayments	2,904		-
	Income Tax on Gift Aid	3,100		3,900
		<u>6,004</u>		<u>3,900</u>
10. <u>Loans:</u>		£		
	Outstanding on loan from SEBU @ 1.4.20	22,000		
	Repayments	<u>-4,000</u>		
	Balance owing at 31.3.21	<u>18,000</u>		
	The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025			
11. <u>Creditors</u>				
	Other creditors	2,263		2,612
	Rent received in advance	5,000		-
	Payroll liabilities	1,621		3,029
		<u>8,883</u>		<u>5,641</u>

Q E PARK BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2021

Notes to the Accounts

12. Fixed Assets

		<u>Property</u>	<u>Café</u>	<u>Total</u>
		£	£	£
Cost				
	At 1.4.20	511,853	15,075	526,928
	Additions	-	-	-
	Disposals	-	(15,075)	(15,075)
	At 31.3.21	511,853	-	511,853
Depreciation				
	At 1.4.20	-	10,271	10,271
	Charge for the year	-	2,804	2,804
	Disposals	-	(13,075)	(13,075)
	At 31.3.21	-	-	-
Net Book Value				
	At 31.3.21	511,853	-	511,853
	At 31.3.20	511,853	4,804	516,657

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.20	47,586	471,853	519,439
Profit for the year	-6,766	-	-6,766
At 31.3.21	40,819	471,853	512,672

Notes to the Accounts**14. Pension Scheme Liabilities**

The Church is a participating employer in the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 was made by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316 million, giving a deficit of £18 million (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

Under the Schedule of Contributions, the Church make a monthly payment in respect of the DB scheme deficit, currently £154, which will increase in line with increases in Minimum Pensionable Income. The Schedule of Contributions foresees these contributions continuing until June 2026. The pension scheme liability shown in the Statement of Assets and Liabilities is calculated at the current rate per month multiplied by the number of months remaining in the current Schedule of Contributions, which amounted to £16,205 as at 31 March 2021.

The accounts and statement of assets and liabilities set out on pages 1-8 relating to the year ending 31 March 2021 are as approved by the leadership team.

Signed: *Catherine M. Wintery*

Report of the Independent Examiner(s) to the Trustees of QE PARK BAPTIST CHURCH

On the accounts for the year ended 31 MARCH 2021

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [Insert named applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner Anthony H Macleod Date 3-1-22

Name ANTHONY H MACLEOD

Relevant Professional Qualification(s) or body (if any) N/A

Address 2 WARREN FARM COTTAGES, GUILDFORD ROAD
LEATHERHEAD KT24 5QG