

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove,
East Sussex, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2020

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Website: stpeterswestblatchington.org.uk

Incumbent: The Revd Tim Gage
The Rectory, 23 Windmill Close, Hove, BN3 7LJ

Independent examiner: Mr Michael Evans
11 Windsor Close, Hove, BN3 6WQ

Bankers: CAF (Charities Aid Foundation) Bank
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

St Peter's Church West Blatchington

Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC had the responsibility of co-operating with the incumbent, the Rev Timothy Gage, who on 13th May 2020 was licensed as Rector, and with the other clergy who officiated at our services until that date, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical;
- Encouraging us to know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest;
- Providing financial support to those in need and to other organisations with similar objectives.

St Peter's represents a Christian presence in our parish of West Blatchington. Our aim, as a charity, is to support and strengthen the faith of churchgoers and to attract, and maintain in the Christian faith by our cheerful and generous example, those in our parish and beyond who do not regularly, or ever, attend church. We aim to spend our financial resources to achieve our purpose, to conserve our Grade 2* listed church building, and to support charities, local and worldwide, as democratically selected annually by our parishioners.

Our continuing Mission Action Plan is fostered by a willingness to focus and prioritise our objectives so that our Church will continue to grow and develop now and in the years to come. This Plan, which during most of 2020 has been subject to the constraints of the Covid-19 pandemic, is:

CARE	To foster the caring attitude which exists in our Church family and especially in the work of the Pastoral Team; seek to extend this to the wider community and, by making links through Keynotes, pew sheets, and the parish website to those who can no longer attend regularly due to age or infirmity, also making greater contact with those who have attended Church for normal or special services in the past.
RESPOND	To the needs of young people of all ages; build on the work of the Sunday School and encourage older children, particularly the newly confirmed, to participate more fully in the life of the Church.
EXPLORE	A variety of aspects of our faith through study groups, reading and discussion; provide training and guidance for those involved with Children's Liturgy.
DEEPEN	Our spiritual life and our worship by offering prayer groups, Bible study and times for silent meditation and reflection.
OUTREACH	To develop links that exist already with other local Churches and with Aldrington and Kings Schools and use our musical talents and social events to reach out to the Community; work towards greater public witness at Christmas, Easter and other key festivals, which are currently under threat by increased secularisation; maximise the use of our buildings for mutual benefit and seek ways of being more ecologically friendly.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our intention for 2020 was to continue with the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, either in person or online
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations or online
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Church Fairs and other social events - an objective that proved almost impossible with the outbreak of the Covid-19 pandemic
- Maintaining the fabric of the church building as a historic centre and focus of life in the community.
- Supporting local charitable organisations with events and initiatives to raise funds
- Offering help with transport to church for people with mobility problems, subject to the constraints of social distancing
- Offering a wide range of church services, and at different times to suit different tastes and life styles. In normal circumstances choices include Sunday morning, Tuesday evening and Wednesday morning, using Common Worship or the Book of Common Prayer, and occasionally a form of Alternative Worship, with services marking Christian festivals throughout the year being held on the appropriate days of the week. The onset of the Covid-19 pandemic resulted in most of these services being cancelled during periods of lockdown or severely curtailed when services were permitted subject to social distancing. Since May the Rector has produced a weekly service of prayer and thanksgiving which can be accessed online or by telephone from 10.00am each Sunday.
- The Rector being available, in conjunction with the Churchwardens, for any aspect of ministry such as preparing for baptism, confirmation, marriage, celebration of vows, performing last rites, officiating at funerals, or helping with any appropriate personal situation.
- Encouraging church attendance by publicising all that is on offer, weekly in the pew news, monthly in Keynotes, through our website, on our Facebook page and half-yearly in a newsletter delivered to every household in the parish.

What we achieved and how we affected peoples' lives

Attendance at worship

The church family welcomes visitors from within as well as outside of the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome people from all walks of life to take part in the life of the church. The freedom for people of all faiths and none to attend and to join our worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. We embrace modern technology with our website and the use of Facebook.

The average regular weekly attendance on Sundays during October, when restricted public worship was permitted, was 42 adults and 5 children. This compares with an average of 45 adults and 5 children during February, prior to lockdown. Average weekly viewing of Sunday online services during October was 61.

Teaching, baptising and nurturing new and existing believers

- Owing to the Covid-19 restrictions, no-one from St Peter's was able to receive the sacraments of First Communion or Confirmation in 2020.
- In 2020 there were just 1 church funeral and 4 burials of ashes; no weddings or baptisms took place.
- House groups and informal worship are an important and particular aspect of ministry at St Peter's.
- Bible Study evenings, held at a private home before Covid-19 restrictions, regularly attracted up to 15 people. Unfortunately that number reduced to 13 once meetings were forced to go online. Discussion is encouraged and those participating always feel it is rewarding and time well spent.
- Lent Groups in 2020 began a study based on the "Year of the Bible" course of 2017 but unfortunately it had to be abandoned after about only two sessions because of the first lockdown.
- We continue to seek improvements to our on-line capability, a major innovation being the introduction of weekly online services, viewable via the parish website or directly on You Tube. We have a pro-active PCC, including younger members with digital skills. Our intention is to keep much more closely in touch, digitally, with people who wish to use our church facilities. This especially includes families presenting children for baptism or those getting married in church. These families obviously value the church but have difficulty maintaining contact in the very mobile and changing modern world. Opportunities offered by on-line communications will be a major change in the life of St Peter's in coming years.
- In normal circumstances we provide tea, coffee and other refreshments after Sunday morning service and we earnestly hope that this tradition will resume as soon as conditions once again permit.
- We continue to plan for the recruitment of a part time youth worker for our parish, as recognition of the importance of attracting and keeping young people interested in the Church. A renewed recruitment drive will take place once the Covid-19 restrictions are relaxed and normal parish activities can resume. It is hoped that the appointment of a Curate during 2021 will further aid the process of youth development.

Evangelism and outreach

St Peter's is very active and successful in reaching outwards from the church community and involving as many people as possible. Examples are:

- Sunday School: Until lockdown forced closure, some 10 to 20 parents and children would take part and then join the congregation at the altar rail at the Eucharist.
- Choir: There are 11 members of the adult choir, plus our Director of Music / organist. Regrettably the Covid-19 restrictions have meant that live choral performances have been suspended although they have managed to record a number of arrangements for playing when services can take place. We also have a junior choir with approximately 5 young people who, prior to Covid-19, used to sing at special services.
- Puppeteers: A special group of youngsters at St Peter's use puppets in performances emphasising Christian values. These shows give great enjoyment to all and boost the confidence of the children taking part, as well as providing a source of Christian teaching to the younger members of the congregation. Despite the lockdown restrictions, performances did take place during 2020 for Mothering Sunday and, as a video recording, for the 2 Christingle in the Crib services that took place during Advent.

- Agape Meal: A communal evening meal with our friends and neighbours from St George's Roman Catholic Church is normally held at either their or our church at the beginning of Holy Week but this could not take place this year owing to lockdown.
- Women's Social Group: This is an active group of 21 ladies, affiliated to St Peter's for over 60 years, in normal conditions enjoying themselves with coffee mornings and outings of all sorts and raising money for a chosen charity each year. During 2020 meetings were somewhat restricted but the members keep in touch with each other regularly by telephone.
- St Anthony's Pre-school: This is a nursery facility based in our Community Centre, adding to the outreach effort and success we achieve at St Peter's. It took the place of Little Gulls & Buoys which closed earlier in the year.
- Brownies, Guides and Rainbows: They use the Community Centre every week when Covid-19 restrictions permit, meeting outside when conditions do not, and meeting online when all else fails!
- Social Events: Most activities have been unable to take place during 2020 although there was an online quiz evening and the Christmas Grand Draw took place in the church as a live online event, raising the magnificent sum of £2,368 in the process.
- Our biannual Newsletter, detailing church news and events and delivered personally by members of the congregation to each of the roughly 2,500 households in the parish, is an effective outreach initiative which has resulted in new enquiries and contacts.

The church building

- St Peter's is on an ancient church site with evidence of worship here in Saxon times. It has Norman, Victorian, and modern features and is Grade 2* listed. The site is archaeologically significant and the PCC is determined to safeguard this heritage.
- The church and surrounds are well maintained for the enjoyment and safety of all by a cleaner, a team of flower ladies, brass cleaners and gardeners and by regular surveys of electrical, gas and fire safety systems. Volunteers regularly organise a church 'spring clean', and 'blue jeans Saturdays' for churchyard maintenance, normally twice a year in March and November.
- Regrettably the use of the church building has been severely restricted during the Covid-19 pandemic. Nevertheless, with careful organisation of the seating to permit social distancing, regular cleaning and sanitising of surfaces and the compulsory use by all of hand-gel and facemasks, Holy Communion services (without communal singing) were able to take place every Sunday morning except during the two periods of nationwide lockdown. The usual extra services at Christmas, including two combined Christingle and Crib services, again without singing, also took place. A start has been made on holding non-eucharistic services for younger worshippers on the first Sunday afternoon of each month.
- The customary Friday coffee mornings and occasional family film nights could not take place after the first lockdown had begun.
- Although our churchyard is closed for burials we still have space for the burial of ashes. Friends and family are grateful for the intimate, quiet and local setting which the lawns of St Peter's provide.
- Planning continued to bring St Peter's up to ECO Church standards.
- The churchyard is recognised by the Commonwealth War Graves Commission as a site containing the graves of military personnel who died on active service.

The wider community

- The PCC is confident that our relatively small parish of St Peter's, with a population in the region of 6,250 souls, 'punches well above its weight'. Our beautiful flint church occupies a prominent position in West Blatchington on a major route into West Hove. We are active in presenting and teaching the Gospel of Christ, but welcoming to people of all faiths and none. We are a diverse parish and in normal times have a wide range of social activities designed to raise money and bring people together. We regularly meet 100% of our Parish Share to the Diocese.
- A member of our congregation was Lay Chair and Treasurer of Hove Deanery Synod during 2020 and, with another member of the congregation, was a trustee of a local charity known as Hove Trinity Trust, a revolving financial resource for Hove Deanery churches. Also, a member of our congregation is a mentor on the Living Faith Course run by the Diocese.
- Several members of our congregation actively participate in running the Hangleton and West Blatchington Foodbank which is a joint venture run by our parish and the neighbouring St George's Roman Catholic Church. The Foodbank is a valuable contact with many people normally outside of the church communities. St Peter's people contribute much, including money, foodstuffs and time and effort in providing this multi-faceted service. Our harvest food collection in 2020 was donated to the Foodbank.
- We have strong and active links with the two Church schools that are located within the parish, being Aldrington and King's, with the Rector and a member of our congregation being, respectively, on each of the boards of governors.
- The proposed major new housing development at Toad's Hole Valley, which falls within our parish, is scheduled to begin during 2021 and the PCC will be actively examining ways in which we can make the presence of the Church known to the new residents there.
- Charitable planning and action is a large part of our activity and includes local and worldwide organisations offering relief. We have a 'Charity of the Month' with details and uses of the money donated printed in Keynotes. The PCC regularly matches from church funds amounts donated by parishioners. As with all church activities during 2020, our fund-raising was severely curtailed but we were able to fund donations to Aldrington School, Family Support Work and the Hangleton and West Blatchington Foodbank.
- We have an active Pastoral Care Group of 7 members, including the Rector, which manages and supplies pastoral care such as home visits, transport help, home Holy Communion, telephone chats, and bereavement visits. Sometimes, church members find themselves in care homes outside of the parish but will remain under our pastoral care if desired. All of these activities have been severely curtailed owing to the Covid-19 restrictions.

This part of our Trustees' Annual Report demonstrates what we have planned to do in many differing ways during 2020, notwithstanding the restrictions resulting from the Covid-19 pandemic, to justify, achieve and maintain our charitable status as a major influence for good throughout our parish and beyond.

Financial Review

The total receipts on general unrestricted funds received were £77,051 and are detailed in the Financial Report.

The planned giving through envelopes, bankers orders and Parish Giving Scheme was £31,925.

It was good to see the use of Gift Aid which gave us a total of £8,286 in income tax recovered.

The PCC was grateful to receive a legacy of £12,000 from the estate of the late Margaret Steer. Margaret was a committed member of our congregation and will be sadly missed. The legacy has helped reduce the deficit we have incurred this year due to the National Lockdown when our Church buildings were forced to close.

Fund raising during the pandemic was difficult, however with the sterling efforts of the fundraising team and especially Zanita Thaxter, a total of £4,564 was raised during the year. This was from sponsored bike rides, a virtual Christmas fair, an online quiz night, selling advent calendars and from Easyfundraising, an online donations tool.

The Community Centre had to be closed during the pandemic which severely affected the income and then sadly the pre school nursery, Little Gulls and Buoys did not re-open after the first lockdown. Our rental income for 2020 was therefore only £6,929. St Anthony's, an existing pre school nursery, started renting the community centre in September and continues to thrive.

Transfers totalling £40,000 were made from the investment to the bank account to cover general Church runnings costs.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £69,414 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

Currently, we are meeting 100% of the costs allocated to this church. It is also important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage than ourselves.

Other main items of expenditure were £7,700 on refurbishing the Rectory and cleaning it ready for our new Rector to move in. The Diocese contributed £700 towards the costs. We also spent £2,731 on a new boiler for the Community Centre. It was very old and was costing us excessive amounts each time it needed repairing.

Staff costs

The PCC pays for a Parish Administrator, cleaner and organist.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the rector by paying Council Tax of £1,224 and various expenses totalling £469. Mrs M Gander, who is also a trustee, received £6,334 for her duties as parish administrator.

Three trustees received £604 back for expenses incurred for postage, gardening equipment, stationery, Hoover bags, thank you cards and presents, labels, hand sanitiser and Covid cleaning equipment, live streaming, home printing costs and computer related products.

There were payments totalling £1,093 for remedial electric works in the Community Centre and Church paid to Ian Barrett, a Trustee.

£1,475 was paid to the husband of a Trustee for plumbing works undertaken in the Church Vestry.

Office costs

The photocopier continues to be reliable and printing costs totalled £2,857.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance this year covered this contingency.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund and investment fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and Community Centre.
- The need to fund unexpected costs associated with the church's listed buildings .
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular Community Centre hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays take place to emphasise God's generosity to the congregation and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able.

Future Uncertainties

The deficit for the year is a big concern, but we hope to increase regular giving via a Stewardship campaign to ensure we are in a strong position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church.

The incidence of COVID-19 and the subsequent lockdown necessitated closure of our church and the Community Centre for much of the first seven months of our financial year. This resulted in a decrease in incoming hiring fees and some cash giving. Fortunately most parishioners saw the necessity of transferring to the Parish Giving Scheme which helped to reduce the year end deficit.

We are in a fortunate position of having a large investment with the Central Board of Finance, left over from previous legacies, which was valued at £263,646 on the 31st December 2020. There are plans to spend some of these funds on a new sound and visual system in Church and we are very grateful to have these reserves to call upon in emergencies.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Rector	The Revd Tim Gage	Chairman
Wardens:	Mr Jonathan Cooke Mr David Keeling	

Elected Members

Mr Peter Blakeney	Mr Paul Barratt
Mrs Emma Delacour	Mr Eliot Flack-Hill
Mrs Anna Samuelsson	Mrs Moz Ward
Mrs Paula Light (Secretary)	Mrs Carol Gander
Mr Paul Sawtell	Mr Ian Barrett

Deanery Synod

Mr William Holden (Deanery Lay Chair, Deanery Treasurer ,
Trustee of Hove Trinity Trust and Diocesan Synod member)
Mrs Mandy Gander (also PCC Treasurer and Parish
Administrator)
Mrs Sarah Rogers

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the Rector, the churchwarden and members of the Diocesan Synod. The number of members of the PCC is determined by the number of people on the Electoral Roll (95). This entitles us to 9 members. Currently there are 10 members of the Church who were elected at the Annual Parochial Church Meeting (APCM). Members are elected for three years and it is our practice for one third of the members to retire annually. Deanery Synod members are elected for three years. A Diocesan Synod member can be an Ex-officio member. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. All members of the PCC are also trustees.

The Rector and PCC strive to fulfil the precepts set out in the Diocesan Strategy for 2020 - 2025.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Revd Tim Gage

.....

Date.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2020

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St Peter's Church, West Blatchington

registered charity number 1166661

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>			<i>All Funds</i>	<i>All Funds</i>	
	<u>Fund</u>	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	54,266	-	-	-	54,266	54,170	
Charitable activities	563	-	-	-	563	1,488	
Other trading activities	12,668	-	-	-	12,668	22,905	
Investments	7,963	-	-	-	7,963	8,709	
Other receipts	1,591	-	-	-	1,591	-	
Total received	77,051	-	-	-	77,051	87,272	3
Expenditure on:					-		
Cost of raising funds	100	-	-	-	100	79	
Charitable costs	107,943	-	-	-	107,943	108,613	
Trading costs	6,518	-	-	-	6,518	6,075	
Other payments	-	-	-	-	-	-	
Total paid	114,561	-	-	-	114,561	114,767	5
<i>Reconciliation of funds:</i>							
Net income or (net expenditure)	-37,510	-	-	-	-37,510	-27,495	
Transfers between funds	40,000	-	-	-	40,000	22,000	
Bank account at 1 January	5,063	-	-	-	5,063	9,388	
Bank account at 31 December	7,022	-	-	-	7,022	4,560	A&L

St Peter's Church, West Blatchington

registered charity number 1166661

Statement of Assets and Liabilities

Our financial position at the year end was

	Unrestricted		Restricted	Endowed	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds	Fund/s	Fund/s	2020	2019	
	£	£	£	£	£	£	
Assets:							
Bank current account	7,022	-			7,022	4,560	
CBF Deposit Fund	446				446	443	
Cash in hand	400				400	400	
PCC-owned bank balance	7,468				7,468	5,003	R&P
Total bank and deposit accounts	7,868				7,868	5,403	
Gift Aid Recoverable	1,204				1,204	1,183	9
Debtors						1,183	
12,894.33 CBF Investment Fund shares	263,646				263,646	287,025	
Investment assets at market value	263,646				263,646	287,025	
 Freehold and building, Community Centre, Hangleton Road, Hove built in 1962 at estimated building cost	 3,000				 3,000	 3,000	 8
Total assets	275,718				275,718	296,611	
Liabilities:							
Choir Fund	1,166				1,166	1,193	
Total liabilities	1,166				1,166	1,193	
Total net funds	274,552				274,552	295,418	

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by Revd Tim Gage, Rector:

..... Date

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

	Unrestricted		Restricted	Endowed	Total	Total	Notes
	General	Designated			All Funds	All Funds	
	Fund	Funds	Fund/s	Fund/s	2020	2019	
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	29,546	-	-	-	29,546	31,757	
Planned giving (no tax refunds)	2,379	-	-	-	2,379	10,366	
Collections and other giving	1,132	-	-	-	1,132	3,000	
Gift Aid recovered	8,286	-	-	-	8,286	8,585	
Legacies	12,000	-	-	-	12,000	0	4
Sundry Donations	922	-	-	-	922	462	
Grants	1592	-	-	-	1592	0	4
Donations and legacies	55,857	-	-	-	55,857	54,170	
Fees for weddings & funerals	563	-	-	-	563	1,488	
Charitable activities	563	-	-	-	563	1,488	
Summer & Christmas fair	2,368	-	-	-	2,368	4,332	
Other Fund Raising	2,196	-	-	-	2,196	3,083	
Keynotes sales/adverts	1,175	-	-	-	1,175	868	
Temporary letting of property	6,929	-	-	-	6,929	14,622	
Other trading activities	12,668	-	-	-	12,668	22,905	
CBF deposit interest	1	-	-	-	1	-	
CBF investment fund dividend	7,962	-	-	-	7,962	8,709	
Investments	7,963	-	-	-	7,963	8,709	
Total received on all funds	77,051	-	-	-	77,051	87,272	

4 One legacy received from Margaret Steer of £12,000. We received a total of £1,592 from the Government in respect of furlough grants. Both the cleaner and organist were furloughed during the national lockdowns, we claimed back 80% of their salaries.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

5 Analysis of total paid

	Unrestricted		<i>Restricted</i>	<i>Endowed</i>	Total	<i>Total</i>	<i>Notes</i>
	General	Designated			All Funds	<i>All Funds</i>	
	<u>Fund</u>	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£	£	£	£	£	£	
Fair expenses	100	-	-	-	100	79	
Cost of raising funds	100	-	-	-	100	79	
Charitable donations	970	-	-	-	970	2,155	6
Parish share to Chichester Diocese	69,414	-	-	-	69,414	71,884	7
Salaries and honoraria incl NI	12,879	-	-	-	12,879	11,583	10
Organist travel expenses	386	-	-	-	386	2,259	10
Clergy and other people's expenses	1,074	-	-	-	1,074	1,542	11
Water, Gas, Electricity, and Oil	2,087	-	-	-	2,087	2,221	
Printing & photocopying	2,857	-	-	-	2,857	3,757	
Other regular church running costs	2,634	-	-	-	2,634	3,865	
Church maintenance/repairs	2,496	-	-	-	2,496	968	
Upkeep of Services/Chuchyard	1,026	-	-	-	1,026	1,995	
Rectory	9,220	-	-	-	9,220	3,570	
Church Insurance	2,899	-	-	-	2,899	2,814	
Charitable costs	107,942	-	-	-	107,942	108,613	
Community Centre Improvements	2,809	-	-	-	2,809	877	
Community Centre running costs	3,220	-	-	-	3,220	4,946	
Keynotes/parish newsletter costs	490	-	-	-	490	252	
Trading costs	6,519	-	-	-	6,519	6,075	
Total paid on all funds	114,561	-	-	-	114,561	114,767	

6 Charitable donations were £850 to Aldrington School, £80 to Hangleton and West Blatchington Foodbank and £40 to the Family Support Work. The sums collected and sent to charities this year is significantly less than previous years, due to the National Lockdowns and the Church building being closed.

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.

- 8 The freehold property (Community Centre) was purchased by the PCC in 1962 with the estimated rebuilding cost of £3000.
- 9 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted in January 2021, gift aid is due from donations between September and December 2020.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

10 Payments to PCC employees:

	2020	2019
	£	£
Wages, salaries and honoraria	12,879	11,583
Employer pension contributions	0	0
Organist travel expenses	386	2,259
	13,265	13,842

11 Payments to PCC members:

- Mrs M Gander received £6,334 as parish administrator
- Mr D Bulla received £4,160 for playing the organ and £386 for travel expenses
- Mrs S Taylor received £2,393 for cleaning the church and community centre

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

- a) Revd Tim £469 for telephone expenses, zoom calls and various items for the St Peter's at 4 services
- b) 3 members received reimbursement for postage, food & drink for various events, gardening equipment, a new projector, bulbs, stationery and computer related products totalling £743

Payments totalling £1,093 was made to a PCC member for remedial electrical works.

12 Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives - we do not currently have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales - we do not currently have any restricted funds.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

12 Summary of funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2020
	£	£	£	£	£
Total of all endowed funds	0	0	0	0	0
Total of all restricted funds	0	0	0	0	0
General fund	295,418	77,051	114,561	0	256,614
Total of all unrestricted funds	295,418	77,051	114,561	0	256,614
Total funds	295,418	77,051	114,561	0	256,614

Independent Examiner's Report to the PCC of St Peter's Church, West Blatchington for the Year Ended 31st December, 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter, West Blatchington, on the annual report for the year ended 31st December 2020 set out on pages 1 to 13

Respective responsibilities of trustees and examiner

the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name

CAPITALS

Date

Relevant professional qualification(s) or body if any

Examiner's address

