

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER'S WEST BLATCHINGTON

England & Wales - Charity number 1166661

Details

Other names ST PETER'S WEST BLATCHINGTON

Status Registered

Legal form Previously excepted

Registered 2016-04-21

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Church of England place of worship (Church)

Classification

- **How:** Makes Grants To Organisations
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Brighton And Hove

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £100,311 | £119,102 | - | - |
| 2023-12-31 | £93,815 | £147,964 | - | - |
| 2022-12-31 | £80,361 | £106,522 | - | - |
| 2021-12-31 | £87,610 | £104,678 | - | - |
| 2020-12-31 | £77,051 | £114,561 | - | - |

Trustees

| Name | Role | Appointed |
|------------------------------|------|------------|
| Anna MacDonald Samuelsson | | 2020-10-10 |
| DAVID JOHN KEELING | | 2010-04-27 |
| EMMA JANE DELACOUR | | 2015-04-26 |
| Erica Casula | | 2023-04-23 |
| Jan Hendrik Butter | | 2021-06-26 |
| Jonathan Patrick Cooke | | 2018-04-29 |
| Margaret Helen Keeling | | 2025-04-27 |
| Michael Green | | 2025-04-27 |
| PAULA OLGA LIGHT | | 2013-04-27 |
| Rev Timothy Arthur John Gage | | 2020-05-15 |
| Zanita Beryl Thaxter | | 2021-04-25 |

Accounts

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, East Sussex,
BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2024

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Website: www.stpeterswestblatchington.org.uk

Incumbent: The Rev Tim Gage
The Rectory, 23 Windmill Close, Hove, BN3 7LJ

Independent exam- Mr Michael Evans
iner: 11 Windsor Close, Hove, BN3 6WQ

Bankers: CAF (Charities Aid Foundation) Bank
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ



St Peter's Church West Blatchington

Trustees Annual Report for 2024

Our aims and purposes as a charity

The PCC had the responsibility of co-operating with the incumbent, the Rev Timothy Gage, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical;
- Encouraging us to know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest;
- Providing financial support to those in need and to other organisations with similar objectives.

St Peter's represents a Christian presence in our parish of West Blatchington. Our aim, as a charity, is to support and strengthen the faith of churchgoers and to attract, and maintain in the Christian faith by our cheerful and generous example, those in our parish and beyond who do not regularly, or ever, attend church. We aim to spend our financial resources to achieve our purpose, to conserve our Grade 2* listed church building, and to support charities, local and worldwide, as democratically selected annually by our parishioners.

Our MISSION ACTION PLAN is designed to help us focus and prioritise our objectives so that our Church will continue to grow and develop now and in the years to come. This Plan, known as "The Four Moors", may be summarised as follows:

| | |
|-----------------------|--|
| MORE OPEN | This is about making sure that we can clearly communicate the vision of who we are as a church family, and how we can demonstrate both our purpose in the parish and the hope of the Gospel. We want to ensure that all people feel welcome at St Peter's and that worship is meaningful and accessible for all. |
| MORE CONVERTED | This is about how we encourage commitment in the journey of the Christian faith and encourage disciples to go deeper, through training and further devotion. |
| MORE GENEROUS | We want to foster a culture of joyful givers, where we eagerly support the needs of others through generosity with our time, energy and finances, where we work together and all play our part. |
| MORE ENGAGED | This means we are looking to build upon existing networks and community groups, alongside new ones, to bless our parish and beyond. |

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

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Our intention for 2024 was to continue with the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, either in person or online
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations or online
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Church Fairs and other social events
- Maintaining the fabric of the church building as an historic centre and focus of life in the community
- Supporting local charitable organisations with events and initiatives to raise funds
- Offering help with transport to church for people with mobility problems, subject to the constraints of social distancing
- Offering a range of church services, at different times to suit different tastes and life styles. Services of Holy Communion are held every Sunday morning (using Common Worship), and we have begun the practice of holding a monthly, said, service of Holy Communion in the evening of the third Wednesday of each month, with a prayer meeting combined with a service of Compline being held on the first Wednesday evening of the month. Additional services marking Christian festivals throughout the year are held on the appropriate days of the week. The Sunday service is streamed live online and is recorded on YouTube for those who wish to see it at a later time. The Rector being available, in conjunction with the Curate, the Churchwardens and other members of the church community, for any aspect of ministry such as preparing for baptism, confirmation, marriage, celebration of vows, ministry at the time of death, officiating at funerals, or helping with appropriate personal situations.
- Encouraging church attendance by publicising all that is on offer, weekly in church service sheets, monthly in our magazine, Keynotes, through our website, and half-yearly in a newsletter delivered to every household in the parish.

What we achieved and how we affected peoples' lives

Attendance at worship

It is our pleasure and our calling to welcome people from inside and outside of the parish and from all walks of life and stages of faith to join us in the worship of Almighty God. We seek to be true to our Anglican-liturgical roots while maintaining an attitude of warmth and inclusion. We embrace modern technology through a digital projector, for readings, sermons, talks, liturgy, hymn words and videos. We acknowledge the hugely important role that our website and Facebook page play. We are hugely grateful for the role that Gill Evans continues to play as our music director while we search for someone to undertake that role permanently and for the diversity of musical gifts which she and the choir bring. Our curate, Rev Jan, provides support to Rev Tim in the conduct of services by leading the Holy Eucharist as well as preaching and leading other acts of worship.

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The average regular weekly attendance on Sunday mornings during 2024 was 57 adults and children. Of note are the numbers of people who attended our services on Easter Sunday (114) and the Christingle/Crib Service (140).

Teaching, baptising and nurturing new and existing believers

- Somewhat unusually, no people from St Peter's were confirmed in 2024.
- In 2024 there were 3 church funerals, 3 burials of ashes, 3 weddings and 2 baptisms.
- Bible Study groups meet regularly on Wednesdays, one in morning and one in the evening, and each group regularly attracts about 10 people. Discussion is encouraged and those participating always feel it is rewarding and time well spent.
- There was no Lent Course as such in 2024; instead we held an Alpha Course which also attracted about 10 people in both groups.
- We have a pro-active PCC, including younger members with digital skills. Our intention is to keep much more closely in touch, digitally, with people who wish to use our church facilities. This especially includes families presenting children for baptism or those getting married in church. These families obviously value the church but have difficulty maintaining contact in the very mobile and changing modern world.
- We provide tea, coffee and other refreshments after Sunday morning service which provides an opportunity for parishioners to socialise.
- We continue to plan for the recruitment of a part time youth worker for our parish, as recognition of the importance of attracting and keeping young people interested in the Church.

Evangelism and outreach

St Peter's is very active and successful in reaching outwards from the church community and involving as many people as possible. Examples are:

- Sunday School: Attendance varies, with between 5 and 13 children taking part, while the Sunday service is taking place. The children and adult helpers then join the congregation for the administration of Holy Communion.
- Choir: There are currently 7 members of the adult choir. We continue to seek a candidate to appoint as our Director of Music/Organist. In the meantime, we are very blessed with the services of Gill Evans, one of the existing members of the choir who has proved herself to be more than competent in playing the organ, thus enabling the choir and congregation to sing with their usual gusto! We are hoping to resurrect our junior choir.
- Women's Social Group: This is an active group of some 27 ladies, affiliated to St Peter's for over 60 years, in normal conditions enjoying themselves with coffee mornings and outings of all sorts and raising money for a chosen charity each year.

- A separate “Women on WhatsApp” group has also recently started, aiming to attract women who are still working and cannot attend the main women’s group that meets during the day.
- Men’s Group: This group comprises some 20 men who are connected with the life of St Peter’s. It is still in its formative stage to some extent but had a very successful lawn bowling session one sunny afternoon in the summer. Further activities are planned for 2025.
- St Anthony’s Pre-school: This is a nursery facility based in our Community Centre, adding to the outreach effort and success we achieve at St Peter’s. Rev Tim has visited the pre-school on several occasions.

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- Brownies, Guides and Rainbows: They use the Community Centre every week.
- Social Events: The Summer and Christmas fairs took place and there were various other activities during the year, including a cricket match & picnic, a film night, a sponsored bike ride around Hove Park, a bingo/beetle drive, quiz evenings (both in person and online) and a Harvest Festival bring & share lunch.
- Our biannual Newsletter, detailing church news and events and delivered personally by members of the congregation to each of the roughly 2,500 households in the parish, is an effective outreach initiative which has resulted in new enquiries and contacts.

The church building

- St Peter’s is on an ancient church site with evidence of worship here in Saxon times. It has Norman, Victorian and modern features and is Grade 2* listed. The site is archaeologically significant and the PCC is determined to safeguard this heritage.
- The church and surrounds are well maintained for the enjoyment and safety of all by a cleaner, a team of flower ladies, brass cleaners and gardeners and by regular surveys of electrical, gas and fire safety systems. Volunteers regularly organise a church ‘spring clean’, and ‘blue jeans Saturdays’ for churchyard maintenance, normally twice a year in March and November.
- The customary Friday coffee mornings and occasional family film nights continue to take place.
- Although our churchyard is closed for burials we still have space for the burial of ashes. Friends and family are grateful for the intimate, quiet and local setting which the lawns of St Peter’s provide.
- Planning continued to bring St Peter’s up to ECO Church standards.

The wider community

- The PCC is confident that our relatively small parish of St Peter’s, with a population in the region of 6,250 souls, ‘punches well above its weight’. Our beautiful flint church occupies a prominent position in West Blatchington on a major route into West Hove. We are active in presenting and teaching the Gospel of Christ, but welcoming to people of all faiths and none. We are a diverse parish and in normal times have a wide range of social activities designed to raise money and bring people together. We continue to meet a large proportion of our Parish Share commitment to the Diocese.
- A member of our congregation was Lay Chair and another the Treasurer of Hove Deanery Synod during 2024 and both were trustees of a local charity known as Hove Trinity Trust, a revolving financial resource for Hove Deanery churches.
- Several members of our congregation actively participate in running the Hangleton and West Blatchington Food Bank which is a joint venture run by our parish and the neighbouring St George’s Roman Catholic Church. The Food Bank is a valuable contact with many people normally outside of the church communities. St Peter’s people contribute much, including money, foodstuffs and time and effort in providing this multi-faceted service. Our harvest food collection in 2024 was donated to the Food Bank.

- We have strong and active links with the two Church schools that are located within the parish, being Aldrington and King's, with the Rector and other members of our congregation on both of the boards of governors.

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- The proposed major new housing development at Toad's Hole Valley falls within our parish, though it continues to be subject to planning delays. The PCC will be actively examining ways in which we can make the presence of the Church known to the new residents there once the development takes place.
- Charitable planning and action is a large part of our activity and includes local and worldwide organisations offering relief. For 2024 we selected six charities and details of the amounts donated were published in Keynotes. The PCC regularly adds from church funds to the amounts donated by parishioners. Among others, during 2024 we were able to fund donations to The Sri Lankan Prison Ministry, Whoop-sadaisy, Off the Fence, The Hangleton and West Blatchington Food Bank and The Martlets Hospice.
- We have an active Pastoral Care Group of 7 members, including the Rector and Curate, which manages and supplies pastoral care such as home visits, transport help, home Holy Communion, telephone chats, and bereavement visits. Sometimes, church members find themselves in care homes outside of the parish but remain under our pastoral care, as desired.

This part of our Trustees' Annual Report demonstrates what we did in many differing ways during 2024 to justify, achieve and maintain our charitable status as a major influence for good throughout our parish and beyond.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £100,311 and are detailed in the Financial Report. This is an increase of 7% on the previous year.

Our Summer and Christmas Fair raised a record breaking £6,123 this year. Many thanks to everyone's hard work in making both these events so successful. Other fundraising events raised a further £2,259.

The planned giving through envelopes, bankers orders and Parish Giving Scheme was £43,111.

It was good to see the use of Gift Aid which gave us a total of £12,551 in income tax recovered.

The Pre-School Nursery, St Anthony's continued to rent our Community Centre throughout 2024 and is thriving. Total income for the year was £15,649 and includes money from private hires and regular groups that use the centre.

Our Payaz donation station has been a real asset and it took an amazing £5,955 in donations.

Our year end deficit was £18,791. Although this is disappointing and unsustainable, with the journey of generosity which has increased giving over the last 2 years and the number of congregation growing, we are confident that our deficit will decrease each year.

Transfers totalling £11,000 were made from the investment to the bank account to cover the Church running at a deficit.

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Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £79,816 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount relates directly to the housing, stipend and pension costs of the clergy of this Parish, training of new ordinands, a contribution to national church funds, clergy training, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Currently, we are meeting 98% of the net costs allocated to this church.

Staff costs

The PCC pays for a Parish Administrator and cleaner. We do not have a paid organist at the present time but are extremely fortunate to have Gill Evans, a member of our choir, and on some occasions Jane Glineur, a member of our congregation, play each week for us in a voluntary capacity.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC supported the rector by paying Council Tax of £3,338 and Southern Water £718.

Mrs M Gander, who is also a Trustee, received £6,683 for her duties as parish administrator.

There were no payments to persons related to or connected to the Trustees.

One Trustee received £1,286 back for expenses incurred.

Office costs

A total of £3,277 was spent on printing costs. This is for the cost of each copy as well as a quarterly fee for hiring the photocopier.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations. Also, at the present time our planned giving each month does not cover the cost of our Parish Ministry and therefore these funds are vital to call upon to ensure we continue to pay them in full. The closing balance this year covered this contingency.

It is PCC policy to invest temporary surplus general funds with the CBF Church of England investment fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

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Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and Community Centre.
- The need to fund unexpected costs associated with the church's listed buildings .
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular Community Centre hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays take place to emphasise God's generosity to the congregation and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able.

Future Uncertainties

The deficit of £18,791 for the year is a huge concern.

We started a 'Journey of Generosity' campaign in September 2023 which increased our planned giving by 36% and was repeated again this year with a further 6% increase. We must continue with this journey to ensure we are in a stronger position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church.

We are in a fortunate position of having a large investment with the Central Board of Finance, left over from previous legacies, which was valued at £178,507 on the 31st December 2024. There are plans to spend some of these funds on employing a Children's/Youth Worker and we are very grateful to have these reserves to call upon in emergencies.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

| | | |
|----------|---|----------|
| Rector | The Revd Tim Gage | Chairman |
| Curate | The Revd Jan Butter | |
| Wardens: | Mr Jonathan Cooke (also member of the Deanery Synod and Deanery Treasurer) Mr David Keeling | |

Elected Members

| | |
|-----------------------------|-------------------|
| Mr Peter Blakeney | Mr Roger Yates |
| Mrs Emma Delacour | Mrs Erica Casula |
| Mrs Anna Samuelsson | Mrs Susan Turner |
| Mrs Paula Light (Secretary) | Mrs Carol Gander |
| Mrs Zanita Thaxter | Mr William Holden |

Deanery Synod

| |
|--|
| Mrs Sarah Rogers (Deanery Lay Chair) |
| Mrs Mandy Gander (also PCC Treasurer and Parish Administrator) |

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the Rector, the churchwarden and members of the Diocesan Synod. The number of members of the PCC is determined by the number of people on the Electoral Roll (109). This entitles us to 12 members. Currently there are 10 members of the Church who were elected at the Annual Parochial Church Meeting (APCM). Members are elected for three years and it is our practice for one third of the members to retire annually. Deanery Synod members are elected for three years. A Diocesan Synod member can be an Ex-officio member. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. All members of the PCC are also trustees.

The Rector and PCC strive to fulfil the precepts set out in the Diocesan Strategy for 2020 – 2025.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Revd Tim Gage

.....

Date.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2024

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St Peter's Church, West Blatchington

registered charity number 1166661

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

| | <i>Unrestricted</i> | | <i>Restricted</i> | <i>Endowed</i> | <i>Total</i> | <i>Total</i> | <i>Notes</i> |
|--|---------------------|-------------------|-------------------|----------------|------------------|------------------|--------------|
| | <i>General</i> | <i>Designated</i> | | | <i>All Funds</i> | <i>All Funds</i> | |
| | <i>Fund</i> | <i>Funds</i> | <i>Fund/s</i> | <i>Fund/s</i> | <i>2024</i> | <i>2023</i> | |
| | £ | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 68,063 | - | - | - | 68,063 | 63,714 | |
| Charitable activities | 1,874 | - | - | - | 1,874 | 1,419 | |
| Other trading activities | 25,282 | - | - | - | 25,282 | 22,725 | |
| Investments | 5,092 | - | - | - | 5,092 | 5,957 | |
| Other receipts | 0 | - | - | - | 0 | 0 | |
| Total received | 100,311 | - | - | - | 100,311 | 93,815 | 3 |
| Expenditure on: | | | | | - | | |
| Cost of raising funds | 553 | - | - | - | 553 | 273 | |
| Charitable costs | 114,683 | - | - | - | 114,683 | 144,045 | |
| Trading costs | 3,866 | - | - | - | 3,866 | 3,646 | |
| Other payments | - | - | - | - | - | - | |
| Total paid | 119,102 | - | - | - | 119,102 | 147,964 | 5 |
| <i>Reconciliation of funds:</i> | | | | | | | |
| Net income or (net expenditure) | -18,791 | - | - | - | -18,791 | -54,149 | |
| Transfers between funds | 11,000 | - | - | - | 11,000 | 55,000 | |
| Bank account at 1 January | 13,077 | - | - | - | 13,077 | 12,735 | |
| Bank account at 31 December | 4,221 | - | - | - | 4,221 | 12,735 | A&L |

St Peter's Church, West Blatchington

registered charity number 1166661

Statement of Assets and Liabilities

Our financial position at the year end was

| | <i>Unrestricted</i> | | <i>Restricted</i> | <i>Endowed</i> | <i>Total</i> | <i>Total</i> | <i>Notes</i> |
|---|---------------------|-------------------|-------------------|----------------|------------------|------------------|--------------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2024 | 2023 | |
| | £ | £ | £ | £ | £ | £ | |
| Assets: | | | | | | | |
| Bank current account | 4,221 | | | | 4,221 | 12,735 | |
| Cash in hand | 400 | | | | 400 | 400 | |
| PCC-owned bank balance | 4,621 | | | | 4,621 | 13,135 | R&P |
| Total bank and deposit accounts | 4,621 | | | | 4,621 | 13,135 | |
| Gift Aid Recoverable | 1,057 | | | | 1,057 | 2,523 | 9 |
| Debtors | 1,057 | | | | 1,057 | 2,523 | |
| 7,720.0028 CBF Investment Fund shares | 178,507 | | | | 178,507 | 185,128 | |
| Investment assets at market value | 178,507 | | | | 178,507 | 185,128 | |
| Freehold and building, Community Centre, Hangleton Road, Hove built in 1962 at estimated building cost | 3,000 | | | | 3,000 | 3,000 | 8 |
| Total assets | 187,185 | | | | 187,185 | 203,786 | |
| Liabilities: | | | | | | | |
| Choir Fund | 1,919 | | | | 1,919 | 1,631 | |
| Women's Social Group | 1,169 | | | | 1,169 | 2,179 | |
| December printing costs | 161 | | | | 161 | 274 | |
| Gas/Electricity used since last bill | 355 | | | | 355 | 387 | |
| Total liabilities | 3,604 | | | | 3,604 | 4,471 | |

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by Revd Tim Gage, Rector:

..... Date

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

| | Unrestricted | | Restricted Fund/s | Endowed Fund/s | Total | Total | Notes |
|------------------------------------|----------------|------------|----------------------|-------------------|----------------|---------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | | | 2024 | 2023 | |
| | £ | £ | £ | £ | £ | £ | |
| Planned giving (excl. tax refunds) | 39,284 | - | - | - | 39,284 | 35,359 | |
| Planned giving (no tax refunds) | 3,828 | - | - | - | 3,828 | 3,230 | |
| Collections and other giving | 1,442 | - | - | - | 1,442 | 1,162 | |
| Gift Aid recovered | 12,552 | - | - | - | 12,552 | 9,980 | |
| Legacies | 5,000 | - | - | - | 5,000 | 1,000 | 4 |
| Sundry Donations/Donation Station | 5,956 | - | - | - | 5,956 | 12,982 | |
| Donations and legacies | 68,062 | - | - | - | 68,062 | 63,714 | |
| Fees for weddings & funerals | 1,874 | - | - | - | 1,874 | 1,419 | |
| Charitable activities | 1,874 | - | - | - | 1,874 | 1,419 | |
| Summer/Christmas fairs | 6,124 | - | - | - | 6,124 | 2,952 | |
| Other Fund Raising | 2,259 | - | - | - | 2,259 | 4,317 | |
| Keynotes sales/adverts | 1,251 | - | - | - | 1,251 | 1,464 | |
| Temporary letting of property | 15,649 | - | - | - | 15,649 | 13,992 | |
| Other trading activities | 25,283 | - | - | - | 25,283 | 22,725 | |
| CBF investment fund dividend | 5,071 | - | - | - | 5,071 | 5,929 | |
| CAF Bank interest | 21 | - | - | - | 21 | 28 | |
| Investments | 5,092 | - | - | - | 5,092 | 5,957 | |
| Total received on all funds | 100,311 | - | - | - | 100,311 | 93,815 | |

4 We received one legacy in 2024 for a total of £5,000 from the late Marjorie Alabone which we were very grateful to receive. Marjorie was a part of St Peter's for many years until she became housebound in her later years and will be greatly missed.

Notes to the Financial Report

5 Analysis of total paid

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|------------------------------------|----------------|------------|------------|---------|----------------|-----------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2024 | 2023 | |
| | £ | £ | £ | £ | £ | £ | |
| Fundraising expenses | 485 | - | - | - | 485 | 167 | |
| Sum Up charges | 69 | | | | 69 | 106 | |
| Cost of raising funds | 554 | - | - | - | 554 | 273 | |
| Charitable donations | 1,750 | - | - | - | 1,750 | 1,730 | 6 |
| Parish share to Chichester Diocese | 79,816 | - | - | - | 79,816 | 75,644 | 7 |
| Salaries and honoraria incl NI | 9,673 | - | - | - | 9,673 | 9,253 | 10 |
| Clergy and other people's expenses | 2,142 | - | - | - | 2,142 | 4,563 | 11 |
| Water, Gas, Electricity, and Oil | 2,482 | - | - | - | 2,482 | 2,390 | |
| Printing & photocopying | 3,277 | - | - | - | 3,277 | 3,174 | |
| Other regular church running costs | 2,408 | - | - | - | 2,408 | 4,525 | |
| Church maintenance/repairs | 1,449 | - | - | - | 1,449 | 34,345 | |
| Upkeep of Services/Churchyard | 5,077 | - | - | - | 5,077 | 1,518 | |
| Rectory | 4,056 | - | - | - | 4,056 | 4,413 | |
| Church Insurance | 2,548 | | | | 2,548 | 2,490 | |
| Charitable costs | 114,678 | - | - | - | 114,678 | 144,045 | |
| Community Centre Improvements | 46 | - | - | - | 46 | 340 | |
| Community Centre running costs | 3,665 | - | - | - | 3,665 | 3,146 | |
| Keynotes/parish newsletter costs | 52 | - | - | - | 52 | 48 | |
| Bank charges | 107 | | | | 107 | 112 | |
| Trading costs | 3,870 | - | - | - | 3,870 | 3,646 | |
| Total paid on all funds | 119,102 | - | - | - | 119,102 | 147,964 | |

6 Charitable donations were £1000 to Aldrington School, £175 to Off the Fence, £92 to The Martlets, £40 the The Mission of Seafarers, £90 to Whoopsadaisy, £110 to the Sri Lankan Prison Ministry, £58 to the Diocese Overseas Mission charity Harvest Appeal, £90 to Hangleton and West Blatchington Foodbank and £95.50 to the Children's Society.

- 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.
- 8 The freehold property (Community Centre) was purchased by the PCC in 1962 with the estimated rebuilding cost of £3000.
- 9 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted in January 2025, gift aid is due from donations between September and December 2024.

St Peter's Church, West Blatchington

registered charity

ity number 1166661

Notes to the Financial Report

10 Payments to PCC employees:

| | 2024 | 2023 |
|--------------------------------|--------------|--------------|
| | £ | £ |
| Wages, salaries and honoraria | 9,672 | 9,252 |
| Employer pension contributions | 234 | 0 |
| | 9,252 | 8,504 |

11 Payments to PCC members:

- Mrs M Gander received £6,683 in wages as parish administrator

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

- Revd Tim £857 for telephone expenses, tv cable, Sunday School materials, table for Tea and Tots, software annual subscription, Rectory hedge cutting, funeral music, extension lead, signage, shelves and brackets for Tea and Tots, chocolates for the Easter Egg hunt, sweets for the welcome packs, plant pots for the Easter service, church music backing tracks and a dual instrument direct box.
- 1 member received reimbursement for printing and computer related products, thank you flowers, new cupboard lock for the office, Epiphany chalk, glue and sticky labels for Sunday and Tea and Tots, oranges and glow sticks for the christingles, end of year accounts folder, new toilet seat for the Community Centre, quiz and raffle prizes, collection boxes, printing of the Easter and Christmas newsletters, stamps for sending Keynotes, envelopes, new donation station cable, St Peter's church pens, logo paper bags and a cash donation box which totalled £1,286.

12 Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives - we do not currently have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales - we do not currently have any restricted funds.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

12 Summary of funds

Fund income and expenditure and final balances are as follows:

| | Balances b/fwd 1 Jan 2024 | Income | Expenditure | Transfers, other gains and losses | Balances c/fwd 31 Dec 2024 |
|--|---------------------------------|----------------|----------------|---|----------------------------------|
| | £ | £ | £ | £ | £ |
| Total of all endowed funds | 0 | 0 | 0 | 0 | 0 |
| Total of all restricted funds | 0 | 0 | 0 | 0 | 0 |
| General fund | 199,315 | 100,311 | 119,102 | 11,000 | 183,581 |
| Total of all unrestricted funds | 199,315 | 100,311 | 119,102 | 11,000 | 183,581 |
| | | | | | |
| Total funds | 199,315 | 100,311 | 119,102 | 11,000 | 183,581 |

Independent Examiner's Report to the PCC of St Peter's Church, West Blatchington for the Year Ended 31st December, 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter, West Blatchington, on the annual report for the year ended 31st December 2024 set out on pages 1 to 13

Respective responsibilities of trustees and examiner

the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

Basis of independent examiner's statement

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name *CAPITALS*

.....

Date

.....

Relevant professional qualification(s) or body *if any*

.....

Examiner's address

.....

.....

Accounts

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove,
East Sussex, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2023

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Website: www.stpeterswestblatchington.org.uk

Incumbent: The Rev Tim Gage
The Rectory, 23 Windmill Close, Hove, BN3 7LJ

Independent examiner: Mr Michael Evans
11 Windsor Close, Hove, BN3 6WQ

Bankers: CAF (Charities Aid Foundation) Bank
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ



St Peter's Church West Blatchington

Trustees Annual Report for 2023

Our aims and purposes as a charity

The PCC had the responsibility of co-operating with the incumbent, the Rev Timothy Gage, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical;
- Encouraging us to know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest;
- Providing financial support to those in need and to other organisations with similar objectives.

St Peter's represents a Christian presence in our parish of West Blatchington. Our aim, as a charity, is to support and strengthen the faith of churchgoers and to attract, and maintain in the Christian faith by our cheerful and generous example, those in our parish and beyond who do not regularly, or ever, attend church. We aim to spend our financial resources to achieve our purpose, to conserve our Grade 2* listed church building, and to support charities, local and worldwide, as democratically selected annually by our parishioners.

Our MISSION ACTION PLAN is designed to help us focus and prioritise our objectives so that our Church will continue to grow and develop now and in the years to come. This Plan, known as "The Four Mores", may be summarised as follows:

| | |
|-----------------------|--|
| MORE OPEN | This is about making sure that we can clearly communicate the vision of who we are as a church family, and how we can demonstrate both our purpose in the parish and the hope of the Gospel. We want to ensure that all people feel welcome at St Peter's and that worship is meaningful and accessible for all. |
| MORE CONVERTED | This is about how we encourage commitment in the journey of the Christian faith and encourage disciples to go deeper, through training and further devotion. |
| MORE GENEROUS | We want to foster a culture of joyful givers, where we eagerly support the needs of others through generosity with our time, energy and finances, where we work together and all play our part. |
| MORE ENGAGED | This means we are looking to build upon existing networks and community groups, alongside new ones, to bless our parish and beyond. |

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our intention for 2023 was to continue with the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, either in person or online
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations or online
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Church Fairs and other social events
- Maintaining the fabric of the church building as an historic centre and focus of life in the community
- Supporting local charitable organisations with events and initiatives to raise funds
- Offering help with transport to church for people with mobility problems, subject to the constraints of social distancing
- Offering a range of church services, at different times to suit different tastes and life styles. Services of Holy Communion are held every Sunday morning (using Common Worship), and we have begun the practice of holding a monthly, said, service of Holy Communion in the evening of the third Wednesday of each month, with a prayer meeting combined with a service of Compline being held on the first Wednesday evening of the month. Additional services marking Christian festivals throughout the year are held on the appropriate days of the week. The Sunday service is streamed live online and is recorded on YouTube for those who wish to see it at a later time. The practice of holding non-eucharistic services for younger worshippers on the first Sunday afternoon of each month continued throughout 2023 but has been suspended for the time being; it may be reinstated later in 2024, depending on the perceived level of demand for this.
- The Rector being available, in conjunction with the Curate, the Churchwardens and other members of the church community, for any aspect of ministry such as preparing for baptism, confirmation, marriage, celebration of vows, ministry at the time of death, officiating at funerals, or helping with appropriate personal situations.
- Encouraging church attendance by publicising all that is on offer, weekly in church service sheets, monthly in our magazine, Keynotes, through our website, and half-yearly in a newsletter delivered to every household in the parish.

What we achieved and how we affected peoples' lives

Attendance at worship

It is our pleasure and our calling to welcome people from inside and outside of the parish and from all walks of life and stages of faith to join us in the worship of Almighty God. We seek to be true to our Anglican-liturgical roots while maintaining an attitude of warmth and inclusion. We embrace modern technology through a digital projector, for readings, sermons, talks, liturgy, hymn words and videos. We acknowledge the hugely important role that our website and Facebook page play.

We continue to be hugely grateful for the role of Gill Evans as our temporary music director and for the diversity of musical gifts which she and the choir bring. Our curate, Rev Jan, provides support to Rev Tim in the conduct of services by leading the Holy Eucharist as well as preaching and leading other acts of worship.

The average regular weekly attendance on Sunday mornings during 2023 was 58 adults and children. Of note are the numbers of people who attended our services on Easter Sunday (119), Remembrance Day (72) and the combined Christingle & Crib Service (160). Five of the "St Peter's at 4" services were held, intended primarily to cater for young families and children, when the average attendance was 12 adults and 13 children.

Teaching, baptising and nurturing new and existing believers

- No baptisms or confirmations took place in 2023.
- In 2023 there were 6 church funerals, 3 burials of ashes and 3 weddings.
- Bible Study groups met regularly on Wednesdays, one in the morning and one in the evening. Each group attracted about 10 people. Discussion was encouraged and those participating always felt it was rewarding and time well spent.
- There was no Lent Course in 2023; instead we held an Alpha Course, designed to teach the principles of Christianity, intended both for churchgoers of long-standing and for anyone who has little or no experience of the faith but who wishes to learn more. The course was well-attended and attracted approximately 30 people.
- We are delighted that the installation of a new audio-visual system in 2023 has greatly increased our on-line capability, enabling our Sunday services to be viewed live online as well as on You Tube. We have a pro-active PCC, including younger members with digital skills. Our intention is to keep much more closely in touch, digitally, with people who wish to use our church facilities. This especially includes families presenting children for baptism or those getting married in church. These families obviously value the church but have difficulty maintaining contact in the very mobile and changing modern world.
- We provide tea, coffee and other refreshments after Sunday morning service which provides an opportunity for parishioners to socialise.
- We continue to plan for the recruitment of a part time youth worker for our parish, as recognition of the importance of attracting and keeping young people interested in the Church.

Evangelism and outreach

St Peter's is very active and successful in reaching outwards from the church community and involving as many people as possible. Examples are:

- Sunday School: Attendance varies considerably, but typically some 12 children take part, sometimes accompanied by their parents, while the Sunday morning service is taking place and who then join the congregation for the administration of Holy Communion.
- Choir: There are currently 8 members of the adult choir. We continue to seek a candidate to appoint as our Director of Music/Organist. In the meantime, we are very blessed with the services of Gill Evans, one of the existing members of the choir who has proved herself to be more than competent in playing the organ and piano, thus enabling the choir and congregation to sing with their usual gusto! We are also grateful to Jane Glineur for stepping in to play the piano when Gill has been unable to do so.

- **Women's Social Group:** This is an active group of some 27 ladies, affiliated to St Peter's for over 60 years, in normal conditions enjoying themselves with coffee mornings and outings of all sorts and raising money for a chosen charity each year.
- **Men's Group:** This new group was formed in November 2022. During 2023 two events for the men of the parish took place and further events are planned for 2024.
- **St Anthony's Pre-school:** This is a nursery facility based in our Community Centre, adding to the outreach effort and success we achieve at St Peter's. Rev Tim has visited the pre-school on several occasions.
- **Brownies, Guides and Rainbows:** They use the Community Centre every week.
- **Social Events:** Most such activities took place as normal during 2023. The Summer Fair took place while our biennial Christmas Tree Festival took the place this year of the Christmas Fair. There were various other activities during the year, including a cricket match & picnic, a film night, a sponsored bike ride around Hove Park, a bingo/beetle drive, quiz evenings (both in person and online) and a Harvest Festival bring & share lunch.
- Our biannual Newsletter, detailing church news and events and delivered personally by members of the congregation to each of the roughly 2,500 households in the parish, is an effective outreach initiative which has resulted in new enquiries and contacts.

The church building

- St Peter's is on an ancient church site with evidence of worship here in Saxon times. It has Norman, Victorian and modern features and is Grade 2* listed. The site is archaeologically significant and the PCC is determined to safeguard this heritage.
- The church and surrounds are well maintained for the enjoyment and safety of all by a cleaner, a team of flower ladies, brass cleaners and gardeners and by regular surveys of electrical, gas and fire safety systems. Volunteers regularly organise a church 'spring clean', and 'blue jeans Saturdays' for churchyard maintenance, normally twice a year in March and November.
- The customary Friday coffee mornings and occasional family film nights continue to take place.
- Although our churchyard is closed for burials we still have space for the burial of ashes. Friends and family are grateful for the intimate, quiet and local setting which the lawns of St Peter's provide.
- Planning continued to bring St Peter's up to ECO Church standards.

The wider community

- The PCC is confident that our relatively small parish of St Peter's, with a population in the region of 6,250 souls, 'punches well above its weight'. Our beautiful flint church occupies a prominent position in West Blatchington on a major route into West Hove. We are active in presenting and teaching the Gospel of Christ, but welcoming to people of all faiths and none. We are a diverse parish and in normal times have a wide range of social activities designed to raise money and bring people together. We continue to meet a large proportion of our Parish Share commitment to the Diocese.
- A member of our congregation was Lay Chair and another the Treasurer of Hove Deanery Synod during 2023 and both were trustees of a local charity known as Hove Trinity Trust, a revolving financial resource for Hove Deanery churches. One was also a mentor on the Living Faith Course run by the Diocese.

- Several members of our congregation actively participate in running the Hangleton and West Blatchington Foodbank which is a joint venture run by our parish and the neighbouring St George's Roman Catholic Church. The Foodbank is a valuable contact with many people normally outside of the church communities. St Peter's people contribute much, including money, foodstuffs and time and effort in providing this multi-faceted service. Our harvest food collection in 2023 was donated to the Foodbank.
- We have strong and active links with the two Church schools that are located within the parish, being Aldrington and King's, with the Rector and other members of our congregation on both of the boards of governors.
- The proposed major new housing development at Toad's Hole Valley falls within our parish, though it continues to be subject to planning delays. The PCC will be actively examining ways in which we can make the presence of the Church known to the new residents there once the development takes place.
- Charitable planning and action is a large part of our activity and includes local and worldwide organisations offering relief. For 2023 we selected six charities and details of the amounts donated were published in Keynotes. The PCC regularly adds from church funds to the amounts donated by parishioners.
- We have an active Pastoral Care Group of 7 members, including the Rector and Curate, which manages and supplies pastoral care such as home visits, transport help, home Holy Communion, telephone chats, and bereavement visits. Sometimes, church members find themselves in care homes outside of the parish but remain under our pastoral care, as desired.

This part of our Trustees' Annual Report demonstrates what we did in many differing ways during 2023 to justify, achieve and maintain our charitable status as a major influence for good throughout our parish and beyond.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £93,815 and are detailed in the Financial Report. This is an increase of 16% on the previous year.

We only had a Summer Fair this year which raised a total of £2,952. In place of the Christmas Fair, we held a Christmas Tree Festival which raised a further £2,625. Many thanks to everyone's hard work in making both these events so successful.

The planned giving through envelopes, bankers orders and Parish Giving Scheme was £38,589.

It was good to see the use of Gift Aid which gave us a total of £9,980 in income tax recovered.

The Pre-School Nursery, St Anthony's continued to rent our Community Centre throughout 2023 and is thriving. Total income for the year was £13,992 and includes money from private hires and regular groups that use the centre.

Our Payaz station has been in place now for just over a year and has taken an amazing £4,637 in donations.

Our year end deficit was £54,149. However, £33,813 was spent on installing our new Video Live Streaming system which has enhanced our Sunday services and allows those unable to attend on Sunday to be part of the service from their own home.

Transfers totalling £55,000 were made from the investment to the bank account to cover general Church runnings costs as well as the large outlay for the video live streaming system.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £75,644 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount relates directly to the housing, stipend and pension costs of the clergy of this Parish, training of new ordinands, a contribution to national church funds, clergy training, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Currently, we are meeting 100% of the net costs allocated to this church.

Staff costs

The PCC pays for a Parish Administrator and cleaner. We do not have a paid organist at the present time but are extremely fortunate to have Gill Evans, a member of our choir, and on some occasions Jane Glineur, a member of our congregation, play each week for us in a voluntary capacity.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC supported the rector by paying Council Tax of £3,179, Southern Water £712 and a new patio £500, plus various expenses totalling £2,100.

Mrs M Gander, who is also a Trustee, received £6,531 for her duties as parish administrator.

There were no payments to persons related to or connected to the Trustees.

Five Trustees received £2,463 back for expenses incurred.

Office costs

A total of £3,174 was spent on printing costs. This is for the cost of each copy as well as a quarterly fee for hiring the photocopier.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations. Also, at the present time our planned giving each month does not cover the cost of our Parish Ministry and therefore these funds are vital to call upon to ensure we continue to pay them in full. The closing balance this year covered this contingency.

It is PCC policy to invest temporary surplus general funds with the CBF Church of England deposit fund and investment fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and Community Centre.
- The need to fund unexpected costs associated with the church's listed buildings .
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular Community Centre hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays take place to emphasise God's generosity to the congregation and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able.

Future Uncertainties

The deficit of £54,149 for the year is a huge concern, however a large proportion of that is associated with the new video live streaming system that was installed.

We started a 'Journey of Generosity' campaign in September which increased our planned giving by 36% and we will repeat this at the same time every year to ensure we are in a stronger position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church.

We are in a fortunate position of having a large investment with the Central Board of Finance, left over from previous legacies, which was valued at £185,128 on the 31st December 2023. There are plans to spend some of these funds on employing a Children's/Youth Worker and we are very grateful to have these reserves to call upon in emergencies.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

| | | |
|----------|---|----------|
| Rector | The Revd Tim Gage | Chairman |
| Curate | The Revd Jan Butter | |
| Wardens: | Mr Jonathan Cooke (also member of the Deanery Synod and Deanery Treasurer) Mr David Keeling | |

Elected Members

| | |
|-----------------------------|-------------------|
| Mr Peter Blakeney | Mr Roger Yates |
| Mrs Emma Delacour | Mrs Erica Casula |
| Mrs Anna Samuelsson | Mrs Susan Turner |
| Mrs Paula Light (Secretary) | Mrs Carol Gander |
| Mrs Zanita Thaxter | Mr William Holden |

Deanery Synod

Mrs Sarah Rogers (Deanery Lay Chair)
Mrs Mandy Gander (also PCC Treasurer and Parish Administrator)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the Rector, the churchwarden and members of the Diocesan Synod. The number of members of the PCC is determined by the number of people on the Electoral Roll (106). This entitles us to 12 members. Currently there are 10 members of the Church who were elected at the Annual Parochial Church Meeting (APCM). Members are elected for three years and it is our practice for one third of the members to retire annually. Deanery Synod members are elected for three years. A Diocesan Synod member can be an Ex-officio member. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. All members of the PCC are also trustees.

The Rector and PCC strive to fulfil the precepts set out in the Diocesan Strategy for 2020 - 2025.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Revd Tim Gage

.....

Date.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2023

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St Peter's Church, West Blatchington

registered charity number 1166661

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|------------------------------------|----------------|------------|------------|----------|----------------|----------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2023 | 2022 | |
| | £ | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 63,714 | - | - | - | 63,714 | 48,517 | |
| Charitable activities | 1,419 | - | - | - | 1,419 | 1,458 | |
| Other trading activities | 22,725 | - | - | - | 22,725 | 23,089 | |
| Investments | 5,957 | - | - | - | 5,957 | 7,047 | |
| Other receipts | 0 | - | - | - | 0 | 250 | |
| Total received | 93,815 | - | - | - | 93,815 | 80,361 | 3 |
| Expenditure on: | | | | | | | |
| Cost of raising funds | 273 | - | - | - | 273 | 255 | |
| Charitable costs | 144,045 | - | - | - | 144,045 | 102,589 | |
| Trading costs | 3,646 | - | - | - | 3,646 | 3,678 | |
| Other payments | - | - | - | - | - | - | |
| Total paid | 147,964 | - | - | - | 147,964 | 104,678 | 5 |
| <i>Reconciliation of funds:</i> | | | | | | | |
| Net income or (net expenditure) | -54,149 | - | - | - | -54,149 | -26,161 | |
| Transfers between funds | 55,000 | - | - | - | 55,000 | 20,000 | |
| Bank account at 1 January | 11,736 | - | - | - | 11,736 | 15,109 | |
| Bank account at 31 December | 12,735 | - | - | - | 12,735 | 11,736 | A&L |

St Peter's Church, West Blatchington

registered charity number 1166661

Statement of Assets and Liabilities

Our financial position at the year end was

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|--|----------------|------------|------------|---------|----------------|----------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2023 | 2022 | |
| | £ | £ | £ | £ | £ | £ | |
| Assets: | | | | | | | |
| Bank current account | 12,735 | | | | 12,735 | 11,736 | |
| CBF Deposit Fund | 0 | | | | 0 | 449 | |
| Cash in hand | 400 | | | | 400 | 400 | |
| PCC-owned bank balance | 13,135 | | | | 13,135 | 12,585 | R&P |
| Total bank and deposit accounts | 13,135 | | | | 13,135 | 12,585 | |
| Gift Aid Recoverable | 2,523 | | | | 2,523 | 514 | 9 |
| Legacy due but not yet received | 5,000 | | | | 5,000 | 0 | |
| Debtors | 7,523 | | | | 7,523 | 514 | |
| 8,189.58 CBF Investment Fund shares | 185,128 | | | | 185,128 | 222,149 | |
| Investment assets at market value | 185,128 | | | | 185,128 | 222,149 | |
| | | | | | | | |
| Freehold and building, Community Centre, Hangleton Road, Hove built in 1962 at estimated building cost | 3,000 | | | | 3,000 | 3,000 | 8 |
| Total assets | 208,786 | | | | 208,786 | 238,248 | |
| Liabilities: | | | | | | | |
| Choir Fund | 1,631 | | | | 1,631 | 1,546 | |
| Women's Social Group | 2,179 | | | | 2,179 | 2,160 | |
| December printing costs | 274 | | | | 274 | 180 | |
| Gas/Electricity used since last bill | 387 | | | | 387 | 140 | |
| Total liabilities | 4,471 | | | | 4,471 | 4,026 | |

This Financial Report for the year ended 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by Revd Tim Gage, Rector:

..... Date

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

| | Unrestricted | | Restricted <u>Fund/s</u> | Endowed <u>Fund/s</u> | Total | Total | Notes |
|------------------------------------|---------------|--------------|-----------------------------|--------------------------|---------------|---------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | <u>Fund</u> | <u>Funds</u> | | | <u>2023</u> | <u>2022</u> | |
| | £ | £ | £ | £ | £ | | |
| Planned giving (excl. tax refunds) | 35,359 | - | - | - | 35,359 | 33,978 | |
| Planned giving (no tax refunds) | 3,230 | - | - | - | 3,230 | 3,085 | |
| Collections and other giving | 1,162 | - | - | - | 1,162 | 1,670 | |
| Gift Aid recovered | 9,980 | - | - | - | 9,980 | 8,771 | |
| Legacies | 1,000 | - | - | - | 1,000 | 0 | 4 |
| Sundry Donations/Donation Station | 12,983 | - | - | - | 12,983 | 1,013 | |
| Grants | 0 | - | - | - | 0 | 250 | |
| Donations and legacies | 63,714 | - | - | - | 63,714 | 48,767 | |
| Fees for weddings & funerals | 1,419 | - | - | - | 1,419 | 1,458 | |
| Charitable activities | 1,419 | - | - | - | 1,419 | 1,458 | |
| Summer fair | 2,952 | - | - | - | 2,952 | 5,364 | |
| Other Fund Raising | 4,317 | - | - | - | 4,317 | 1,916 | |
| Keynotes sales/adverts | 1,464 | - | - | - | 1,464 | 1,582 | |
| Temporary letting of property | 13,992 | - | - | - | 13,992 | 14,227 | |
| Other trading activities | 22,725 | - | - | - | 22,725 | 23,089 | |
| CBF deposit interest | 0 | - | - | - | 0 | 3 | |
| CBF investment fund dividend | 5,929 | - | - | - | 5,929 | 7,044 | |
| CAF Bank interest | 28 | - | - | - | 28 | 0 | |
| Investments | 5,957 | - | - | - | 5,957 | 7,047 | |
| Total received on all funds | 93,815 | - | - | - | 93,815 | 80,361 | |

4 We received one legacy in 2023 for a total of £1,000 from the late John Lockyer which we were very grateful to receive. John was a part of St Peter's for many years and will be greatly missed.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

5 Analysis of total paid

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|------------------------------------|----------------|------------|------------|----------|----------------|----------------|-------|
| | General | Designated | | | | | |
| | Fund | Funds | Fund/s | Fund/s | All Funds | All Funds | |
| | £ | £ | £ | £ | £ | £ | |
| Fundraising expenses | 167 | - | - | - | 167 | 244 | |
| Sum Up charges | 106 | - | - | - | 106 | 11 | |
| Cost of raising funds | 273 | - | - | - | 273 | 255 | |
| Charitable donations | 1,730 | - | - | - | 1,730 | 1,885 | 6 |
| Parish share to Chichester Diocese | 75,644 | - | - | - | 75,644 | 72,500 | 7 |
| Salaries and honoraria incl NI | 9,253 | - | - | - | 9,253 | 8,504 | 10 |
| Clergy and other people's expenses | 4,563 | - | - | - | 4,563 | 2,520 | 11 |
| Water, Gas, Electricity, and Oil | 2,390 | - | - | - | 2,390 | 1,069 | |
| Printing & photocopying | 3,174 | - | - | - | 3,174 | 2,644 | |
| Other regular church running costs | 4,525 | - | - | - | 4,525 | 3,568 | |
| Church maintenance/repairs | 34,345 | - | - | - | 34,345 | 507 | |
| Upkeep of Services/Chuchyard | 1,518 | - | - | - | 1,518 | 1,863 | |
| Rectory | 4,413 | - | - | - | 4,413 | 4,518 | |
| Church Insurance | 2,490 | - | - | - | 2,490 | 3,011 | |
| Charitable costs | 144,045 | - | - | - | 144,045 | 102,589 | |
| Community Centre Improvements | 340 | - | - | - | 340 | 244 | |
| Community Centre running costs | 3,146 | - | - | - | 3,146 | 3,267 | |
| Keynotes/parish newsletter costs | 48 | - | - | - | 48 | 47 | |
| Bank charges | 112 | - | - | - | 112 | 120 | |
| Trading costs | 3,646 | - | - | - | 3,646 | 3,678 | |
| Total paid on all funds | 147,964 | - | - | - | 147,964 | 106,522 | |

6 Charitable donations were £1000 to Aldrington School, £205 to Hangleton and West Blatchington Foodbank, £140 to A Cry in the Dark, £80 to the Chestnut Tree House, £125 to the Tear Fund and £180 to The Martlets

- 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.
- 8 The freehold property (Community Centre) was purchased by the PCC in 1962 with the estimated rebuilding cost of £3000.
- 9 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted in January 2024, gift aid is due from donations between September and December 2023.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

10 Payments to PCC employees:

| | 2023 | 2022 |
|--------------------------------|-------|-------|
| | £ | £ |
| Wages, salaries and honoraria | 9,252 | 8,504 |
| Employer pension contributions | 0 | 0 |
| | 9,252 | 8,504 |

11 Payments to PCC members:

- Mrs M Gander received £6,531 as parish administrator
- Mrs S Taylor received £2,721 for cleaning the church and community centre

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

- a) Revd Tim £2,100 for telephone expenses, craft materials, items for Sunday School and Tea & Tots, wifi booster, VLS laptops, IPAD and cables, Proclaim software, various items for the St Peter's @ 4 services, books, Alpha course banners, Rectory garden hedge cutting, external Church lights, thank you gifts as well as food and drink for the various events held throughout the year
- b) 5 members received reimbursement for printing and computer related products, new defibrillator pads, printing of the Parish Newsletters, new Community Centre toilet roll holder, thank you flowers, storage bags, new tea pot, stamps, tea towels, sign magnets, food and drink for various events throughout the year, Church gutter brackets, raffle prizes, Sunday School items, new keys and safe repair, new banners for the Christmas Tree Festival, plasters, new laptop for the Treasurer role totalling £2,463

12 Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives - we do not currently have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales - we do not currently have any restricted funds.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

12 Summary of funds

Fund income and expenditure and final balances are as follows:

| | Balances b/fwd 1 Jan 2023 | Income | Expenditure | Transfers, other gains and losses | Balances c/fwd 31 Dec 2023 |
|--|------------------------------------|---------------|----------------|---|-------------------------------------|
| | £ | £ | £ | £ | £ |
| Total of all endowed funds | 0 | 0 | 0 | 0 | 0 |
| Total of all restricted funds | 0 | 0 | 0 | 0 | 0 |
| General fund | 231,323 | 93,815 | 147,964 | 55,000 | 197,863 |
| Total of all unrestricted funds | 231,323 | 93,815 | 147,964 | 55,000 | 197,863 |
| | | | | | |
| Total funds | 231,323 | 93,815 | 147,964 | 55,000 | 197,863 |

Independent Examiner’s Report to the PCC of St Peter’s Church, West Blatchington for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter, West Blatchington, on the annual report for the year ended 31st December 2023 set out on pages 1 to 13

Respective responsibilities of trustees and examiner

the Charities Act 2011 (“the Charities Act”) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner’s statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair’ view and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner’s signature

.....

Examiner’s name

CAPITALS

.....

Date

.....

Relevant professional qualification(s) or body if any

.....

Examiner’s address

.....

Accounts

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove,
East Sussex, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2022

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Website: www.stpeterswestblatchington.org.uk

Incumbent: The Rev Tim Gage
The Rectory, 23 Windmill Close, Hove, BN3 7LJ

Independent examiner: Mr Michael Evans
11 Windsor Close, Hove, BN3 6WQ

Bankers: CAF (Charities Aid Foundation) Bank
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ



ST PETER'S
WEST BLATCHINGTON

St Peter's Church West Blatchington

Trustees Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Timothy Gage, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical;
- Encouraging us to know Jesus better and make Him better known;
- Practical support and care for all people in the parish, from the youngest to the eldest, irrespective of level of need, creed or ability to pay;
- Providing financial support to those in need and to other organisations with similar objectives.

St Peter's represents a Christian presence in our parish of West Blatchington. Our aim, as a charity, is to support and strengthen the faith of churchgoers and to attract and maintain in the Christian faith by our cheerful and generous example those in our parish and beyond who do not regularly, or ever, attend church. We aim to spend our financial resources to achieve our purpose, to conserve our Grade 2* listed church building, and to support charities, local and worldwide, as democratically selected annually by our parishioners.

Our MISSION ACTION PLAN is designed to help us focus and prioritise our objectives so that our Church will continue to grow and develop now and in the years to come. This Plan, known as "The Four Mores", may be summarised as follows:

MORE OPEN

This is about making sure that we can clearly communicate the vision of who we are as a church family, and how we can demonstrate both our purpose in the parish and the hope of the Gospel. We want to ensure that all people feel welcome at St Peter's and that worship is meaningful and accessible for all.

MORE CONVERTED

This is about how we encourage commitment in the journey of the Christian faith and encourage disciples to go deeper, through training and further devotion.

MORE GENEROUS

We want to foster a culture of joyful givers, where we eagerly support the needs of others through generosity with our time, energy and finances, where we work together and all play our part.

MORE ENGAGED

This means we are looking to build upon existing networks and community groups, alongside new ones, to bless our parish and beyond.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our intention for 2022 was to continue with the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, either in person or online
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations or online
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Church Fairs and other social events
- Maintaining the fabric of the church building as an historic centre and focus of life in the community
- Supporting local charitable organisations with events and initiatives to raise funds
- Offering help with transport to church for people with mobility problems, subject to the constraints of social distancing
- Offering a wide range of church services, and at different times to suit different tastes and life styles. Sunday mornings (using Common Worship), non-eucharistic services for younger worshippers on the first Sunday afternoon of each month and monthly prayer meetings on Wednesday mornings and evenings, with additional services marking Christian festivals throughout the year being held on the appropriate days of the week. The Sunday service is supplemented, for those who are unable to attend in person, by a weekly service of the Word which can be accessed online or by telephone from 10.00am each Sunday.
- The Rector being available, in conjunction with the Curate, the Churchwardens and other members of the church community, for any aspect of ministry such as preparing for baptism, confirmation, marriage, celebration of vows, ministry at the time of death, officiating at funerals, or helping with appropriate personal situations.
- Encouraging church attendance by publicising all that is on offer, weekly in church service sheets, monthly in our magazine, Keynotes, through our website, and half-yearly in a newsletter delivered to every household in the parish.

What we achieved and how we affected people's lives

Attendance at worship

It is our pleasure and our calling to welcome people from inside and outside of the parish and from all walks of life and stages of faith to join us in the worship of Almighty God. We seek to be true to our Anglican-liturgical roots while maintaining an attitude of warmth and inclusion. We embrace modern technology through a digital projector, for readings, sermons, talks, liturgy, hymn words and videos. We acknowledge the hugely important role that our website and Facebook page play. We continue to be hugely grateful for the role of Gill Evans as our temporary music director and for the diversity of musical gifts which she and the choir bring. The ordination of Rev Jan to the priesthood in June meant that he has been able more fully to support Rev Tim in the conduct of services by leading the Holy Eucharist as well as preaching and leading other acts of worship.

The average regular weekly attendance on Sunday mornings during 2022 was 57 adults and children. Of note are the numbers of people who attended our services on Easter Sunday (91), Remembrance Day (73) and the Christingle in the Crib Service (153). In addition, the average attendance at the monthly "St Peter's at 4" services, intended primarily to cater for young families and children, was 17 adults and 20 children.

Teaching, baptising and nurturing new and existing believers

- With the relaxing of the Covid-19 restrictions, Confirmations were once again able to take place in 2022. From St Peter's 8 people were confirmed at a service held at St Andrew's in Hove, with 8 of their candidates.
- In 2022 there were 1 church funeral, 5 burials of ashes, 1 wedding and 9 baptisms.
- Bible Study groups meet regularly on Wednesdays, one in morning and one in the evening, and each group regularly attracts 10 or 11 people. Discussion is encouraged and those participating always feel it is rewarding and time well spent.
- The Lent Course in 2022 was 'A Journey through the Bible' and it also attracted about 10 in both groups.
- We continue to seek improvements to our on-line capability, including weekly online services, viewable via the parish website or directly on YouTube. We have a pro-active PCC, including younger members with digital skills. Our intention is to keep much more closely in touch, digitally, with people who wish to use our church facilities. This especially includes families presenting children for baptism or those getting married in church. These families obviously value the church but have difficulty maintaining contact in the very mobile and changing modern world. Detailed plans were drawn up, and estimates obtained, in 2022 to improve and expand our audio/visual capabilities within the church building, including the introduction of internet to enable live streaming of services.
- We provide tea, coffee and other refreshments after Sunday morning service which provides an opportunity for parishioners and visitors to socialise.
- We continue to plan for the recruitment of a part time youth worker for our parish, as recognition of the importance of attracting and keeping young people interested in the Church.

Evangelism and outreach

St Peter's is very active and successful in reaching outwards from the church community and involving as many people as possible. Examples are:

- Sunday School: Some 10 children and 3 parents normally take part while the Sunday service is taking place and then join the congregation for the administration of Holy Communion.
- Choir: There are currently 10 members of the adult choir. We continue to seek a candidate to appoint as our Director of Music/Organist. In the meantime, we are very blessed with the services of Gill Evans, one of the existing members of the choir who has proved herself to be more than competent in playing the organ, thus enabling the choir and congregation to sing with their usual gusto! We are hoping to resurrect our junior choir, now that the Covid-19 restrictions have eased, to sing at special services.
- Puppeteers: A special group of youngsters at St Peter's uses puppets in performances emphasising Christian values. These shows give great enjoyment to all and boost the confidence of the children taking part, as well as providing a source of Christian teaching to the younger members of the congregation. 5 of them participated in an Easter video recording.
- Women's Social Group: This is an active group of some 27 ladies, affiliated to St Peter's for over 60 years, in normal conditions enjoying themselves with coffee mornings and outings of all sorts and raising money for a chosen charity each year.
- Men's Group: Notable by its absence has been any kind of social activity for the men of the St Peter's community. In November 2022 the first social activity of the newly formed Men's Group took place with some 10 men of the parish in attendance and that was followed by an organised evening of skittles, pizza and beer in December with 18 men in attendance.
- St Anthony's Pre-school: This is a nursery facility based in our Community Centre, adding to the outreach effort and success we achieve at St Peter's. Rev Tim has visited the pre-school on several occasions.
- Brownies, Guides and Rainbows: They use the Community Centre every week.
- Social Events: Most such activities have been once again been able to take place during 2022. The Summer and Christmas fairs took place and there were various other activities during the year, including a cricket match & picnic, two film nights, a sponsored bike ride around Hove Park, Hymns and Pimms evening, 'Come Fly with Us', paper aeroplane event, Beating the Bounds walk, quiz evenings (both in person and online) and a Harvest Festival bring & share lunch.
- Our biannual Newsletter, detailing church news and events and delivered personally by members of the congregation to each of the roughly 2,500 households in the parish, is an effective outreach initiative which has resulted in new enquiries and contacts.

The church building

- St Peter's is on an ancient church site with evidence of worship here in Saxon times. It has Norman, Victorian and modern features and is Grade 2* listed. The site is archaeologically significant and the PCC is determined to safeguard this heritage.
- The church and surrounds are well maintained for the enjoyment and safety of all by a cleaner, a team of flower ladies, brass cleaners and gardeners and by regular surveys of electrical, gas and fire safety systems. Volunteers regularly organise a church 'spring clean', and 'blue jeans Saturdays' for churchyard maintenance, normally twice a year in March and November.
- The customary Friday coffee mornings and occasional family film nights continue to take place.

- Although our churchyard is closed for burials we still have space for the burial of ashes. Friends and family are grateful for the intimate, quiet and local setting which the lawns of St Peter's provide.
- Planning continued to bring St Peter's up to ECO Church standards.

The wider community

- The PCC is confident that our relatively small parish of St Peter's, with a population in the region of 6,250 souls, 'punches well above its weight'. Our beautiful flint church occupies a prominent position in West Blatchington on a major route into West Hove. We are active in presenting and teaching the Gospel of Christ, but welcoming to people of all faiths and none. We are a diverse parish and in normal times have a wide range of social activities designed to raise money and bring people together. We regularly meet 100% of our Parish Share commitment to the Diocese.
- A member of our congregation was Lay Chair and another the Treasurer of Hove Deanery Synod during 2022 and both were trustees of a local charity known as Hove Trinity Trust, a revolving financial resource for Hove Deanery churches. One was also a mentor on the Living Faith Course run by the Diocese. Two of our Lay members and our Rector serve on the Diocesan Synod.
- Several members of our congregation actively participate in running the Hangleton and West Blatchington Foodbank which is a joint venture run by our parish and the neighbouring St George's Roman Catholic Church. The Foodbank is a valuable contact with many people normally outside of the church communities. St Peter's people contribute much, including money, foodstuffs and time and effort in providing this multi-faceted service. Our harvest food collection in 2022 was donated to the Foodbank.
- We have strong and active links with the two Church schools that are located within the parish, being Aldrington and King's, with the Rector and other members of our congregation on both of the boards of governors.
- The proposed major new housing development at Toad's Hole Valley falls within our parish, though it continues to be subject to planning delays. The PCC will be actively examining ways in which we can make the presence of the Church known to the new residents there once the development takes place.
- Charitable planning and action is a large part of our activity and includes local and worldwide organisations offering relief. For 2022 we selected six charities and details of the amounts donated were published in Keynotes. The PCC regularly adds from church funds to the amounts donated by parishioners. Among others, during 2022 we were able to fund donations to Off the Fence, The Salvation Army, Mind, and The Martlets Hospice.
- We have an active Pastoral Care Group of 7 members, including the Rector and Curate, which manages and supplies pastoral care such as home visits, transport help, home Holy Communion, telephone chats, and bereavement visits. Sometimes, church members find themselves in care homes outside of the parish but remain under our pastoral care, as desired.

This part of our Trustees' Annual Report demonstrates what we did in many differing ways during 2022 to justify, achieve and maintain our charitable status as a major influence for good throughout our parish and beyond.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £80,361 and are detailed in the Financial Report.

Our Summer and Christmas Fairs raised a total of £5,364 this year. Our thanks go to Zanita and her merry band of helpers for raising such a huge amount of money.

The planned giving through envelopes, bankers orders and Parish Giving Scheme was £37,063 a £3000 increase on 2021.

It was good to see the use of Gift Aid which gave us a total of £8,771 in income tax recovered.

The Pre-School Nursery, St Anthony's continued to rent our Community Centre throughout 2022 and is thriving. Other Community Centre hires have really started to pick up again now after Covid and our total income from rentals increased to £14,227. A 31% increase on 2021.

Our year end deficit was £26,160, despite seeing our planned giving increase and our congregation numbers grow in 2022. We will embark on a 'Journey of Generosity' in 2023 which we hope will see numbers grow even further with a plan to be completely self supported over the next 3 to 5 years. An ambitious task, but with the support of the Diocesan Generous Giving Adviser, we feel this will be achievable.

Transfers totalling £20,000 were made from the investment to the bank account to cover general Church runnings costs.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £72,500 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount relates directly to the housing, stipend and pension costs of the clergy of this Parish, training of new ordinands, a contribution to national church funds, clergy training, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Currently, we are meeting 100% of the net costs allocated to this church.

Staff costs

The PCC pays for a Parish Administrator and cleaner. We do not have a paid organist at the present time but are extremely fortunate to have Gill Evans, a member of our choir, play each week for us in a voluntary capacity.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC supported the rector by paying Council Tax of £3,035 and Southern Water £1,281, plus various expenses totalling £802.

Mrs M Gander, who is also a Trustee, received £6,002 for her duties as parish administrator.

There were no payments to persons related to or connected to, the Trustees.

Four Trustees received £1,718 back for expenses incurred.

There was a payment of £124 for remedial electric works in the Community Centre paid to Ian Barrett, a Trustee.

Office costs

A total of £2,644 was spent on printing costs.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance this year covered this contingency.

It is PCC policy to invest temporary surplus general funds with the CBF Church of England deposit fund and investment fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and Community Centre.
- The need to fund unexpected costs associated with the church's listed buildings .
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular Community Centre hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays take place to emphasise God's generosity to the congregation and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able.

Future Uncertainties

The deficit of £26,160 for the year is a big concern, but we hope to increase regular giving via a Generous Giving campaign to ensure we are in a strong position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church.

We are in a fortunate position of having a large investment with the Central Board of Finance, left over from previous legacies, which was valued at £222,149.10 on the 31st December 2022. There are plans to spend some of these funds on a new sound and visual system in Church and we are very grateful to have these reserves to call upon in emergencies.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

| | | |
|----------|---|----------|
| Rector | The Revd Tim Gage | Chairman |
| Curate | The Revd Jan Butter | |
| Wardens: | Mr Jonathan Cooke (also member of the Deanery Synod and Deanery Treasurer) Mr David Keeling | |

Elected Members

| | |
|-----------------------------|---------------------|
| Mr Peter Blakeney | Mr Paul Barratt |
| Mrs Emma Delacour | Mr Eliot Flack-Hill |
| Mrs Anna Samuelsson | Mrs Moz Ward |
| Mrs Paula Light (Secretary) | Mrs Carol Gander |
| Mrs Zanita Thaxter | Mr Ian Barrett |

Deanery Synod

Mr William Holden (Deanery Lay Chair,
Trustee of Hove Trinity Trust and Diocesan Synod member)
Mrs Mandy Gander (also PCC Treasurer and Parish
Administrator)
Mrs Sarah Rogers (also a member of the Diocesan Synod)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members, the Rector, the churchwarden and members of the Diocesan Synod. The number of members of the PCC is determined by the number of people on the Electoral Roll (104). This entitles us to 12 members. Currently there are 10 members of the Church who were elected at the Annual Parochial Church Meeting (APCM). Members are elected for three years and it is our practice for one third of the members to retire annually. Deanery Synod members are elected for three years. A Diocesan Synod member can be an Ex-officio member. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. All members of the PCC are also trustees.

The Rector and PCC strive to fulfil the precepts set out in the Diocesan Strategy for 2020 - 2025.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Revd Tim Gage

.....

Date.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2022

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St Peter's Church, West Blatchington

registered charity number 1166661

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

| | <i>Unrestricted</i> | | <i>Restricted</i> | <i>Endowed</i> | <i>Total</i> | <i>Total</i> | <i>Notes</i> |
|------------------------------------|---------------------|-------------------|-------------------|----------------|------------------|------------------|--------------|
| | <i>General</i> | <i>Designated</i> | | | <i>All Funds</i> | <i>All Funds</i> | |
| | <u>Fund</u> | <u>Funds</u> | <u>Fund/s</u> | <u>Fund/s</u> | <u>2022</u> | <u>2021</u> | |
| | £ | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 48,517 | - | - | - | 48,517 | 57,452 | |
| Charitable activities | 1,458 | - | - | - | 1,458 | 767 | |
| Other trading activities | 23,089 | - | - | - | 23,089 | 22,128 | |
| Investments | 7,047 | - | - | - | 7,047 | 7,263 | |
| Other receipts | 250 | - | - | - | 250 | 0 | |
| Total received | 80,361 | - | - | - | 80,361 | 87,610 | 3 |
| Expenditure on: | | | | | | | |
| Cost of raising funds | 255 | - | - | - | 255 | 205 | |
| Charitable costs | 102,589 | - | - | - | 102,589 | 100,847 | |
| Trading costs | 3,678 | - | - | - | 3,678 | 3,626 | |
| Other payments | - | - | - | - | - | - | |
| Total paid | 106,522 | - | - | - | 106,522 | 104,678 | 5 |
| <i>Reconciliation of funds:</i> | | | | | | | |
| Net income or (net expenditure) | -26,161 | - | - | - | -26,161 | -17,068 | |
| Transfers between funds | 20,000 | - | - | - | 20,000 | 25,000 | |
| Bank account at 1 January | 15,109 | - | - | - | 15,109 | 6,879 | |
| Bank account at 31 December | 11,736 | - | - | - | 11,736 | 15,109 | A&L |

St Peter's Church, West Blatchington

registered charity number 1166661

Statement of Assets and Liabilities

Our financial position at the year end was

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|--|----------------|------------|------------|---------|----------------|----------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2022 | 2021 | |
| | £ | £ | £ | £ | £ | £ | |
| Assets: | | | | | | | |
| Bank current account | 11,736 | | | | 11,736 | 15,109 | |
| CBF Deposit Fund | 449 | | | | 449 | 446 | |
| Cash in hand | 400 | | | | 400 | 400 | |
| PCC-owned bank balance | 12,585 | | | | 12,585 | 15,955 | R&P |
| Total bank and deposit accounts | 12,585 | | | | 12,585 | 15,955 | |
| Gift Aid Recoverable | 514 | | | | 514 | 687 | 9 |
| Debtors | 514 | | | | 514 | 687 | |
| 10,751.89 CBF Investment Fund shares | 222,149 | | | | 222,149 | 273,983 | |
| Investment assets at market value | 222,149 | | | | 222,149 | 273,983 | |
| | | | | | | | |
| Freehold and building, Community Centre, Hangleton Road, Hove built in 1962 at estimated building cost | 3,000 | | | | 3,000 | 3,000 | 8 |
| Total assets | 238,248 | | | | 238,248 | 293,625 | |
| Liabilities: | | | | | | | |
| Choir Fund | 1,546 | | | | 1,546 | 1,232 | |
| Women's Social Group | 2,160 | | | | 2,160 | 0 | |
| December printing costs | 180 | | | | 180 | 121 | |
| Gas used since last bill (est'd) | 140 | | | | 140 | 56 | |
| Total liabilities | 4,026 | | | | 4,026 | 1,409 | |

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by Revd Tim Gage, Rector:

..... Date

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

| | Unrestricted | | Restricted Fund/s | Endowed Fund/s | Total | Total | Notes |
|------------------------------------|---------------|------------|----------------------|-------------------|---------------|---------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | | | 2022 | 2021 | |
| | £ | £ | £ | £ | £ | | |
| Planned giving (excl. tax refunds) | 33,978 | - | - | - | 33,978 | 31,376 | |
| Planned giving (no tax refunds) | 3,085 | - | - | - | 3,085 | 2,647 | |
| Collections and other giving | 1,670 | - | - | - | 1,670 | 1,666 | |
| Gift Aid recovered | 8,771 | - | - | - | 8,771 | 8,761 | |
| Legacies | 0 | - | - | - | 0 | 0 | 4 |
| Sundry Donations | 1,013 | - | - | - | 1,013 | 13,002 | |
| Grants | 250 | - | - | - | 250 | 0 | 4 |
| Donations and legacies | 48,767 | - | - | - | 48,767 | 57,452 | |
| Fees for weddings & funerals | 1,458 | - | - | - | 1,458 | 767 | |
| Charitable activities | 1,458 | - | - | - | 1,458 | 767 | |
| Summer & Christmas fair | 5,364 | - | - | - | 5,364 | 5,287 | |
| Other Fund Raising | 1,916 | - | - | - | 1,916 | 4,366 | |
| Keynotes sales/adverts | 1,582 | - | - | - | 1,582 | 1,616 | |
| Temporary letting of property | 14,227 | - | - | - | 14,227 | 10,859 | |
| Other trading activities | 23,089 | - | - | - | 23,089 | 22,128 | |
| CBF deposit interest | 3 | - | - | - | 3 | 0 | |
| CBF investment fund dividend | 7,044 | - | - | - | 7,044 | 7,263 | |
| Investments | 7,047 | - | - | - | 7,047 | 7,263 | |
| Total received on all funds | 80,361 | - | - | - | 80,361 | 87,610 | |

4 We received no legacies during 2022. We received £250 from the Diocese of Chichester in respect of a Energy Grant.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

5 Analysis of total paid

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|------------------------------------|----------------|------------|------------|----------|----------------|----------------|-------|
| | General | Designated | | | | | |
| | Fund | Funds | Fund/s | Fund/s | All Funds | All Funds | |
| | £ | £ | £ | £ | £ | £ | |
| Fair expenses | 244 | - | - | - | 244 | 175 | |
| Sum Up charges | 11 | - | - | - | 11 | 30 | |
| Cost of raising funds | 255 | - | - | - | 255 | 205 | |
| Charitable donations | 1,885 | - | - | - | 1,885 | 2,370 | 6 |
| Parish share to Chichester Diocese | 72,500 | - | - | - | 72,500 | 69,265 | 7 |
| Salaries and honoraria incl NI | 8,504 | - | - | - | 8,504 | 8,888 | 10 |
| Clergy and other people's expenses | 2,520 | - | - | - | 2,520 | 1,793 | 11 |
| Water, Gas, Electricity, and Oil | 1,069 | - | - | - | 1,069 | 790 | |
| Printing & photocopying | 2,644 | - | - | - | 2,644 | 3,978 | |
| Other regular church running costs | 3,568 | - | - | - | 3,568 | 2,783 | |
| Church maintenance/repairs | 507 | - | - | - | 507 | 2,096 | |
| Upkeep of Services/Chuchyard | 1,863 | - | - | - | 1,863 | 1,074 | |
| Rectory | 4,518 | - | - | - | 4,518 | 4,905 | |
| Church Insurance | 3,011 | - | - | - | 3,011 | 2,905 | |
| Charitable costs | 102,589 | - | - | - | 102,589 | 100,847 | |
| Community Centre Improvements | 244 | - | - | - | 244 | 1,000 | |
| Community Centre running costs | 3,267 | - | - | - | 3,267 | 1,967 | |
| Keynotes/parish newsletter costs | 47 | - | - | - | 47 | 537 | |
| Bank charges | 120 | - | - | - | 120 | 122 | |
| Trading costs | 3,678 | - | - | - | 3,678 | 3,626 | |
| Total paid on all funds | 106,522 | - | - | - | 106,522 | 104,678 | |

- 6 Charitable donations were £1000 to Aldrington School, £95 to Off the Fence, £95 to The Martlets, £200 to the Salvation Army, £175 to MIND, £100 to the Hummingbird Refugee project and £100 to Worthing Cat Welfare.

- 7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.
- 8 The freehold property (Community Centre) was purchased by the PCC in 1962 with the estimated rebuilding cost of £3000.
- 9 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted in January 2023, gift aid is due from donations between September and December 2022.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

10 Payments to PCC employees:

| | 2022 | 2021 |
|--------------------------------|-------|-------|
| | £ | £ |
| Wages, salaries and honoraria | 8,504 | 8,888 |
| Employer pension contributions | 0 | 0 |
| | 8,504 | 8,888 |

11 Payments to PCC members:

- Mrs M Gander received £6,002 as parish administrator
- There were no organist travel expenses paid in 2022
- Mrs S Taylor received £2,501 for cleaning the church and community centre

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

- Revd Tim £802 for telephone expenses, zoom calls, craft materials, items for Sunday School and Tea & Tots, various items for the St Peter's @ 4 services, books, thank you gifts as well as food and drink for the various events held throughout the year
- 4 members received reimbursement for printing and computer related products, the parts necessary for making the christingles, fundraising refreshments and raffle prizes, thank you gifts, new kettle, after Church refreshments, spoons, Sunday School shelves, stamps, mileage, fancy dress costume, craft materials, printing of the Parish newsletters, high viz jackets and the new Payaz giving machine totalling £1,718

A payment of £124 was made to a PCC member for Community Centre electrical works (materials only - no labour charged)

12 Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives - we do not currently have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales - we do not currently have any restricted funds.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

12 Summary of funds

Fund income and expenditure and final balances are as follows:

| | Balances b/fwd 1 Jan 2022 | Income | Expenditure | Transfers, other gains and losses | Balances c/fwd 31 Dec 2022 |
|--|------------------------------------|---------------|----------------|---|-------------------------------------|
| | £ | £ | £ | £ | £ |
| Total of all endowed funds | 0 | 0 | 0 | 0 | 0 |
| Total of all restricted funds | 0 | 0 | 0 | 0 | 0 |
| General fund | 257,484 | 80,361 | 106,522 | 0 | 231,323 |
| Total of all unrestricted funds | 257,484 | 80,361 | 106,522 | 0 | 231,323 |
| | | | | | |
| Total funds | 257,484 | 87,610 | 104,678 | 0 | 231,323 |

Independent Examiner’s Report to the PCC of St Peter’s Church, West Blatchington for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter, West Blatchington, on the annual report for the year ended 31st December 2022 set out on pages 1 to 13

Respective responsibilities of trustees and examiner

the Charities Act 2011 (“the Charities Act”) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner’s statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair’ view and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner’s signature

.....

Examiner’s name

CAPITALS

.....

Date

.....

Relevant professional

qualification(s) or

body *if any*

.....

Examiner’s address

.....

Accounts

Trustees Annual Report and Financial Report of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove,
East Sussex, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2020

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Website: stpeterswestblatchington.org.uk

Incumbent: The Revd Tim Gage
The Rectory, 23 Windmill Close, Hove, BN3 7LJ

Independent examiner: Mr Michael Evans
11 Windsor Close, Hove, BN3 6WQ

Bankers: CAF (Charities Aid Foundation) Bank
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

St Peter's Church West Blatchington

Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC had the responsibility of co-operating with the incumbent, the Rev Timothy Gage, who on 13th May 2020 was licensed as Rector, and with the other clergy who officiated at our services until that date, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic, and ecumenical;
- Encouraging us to know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the eldest;
- Providing financial support to those in need and to other organisations with similar objectives.

St Peter's represents a Christian presence in our parish of West Blatchington. Our aim, as a charity, is to support and strengthen the faith of churchgoers and to attract, and maintain in the Christian faith by our cheerful and generous example, those in our parish and beyond who do not regularly, or ever, attend church. We aim to spend our financial resources to achieve our purpose, to conserve our Grade 2* listed church building, and to support charities, local and worldwide, as democratically selected annually by our parishioners.

Our continuing Mission Action Plan is fostered by a willingness to focus and prioritise our objectives so that our Church will continue to grow and develop now and in the years to come. This Plan, which during most of 2020 has been subject to the constraints of the Covid-19 pandemic, is:

| | |
|----------|--|
| CARE | To foster the caring attitude which exists in our Church family and especially in the work of the Pastoral Team; seek to extend this to the wider community and, by making links through Keynotes, pew sheets, and the parish website to those who can no longer attend regularly due to age or infirmity, also making greater contact with those who have attended Church for normal or special services in the past. |
| RESPOND | To the needs of young people of all ages; build on the work of the Sunday School and encourage older children, particularly the newly confirmed, to participate more fully in the life of the Church. |
| EXPLORE | A variety of aspects of our faith through study groups, reading and discussion; provide training and guidance for those involved with Children's Liturgy. |
| DEEPEN | Our spiritual life and our worship by offering prayer groups, Bible study and times for silent meditation and reflection. |
| OUTREACH | To develop links that exist already with other local Churches and with Aldrington and Kings Schools and use our musical talents and social events to reach out to the Community; work towards greater public witness at Christmas, Easter and other key festivals, which are currently under threat by increased secularisation; maximise the use of our buildings for mutual benefit and seek ways of being more ecologically friendly. |

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Our intention for 2020 was to continue with the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, either in person or online
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations or online
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Reaching out to the unchurched through provision of the Church Fairs and other social events - an objective that proved almost impossible with the outbreak of the Covid-19 pandemic
- Maintaining the fabric of the church building as a historic centre and focus of life in the community.
- Supporting local charitable organisations with events and initiatives to raise funds
- Offering help with transport to church for people with mobility problems, subject to the constraints of social distancing
- Offering a wide range of church services, and at different times to suit different tastes and life styles. In normal circumstances choices include Sunday morning, Tuesday evening and Wednesday morning, using Common Worship or the Book of Common Prayer, and occasionally a form of Alternative Worship, with services marking Christian festivals throughout the year being held on the appropriate days of the week. The onset of the Covid-19 pandemic resulted in most of these services being cancelled during periods of lockdown or severely curtailed when services were permitted subject to social distancing. Since May the Rector has produced a weekly service of prayer and thanksgiving which can be accessed online or by telephone from 10.00am each Sunday.
- The Rector being available, in conjunction with the Churchwardens, for any aspect of ministry such as preparing for baptism, confirmation, marriage, celebration of vows, performing last rites, officiating at funerals, or helping with any appropriate personal situation.
- Encouraging church attendance by publicising all that is on offer, weekly in the pew news, monthly in Keynotes, through our website, on our Facebook page and half-yearly in a newsletter delivered to every household in the parish.

What we achieved and how we affected peoples' lives

Attendance at worship

The church family welcomes visitors from within as well as outside of the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome people from all walks of life to take part in the life of the church. The freedom for people of all faiths and none to attend and to join our worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities. We embrace modern technology with our website and the use of Facebook.

The average regular weekly attendance on Sundays during October, when restricted public worship was permitted, was 42 adults and 5 children. This compares with an average of 45 adults and 5 children during February, prior to lockdown. Average weekly viewing of Sunday online services during October was 61.

Teaching, baptising and nurturing new and existing believers

- Owing to the Covid-19 restrictions, no-one from St Peter's was able to receive the sacraments of First Communion or Confirmation in 2020.
- In 2020 there were just 1 church funeral and 4 burials of ashes; no weddings or baptisms took place.
- House groups and informal worship are an important and particular aspect of ministry at St Peter's.
- Bible Study evenings, held at a private home before Covid-19 restrictions, regularly attracted up to 15 people. Unfortunately that number reduced to 13 once meetings were forced to go online. Discussion is encouraged and those participating always feel it is rewarding and time well spent.
- Lent Groups in 2020 began a study based on the "Year of the Bible" course of 2017 but unfortunately it had to be abandoned after about only two sessions because of the first lockdown.
- We continue to seek improvements to our on-line capability, a major innovation being the introduction of weekly online services, viewable via the parish website or directly on You Tube. We have a pro-active PCC, including younger members with digital skills. Our intention is to keep much more closely in touch, digitally, with people who wish to use our church facilities. This especially includes families presenting children for baptism or those getting married in church. These families obviously value the church but have difficulty maintaining contact in the very mobile and changing modern world. Opportunities offered by on-line communications will be a major change in the life of St Peter's in coming years.
- In normal circumstances we provide tea, coffee and other refreshments after Sunday morning service and we earnestly hope that this tradition will resume as soon as conditions once again permit.
- We continue to plan for the recruitment of a part time youth worker for our parish, as recognition of the importance of attracting and keeping young people interested in the Church. A renewed recruitment drive will take place once the Covid-19 restrictions are relaxed and normal parish activities can resume. It is hoped that the appointment of a Curate during 2021 will further aid the process of youth development.

Evangelism and outreach

St Peter's is very active and successful in reaching outwards from the church community and involving as many people as possible. Examples are:

- Sunday School: Until lockdown forced closure, some 10 to 20 parents and children would take part and then join the congregation at the altar rail at the Eucharist.
- Choir: There are 11 members of the adult choir, plus our Director of Music / organist. Regrettably the Covid-19 restrictions have meant that live choral performances have been suspended although they have managed to record a number of arrangements for playing when services can take place. We also have a junior choir with approximately 5 young people who, prior to Covid-19, used to sing at special services.
- Puppeteers: A special group of youngsters at St Peter's use puppets in performances emphasising Christian values. These shows give great enjoyment to all and boost the confidence of the children taking part, as well as providing a source of Christian teaching to the younger members of the congregation. Despite the lockdown restrictions, performances did take place during 2020 for Mothering Sunday and, as a video recording, for the 2 Christingle in the Crib services that took place during Advent.

- Agape Meal: A communal evening meal with our friends and neighbours from St George's Roman Catholic Church is normally held at either their or our church at the beginning of Holy Week but this could not take place this year owing to lockdown.
- Women's Social Group: This is an active group of 21 ladies, affiliated to St Peter's for over 60 years, in normal conditions enjoying themselves with coffee mornings and outings of all sorts and raising money for a chosen charity each year. During 2020 meetings were somewhat restricted but the members keep in touch with each other regularly by telephone.
- St Anthony's Pre-school: This is a nursery facility based in our Community Centre, adding to the outreach effort and success we achieve at St Peter's. It took the place of Little Gulls & Buoys which closed earlier in the year.
- Brownies, Guides and Rainbows: They use the Community Centre every week when Covid-19 restrictions permit, meeting outside when conditions do not, and meeting online when all else fails!
- Social Events: Most activities have been unable to take place during 2020 although there was an online quiz evening and the Christmas Grand Draw took place in the church as a live online event, raising the magnificent sum of £2,368 in the process.
- Our biannual Newsletter, detailing church news and events and delivered personally by members of the congregation to each of the roughly 2,500 households in the parish, is an effective outreach initiative which has resulted in new enquiries and contacts.

The church building

- St Peter's is on an ancient church site with evidence of worship here in Saxon times. It has Norman, Victorian, and modern features and is Grade 2* listed. The site is archaeologically significant and the PCC is determined to safeguard this heritage.
- The church and surrounds are well maintained for the enjoyment and safety of all by a cleaner, a team of flower ladies, brass cleaners and gardeners and by regular surveys of electrical, gas and fire safety systems. Volunteers regularly organise a church 'spring clean', and 'blue jeans Saturdays' for churchyard maintenance, normally twice a year in March and November.
- Regrettably the use of the church building has been severely restricted during the Covid-19 pandemic. Nevertheless, with careful organisation of the seating to permit social distancing, regular cleaning and sanitising of surfaces and the compulsory use by all of hand-gel and facemasks, Holy Communion services (without communal singing) were able to take place every Sunday morning except during the two periods of nationwide lockdown. The usual extra services at Christmas, including two combined Christingle and Crib services, again without singing, also took place. A start has been made on holding non-eucharistic services for younger worshippers on the first Sunday afternoon of each month.
- The customary Friday coffee mornings and occasional family film nights could not take place after the first lockdown had begun.
- Although our churchyard is closed for burials we still have space for the burial of ashes. Friends and family are grateful for the intimate, quiet and local setting which the lawns of St Peter's provide.
- Planning continued to bring St Peter's up to ECO Church standards.
- The churchyard is recognised by the Commonwealth War Graves Commission as a site containing the graves of military personnel who died on active service.

The wider community

- The PCC is confident that our relatively small parish of St Peter's, with a population in the region of 6,250 souls, 'punches well above its weight'. Our beautiful flint church occupies a prominent position in West Blatchington on a major route into West Hove. We are active in presenting and teaching the Gospel of Christ, but welcoming to people of all faiths and none. We are a diverse parish and in normal times have a wide range of social activities designed to raise money and bring people together. We regularly meet 100% of our Parish Share to the Diocese.
- A member of our congregation was Lay Chair and Treasurer of Hove Deanery Synod during 2020 and, with another member of the congregation, was a trustee of a local charity known as Hove Trinity Trust, a revolving financial resource for Hove Deanery churches. Also, a member of our congregation is a mentor on the Living Faith Course run by the Diocese.
- Several members of our congregation actively participate in running the Hangleton and West Blatchington Foodbank which is a joint venture run by our parish and the neighbouring St George's Roman Catholic Church. The Foodbank is a valuable contact with many people normally outside of the church communities. St Peter's people contribute much, including money, foodstuffs and time and effort in providing this multi-faceted service. Our harvest food collection in 2020 was donated to the Foodbank.
- We have strong and active links with the two Church schools that are located within the parish, being Aldrington and King's, with the Rector and a member of our congregation being, respectively, on each of the boards of governors.
- The proposed major new housing development at Toad's Hole Valley, which falls within our parish, is scheduled to begin during 2021 and the PCC will be actively examining ways in which we can make the presence of the Church known to the new residents there.
- Charitable planning and action is a large part of our activity and includes local and worldwide organisations offering relief. We have a 'Charity of the Month' with details and uses of the money donated printed in Keynotes. The PCC regularly matches from church funds amounts donated by parishioners. As with all church activities during 2020, our fund-raising was severely curtailed but we were able to fund donations to Aldrington School, Family Support Work and the Hangleton and West Blatchington Foodbank.
- We have an active Pastoral Care Group of 7 members, including the Rector, which manages and supplies pastoral care such as home visits, transport help, home Holy Communion, telephone chats, and bereavement visits. Sometimes, church members find themselves in care homes outside of the parish but will remain under our pastoral care if desired. All of these activities have been severely curtailed owing to the Covid-19 restrictions.

This part of our Trustees' Annual Report demonstrates what we have planned to do in many differing ways during 2020, notwithstanding the restrictions resulting from the Covid-19 pandemic, to justify, achieve and maintain our charitable status as a major influence for good throughout our parish and beyond.

Financial Review

The total receipts on general unrestricted funds received were £77,051 and are detailed in the Financial Report.

The planned giving through envelopes, bankers orders and Parish Giving Scheme was £31,925.

It was good to see the use of Gift Aid which gave us a total of £8,286 in income tax recovered.

The PCC was grateful to receive a legacy of £12,000 from the estate of the late Margaret Steer. Margaret was a committed member of our congregation and will be sadly missed. The legacy has helped reduce the deficit we have incurred this year due to the National Lockdown when our Church buildings were forced to close.

Fund raising during the pandemic was difficult, however with the sterling efforts of the fundraising team and especially Zanita Thaxter, a total of £4,564 was raised during the year. This was from sponsored bike rides, a virtual Christmas fair, an online quiz night, selling advent calendars and from Easyfundraising, an online donations tool.

The Community Centre had to be closed during the pandemic which severely affected the income and then sadly the pre school nursery, Little Gulls and Buoys did not re-open after the first lockdown. Our rental income for 2020 was therefore only £6,929. St Anthony's, an existing pre school nursery, started renting the community centre in September and continues to thrive.

Transfers totalling £40,000 were made from the investment to the bank account to cover general Church runnings costs.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £69,414 paid to the diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

Currently, we are meeting 100% of the costs allocated to this church. It is also important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage than ourselves.

Other main items of expenditure were £7,700 on refurbishing the Rectory and cleaning it ready for our new Rector to move in. The Diocese contributed £700 towards the costs. We also spent £2,731 on a new boiler for the Community Centre. It was very old and was costing us excessive amounts each time it needed repairing.

Staff costs

The PCC pays for a Parish Administrator, cleaner and organist.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the rector by paying Council Tax of £1,224 and various expenses totalling £469. Mrs M Gander, who is also a trustee, received £6,334 for her duties as parish administrator.

Three trustees received £604 back for expenses incurred for postage, gardening equipment, stationery, Hoover bags, thank you cards and presents, labels, hand sanitiser and Covid cleaning equipment, live streaming, home printing costs and computer related products.

There were payments totalling £1,093 for remedial electric works in the Community Centre and Church paid to Ian Barrett, a Trustee.

£1,475 was paid to the husband of a Trustee for plumbing works undertaken in the Church Vestry.

Office costs

The photocopier continues to be reliable and printing costs totalled £2,857.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least 6 months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance this year covered this contingency.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund and investment fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the church in the parish. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and Community Centre.
- The need to fund unexpected costs associated with the church's listed buildings .
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular Community Centre hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays take place to emphasise God's generosity to the congregation and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able.

Future Uncertainties

The deficit for the year is a big concern, but we hope to increase regular giving via a Stewardship campaign to ensure we are in a strong position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church.

The incidence of COVID-19 and the subsequent lockdown necessitated closure of our church and the Community Centre for much of the first seven months of our financial year. This resulted in a decrease in incoming hiring fees and some cash giving. Fortunately most parishioners saw the necessity of transferring to the Parish Giving Scheme which helped to reduce the year end deficit.

We are in a fortunate position of having a large investment with the Central Board of Finance, left over from previous legacies, which was valued at £263,646 on the 31st December 2020. There are plans to spend some of these funds on a new sound and visual system in Church and we are very grateful to have these reserves to call upon in emergencies.

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Peter's Church, West Blatchington

St Peter's Church, West Blatchington, Hangleton Road, Hove, BN3 7LQ

Registered Charity no. 1166661

For the year ended 31st December 2020

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St Peter's Church, West Blatchington

registered charity number 1166661

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

| | <i>Unrestricted</i> | | <i>Restricted</i> | <i>Endowed</i> | <i>Total</i> | <i>Total</i> | <i>Notes</i> |
|------------------------------------|---------------------|-------------------|-------------------|----------------|------------------|------------------|--------------|
| | <i>General</i> | <i>Designated</i> | | | <i>All Funds</i> | <i>All Funds</i> | |
| | <u>Fund</u> | <u>Funds</u> | <u>Fund/s</u> | <u>Fund/s</u> | <u>2020</u> | <u>2019</u> | |
| | £ | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | | |
| Donations and legacies | 54,266 | - | - | - | 54,266 | 54,170 | |
| Charitable activities | 563 | - | - | - | 563 | 1,488 | |
| Other trading activities | 12,668 | - | - | - | 12,668 | 22,905 | |
| Investments | 7,963 | - | - | - | 7,963 | 8,709 | |
| Other receipts | 1,591 | - | - | - | 1,591 | - | |
| Total received | 77,051 | - | - | - | 77,051 | 87,272 | 3 |
| Expenditure on: | | | | | | | |
| Cost of raising funds | 100 | - | - | - | 100 | 79 | |
| Charitable costs | 107,943 | - | - | - | 107,943 | 108,613 | |
| Trading costs | 6,518 | - | - | - | 6,518 | 6,075 | |
| Other payments | - | - | - | - | - | - | |
| Total paid | 114,561 | - | - | - | 114,561 | 114,767 | 5 |
| <i>Reconciliation of funds:</i> | | | | | | | |
| Net income or (net expenditure) | -37,510 | - | - | - | -37,510 | -27,495 | |
| Transfers between funds | 40,000 | - | - | - | 40,000 | 22,000 | |
| Bank account at 1 January | 5,063 | - | - | - | 5,063 | 9,388 | |
| Bank account at 31 December | 7,022 | - | - | - | 7,022 | 4,560 | A&L |

St Peter's Church, West Blatchington

registered charity number 1166661

Statement of Assets and Liabilities

Our financial position at the year end was

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|--|----------------|------------|------------|---------|----------------|----------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | Fund/s | 2020 | 2019 | |
| | £ | £ | £ | £ | £ | £ | |
| Assets: | | | | | | | |
| Bank current account | 7,022 | - | | | 7,022 | 4,560 | |
| CBF Deposit Fund | 446 | | | | 446 | 443 | |
| Cash in hand | 400 | | | | 400 | 400 | |
| PCC-owned bank balance | 7,468 | | | | 7,468 | 5,003 | R&P |
| Total bank and deposit accounts | 7,868 | | | | 7,868 | 5,403 | |
| Gift Aid Recoverable | 1,204 | | | | 1,204 | 1,183 | 9 |
| Debtors | | | | | | 1,183 | |
| 12,894.33 CBF Investment Fund shares | 263,646 | | | | 263,646 | 287,025 | |
| Investment assets at market value | 263,646 | | | | 263,646 | 287,025 | |
| Freehold and building, Community Centre, Hangleton Road, Hove built in 1962 at estimated building cost | 3,000 | | | | 3,000 | 3,000 | 8 |
| Total assets | 275,718 | | | | 275,718 | 296,611 | |
| Liabilities: | | | | | | | |
| Choir Fund | 1,166 | | | | 1,166 | 1,193 | |
| Total liabilities | 1,166 | | | | 1,166 | 1,193 | |
| Total net funds | 274,552 | | | | 274,552 | 295,418 | |

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by Revd Tim Gage, Rector:

..... Date

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

| | Unrestricted | | Restricted Fund/s | Endowed Fund/s | Total | Total | Notes |
|------------------------------------|---------------|------------|----------------------|-------------------|---------------|---------------|-------|
| | General | Designated | | | All Funds | All Funds | |
| | Fund | Funds | | | 2020 | 2019 | |
| | £ | £ | £ | £ | £ | | |
| Planned giving (excl. tax refunds) | 29,546 | - | - | - | 29,546 | 31,757 | |
| Planned giving (no tax refunds) | 2,379 | - | - | - | 2,379 | 10,366 | |
| Collections and other giving | 1,132 | - | - | - | 1,132 | 3,000 | |
| Gift Aid recovered | 8,286 | - | - | - | 8,286 | 8,585 | |
| Legacies | 12,000 | - | - | - | 12,000 | 0 | 4 |
| Sundry Donations | 922 | - | - | - | 922 | 462 | |
| Grants | 1592 | - | - | - | 1592 | 0 | 4 |
| Donations and legacies | 55,857 | - | - | - | 55,857 | 54,170 | |
| Fees for weddings & funerals | 563 | - | - | - | 563 | 1,488 | |
| Charitable activities | 563 | - | - | - | 563 | 1,488 | |
| Summer & Christmas fair | 2,368 | - | - | - | 2,368 | 4,332 | |
| Other Fund Raising | 2,196 | - | - | - | 2,196 | 3,083 | |
| Keynotes sales/adverts | 1,175 | - | - | - | 1,175 | 868 | |
| Temporary letting of property | 6,929 | - | - | - | 6,929 | 14,622 | |
| Other trading activities | 12,668 | - | - | - | 12,668 | 22,905 | |
| CBF deposit interest | 1 | - | - | - | 1 | - | |
| CBF investment fund dividend | 7,962 | - | - | - | 7,962 | 8,709 | |
| Investments | 7,963 | - | - | - | 7,963 | 8,709 | |
| Total received on all funds | 77,051 | - | - | - | 77,051 | 87,272 | |

4 One legacy received from Margaret Steer of £12,000. We received a total of £1,592 from the Government in respect of furlough grants. Both the cleaner and organist were furloughed during the national lockdowns, we claimed back 80% of their salaries.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

5 Analysis of total paid

| | Unrestricted | | Restricted | Endowed | Total | Total | Notes |
|------------------------------------|----------------|------------|------------|----------|----------------|----------------|-------|
| | General | Designated | | | | | |
| | Fund | Funds | Fund/s | Fund/s | All Funds | All Funds | |
| | £ | £ | £ | £ | £ | £ | |
| Fair expenses | 100 | - | - | - | 100 | 79 | |
| Cost of raising funds | 100 | - | - | - | 100 | 79 | |
| Charitable donations | 970 | - | - | - | 970 | 2,155 | 6 |
| Parish share to Chichester Diocese | 69,414 | - | - | - | 69,414 | 71,884 | 7 |
| Salaries and honoraria incl NI | 12,879 | - | - | - | 12,879 | 11,583 | 10 |
| Organist travel expenses | 386 | - | - | - | 386 | 2,259 | 10 |
| Clergy and other people's expenses | 1,074 | - | - | - | 1,074 | 1,542 | 11 |
| Water, Gas, Electricity, and Oil | 2,087 | - | - | - | 2,087 | 2,221 | |
| Printing & photocopying | 2,857 | - | - | - | 2,857 | 3,757 | |
| Other regular church running costs | 2,634 | - | - | - | 2,634 | 3,865 | |
| Church maintenance/repairs | 2,496 | - | - | - | 2,496 | 968 | |
| Upkeep of Services/Chuchyard | 1,026 | - | - | - | 1,026 | 1,995 | |
| Rectory | 9,220 | - | - | - | 9,220 | 3,570 | |
| Church Insurance | 2,899 | - | - | - | 2,899 | 2,814 | |
| Charitable costs | 107,942 | - | - | - | 107,942 | 108,613 | |
| Community Centre Improvements | 2,809 | - | - | - | 2,809 | 877 | |
| Community Centre running costs | 3,220 | - | - | - | 3,220 | 4,946 | |
| Keynotes/parish newsletter costs | 490 | - | - | - | 490 | 252 | |
| Trading costs | 6,519 | - | - | - | 6,519 | 6,075 | |
| Total paid on all funds | 114,561 | - | - | - | 114,561 | 114,767 | |

6 Charitable donations were £850 to Aldrington School, £80 to Hangleton and West Blatchington Foodbank and £40 to the Family Support Work. The sums collected and sent to charities this year is significantly less than previous years, due to the National Lockdowns and the Church building being closed.

7 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.

- 8 The freehold property (Community Centre) was purchased by the PCC in 1962 with the estimated rebuilding cost of £3000.
- 9 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted in January 2021, gift aid is due from donations between September and December 2020.

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

10 Payments to PCC employees:

| | 2020 | 2019 |
|--------------------------------|--------|--------|
| | £ | £ |
| Wages, salaries and honoraria | 12,879 | 11,583 |
| Employer pension contributions | 0 | 0 |
| Organist travel expenses | 386 | 2,259 |
| | 13,265 | 13,842 |

11 Payments to PCC members:

- Mrs M Gander received £6,334 as parish administrator
- Mr D Bulla received £4,160 for playing the organ and £386 for travel expenses
- Mrs S Taylor received £2,393 for cleaning the church and community centre

Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

- Revd Tim £469 for telephone expenses, zoom calls and various items for the St Peter's at 4 services
- 3 members received reimbursement for postage, food & drink for various events, gardening equipment, a new projector, bulbs, stationery and computer related products totalling £743

Payments totalling £1,093 was made to a PCC member for remedial electrical works.

12 Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives - we do not currently have any endowed funds.

Restricted funds are not invested permanently but are to be spent within reasonable timescales - we do not currently have any restricted funds.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Peter's Church, West Blatchington

registered charity number 1166661

Notes to the Financial Report

12 Summary of funds

Fund income and expenditure and final balances are as follows:

| | Balances b/fwd 1 Jan 2020 | Income | Expenditure | Transfers, other gains and losses | Balances c/fwd 31 Dec 2020 |
|--|------------------------------------|---------------|----------------|---|-------------------------------------|
| | £ | £ | £ | £ | £ |
| Total of all endowed funds | 0 | 0 | 0 | 0 | 0 |
| Total of all restricted funds | 0 | 0 | 0 | 0 | 0 |
| General fund | 295,418 | 77,051 | 114,561 | 0 | 256,614 |
| Total of all unrestricted funds | 295,418 | 77,051 | 114,561 | 0 | 256,614 |
| | | | | | |
| Total funds | 295,418 | 77,051 | 114,561 | 0 | 256,614 |

Independent Examiner’s Report to the PCC of St Peter’s Church, West Blatchington for the Year Ended 31st December, 2020

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Peter, West Blatchington, on the annual report for the year ended 31st December 2020 set out on pages 1 to 13

Respective responsibilities of trustees and examiner

the Charities Act 2011 (“the Charities Act”) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner’s statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair’ view and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner’s signature

.....

Examiner’s name

CAPITALS

.....

Date

.....

Relevant professional qualification(s) or body if any

.....

Examiner’s address

.....

