

**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**

**ACCOUNTS FOR YEAR  
FROM 1 APRIL 2023 TO 31 MARCH 2024**

**TRUSTEES**

L. Firrell     Hon Chairman  
C. Marshall     Hon Treasurer  
B. Cook  
T. Gregory  
C. Kemp  
C. Kerr  
R. Penticost  
M. Smith

Registered Charity Number

1166647

# MAYFIELD AND FIVE ASHES COMMUNITY SERVICES (MAYFACS)

## REPORT OF THE TRUSTEES

FOR THE YEAR TO 31<sup>ST</sup> MARCH 2024

### THE OBJECT OF THE TRUST

The organisation is registered as a Charitable Incorporated Organisation – charity number 1166647. MAYFACS support the community of Mayfield and Five Ashes with a clear mandate to help alleviate loneliness and isolation by providing a range of activities for all ages, providing support and signposting to other organisations. We are striving to make our community an inclusive and welcoming environment, supporting one another, creating opportunities and working together for the benefit of all who live, work and are educated within our boundaries.

### FINANCIAL REPORT

The financial result for the period is stated in the income and expenditure account attached.

### REVIEW OF ACTIVITIES

Income for this year was £94,711 (2023 - £102,371), with the substantial donations coming from a wide range of donors. We are particularly gratified to have been awarded a grant from the National Lottery Fund in 2022/23 for the 3 years commencing April 2022, from which we continue to benefit in the year under review. We are also pleased to continue to be generously supported by Mayfield Parish Council for a further year with a grant of £5,500 during the year to cover the costs of an office and contribution to staff costs. We have been the recipient too of £5,000 from Wealden to support our work with Ukraine refugees in the community.

Importantly we continue to receive a wide number of donations from individuals in the community to a total of over £15,876 including gift aid for unrestricted use and a further £5,976 for specific activities such as our Ukrainian Support Fund, the Community Hardship Fund and activities within the Community Shed. We received in total donations and grants of £55,158 (2022 - £60,015) for restricted purposes for projects that are key to the development of the charity's aims. A full list of donors is noted in Notes 6 & 7 of the accounts.

The role of MAYFACS within our community has grown since the pandemic, our change of location, and the increase in support that MAYFACS offers within our community. Due to our incredible volunteers the impact of that support has also grown, with a huge thanks to the community for supporting us, attending our activities, spreading the word about us, and in doing so, making Mayfield and Five Ashes a truly special place.

We currently have 140 active volunteers that regularly support MAYFACS and together, they give 2800 hours throughout the year supporting our community through MAYFACS. Our volunteers undertake a huge variety of roles within MAYFACS; we cannot do what we do without our volunteers and we want to thank each and every one of them.

We have 13 different groups currently running with 260 people attending on a regular basis. Groups vary from hobby and activity groups such as yarners, poetry and writing groups, to our regular Tea and Chat groups at Mayfield and Five Ashes venues, MAYFACS Matinee Film Club and our ever-growing Little Munchkins Baby and Toddler Group. Over 400 cakes were made over the past year by our volunteer cake bakers to support these activities, and these are greatly enjoyed.

Our monthly trips continue to explore new and exciting locations outside Mayfield and Five Ashes, such as the Chichester Flower Festival and Busi Jacobsohn Vineyard tour.

MAYFACS Community Shed has thrived over the past year, with over 150 sessions taking place. We have 30 shedders now regularly attending groups at Merrieweathers Farm on East Street.

The Shedders have worked on some fantastic projects this past year – from the refurbishment of the original weathervane on the top of Mayfield Primary School roof, the creation of a stunning Dovecote House from scratch which is now on display at Wadhurst Park Estate and building items such as bird boxes to sell to raise funds for the project. They have also worked hard to expand the site, building outdoor workspaces, additional storage and the stunning community garden, which provides fresh vegetables to the community through our “pass it on” table which will be outside the MAYFACS office over the coming months. The Community Orchard is also ready for further development, to include this space for visits and connection to local schools where possible. Last year, our volunteer beekeeper produced MAYFACS Honey for the first time from the hives kept on site.

The Community Shed is a self-running and self-financing project, run by volunteers for volunteers – offering practical sessions, social spaces, and connection with likeminded people. With mixed groups and a men’s only group every week, our Shed volunteers have created a wonderful place to escape to and connect with others.

Our MAYFACS Shed Repair Café has also grown considerably this year, with over 138 repairs completed in the past year. We have had over 200 people visiting to bring along their repairs, join us for cake, or just popping in for information, social chit chat, or walking the dog! We hold an annual Community Repair Café in Five Ashes Village Hall to ensure the Repair Cafes are more accessible to more people, and with a focus on recycling, re-using and repurposing, these cafes have become more vital to prevent products going to landfill.

Our Community Car scheme is more important than ever. The number of drives completed each year has been increasing gradually since the pandemic to over 400 drives last year, and we are on the same track for that again this year. Community cars volunteers ensure that those who need medical care can get to their appointments – whether its locally or further afield. MAYFACS can also financially support drives if required that are for more regular or urgent care, so that we know our residents have one less thing to worry about. All these drives are currently covered by just 24 volunteer drivers; we need more to ensure this vital service continues.

Our Ukraine Support continues to be important to families within our community. We have delivered over 300 English language lessons, through a team of 6 teaching volunteers, and this is vital, especially as the children’s language skills improve whilst at their schools, the adults can continue to learn in a safe and welcoming environment. Many families have moved into independent living within our community and the surrounds, and this makes MAYFACS a central place to come for further support as and when needed. We continue to immerse our families into everyday village life, with experiences, integration and friendships, and the support that we offer across all Mayfield and Five Ashes residents. Thank you to everyone who has remained involved in this particular effort, including many of the host families who continue to be a huge source of support.

On top of our activities, we support people every day in so many different ways. Last year, we received over 200 calls to the MAYFACS helpline (not including Community car requests) plus walk-in requests to the MAYFACS office, asking for information, support, friendship and



company as well as assistance to manage everyday life. Over 350 community members have been supported by our team and volunteers over the past year, and we believe that this is only going to increase. We will be looking at how we can support more people but also how we can ensure that information is more readily available for additional support and signposting. As referral agents to Food Banks, we made over 150 referrals this past year supporting families during times of hardship. Our Hardship Fund has supported families and individuals over the last year experiencing difficult times, and we continue to receive applications for more support. We are increasing our communications and promotion of local community fridges which are not only to support food poverty, but also to prevent food waste – these are open to everyone without a referral needed, and understanding how much of an impact these centres make in reducing waste is overwhelming. This every day support is vital and relies on our community to spread the word that MAYFACS can help. No one should feel alone in our community.

Our focus in 2024 is to develop and introduce youth support activities and develop our dementia support by targeting the whole parish to be more dementia friendly and more inclusive overall.

We have launched “Create@theShed” Youth Sessions, which are a creative space for secondary school aged young people to come together, connect, explore and learn new skills. Alongside these sessions, our youth support information is developing on our website, as we connect and work with other organisations and support agencies to make sure our young people have access to support as and when they need it. MAYFACS is a charity for all ages.

We have organised and will be extending access to Dementia Friends training within the community – and plan to work with businesses, shops and venues to be dementia friendly environments. Being Dementia Friendly not only allows those living with dementia to continue to access services and enjoy visiting our local shops and businesses, but also allows access, support and understanding to be easier for everyone. Our online information will also enhance the signposting available in person from the office, as people enter their dementia journey and start finding their way through the enormous amount of information and understanding that follows.

However, we also need to continue to reach more people; this is something that will always remain important – how do we reach everyone within our community who needs us, or maybe don't even know we are there for them? How can we adapt our support to reach those individuals? In a world where communications are predominantly online, many of our residents do not always communicate this way, so it remains important for us to be creative in the way we let people know about MAYFACS. In November with the support of our volunteers we delivered our MAYFACS leaflets, by hand, to 1,700 houses across Mayfield and Five Ashes, including the far edges of our parish boundary. We have rebranded our website and increased our social media presence to connect with wider networks and communities, whilst regularly letting people know all about what we do. We email our eNewsletter to over 600 accounts monthly and we are grateful to the Parish Newsletter for their support in featuring our information every month.

But in order to do all this, we have to become more financially sustainable as a charity and increase our funding and long-term security. We have been fortunate to be supported for the past 2 years by the National Lottery Community Fund for our core costs and we now are in the last year of this support. This key grant has allowed us to rebuild after the pandemic, develop and grow in line with support requirements and needs, but we now enter a vital stage of ensuring the future of MAYFACS and what we do once this grant support ends. We have reserves to fund the Charity's current level of activity for at least the next 2 years and are in the process of evolving as a priority a strategy to sustain and augment MAYFACS's services beyond this time horizon.

Support from within our community will be more important than ever. We will continue to apply for grants to fund our activities, we will continue to fundraise as a charity, and we will be developing other income streams so that we can continue to be here for everyone into the

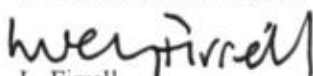
future. We will be more reliant on donations (both regular and one-off donations) to support our costs of operation as well as the support of our volunteers, our parish council and other local organisations who can financially support our work. We ask for our community to continue to support us as much as they can – as friends, as volunteers, as advocates, and as funders. It really does make a huge difference to many, many people.

#### TRUSTEES

It is with great admiration that the Trustees thank the existing management team for what they achieve, led by Lucy Jervis who, since taking up the post of Manager in February 2022, has provided great leadership to the organisation. The team has been joined by Becky Smith in early 2023 as Volunteer Manager. Helen Graves has stood down as a Trustee during the year after 5 years of sound advice and ready support to the organisation: we are most grateful to her for her role in building the charity at a critical time in its development.

Further, the Trustees take this opportunity to thank all those who have supported the charity, not only as volunteers, but others in the community, by publicising our activities and by helping us in a myriad of different ways.

On behalf of the Trustees



L. Firrell  
Hon Chairman

14 May 2024

**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**

**ACCOUNTS FOR YEAR  
FROM 1 APRIL 2023 TO 31 MARCH 2024**

**TRUSTEES**

L. Firrell     Hon Chairman  
C. Marshall     Hon Treasurer  
B. Cook  
T. Gregory  
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M. Smith

Registered Charity Number

1166647

**MAYFIELD AND FIVES ASHES COMMUNITY SERVICES**  
**BALANCE SHEET AS AT 31 MARCH 2024**

	Notes	2024	2023
<b>INVESTMENTS</b>			
CAF Bank	2	100,835	94,653
<b>CURRENT ASSETS</b>			
Debtors	4	1,479	3,295
Cash at CAF Bank and in Hand	3	2,294	4,687
Deduct		3,773	7,982
<b>CURRENT LIABILITIES</b>			
Sundry Creditors	5	2,200	3,716
<b>NET CURRENT ASSETS</b>		1,573	4,266
<b>NET ASSETS</b>		102,408	98,919
<b>RESERVES</b>			
Unrestricted Funds	8	66,576	55,914
Restricted Funds	8	35,832	43,005
<b>TOTAL RESERVES</b>		102,408	98,919

**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR 1 APRIL 2023 TO 31 MARCH 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total	2023
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Donations & Grants	6/7	21,376	55,158	76,534	86,245
Service Charges	7	11,536	3,734	15,270	15,535
Other Income		2,907	-	2,907	591
<b>TOTAL INCOMING RESOURCES</b>		35,819	58,892	94,711	102,371
<b>RESOURCES EXPENDED</b>					
<u>Direct Charitable Expenditure</u>					
Support Costs	7	9,274	21,883	31,157	21,736
<u>Other Expenditure</u>					
Management and Administration		15,883	44,182	60,065	36,058
<b>TOTAL RESOURCES EXPENDED</b>		25,157	66,065	91,222	57,794
<b>NET INCOMING RESOURCES</b>		10,662	(7,173)	3,489	44,578
Balance brought forward at 1 April 2023		55,914	43,005	98,919	54,341
<b>BALANCE CARRIED FORWARD AT 31ST MARCH 2024</b>		66,576	35,832	102,408	98,919

**TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains and losses other than those dealt with in the statement of financial activities

Approved

14-May-2024

L. Firrell  
Chairman

C Marshall  
Hon Treasurer





**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 31 MARCH 2024**

**1 Accounting Policies**

- a) The financial statements have been prepared under the historic cost convention.  
b) Income is accounted for when received with the exception of tax recoverable on donations.

	<u>2024</u>	<u>2023</u>
	£	£
<b>2 Investments</b>		
CAF Bank	100,835	94,653

<b>3 Bank &amp; Cash</b>		
CAF Cash	2,133	4,687
Petty Cash	-	-
	<u>2,133</u>	<u>4,687</u>

<b>4 Debtors</b>		
Prepayments & Repayments for Services	-	356
Tax recoverable	1,478	2,939
	<u>1,478</u>	<u>3,295</u>

<b>5 Creditors</b>		
Payments in Advance and Sundry Creditors	2,200	3,716

	<u>Unrestricted</u>	<u>Unrestricted</u>
	<u>2024</u>	<u>2023</u>
Donations & Grants	7,500	20,883
Sundry Receipts	13,876	5,347
	<u>21,376</u>	<u>26,230</u>

			<u>Restricted</u>		
	Contribution	Contribution	Balance b/f	Expend-	Balance c/f
	in Year -	in Year -	2023	iture in	2024
	Grants &	Fees &		Year	
	Donations	Payments			
<b>7 Car Service - Mayfield Community Cars Development Fund</b>	-	-	3,789	-	3,789
Computer Systems - Hollick Family Foundation	-	-	710	(710)	-
Community Hardship Fund - Private Donors	438	-	9,882	(4,470)	5,850
Dementia Project - Dr John Hall Trust & others	700	-	15,473	(1,280)	14,893
National Lottery Community Fund - RC London & South East Region	44,182	-	-	(44,182)	-
Office Refurbishment - Private Donors	-	-	4,675	-	4,675
Ukraine Support Fund - Wealden	5,000	-	-	(4,572)	428
Ukraine Support Fund - Private Donors	1,250	-	3,303	(2,914)	1,639
Community Fridge Support - 3VA	500	-	-	(200)	300
Community Shed Project - Private Donors	1,760	3,734	3,173	(4,409)	4,258
Community Shed Project - SE Water Community Garden	1,328	-	-	(1,328)	-
Community Shed Project - Hollick Family Foundation Wood Store	-	-	2,000	(2,000)	-
	<u>55,158</u>	<u>3,734</u>	<u>43,005</u>	<u>(66,065)</u>	<u>35,832</u>

**8 Reserves**

	<u>Unrestricted</u>	<u>Restricted</u>
Surplus/(Deficit) for the Period	10,662	(7,173)
Add: Balance brought forward 1 April 2023	55,914	43,005
Balance carried forward 31 March 2024	<u>66,576</u>	<u>35,832</u>

**9 Allocation of Assets**

	<u>Unrestricted</u>	<u>Restricted</u>
Investments	65,003	35,832
Net current assets	1,573	-
	<u>66,576</u>	<u>35,832</u>



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

MAYFIELD & FIVE KITES Community Services

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1166647

Set out on pages

1 - 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

1/8/24

Name:

PAUL MACK FCA FCSI

Relevant professional  
qualification(s) or body

Fellow of the Institute of Chartered Accountants in England & Wales

(if any):

Address:

THE FILLS, MAYFIELD, E. SUSSEX TN20 6BW

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTICE TO REPORT

  
3/8/2018