

**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**

**ACCOUNTS FOR YEAR  
FROM 1 APRIL 2022 TO 31 MARCH 2023**

**TRUSTEES**

L. Firrell     Hon Chairman  
C. Marshall     Hon Treasurer  
B. Cook  
H. Graves  
T. Gregory  
C. Kemp  
C. Kerr  
R. Penticost  
M. Smith

Registered Charity Number

1166647

# MAYFIELD AND FIVE ASHES COMMUNITY SERVICES (MAYFACS)

## REPORT OF THE TRUSTEES

FOR THE YEAR TO 31<sup>ST</sup> MARCH 2023

### THE OBJECT OF THE TRUST

The organisation is registered as a Charitable Incorporated Organisation – charity number 1166647. The object of the charity is to promote community-based services and support for persons living in the parish of Mayfield and Five Ashes and its surrounding area to assist in combating loneliness and isolation and to promote general health improvement and sustain quality of life.

### FINANCIAL REPORT

The financial result for the period is stated in the income and expenditure account attached.

### REVIEW OF ACTIVITIES

Income for this year was £102,371 (2021 - £48,037), with the substantial donations coming from a wide range of donors. We are particularly gratified to have been awarded a grant from the National Lottery Fund for the 3 years commencing April 2022, which we believe will allow us to establish the services that we wish to provide at the heart of our community. We are also pleased to continue to be generously supported by Mayfield Parish Council for a further year with a grant of £5,000 during the year to cover the costs of an office and contribution to staff costs.

Importantly we receive a wide number of donations from individuals in the community to a total of over £18,000 including gift aid for unrestricted use and a further £8,300 for specific activities such as our Ukrainian Refugee Fund and Community Hardship Fund. We received in total donations and grants of £60,015 (2022 - £22,866) for restricted purposes for projects that are key to the development of the charity's aims. A full list of donors is noted in Notes 6 & 7 of the accounts.

External events continue to shape our needs and response to our community role. At the outset of the year under review, our community welcomed in many new families from Ukraine, families who were facing so much trauma, pain and isolation. Looking back a year on, what really stood out for MAYFACS was the essence of what community meant. Whilst MAYFACS worked with volunteers, councils, and other organisations to provide support, items and advice, the people of Mayfield and Five Ashes showed us this spirit by welcoming others with open arms, by befriending, by giving time to be there for others, and by ensuring that our new families felt what it meant to live in our parish.

MAYFACS has, like many others, had a busy year. Following the Covid pandemic, it has taken time to re-build and this past year has been about capitalising on the seeds that were sown over the last few years but where germination was delayed by forces beyond our control. Our many regular activities and groups have slowly but surely grown in attendance, and confidence. Our regular tea and chats, film club, toddler group and activity groups all are well attended – but always have room for more. We have adapted to the change of venues for our activities, with the closure of the Mayfield Memorial Hall, and will continue to encourage more people to join us and look at ways to ensure accessibility is not compromised. Our monthly trips schedule is proving to be ever popular, exploring the world outside of the parish.

Our support services, which were relied on heavily during the pandemic, prove still to be essential for many of our community – from pharmacy delivery runs, to emergency shopping, to the need for support from local food banks, community fridges, as well as our Hardship Fund, showing the impact of the cost of living crisis on so many. Our Community Car Scheme has also been vitally important. Community car requests have increased by 85% since 2020 – and look to increase another 20% this year again. We have recruited more drivers to fulfil the drives requested, but it shows the importance of this scheme to ensure everyone can access medical appointments.

A major change has been the move of the MAYFACS Office to London House, in the centre of Mayfield High Street. We are indebted to the Parochial Church Council of St Dunstan's for accommodating us until we have a more permanent home in the future. Our new location is providing great opportunities and increased reach to new and existing supporters, as well as allowing for us to set up new groups and activities whilst we work on site. An example of this is the increased popularity of the monthly Friday scrabble group, which provides ample space for the friendly competitive spirit, and the weekly English lessons for Ukrainians.

We have increased our communications online – working on increasing our social media presence, building our online community and networks with other organisations, and using this avenue to improve awareness about MAYFACS, and our support and activities within the community. Please do follow us on Facebook, Instagram and our website to keep up to date. We have introduced our eNewsletter – mailed out to over 600 supporters every month, and we will be working on door-to-door mailings in the coming months – ensuring that everyone is aware of what we can do, whatever method of communication they have access to.

Our National Lottery grant has funded us with the resources to expand our staffing, so we have a new team member. Becky Smith has joined MAYFACS as our Volunteering Co-ordinator – a new role which will add huge opportunities to what we do, looking after our existing volunteers, recruiting new volunteers, and providing improved opportunities for more people to get involved within our community. Volunteering is crucial to our charity – we couldn't do any of our work within the community without our volunteers and we are immensely grateful for all the support that we currently have from in excess of 100 volunteers who are already involved. We participated in the Big Help Out as part of the King's Coronation celebrations, which highlights the benefits of volunteering on mental health, social skills, professional development and community inclusion, and we aim to continue to use this platform to access more help within our community.

Our focus for the coming year is increasing our reach and increasing our support. We know there are more people within our community who we need to reach out to. Whether it's getting people to access existing groups or creating new groups to welcome new interests and activities. MAYFACS is all about combatting isolation and loneliness – and today's opportunities provide us with so many ways to ensure that people never feel alone. It is not only older citizens who may feel isolated or lonely. We are working on plans to further support our young people within the parish – through providing youth projects and youth support groups we can ensure that our younger residents not only have ways to connect with each other, and other generations, through learning new skills and building relationships, but also to become part of the community around them.

Our community shed is developing and growing to incorporate a community garden, amongst the orchard, bees and the shed workshop areas. With 3 thriving weekly groups, and always room to welcome new friends, we will be offering even more ways for people to get involved with practical and creative activities. The development of a regular Repair Café event at the



Shed has been very well received and has attracted a growing number of enthusiasts. The extension of the concept from the Shed to a venue in Five Ashes Village Hall was a great success and an instructive example of outreach within the Parish.

### MAYFACS ACTIVITIES AT A GLANCE

Our aim is to provide a variety of activities to suit a wide range of ages in the encouraging a cohesive and caring community. We currently do the following, although many of the activities have been curtailed by government regulation during the year under review:

- Befriending service
- Life Stories Project – Mayfield School and for Heathfield Community College
- Community cars driving support for those needing medical visits
- Dementia Awareness Courses
- Social events - Tea & Chat Five Ashes; Tuesday Afternoon Club; Middle House lunches
- Monthly outings visiting such places as Gardens, Ten Pin Bowling, Historic Houses, Historic Towns
- Yarners held weekly
- Poetry and Scrabble held monthly
- Intergenerational social events such as tea dances and toddlers' group
- Matinee Films every month from October to April
- The Community Shed project with a developing range of diverse activities
- A drop-in service for photocopying, printing and laminating
- Computer/mobile phone/tablet advice in your own home
- Jigsaw puzzle library
- Information and signposting
- A sympathetic ear!

The number of people benefitting from MAYFACS activities has increased to well over 260 participants each month.

### TRUSTEES

It is with great admiration that the Trustees thank the existing management team for what they achieve, led by Lucy Jervis who, since taking up the post of Manager in February 2022, has provided great leadership to the organisation. Further, the Trustees take this opportunity to thank all those who have supported the charity, not only as volunteers, but others in the community, by publicising our activities and by helping us in a myriad of different ways.

On behalf of the Trustees



L. Firrell  
Hon Chairman

/9 July 2023

**MAYFIELD AND FIVES ASHES COMMUNITY SERVICES**  
**BALANCE SHEET AS AT 31 MARCH 2023**

	Notes	2023	2022
<b>INVESTMENTS</b>			
CAF Bank	2	94,653	50,072
<b>CURRENT ASSETS</b>			
Debtors	4	3,295	2,665
Cash at CAF Bank and in Hand	3	4,687	1,835
Deduct		7,982	4,500
<b>CURRENT LIABILITIES</b>			
Sundry Creditors	5	3,716	231
<b>NET CURRENT ASSETS</b>		4,266	4,269
<b>NET ASSETS</b>		98,919	54,341
<b>RESERVES</b>			
Unrestricted Funds	8	55,914	22,996
Restricted Funds	8	43,005	31,345
<b>TOTAL RESERVES</b>		98,919	54,341

**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR 1 APRIL 2022 TO 31 MARCH 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total	2022
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Donations & Grants	6/7	26,230	60,015	86,245	37,665
Service Charges	7	11,034	4,501	15,535	10,361
Other Income		591	-	591	11
<b>TOTAL INCOMING RESOURCES</b>		37,855	64,516	102,371	48,037
<b>RESOURCES EXPENDED</b>					
<u>Direct Charitable Expenditure</u>					
Support Costs	7	7,334	14,402	21,736	48,726
<u>Other Expenditure</u>					
Management and Administration		(2,397)	38,455	36,058	23,557
<b>TOTAL RESOURCES EXPENDED</b>		4,937	52,857	57,794	72,283
<b>NET INCOMING RESOURCES</b>		32,918	11,660	44,578	(24,246)
Balance brought forward at 1 April 2022		22,996	31,345	54,341	78,587
<b>BALANCE CARRIED FORWARD AT 31ST MARCH 2023</b>		55,914	43,005	98,919	54,341

**TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains and losses other than those dealt with in the statement of financial activities

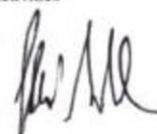
Approved

19-Jul-2023

L. Firrell  
Chairman



C Marshall  
Hon Treasurer



**MAYFIELD AND FIVE ASHES COMMUNITY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 31 MARCH 2023**

**1 Accounting Policies**

- a) The financial statements have been prepared under the historic cost convention.  
b) Income is accounted for when received with the exception of tax recoverable on donations.

	<u>2023</u>	<u>2022</u>
	£	£
<b>2 Investments</b>		
CAF Bank	94,653	50,072

<b>3 Bank &amp; Cash</b>		
CAF Cash	4,687	1,835
Petty Cash	-	-
	<u>4,687</u>	<u>1,835</u>

<b>4 Debtors</b>		
Prepayments & Repayments for Services	356	852
Tax recoverable	2,939	1,813
	<u>3,295</u>	<u>2,665</u>

<b>5 Creditors</b>		
Payments in Advance and Sundry Creditors	3,716	231

**6 Activities Accounts**

	<u>Unrestricted</u>	<u>Unrestricted</u>
	<u>2023</u>	<u>2022</u>
Donations & Grants	20,883	7,995
Sundry Receipts	5,347	6,804
	<u>26,230</u>	<u>14,799</u>

	<u>Unrestricted</u>	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>2023</u>	<u>2022</u>	<u>Balance b/f</u>	<u>Expend- iture in Year</u>	<u>Balance c/f</u>
<b>7 Car Service - Mayfield Community Cars</b>	201	-	3,789	(201)	3,789
Computer Systems - Hollick Family Foundation	-	-	760	(50)	710
Community Hardship Fund - Private Donors	3,434	-	6,648	(200)	9,882
Dementia Project - Dr John Hall Trust	-	-	15,473	-	15,473
National Lottery Community Fund - RC London & South East Region	38,455	-	-	(38,455)	-
Office Refurbishment - Private Donors	-	-	4,675	-	4,675
Ukraine Support Fund - Wealden	10,000	-	-	(10,000)	-
Ukraine Support Fund - Private Donors	4,290	-	-	(987)	3,303
Warm Spaces - Wealden	1,260	-	-	(1,260)	-
Community Shed Project - Private Donors	375	4,501	-	(1,703)	3,173
Community Shed Project - Hollick Family Foundation	2,000	-	-	-	2,000
	<u>60,015</u>	<u>4,501</u>	<u>31,345</u>	<u>(52,856)</u>	<u>43,005</u>

**8 Reserves**

	<u>Unrestricted</u>	<u>Restricted</u>
	<u>2023</u>	<u>2022</u>
Surplus/(Deficit) for the Period	32,918	11,660
Add: Balance brought forward 1 April 2022	22,996	31,345
Balance carried forward 31 March 2023	<u>55,914</u>	<u>43,005</u>

**9 Allocation of Assets**

	<u>Unrestricted</u>	<u>Restricted</u>
	<u>2023</u>	<u>2022</u>
Investments	51,648	43,005
Net current assets	4,266	-
	<u>55,914</u>	<u>43,005</u>



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
MAYFIELD & FIVE BIRCH COMMUNITY SERVICES

On accounts for the year  
ended

31/3/2023

Charity no  
(if any)

1166647

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

30/8/23

Name:

PAUL MAZUR F20

Relevant professional  
qualification(s) or body

FELLOW OF INSTITUTE OF CHARTERED

IER

ACCOUNTANTS IN ENGLAND & Oct 2018 WMA

(if any):

Address:

THE FINS STATION ROAD  
MILYERD E. SUSSEX  
TN20 6BW

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE.