

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales · Charity number 1166644

Details

Other names HUNTS FA LTD

Status Registered

Legal form Charitable company

Company number [04451011](#)

Registered 2016-04-20

Register [View on the Charity Commission register](#)

Contact

Address Armstrong House
4 Sovereign Court
Lancaster Way
Ermine Business Park
Huntingdon
PE29 6XU

Phone 01480447480

Email info@huntsfa.com

Website www.huntsfa.com

Activities

Objects: THE CHARITY'S OBJECTS (OBJECTS) ARE FOR THE PUBLIC BENEFIT GENERALLY BUT WITH PARTICULAR REFERENCE TO THE INHABITANTS OF THE COUNTY AND ITS SURROUNDING AREAS:3.1 TO PROMOTE, DEVELOP AND SUPPORT COMMUNITY PARTICIPATION IN HEALTHY RECREATION BY PROVIDING OR ASSISTING IN THE PROVISION OF FACILITIES FOR THE PLAYING OF THE GAME AND SUCH OTHER SPORTS OR PHYSICAL ACTIVITIES WHICH IMPROVE FITNESS AND HEALTH (FACILITIES IN THIS ARTICLE 3 MEANS LAND, BUILDINGS, EQUIPMENT AND ORGANISING SPORTING ACTIVITIES);3.2 TO ADVANCE AMATEUR SPORT BY PROMOTING THE AMATEUR PLAYING OF THE GAME AND SUCH OTHER SPORTS OR GAMES WHICH PROMOTE HEALTH BY INVOLVING PHYSICAL OR MENTAL SKILL OR EXERTION AND WHICH ARE UNDERTAKEN ON AN AMATEUR BASIS;3.3 TO HELP AND EDUCATE CHILDREN AND YOUNG PEOPLE BY PROVIDING FACILITIES FOR THE PLAYING OF THE GAME AND OTHER SPORTS AS TO DEVELOP THEIR PHYSICAL, MENTAL AND SOCIAL CAPACITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF THE COMMUNITY; AND3.4 TO RELIEVE PEOPLE WITH DISABILITIES, LEARNING DIFFICULTIES OR ILL-HEALTH BY THE PROVISION OF FACILITIES FOR THE PLAYING OF THE GAME AND OTHER SPORT, RECREATION OR LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SUCH PEOPLE.

Activities: We are the governing body for Association Football played with the County of Huntingdonshire.

Classification

- **How:** Makes Grants To Individuals, Provides Services
- **What:** Amateur Sport
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Cambridgeshire
- Peterborough City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£412,009	£403,849	-	-
2024-06-30	£187,930	£216,852	-	-
2023-12-31	£401,468	£389,123	-	-
2022-12-31	£296,628	£316,277	-	-
2021-12-31	£263,121	£281,489	-	-

Trustees

Name	Role	Appointed
Mark Frost	Chair	2019-06-04
Andrew John Barks		2016-04-21
Brett Mickelburgh		2022-03-21
Fiona Jayne Briault		2025-04-03
MARK IVES		2020-08-01
MAURICE ARMSTRONG		2019-06-10
Marina Howlett		2024-12-01
Michael Lambert		2024-12-01
Richard Paul Stephen		2017-07-10
Simone Joo Leng Warren		2025-04-03

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales - Charity number 1166644

Accounts

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

**HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2025



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION FOR THE YEAR ENDED 30 JUNE 2025

Directors	M M Armstrong A J Barks F J Briault appointed 3 April 2025 M C Frost C Hine appointed 1 January 2025 M Howlett M Ives M Lambert appointed 1 January 2025 B A Mickelburgh M A Sacks resigned 1 January 2025 R P Stephen S J L Warren appointed 3 April 2025 P S Whelan resigned 15 May 2025
Company secretary	M Ives
Company registration number	04451011 (England and Wales)
Charity registration number	1166644
Registered office	Armstrong House 4 Sovereign Court Lancaster Way Ermine Business Park Huntingdon Cambridgeshire PE29 6XU
Independent examiner	D W Mason FMAAT DChA DWM Accounting Limited 9 Needham Court Yaxley Peterborough PE7 3LE

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

The Trustees present their report and accounts for the period ended 30 June 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Articles of Association, as amended by special resolution 27 July 2016, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Directors

The directors shown below have held office since 1 July 2024:

M M Armstrong	
A J Barks	
F J Briault	appointed 3 April 2025
M C Frost	
C Hine	appointed 1 January 2025
M Howlett	
M Ives	
M Lambert	appointed 1 January 2025
B A Mickelburgh	
M A Sacks	resigned 1 January 2025
R P Stephen	
S J L Warren	appointed 3 April 2025
P S Whelan	resigned 15 May 2025

No director has an interest in the company as it is limited by guarantee and does not have any share capital.

No director had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third party liability insurance for the benefit of the directors.

Objectives and activities

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

Huntingdonshire FA is the guardian of the rules and regulations of football locally, and a leading advocate for football activity within all communities of Huntingdonshire.

Our Mission

To provide the Huntingdonshire community with the relevant and appropriate tools and opportunities to ensure that all areas of the game continue to Grow, Develop and Evolve.

Our Vision

To unite Huntingdonshire to improve the football experience.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Objectives and activities (continued)

Our Core Values are:

- Diversity – We recognise diversity in people and ideas and ensure the game is accessible to all
- Accountability – We acknowledge and assume responsibility for the actions, products, decisions and policies we take.
- Collaboration – Together we make football stronger and contribute to its development more. Greater success comes from sharing our goals and support to our stakeholders.
- Pride – We take pride in our work plus check, challenge and better those around us.
- Simplify – Football is simple, let's keep it that way.
- Innovation – Pursuing new and creative ideas that ensure that we stay relevant to our community needs and requirements.
- Community – We are part of a community and we measure our success on how we benefit that community.

The review of the Business Plan is yearly; this review looks at what has been achieved and what the outcomes of work in the previous 12 months. This review looks at the success of each key activity in detail and helps Huntingdonshire FA ensure that the mission, vision, and core values remained focused. This review includes contact with all key stakeholders including:

- Council Members
- Staff
- Local Football Clubs
- Local Leagues
- Football Association
- Football Foundation
- Living Sport
- Peterborough City Council
- Huntingdonshire District Council

The Huntingdonshire FA updated its workforce during 2024/25 as follows:

- Mark Ives - Director of Administration and Company Secretary
- Brett Fairholm – Chief Operating Officer
- Gary Marheineke – Football Development Manager
- Dan England - Referee Development and Club Support Officer
- Sarah Hudson – Designated Safeguarding Officer
- Stewart Jeeves – Discipline Consultant
- Petria Foley – Finance Officer
- Annie Posnett – Football Development Officer – Womens & Girls

The Key Performance Indicators are monitored weekly by the executive including staff, monthly by the board and quarterly with The FA Regional Manager. Due to this level of scrutiny, Huntingdonshire FA can report that we continue to meet our KPI's and exceed in many.

Our focus continues to be supporting our local football workforce, and all of our volunteers.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Achievements and performance

Youth and Adult Male Football Participation

Male Registered players - 2024/25	Target 8,291	Actual / highpoint 8,245
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Youth and Adult Female Football Participation

Female Registered players – 2024/25	Target 1,456	Actual / highpoint 1,273
Wildcats – 2024/25	Target 12 centres	Actual / highpoint 12
Squad Girls – 2024/25	Target 8	Actual / highpoint 2

Disability Workforce Fund (DWF)

Disabled Registered players – 2024/25	Target 92	Actual / highpoint 129
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Links with NHS, CP Sport, The WFA, SEND Facilities within schools and club mentor programme is helping participation levels grow.

Safeguarding

Led by Sarah Hudson, DSO, Huntingdonshire FA continue to utilise the Safeguarding 365 guidance to further improve its safeguarding procedures, which requires on-going self-assessment, with 2 external assessments undertaken by the NSPCC.

Huntingdonshire FA set clear standards for its clubs, leagues and referees and we continue to support the FA standards. It is the County FA's commitment to fully adhere to the high standards set by The Football Association and ensuring all, including of our participants continue to be able to be safe within Huntingdonshire.

We will continue to collaborate with stakeholders like Leagues, Clubs and Case Management, our Local Authorities and other County FAs to ensure that we are delivering our safeguarding practises to the highest level.

Huntingdonshire FA were assessed in February 2024, and were deemed to be "meeting the standard", showing that we are exceeding in certain areas of the standard as described by the assessors.

Huntingdonshire FA Governance Review

The County FA have made all the necessary amendments to the County FA structure and the Regulatory changes to our articles, to meet the FA Corporate Governance Standards.

We have since evidenced the work and have demonstrated and achieved the criteria to meet the County FA Code of Governance standard.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Football Development

Clubs	2019 teams	2020 teams	2021 teams	2022 teams	2023 teams	2024 teams
Adult Male	79	89	84	99	103	111
Adult Ladies	7	8	8	8	10	7
Youth Clubs:						
Youth Boys	363	405	363	393	426	416
Youth Girls	21	24	30	30	38	60
Disability	4	6	5	8	7	8
Total	474	532	490	538	584	602

* Youth Boys clubs numbers include Mini-Soccer club numbers.

England Accreditation Summary

Football leagues and clubs accredited by The FA have positively changed the football landscape over the last 20 years. They create ideal environments to nurture players, coaches and volunteers. The result is greater diversity and inclusivity through football. England Football Accredited replaces The FA Charter Standard and is the next chapter in this amazing story as we unite even more communities by supporting Leagues and Clubs over the next ten years.

England Football Accreditation is for all non-professional leagues and clubs. For clubs, this is those that have teams playing within grassroots, the National League System steps 1-6 or the Women's pyramid Tier 3 and below.

Clubs can apply to be Accredited through the dashboard section of the Club Portal. There are a number of on-pitch (e.g. coaching qualifications) and off-pitch (e.g. club policies and plans) criteria that clubs need to meet before they can apply. Within the dashboard, you will be able to see your progress against each of these criteria, and any actions that need to be completed.

Clubs will receive Nike footballs when they become Accredited. Clubs who Stay Accredited will receive footballs and vouchers each season after renewal has been completed. The vouchers can be used towards new kit and equipment through The FAs Accredited Kit Store. Clubs will be able to access other opportunities such as the Club Programme, Club House and be prioritised for other investments – Howdens Kitchen Project for clubs who are 2-3 star clubs.

As of March 2025, The County FA are still supporting clubs with Accreditation if they wish to gain England football accreditation.

Accreditation level	2022/2023	2023/2024	2024/2025
1 star completed	37	67	57
2 star completed	6	16	17
3 star completed	-	-	-
Not accredited	-	10	10
Total	43	93	84

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Referees

Huntingdonshire FA continue to build upon the excellent training and development pathway for newly qualified referees and for the more experienced referees to be able to attain higher levels of proficiency.

Below is the current registration status as of 3 October 2025.

FA KPI Totals	Hunts FA Male	Hunts FA Female	Sub Total
1 National List Referee	1	-	1
2 Panel List Referee	1	-	1
3 Contributory Referee	2	-	2
4 Supply League Referee	6	-	6
5 Senior County Referee	41	1	42
6 County Referee	12	1	13
7 Junior Referee	57	7	64
Y Youth Referee	77	6	83
FA KPI Summary	<hr/> 197	<hr/> 15	<hr/> 212
T Trainee Referee	60	6	66
N Non-Active	6	-	6
Total	<hr/> 263	<hr/> 21	<hr/> 284

We congratulate the referees who received promotion this year. It is the end of a year of hard work and putting into practice the advice received from their Assessors and Mentors.

Those Referees who received promotion in 2024/25 were:-

Recommended from Level 5 to 4

Jacob Nunn

Officials will be nominated should they meet the full required promotion criteria before 30 April 2025.

Recommended from Level 6 to 5 (Hunts FA promotion)

Thomas England
Ben Crossland
Michael Sherman
Adam Brooks

Promoted from Level 7 to 6 (Hunts FA promotion)

Archie Sillett
Aaron Revell
Martin Richardson
Callum Horn
Alex Young
Josh Allen
Paul Vincent

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Facilities

Brett Fairholm, COO is working closely with Clubs, Leagues, Local Authorities, Parish Councils and Developers to identify, develop and deliver multiple projects that reflect both the strategic needs identified within the newly refreshed Local Football Facility Plans and Pitch Playing Strategy whilst addressing the ongoing demands of the changing local footballing landscape.

Joint Huntingdonshire FA and Football Foundation priority capital projects are listed below:

3G Pitches (Present)

Recently Completed	Sawtry Village Academy
Completion by 30th November 2025	Godmanchester Rovers FC
Submission by December 2025	Stanground Academy St Ives One Leisure Outdoor
Submission by May 2026	Huntingdon One Leisure / St Peters School

Pavilions Update

Sawtry Parish Council	Greenfields - refurbishment and extension
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3G Pitches (Future)

Winteringham	Urban & Civic / Football Foundation
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Home Advantage Programme

Active Hampton / Peterborough City Council / Hampton Utd

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

The results and fixtures for the 2025 County Cup finals are as follows:

Men's Senior Cup	St Neots Town	2	v	2	St Ives Town	<i>St Neots Town win 6-5 on penalties</i>
Women's Senior Cup	Godmanchester Town	1	v	0	Eaton Socon Ladies	
Intermediate Cup	Warboys Town	2	v	1	Eynesbury United	
Junior Cup	Hemingford United Reserves	0	v	2	Park Farm Pumas	
Lower Junior Cup	ICA Sports	3	v	0	Fenstanton Reserves	
Sunday Cup	Orton Wanderers	1	v	2	Stanground Cardea	
Under 18 Cup	St Ives Town	1	v	1	Eaton Socon	<i>St Ives Town win 4-2 on penalties</i>
Under 16 Cup Boys	Yaxley FC U16	1	v	1	St Ives Town U16	<i>St Ives Town win 3-2 on penalties</i>
Under 16 Cup Girls	Peterborough RTC U16 Girls		v		Girls United	<i>Home walkover</i>
Under 15 Cup	St Ives Town U15	5	v	0	St Neots Town U15	
Under 14 Cup Boys	Peterborough RTC U14 JPL	2	v	5	Godmanchester Rovers U14 EJA	
Under 14 Cup Girls	St Ives Rangers	3	v	9	Girls United U14	
Under 13 Cup	Peterborough RTC U13 Red	1	v	3	Needingworth Colts	
Under 12 9v9 Boys	Alconbury Colts	0	v	1	Peterborough RTC U12 JPL	
Under 12 9v9 Girls	Girls United U12 Pink	1	v	9	Girls United U12 Black	
Veterans Cup Final	Stilton United	3	v	2	Eynesbury Rovers	

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Financial review

Financial Results

The charitable company has changed its financial year end to 30 June to fall in to line with county FAs across the country. As a result, it is difficult to draw meaningful comparisons to previous years - as these accounts only cover a six month period.

Overall, there was a positive movement in funds of £8,160 and cash and bank balances increased by £21,820.

Principal Funding Sources

The Association's reliance on its principal source of income, The FA, fell from 57.29% for the six months to 30 June 2024 to 50.36% in the year to 30 June 2025, although this was expected due to the comparison of accounting periods.

Reserves & Management

The Trustee responsible for Finance's policy is to maintain reserves at a discretionary minimum level of 100 days' operating costs including restricted expenditure. The reserves level was monitored regularly by The Trustee responsible for Finance with cash managed internally on a daily basis. This ensured that sufficient resources were available to meet the ever changing objectives and needs of the Association in the face of a sudden and significant drop in grant funding.

Risk Management

Risk management is a continuous process embedded throughout the governance structure. While the Trustees focus on the major strategic risks facing the Association, day to day management of operational risk is the responsibility of the County Secretary and staff. Each project is subject to a risk assessment at the start and review is maintained throughout its duration. Learning from the risk management of individual projects is shared throughout the Trustees and the Association. HFA maintains a business continuity plan which is regularly reviewed and updated. Led by the Trustees, the plan is designed to ensure HFA can continue to operate if its systems or facilities, or those of its strategic service delivery partners, are out of action for any significant length of time due to an unforeseen event. Updates on the risks are reported to the Trustees Board meetings by the County Secretary, for the Trustees to review and manage changes accordingly. The Covid 19 pandemic was an example of an unforeseen and highly significant impact to the Association. The governance structures, put in place by the Trustees, enabled the Association to react swiftly to the ever changing situation. Cost saving measures were implemented swiftly with the aim to sustain as much as possible the operational capabilities of the Association. Budgeting and frequent Forecasting enabled the Trustees to react to the financial plight faced and helped The Trustees to take the necessary actions to preserve the Association.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2025

Financial review (continued)

Going concern

The governance structures, referred to above, allowed the Association to ensure that it was able to continue to operate throughout the pandemic. The forecasting has also shown that the Association is in a position to continue for at least the coming 12 months with the continued support of The FA.

Directors' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board of trustees on 24 November 2025

On behalf of the board



M C Frost
Director

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
FOR THE YEAR ENDED 30 JUNE 2025

I report on the accounts of the company for the year ended 30 June 2025, which are set out on pages 12 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have come across no other matters, in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D W Mason

David Mason FMAAT DChA

DWM Accounting Limited

9 Needham Court

Yaxley

Peterborough

PE7 3LE

Date: 24 November 2025

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 JUNE 2025

	Note	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
Income:					
Income from charitable activities	3	315,432	36,404	351,836	142,675
Income from other activities	4	55,887	-	55,887	43,220
Investment income	5	4,107	179	4,286	2,035
Total income		<u>375,426</u>	<u>36,583</u>	<u>412,009</u>	<u>187,930</u>
Expenditure:					
Charitable activities	6	381,290	22,559	403,849	216,852
Total resources expended		<u>381,290</u>	<u>22,559</u>	<u>403,849</u>	<u>216,852</u>
Net income for the period before transfers		(5,864)	14,024	8,160	(28,922)
Transfer between funds		4,909	(4,909)	-	-
Net movement in funds for the period		<u>(955)</u>	<u>9,115</u>	<u>8,160</u>	<u>(28,922)</u>
Fund balances brought forward		548,928	61,645	610,573	639,495
Fund balances carried forward		<u><u>547,973</u></u>	<u><u>70,760</u></u>	<u><u>618,733</u></u>	<u><u>610,573</u></u>

The notes on pages 15 to 24 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET AS AT 30 JUNE 2025

	Note	At 30 June 2025		At 30 June 2024	
		£	£	£	£
Fixed assets					
Investments	12		20		20
Property, plant and equipment	13		424,446		417,256
			<u>424,466</u>		<u>417,276</u>
Current assets					
Debtors	14	29,525		33,416	
Cash at bank and in hand		237,048		215,228	
		<u>266,573</u>		<u>248,644</u>	
Creditors: amounts falling due within one year	15	<u>(72,306)</u>		<u>(55,347)</u>	
Net current assets			194,267		193,297
Net assets			<u>618,733</u>		<u>610,573</u>
Funds of the charity	16				
Unrestricted funds			547,973		548,928
Restricted funds	17		70,760		61,645
Total charity funds			<u>618,733</u>		<u>610,573</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of the affairs of the charitable company as at the end of the financial period and of its surplus or deficit for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Directors on 24 November 2025



M C Frost
Director

Company registration number 04451011 (England and Wales)

The notes on pages 15 to 24 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2025

	12 months 2025 £	6 months 2024 £
Reconciliation to cash generated from operations		
Deficit for the year	8,160	(28,922)
Depreciation	31,134	15,214
Investment income	(4,286)	(2,035)
Decrease / (Increase) in debtors	3,891	(14,437)
Increase in creditors	16,959	8,528
	<hr/>	<hr/>
Net cash inflow / (outflow) from operating activities	55,858	(21,652)
 Cash from other sources		
Investment income	4,286	2,035
 Application of cash		
Payments to acquire fixed assets	(38,324)	-
	<hr/>	<hr/>
Increase / (decrease) in cash	21,820	(19,617)
Cash at bank and in hand at beginning of the year	215,228	234,845
	<hr/>	<hr/>
Cash at bank and in hand at end of the year	<u>237,048</u>	<u>215,228</u>

The notes on pages 15 to 24 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

1.2 Public benefit

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.3 Preparation of the accounts on a going concern basis

The charitable company reported a cash inflow of £21,820 for the period. The trustees agree an annual budget and are confident that the charity is a going concern.

1.4 Income

All income is included in the Statement of Financial Activities in the period in which they are receivable, except for monies which are for specific periods crossing over the period end.

Income represents affiliation fees, course fees, fines, Football Association grants and other income receivable in the period.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds - these are funds that have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

1 Accounting policies (continued)

1.7 Expenditure and irrecoverable VAT

All resources expended are accounted for gross, and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic

1.8 Tangible fixed assets and depreciation

Depreciation is provided at rates in order to write off each asset over its estimated useful life as follows:

Land and buildings	5% straight line
Furniture and fittings	4% and 20% straight line
Office equipment	20% straight line
Computer equipment	20% straight line

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Leasing and hire purchase commitments

Leases are classified as finance leases when they transfer substantially all the risks and rewards of ownership of the leased assets to the company. Other leases that do not transfer substantially all the risks and rewards of ownership of the leased assets to the company are classified as operating leases.

The company has entered into some hire purchase agreements for certain machinery assets that include the option to purchase the items at the end of the lease term for a nominal amount, which is expected to be much lower than their fair value at that date. The hire purchase agreements have been classified as finance leases as it is reasonably certain that the option will be exercised.

Rentals paid under operating leases are charged to profit and loss account on a straight line basis over the period of the lease.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

1 Accounting policies (continued)

1.13 Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated.

Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

1.14 Taxation

The charitable company is now exempt from paying corporation tax on its investment income and from the annual requirement to file a corporation tax return.

1.15 Employee benefits

Short-term employee benefits

Short-term employee benefits are recognised as an expense in the period in which they are incurred.

Post-employment defined contribution plans

The company makes contributions for staff to a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund, or paid to employees' personal pension plans. The pension cost charge represents contributions payable by the company to the fund or personal plans and are recognised as an expense as they are incurred.

2 Legal status of the charity

Huntingdonshire Football Association Limited is a charitable company limited by guarantee, incorporated in England and Wales. Its registered office is Armstrong House, 4 Sovereign Court, Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
FA Grants:				
FA Salary and grants	153,642	-	153,642	77,417
FA grants - Rule 8e	-	22,835	22,835	20,940
FA grants - Facilities management	9,360	-	9,360	4,500
FA grants - Award of core grant	6,226	-	6,226	-
FA grants - Club development workforce	10,000	-	10,000	-
FA grants - Football delivery funding	-	-	-	3,415
FA grants - Equal game ambassador	1,487	-	1,487	-
FA grants - Squad girls football programme	-	-	-	700
FA grants - Wildcats programme funding	-	-	-	700
FA grants - Future fit funding	600	-	600	-
FA grants - Grassroots awards	600	-	600	-
FA grants - Disability Football ambassador	1,250	-	1,250	-
FA grants - Comet Disability Funding	1,000	-	1,000	-
FA grants - Clubs park platform	500	-	500	-
Development Income	3,704	13,569	17,273	5,190
Members Affiliation Fee	47,897	-	47,897	395
Referees' Income	25,494	-	25,494	3,975
Discipline Income	53,672	-	53,672	25,443
	315,432	36,404	351,836	142,675

4 Income from other activities

	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
Competition Income	19,514	-	19,514	11,015
Ticket Sales	2,250	-	2,250	3,368
Donations and sponsorships	1,375	-	1,375	4,000
Hire of head office	18,137	-	18,137	10,100
Miscellaneous income	14,582	-	14,582	14,660
Equipment Sales	29	-	29	77
	55,887	-	55,887	43,220

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

5 Investment income

	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
Interest Received	4,107	179	4,286	2,035

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
Salaries	202,724	-	202,724	125,721
Development Expenditure	-	3,783	3,783	3,687
Staff Expenses	3,812	-	3,812	1,853
Council and Referee Expenses	3,008	17,926	20,934	4,648
Consultancy charges	40,944	-	40,944	19,300
Rates	7,788	-	7,788	3,937
Insurance	27,373	-	27,373	3,003
Light, heat and water	6,698	-	6,698	5,693
Printing, stationery and advertising	2,529	-	2,529	703
Telephone & Postage	2,398	-	2,398	1,034
Professional Fees	4,814	-	4,814	960
Repairs & Maintenance	7,164	-	7,164	3,485
Vehicle expenses	4,265	-	4,265	2,211
Subscriptions	872	-	872	947
Benevolent Fund payments	-	850	850	225
Computer software costs	612	-	612	276
Discipline Expenditure	9,425	-	9,425	4,920
Competition Expenditure	14,115	-	14,115	11,877
Ticket Purchases	2,250	-	2,250	2,980
Bank and credit card charges	4,325	-	4,325	1,045
Miscellaneous Expenditure	2,972	-	2,972	1,453
Depreciation	31,134	-	31,134	15,214
Governance costs (note 7)	2,068	-	2,068	1,680
	381,290	22,559	403,849	216,852

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	12 months Total 2025 £	6 months Total 2024 £
Trustee travelling expenses (note 10)	168	-	168	180
Fees paid to trustees (note 10)	400	-	400	-
Accountancy fees	1,500	-	1,500	1,500
	2,068	-	2,068	1,680

8 Taxation

The charitable company is a non-profit making company and is exempt from corporation tax on any investment income earned during the period.

9 Net income for the period

This is stated after charging:

	12 months 2025 £	6 months 2024 £
Depreciation	31,134	15,214
Accountancy	1,500	1,500
	32,634	16,714

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	12 months 2025 £	6 months 2024 £
Salaries and wages	178,939	112,497
Social security costs	18,148	9,725
Pension costs	5,358	2,886
Consultancy costs	34,944	16,800
	237,389	141,908

No employee had benefits in excess of £60,000 (2022 : no employees) received remuneration amounting to more than £60,000 in either period.

Pension costs are allocated in proportion to the related staffing costs incurred.

The total employee benefits of the key management personnel of the charity were £34,944.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

During the period, the following payments were made to trustees:

	12 months 2025 Total £	12 months 2025 Number of trustees	6 months 2024 Total £	6 months 2024 Number of trustees
Honoraria	400	1	-	-
Travel expenses	168	1	180	1

11 Staff numbers

The average staff numbers during the period are as follows:

	12 months 2025	6 months 2024
Average monthly head count during the period	<u>6</u>	<u>6</u>
Average number of full-time equivalent employees during the period	<u>6</u>	<u>6</u>
Additional average number of tutors during the period	<u>5</u>	<u>8</u>
Average number of tutors paid per month during the period	<u>1</u>	<u>-</u>

12 Investments

	2025 £	2024 £
Total fixed asset investments comprise:		
Interest in associate	<u>20</u>	<u>20</u>

Interest in associate

The charitable company holds 15% of the issued share capital of Sovereign Court Management Company Limited, a company incorporated in England and Wales.

The principal activity of Sovereign Court Management Company Limited is to maintain the common areas of Sovereign Court.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

13 Property, plant and equipment

	Freehold property	Furniture and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 July 2024	537,074	101,638	27,812	4,568	671,092
Additions	-	34,765	3,559	-	38,324
Remove fully depreciated assets	-	-	(26,729)	-	(26,729)
At 30 June 2025	<u>537,074</u>	<u>136,403</u>	<u>4,642</u>	<u>4,568</u>	<u>682,687</u>
Depreciation					
At 1 July 2024	141,646	83,843	27,739	608	253,836
Charge for the period	19,098	10,066	1,057	913	31,134
Remove fully depreciated assets	-	-	(26,729)	-	(26,729)
At 30 June 2025	<u>160,744</u>	<u>93,909</u>	<u>2,067</u>	<u>1,521</u>	<u>258,241</u>
Net book value					
At 30 June 2025	<u>376,330</u>	<u>42,494</u>	<u>2,575</u>	<u>3,047</u>	<u>424,446</u>
At 30 June 2024	<u>395,428</u>	<u>17,795</u>	<u>73</u>	<u>3,960</u>	<u>417,256</u>

14 Debtors

	2025 £	2024 £
Trade debtors	20,528	11,184
Other debtors	905	13,457
Prepayments	8,092	8,775
	<u>29,525</u>	<u>33,416</u>

15 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	3,773	2,718
Taxation and social security	-	(393)
Accruals and deferred income	51,997	46,181
Other creditors	12,248	2,553
Funds held for Hunts Sunday League	4,288	4,288
	<u>72,306</u>	<u>55,347</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

16 Analysis of charitable funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 June 2024 are represented by:			
Investments	20	-	20
Tangible fixed assets	424,446	-	424,446
Current assets	195,813	70,760	266,573
Current liabilities	(72,306)	-	(72,306)
Net assets	<u>547,973</u>	<u>70,760</u>	<u>618,733</u>

17 Restricted funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
FA grants - referee retention and mentoring	-	-	(17,926)	17,926	-
FA grants - Rule 8e	-	22,835	-	(22,835)	-
Development Income	43,391	13,569	(3,783)	-	53,177
Bursaries	13,932	-	-	-	13,932
Benevolent Fund	4,322	179	(850)	-	3,651
	<u>61,645</u>	<u>36,583</u>	<u>(22,559)</u>	<u>(4,909)</u>	<u>70,760</u>

The FA Salary grant is to pay the salaries of the charity - any shortfall is transferred from unrestricted funds. Other FA grants are for the specific purposes stated above.

Development income is monies received for specific, small projects.

Bursary income is paid out once trainees have completed their courses - the fund balance carried forward is in respect of timing differences at the year end.

The Benevolent Fund was previously administered by a separate charity. It provides provide grants to football players who have suffered severe injury whilst participating in a football activity with a registered member club of the Huntingdonshire Football Association. It also provides grants to any member, player or ex-member who declares the need for financial assistance.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

18 Related party transactions

During the year, the charitable company received a management fee of £3,550 from Sovereign Court Management Company Limited for managing the common areas of Sovereign Court.

The charitable company also paid £3,043 to Sovereign Court Management Company Limited in respect of service charges for their part of the common areas of Sovereign Court.

Two directors of the charitable company are the two directors of Sovereign Court Management Company Limited. The company secretary of the charitable company is also the company secretary of Sovereign Court Management Company Limited.

A director of the charitable company provides consultancy to the charitable company in respect of being the director of administration - this is through that director's limited company. The amount charged is £34,944 (6m 2024 - £16,800). A further £8,986 (6m 2024 - £4,320) is paid to their company in respect of consultancy for discipline.

19 Control

No one individual has overall control of the company.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2025

	12 months 2025 £	6 months 2024 £
Income		
Competition Income	19,514	11,015
Members Affiliation Fee	47,897	395
Benevolent Fund donations	-	-
Ticket Sales	2,250	3,368
Referees' Income	25,494	3,975
Discipline Income	53,672	25,443
Interest Received	4,286	2,035
Hire of head office income	18,137	10,100
Miscellaneous Income	14,582	14,660
Donations and sponsorships	1,375	4,000
FA Grants	207,500	107,672
Development Income	17,273	5,190
Equipment Sales	29	77
TOTAL INCOME	412,009	187,930
Expenditure		
Salaries	203,124	125,721
Rates	7,788	3,937
Light, heat and water	6,698	5,693
Staff Expenses	3,812	1,853
Council and Referee Expenses	21,102	4,828
Consultancy charges	40,944	19,300
Printing, Stationery & Advertising	2,529	703
Telephone & Postage	2,398	1,034
Professional Fees	6,314	2,460
Miscellaneous Expenditure	2,972	1,453
Repairs & Maintenance	7,164	3,485
Vehicle expenses	4,265	2,211
Subscriptions	872	947
Benevolent Fund payments	850	225
Insurance	27,373	3,003
Computer software costs	612	276
Ticket Purchases	2,250	2,980
Discipline Expenditure	9,425	4,920
Development Expenditure	3,783	3,687
Competition Expenditure	14,115	11,877
Bank and credit card charges	4,325	1,045
Depreciation	31,134	15,214
TOTAL EXPENDITURE	403,849	216,852
Excess of Income over Expenditure	8,160	(28,922)

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales - Charity number 1166644

Accounts

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

**HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE SIX MONTHS ENDED 30 JUNE 2024



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION

FOR THE SIX MONTHS ENDED 30 JUNE 2024

Directors	M M Armstrong A J Barks M C Frost C Hine appointed 1 January 2025 M Howlett M Ives M Lambert appointed 1 January 2025 B A Mickelburgh R P Stephen P S Whelan
Company secretary	M Ives
Company registration number	04451011 (England and Wales)
Charity registration number	1166644
Registered office	Armstrong House 4 Sovereign Court Lancaster Way Ermine Business Park Huntingdon Cambridgeshire PE29 6XU
Independent examiner	D W Mason FMAAT DChA DWM Accounting Limited 9 Needham Court Yaxley Peterborough PE7 3LE

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE SIX MONTHS ENDED 30 JUNE 2024*

The Trustees present their report and accounts for the period ended 30 June 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Articles of Association, as amended by special resolution 27 July 2016, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Directors

The directors shown below have held office since 1 January 2024:

A Abdulkadar	resigned 14 February 2024
M M Armstrong	
J V Badcock	resigned 14 February 2024
A J Barks	
D P Edwards	resigned 14 February 2024
M C Frost	
C Hine	appointed 1 January 2025
M Howlett	
M Ives	
M Lambert	appointed 1 January 2025
B A Mickelburgh	
M A Sacks	appointed 18 March 2024, resigned 1 January 2025
R P Stephen	
P S Whelan	

No director has an interest in the company as it is limited by guarantee and does not have any share capital.

No director had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third party liability insurance for the benefit of the directors.

Objectives and activities

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

Huntingdonshire FA is the guardian of the rules and regulations of football locally, and a leading advocate for football activity within all communities of Huntingdonshire.

Our Mission

To provide the Huntingdonshire community with the relevant and appropriate tools and opportunities to ensure that all areas of the game continue to Grow, Develop and Evolve.

Our Vision

To unite Huntingdonshire to improve the football experience.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE SIX MONTHS ENDED 30 JUNE 2024

Objectives and activities (continued)

Our Core Values are:

- Diversity – We recognise diversity in people and ideas
- Accountability – We acknowledge and assume responsibility for the actions, products, decisions and policies we take.
- Collaboration – Together we make football stronger and contribute to its development more. Greater success comes from sharing our goals and support to our stakeholders.
- Pride – We take pride in our work plus check, challenge and better those around us.
- Simplify – Football is simple, let's keep it that way.
- Innovation – Pursuing new and creative ideas that ensure that we stay relevant to our community needs and requirements.
- Community – We are part of a community and we measure our success on how we benefit that community.

The review of the Business Plan is yearly; this review looks at what has been achieved and what the outcomes of work in the previous 12 months. This review looks at the success of each key activity in detail and helps Huntingdonshire FA ensure that the mission, vision, and core values remained focused. This review includes contact with all key stakeholders including:

- Council Members
- Staff
- Local Football Clubs
- Local Leagues
- Football Association
- Football Foundation
- Living Sport
- Peterborough City Council
- Huntingdonshire District Council

The Key Performance Indicators are monitored weekly by the executive including staff, monthly by the board and quarterly with The FA Regional Manager. Due to this level of scrutiny, Huntingdonshire FA can report that we continue to meet our KPI's and exceed in many.

Our focus continues to be supporting our local football workforce, and all of our volunteers.

Achievements and performance

Huntingdonshire FA Governance Review

The County FA have made all the necessary amendments to the County FA structure and the Regulatory changes to our articles, to meet the FA Corporate Governance Standards.

We will now evidence the work and have given a commitment to meet the FA standard by January 2025.

Safeguarding

Led by Sarah Hudson, DSO, Huntingdonshire FA continue to utilise the Safeguarding 365 guidance to further improve its safeguarding procedures, which requires on going self-assessment, with 2 external assessments undertaken by the NSPCC.

Huntingdonshire FA set clear standards for its clubs, leagues and referees and we continue to support the FA standards. It is the County FA's commitment to fully adhere to the high standards set by The Football Association and ensuring all, including of our participants continue to be able to be safe within Huntingdonshire.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE SIX MONTHS ENDED 30 JUNE 2024

Achievements and performance

Safeguarding (continued)

We will continue to collaborate with stakeholders like Leagues, Clubs and Case Management, our Local Authorities and other County FA to ensure that we are delivering our safeguarding practises to the highest level.

Huntingdonshire FA was assessed in February 2024 as "meeting the standard", showing that we are exceeding in certain areas of the standard as described by the assessors.

Financial review

Financial Results

The charitable company has changed its financial year end to 30 June to fall in to line with county FAs across the country.

As a result, it is difficult to draw meaningful comparisons to previous years - as these accounts only cover a six month period.

Overall, there was a negative movement in funds of £28,922 and cash and bank balances decreased by £19,615.

Principal Funding Sources

The Association's reliance on its principal source of income, The FA, rose from 51.31% in the year to 31 December 2023 to 57.29% in the six months to 30 June 2024, although as other income dropped due to the shortening of the accounting period, this was expected.

Reserves & Management

The Trustee responsible for Finance's policy is to maintain reserves at a discretionary minimum level of 100 days' operating costs including restricted expenditure. The reserves level was monitored regularly by The Trustee responsible for Finance with cash managed internally on a daily basis. This ensured that sufficient resources were available to meet the ever changing objectives and needs of the Association in the face of a sudden and significant drop in grant funding.

Risk Management

Risk management is a continuous process embedded throughout the governance structure. While the Trustees focus on the major strategic risks facing the Association, day to day management of operational risk is the responsibility of the County Secretary and staff. Each project is subject to a risk assessment at the start and review is maintained throughout its duration. Learning from the risk management of individual projects is shared throughout the Trustees and the Association. HFA maintains a business continuity plan which is regularly reviewed and updated. Led by the Trustees, the plan is designed to ensure HFA can continue to operate if its systems or facilities, or those of its strategic service delivery partners, are out of action for any significant length of time due to an unforeseen event. Updates on the risks are reported to the Trustees Board meetings by the County Secretary, for the Trustees to review and manage changes accordingly. The Covid 19 pandemic was an example of an unforeseen and highly significant impact to the Association. The governance structures, put in place by the Trustees, enabled the Association to react swiftly to the ever changing situation. Cost saving measures were implemented swiftly with the aim to sustain as much as possible the operational capabilities of the Association. Budgeting and frequent Forecasting enabled the Trustees to react to the financial plight faced and helped The Trustees to take the necessary actions to preserve the Association.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE SIX MONTHS ENDED 30 JUNE 2024

Financial review (continued)

Going concern

The governance structures, referred to above, allowed the Association to ensure that it was able to continue to operate throughout the pandemic. The forecasting has also shown that the Association is in a position to continue for at least the coming 12 months with the continued support of The FA.

Directors' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board of trustees on

On behalf of the board



M C Frost
Director

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
FOR THE SIX MONTHS ENDED 30 JUNE 2024

I report on the accounts of the company for the period ended 30 June 2024, which are set out on pages 7 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have come across no other matters, in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D W Mason

David Mason FMAAT DChA

DWM Accounting Limited

9 Needham Court

Yaxley

Peterborough

PE7 3LE

Date:

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE SIX MONTHS ENDED 30 JUNE 2024

	Note	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
Income:					
Income from charitable activities	3	116,545	26,130	142,675	342,782
Income from other activities	4	43,220	-	43,220	55,327
Investment income	5	2,035	-	2,035	3,359
Total income		<u>161,800</u>	<u>26,130</u>	<u>187,930</u>	<u>401,468</u>
Expenditure:					
Charitable activities	6	211,112	5,740	216,852	389,123
Total resources expended		<u>211,112</u>	<u>5,740</u>	<u>216,852</u>	<u>389,123</u>
Net income for the period before transfers		(49,312)	20,390	(28,922)	12,345
Transfer between funds		19,112	(19,112)	-	-
Net movement in funds for the period		<u>(30,200)</u>	<u>1,278</u>	<u>(28,922)</u>	<u>12,345</u>
Fund balances brought forward		579,128	60,367	639,495	627,150
Fund balances carried forward		<u><u>548,928</u></u>	<u><u>61,645</u></u>	<u><u>610,573</u></u>	<u><u>639,495</u></u>

The notes on pages 10 to 19 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET AS AT 30 JUNE 2024

	Note	At 30 June 2024		At 31 December 2023	
		£	£	£	£
Fixed assets					
Investments	12		20		20
Property, plant and equipment	13		417,256		432,470
			<u>417,276</u>		<u>432,490</u>
Current assets					
Debtors	14	33,416		18,979	
Cash at bank and in hand		215,228		234,845	
		<u>248,644</u>		<u>253,824</u>	
Creditors: amounts falling due within one year	15	<u>(55,347)</u>		<u>(46,819)</u>	
Net current assets			193,297		207,005
Net assets			<u>610,573</u>		<u>639,495</u>
Funds of the charity	16				
Unrestricted funds			548,928		579,128
Restricted funds	17		61,645		60,367
Total charity funds			<u>610,573</u>		<u>639,495</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of the affairs of the charitable company as at the end of the financial period and of its surplus or deficit for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Directors on



M C Frost
Director

Company registration number 04451011 (England and Wales)

The notes on pages 10 to 19 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE SIX MONTHS ENDED 30 JUNE 2024

	6 months 2024 £	12 months 2023 £
Reconciliation to cash generated from operations		
Surplus/(Deficit) for the year	(28,922)	12,345
Depreciation	15,214	32,165
Investment income	(2,035)	(3,359)
(Increase)/decrease in debtors	(14,437)	11,355
Increase/(decrease) in creditors	8,528	(11,440)
	<hr/>	<hr/>
Net cash inflow from operating activities	(21,652)	41,066
 Cash from other sources		
Investment income	2,035	3,359
 Application of cash		
Payments to acquire fixed assets	-	(4,959)
	<hr/>	<hr/>
(Decrease)/increase in cash	(19,617)	39,466
Cash at bank and in hand at beginning of the year	234,845	195,379
	<hr/>	<hr/>
Cash at bank and in hand at end of the year	<u>215,228</u>	<u>234,845</u>

The notes on pages 10 to 19 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

1.2 Public benefit

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.3 Preparation of the accounts on a going concern basis

The charitable company reported a cash outflow of £19,617 for the period. The trustees agree an annual budget and are confident that the charity is a going concern.

1.4 Income

All income is included in the Statement of Financial Activities in the period in which they are receivable, except for monies which are for specific periods crossing over the period end.

Income represents affiliation fees, course fees, fines, Football Association grants and other income receivable in the period.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds - these are funds that have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

1 Accounting policies (continued)

1.7 Expenditure and irrecoverable VAT

All resources expended are accounted for gross, and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic

1.8 Tangible fixed assets and depreciation

Depreciation is provided at rates in order to write off each asset over its estimated useful life as follows:

Land and buildings	5% straight line
Furniture and fittings	4% and 20% straight line
Office equipment	20% straight line
Computer equipment	20% straight line

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Leasing and hire purchase commitments

Leases are classified as finance leases when they transfer substantially all the risks and rewards of ownership of the leased assets to the company. Other leases that do not transfer substantially all the risks and rewards of ownership of the leased assets to the company are classified as operating leases.

The company has entered into some hire purchase agreements for certain machinery assets that include the option to purchase the items at the end of the lease term for a nominal amount, which is expected to be much lower than their fair value at that date. The hire purchase agreements have been classified as finance leases as it is reasonably certain that the option will be exercised.

Rentals paid under operating leases are charged to profit and loss account on a straight line basis over the period of the lease.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

1 Accounting policies (continued)

1.13 Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated.

Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

1.14 Taxation

The charitable company is now exempt from paying corporation tax on its investment income and from the annual requirement to file a corporation tax return.

1.15 Employee benefits

Short-term employee benefits

Short-term employee benefits are recognised as an expense in the period in which they are incurred.

Post-employment defined contribution plans

The company makes contributions for staff to a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund, or paid to employees' personal pension plans. The pension cost charge represents contributions payable by the company to the fund or personal plans and are recognised as an expense as they are incurred.

2 Legal status of the charity

Huntingdonshire Football Association Limited is a charitable company limited by guarantee, incorporated in England and Wales. Its registered office is Armstrong House, 4 Sovereign Court, Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS

FOR THE SIX MONTHS ENDED 30 JUNE 2024

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
FA Grants:				
FA Salary and grants	77,417	-	77,417	161,192
FA grants - Rule 8e	-	20,940	20,940	21,533
FA grants - facilities management	4,500	-	4,500	9,000
FA grants - grass pitch funding	-	-	-	500
FA grants - football delivery funding	3,415	-	3,415	3,415
FA grants - Equal game ambassador	-	-	-	1,487
FA grants - Squad girls football programme	700	-	700	2,000
FA grants - Wildcats programme funding	700	-	700	2,300
FA grants - FA Futsal cup	-	-	-	800
FA grants - Grassroots awards	-	-	-	600
FA grants - Disability Football ambassador	-	-	-	2,650
FA grants - Comet Disability Funding	-	-	-	500
Development Income	-	5,190	5,190	25,506
Members Affiliation Fee	395	-	395	44,770
Referees' Income	3,975	-	3,975	16,005
Discipline Income	25,443	-	25,443	50,524
	<u>116,545</u>	<u>26,130</u>	<u>142,675</u>	<u>342,782</u>

4 Income from other activities

	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
Competition Income	11,015	-	11,015	18,648
Ticket Sales	3,368	-	3,368	3,560
Donations and sponsorships	4,000	-	4,000	610
Hire of head office	10,100	-	10,100	20,725
Miscellaneous income	14,660	-	14,660	11,780
Equipment Sales	77	-	77	4
	<u>43,220</u>	<u>-</u>	<u>43,220</u>	<u>55,327</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

5 Investment income

	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
Interest Received	2,035	-	2,035	3,359

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
Salaries	125,721	-	125,721	178,810
Development Expenditure	-	3,687	3,687	14,515
Disability Workforce Fund	-	-	-	14,055
Staff Expenses	1,853	-	1,853	8,390
Council and Referee Expenses	2,820	1,828	4,648	14,039
Consultancy charges	19,300	-	19,300	33,600
Rates	3,937	-	3,937	7,209
Insurance	3,003	-	3,003	29,486
Light, heat and water	5,693	-	5,693	8,461
Printing, stationery and advertising	703	-	703	1,714
Telephone & Postage	1,034	-	1,034	2,711
Professional Fees	960	-	960	1,848
Repairs & Maintenance	3,485	-	3,485	5,720
Vehicle expenses	2,211	-	2,211	-
Subscriptions	947	-	947	1,356
Benevolent Fund payments	-	225	225	1,300
Computer software costs	276	-	276	553
Discipline Expenditure	4,920	-	4,920	8,861
Competition Expenditure	11,877	-	11,877	15,259
Ticket Purchases	2,980	-	2,980	4,100
Bank and credit card charges	1,045	-	1,045	2,262
Miscellaneous Expenditure	1,453	-	1,453	621
Depreciation	15,214	-	15,214	32,165
Governance costs (note 7)	1,680	-	1,680	2,088
	211,112	5,740	216,852	389,123

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	6 months Total 2024 £	12 months Total 2023 £
Trustee travelling expenses (note 10)	180	-	180	175
Fees paid to trustees (note 10)	-	-	-	400
Accountancy fees	1,500	-	1,500	1,513
	1,680	-	1,680	2,088

8 Taxation

The charitable company is a non-profit making company and is exempt from corporation tax on any investment income earned during the period.

9 Net income for the period

This is stated after charging:

	6 months 2024 £	12 months 2023 £
Depreciation	15,214	32,165
Accountancy	1,500	1,513
	16,714	33,678

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	6 months 2024 £	12 months 2023 £
Salaries and wages	112,497	159,687
Social security costs	9,725	14,311
Pension costs	2,886	4,749
Consultancy costs	16,800	33,600
	141,908	212,347

No employee had benefits in excess of £60,000 (2022 : no employees) received remuneration amounting to more than £60,000 in either period.

Pension costs are allocated in proportion to the related staffing costs incurred.

The total employee benefits of the key management personnel of the charity were £33,600.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

During the period, the following payments were made to trustees:

	6 months 2024 Total £	6 months 2024 Number of trustees	12 months 2023 Total £	12 months 2023 Number of trustees
Referee observation fees	-	-	100	1
Honoraria	-	-	400	1
Travel expenses	180	1	75	1

As these are paid in the second half of a calendar period, none were during the period.

11 Staff numbers

The average staff numbers during the period are as follows:

	6 months 2024	12 months 2023
Average monthly head count during the period	<u>6</u>	<u>6</u>
Average number of full-time equivalent employees during the period	<u>6</u>	<u>6</u>
Additional average number of tutors during the period	<u>8</u>	<u>7</u>
Average number of tutors paid per month during the period	<u>-</u>	<u>1</u>

12 Investments

	6 months 2024 £	12 months 2023 £
Total fixed asset investments comprise:		
Interest in associate	<u>20</u>	<u>20</u>

Interest in associate

The charitable company holds 15% of the issued share capital of Sovereign Court Management Company Limited, a company incorporated in England and Wales.

The principal activity of Sovereign Court Management Company Limited is to maintain the common areas of Sovereign Court.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

13 Property, plant and equipment

	Freehold property	Furniture and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 January 2024	537,074	101,638	27,812	4,568	671,092
Additions	-	-	-	-	-
At 30 June 2024	<u>537,074</u>	<u>101,638</u>	<u>27,812</u>	<u>4,568</u>	<u>671,092</u>
Depreciation					
At 1 January 2024	132,097	78,778	27,459	288	238,622
Charge for the period	9,549	5,065	280	320	15,214
At 30 June 2024	<u>141,646</u>	<u>83,843</u>	<u>27,739</u>	<u>608</u>	<u>253,836</u>
Net book value					
At 30 June 2024	<u>395,428</u>	<u>17,795</u>	<u>73</u>	<u>3,960</u>	<u>417,256</u>
At 31 December 2023	<u>404,977</u>	<u>22,860</u>	<u>353</u>	<u>4,280</u>	<u>432,470</u>

14 Debtors

	6 months 2024 £	12 months 2023 £
Trade debtors	11,184	5,679
Other debtors	13,457	1,299
Prepayments	8,775	12,001
	<u>33,416</u>	<u>18,979</u>

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,718	4,560
Taxation and social security	(393)	(393)
Accruals and deferred income	46,181	31,766
Other creditors	2,553	6,598
Funds held for Hunts Sunday League	4,288	4,288
	<u>55,347</u>	<u>46,819</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE SIX MONTHS ENDED 30 JUNE 2024

16 Analysis of charitable funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 June 2024 are represented by:			
Investments	20	-	20
Tangible fixed assets	417,256	-	417,256
Current assets	186,999	61,645	248,644
Current liabilities	(55,347)	-	(55,347)
Net assets	<u>548,928</u>	<u>61,645</u>	<u>610,573</u>

17 Restricted funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
FA grants - referee retention and mentoring	-	-	(1,828)	1,828	-
FA grants - Rule 8e	-	20,940	-	(20,940)	-
Development Income	41,888	5,190	(3,687)	-	43,391
Bursaries	13,932	-	-	-	13,932
Benevolent Fund	4,547	-	(225)	-	4,322
	<u>60,367</u>	<u>26,130</u>	<u>(5,740)</u>	<u>(19,112)</u>	<u>61,645</u>

The FA Salary grant is to pay the salaries of the charity - any shortfall is transferred from unrestricted funds. Other FA grants are for the specific purposes stated above.

Development income is monies received for specific, small projects.

Bursary income is paid out once trainees have completed their courses - the fund balance carried forward is in respect of timing differences at the year end.

The Benevolent Fund was previously administered by a separate charity. It provides provide grants to football players who have suffered severe injury whilst participating in a football activity with a registered member club of the Huntingdonshire Football Association. It also provides grants to any member, player or ex-member who declares the need for financial assistance.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS

FOR THE SIX MONTHS ENDED 30 JUNE 2024

18 Related party transactions

During the period, the charitable company received a management fee of £1,775 from Sovereign Court Management Company Limited for managing the common areas of Sovereign Court.

The charitable company also paid £1,522 to Sovereign Court Management Company Limited in respect of service charges for their part of the common areas of Sovereign Court.

Two directors of the charitable company are the two directors of Sovereign Court Management Company Limited. The company secretary of the charitable company is also the company secretary of Sovereign Court Management Company Limited.

A director of the charitable company provides consultancy to the charitable company in respect of being the director of administration - this is through that director's limited company. The amount charged is £16,800 (2023 - £33,600). A further £4,320 (2023 - £8,640) is paid to their company in respect of consultancy for discipline.

19 Control

No one individual has overall control of the company.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE SIX MONTHS ENDED 30 JUNE 2024

	6 months 2024 £	12 months 2023 £
Income		
Competition Income	11,015	18,648
Members Affiliation Fee	395	44,770
Benevolent Fund donations	-	10
Ticket Sales	3,368	3,560
Referees' Income	3,975	16,005
Discipline Income	25,443	50,524
Interest Received	2,035	3,359
Hire of head office income	10,100	20,725
Miscellaneous Income	14,660	11,780
Donations and sponsorships	4,000	600
FA Grants	107,672	205,977
Development Income	5,190	25,506
Equipment Sales	77	4
TOTAL INCOME	187,930	401,468
Expenditure		
Salaries	125,721	179,210
Rates	3,937	7,209
Light, heat and water	5,693	8,461
Staff Expenses	1,853	8,390
Council and Referee Expenses	4,828	14,214
Consultancy charges	19,300	33,600
Printing, Stationery & Advertising	703	1,714
Telephone & Postage	1,034	2,711
Professional Fees	2,460	3,361
Miscellaneous Expenditure	1,453	621
Repairs & Maintenance	3,485	5,720
Vehicle expenses	2,211	-
Hire of head office expenses	-	-
Subscriptions	947	1,356
Benevolent Fund payments	225	1,300
Insurance	3,003	29,486
Computer software costs	276	553
Ticket Purchases	2,980	4,100
Discipline Expenditure	4,920	8,861
Development Expenditure	3,687	14,515
Disability Workforce Fund	-	14,055
Competition Expenditure	11,877	15,259
Bank and credit card charges	1,045	2,262
Depreciation	15,214	32,165
TOTAL EXPENDITURE	216,852	389,123
Excess of Income over Expenditure	(28,922)	12,345

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales - Charity number 1166644

Accounts

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

**HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2023

Directors	A Abdulkadar	resigned 14 February 2024
	M M Armstrong	
	J V Badcock	resigned 14 February 2024
	A J Barks	
	D P Edwards	resigned 14 February 2024
	M C Frost	
	M Howlett	
	M Ives	
	B A Mickelburgh	
	M A Sacks	appointed 18 March 2024

R P Stephen
P S Whelan

Company secretary M Ives

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

Registered office
Armstrong House
4 Sovereign Court
Lancaster Way
Ermine Business Park
Huntingdon
Cambridgeshire
PE29 6XU

Independent examiner
D W Mason FMAAT DChA
DWM Accounting Limited
9 Needham Court
Yaxley
Peterborough
PE7 3LE

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2023*

The Trustees present their report and accounts for the year ended 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Articles of Association, as amended by special resolution 27 July 2016, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Directors

The directors shown below have held office since 1 January 2023:

A Abdulkadar	resigned 14 February 2024
M M Armstrong	
J V Badcock	resigned 14 February 2024
A J Barks	
D P Edwards	resigned 14 February 2024
M C Frost	
M Howlett	
M Ives	
B A Mickelburgh	
M A Sacks	appointed 18 March 2024
R P Stephen	
P S Whelan	

No director has an interest in the company as it is limited by guarantee and does not have any share capital.

No director had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third party liability insurance for the benefit of the directors.

Objectives and activities

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

Huntingdonshire FA is the guardian of the rules and regulations of football locally, and a leading advocate for football activity within all communities of Huntingdonshire.

Our Mission

To provide the Huntingdonshire community with the relevant and appropriate tools and opportunities to ensure that all areas of the game continue to Grow, Develop and Evolve.

Our Vision

To unite Huntingdonshire to improve the football experience.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Objectives and activities (continued)

Our Core Values are:

- Diversity – We recognise diversity in people and ideas
- Accountability – We acknowledge and assume responsibility for the actions, products, decisions and policies we take.
- Collaboration – Together we make football stronger and contribute to its development more. Greater success comes from sharing our goals and support to our stakeholders.
- Pride – We take pride in our work plus check, challenge and better those around us.
- Simplify – Football is simple, let's keep it that way.
- Innovation – Pursuing new and creative ideas that ensure that we stay relevant to our community needs and requirements.
- Community – We are part of a community and we measure our success on how we benefit that community.

The review of the Business Plan is yearly; this review looks at what has been achieved and what the outcomes of work in the previous 12 months, albeit interrupted due to the Covid pandemic. This review looks at the success of each key activity in detail and helps Huntingdonshire FA ensure that the mission, vision, and core values remained focused. This review includes contact with all key stakeholders including

- Council Members
- Staff
- Local Football Clubs
- Local Leagues
- Football Association
- Football Foundation
- Living Sport
- Peterborough City Council
- Huntingdonshire District Council

The Huntingdonshire FA updated its workforce during 2023 as follows:

- Mark Ives - Director of Administration and Company Secretary
- Andy Coles – General Manager (left January 2024)
- Gary Marheineke – Football Development Officer (Senior FDO from January 2024)
- Dan England - Referee Development and Club Support Officer
- Ryan Kay – Disability Football Development Officer (left December 2023)
- Sarah Hudson – Designated Safeguarding Officer
- Brett Fairholm - Marketing, Communications and Club Relations Assistant (COO from January 2024)
- Stewart Jeeves – Discipline Consultant
- Petria Foley – Finance Officer

The Key Performance Indicators are monitored weekly by the executive including staff, monthly by the board and quarterly with The FA Regional Manager. Due to this level of scrutiny, Huntingdonshire FA can report that we continue to meet our KPI's and exceed in many.

Our focus continues to be supporting our local football workforce, and all of our volunteers.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Achievements and performance

Youth and Adult Male Football Participation

Male Registered players - 2023/24 Target 7,228 after Quarter 2 review we have 8,691.

Participation has increased due to ongoing promotion and support shown by Hunts FA engaging with local schools and clubs whilst offering continually evolving new formats for the delivery of football.

Youth and Adult Female Football Participation

Female Registered players – 2023/24 Target 1,160 after Quarter 2 review we have 1,297.

Weetabix Wildcats – 2023/24 Target 14 after Quarter 2 review we have 12.

Squad Girls – 2023/24 Target 9 after Quarter 2 review we have 8.

Participation increased in Register players due to Wildcats feeding clubs to create new teams.

Disability Workforce Fund (DWF)

Disabled Registered players - 2023/24 Target 120 after Quarter 2 review we have 139.

Links with NHS, CP Sport and The WFA and club mentor programme is helping participation levels grow.

Safeguarding

Led by Sarah Hudson, DSO, Huntingdonshire FA continue to utilise the Safeguarding 365 guidance to further improve its safeguarding procedures, which requires on going self-assessment, with 2 external assessments undertaken by the NSPCC.

Huntingdonshire FA set clear standards for its clubs, leagues and referees and we continue to support the FA standards. It is the County FA's commitment to fully adhere to the high standards set by The Football Association and ensuring all, including of our participants continue to be able to be safe within Huntingdonshire.

We will continue to collaborate with stakeholders like Leagues, Clubs and Case Management, our Local Authorities and other County FA to ensure that we are delivering our safeguarding practises to the highest level.

Huntingdonshire FA were assessed in October 2022 and February 2024, both times "meeting the standard", showing that we are exceeding in certain areas of the standard as described by the assessors.

Huntingdonshire FA Governance Review

The County FA have made all the necessary amendments to the County FA structure and the Regulatory changes to our articles, to meet the FA Corporate Governance Standards.

We will now evidence the work and have given a commitment to meet the FA standard by January 2025.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Football Development

Clubs	2018 teams	2019 teams	2020 teams	2021 teams	2022 teams	2023 teams
Adult Male	110	79	89	84	99	103
Adult Ladies	4	7	8	8	8	10
Youth Clubs:						
Youth Boys	227	197	252	212	228	244
Youth Girls	24	21	24	30	30	38
Mini Soccer	162	166	153	151	165	182
Disability	5	4	6	5	8	7
Total	532	474	532	490	538	584

England Accreditation Summary

Football leagues and clubs accredited by The FA have positively changed the football landscape over the last 20 years. They create the ideal environments to nurture players, coaches and volunteers. The result is greater diversity and inclusivity through football. England Football Accredited replaces The FA Charter Standard and is the next chapter in this amazing story as we unite even more communities by supporting Leagues and Clubs over the next ten years.

England Football Accreditation is for all non-professional leagues and clubs. For clubs, this is those that have teams playing within grassroots, the National League System steps 1-6 or the Women's pyramid Tier 3 and below.

Clubs can apply to be Accredited through the dashboard section of the Club Portal. There are a number of on-pitch (e.g. coaching qualifications) and off-pitch (e.g. club policies and plans) criteria that clubs need to meet before they can apply. Within the dashboard, you will be able to see your progress against each of these criteria, and any actions that need to be completed.

Clubs will receive Nike footballs when they become Accredited. Clubs who Stay Accredited will receive footballs and vouchers each season after renewal has been completed. The vouchers can be used towards new kit and equipment through The FAs Accredited Kit Store. Clubs will be able to access other opportunities such as the Club Programme, Club House and be prioritised for other investments – Howdens Kitchen Project for clubs who are 2-3 star clubs.

As of 10 March 2024, The County FA are still supporting clubs with Accreditation if they wish to gain England football accreditation.

Accreditation level	2022/2023	2023/2024
1 star completed	37	67
2 star completed	6	16
3 star completed	-	-
Not accredited	-	10
Total	43	93

Peterborough College Accredited Via AOC – this still shows on Hunts FA power BI as not completed/Accredited.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Referees

Huntingdonshire FA continue to build upon the excellent training and development pathway for newly qualified referees and for the more experienced referees to be able to attain higher levels of proficiency.

Below is the current registration status as of 1 March 2024.

FA KPI Totals	Hunts FA Male	Hunts FA Female	Sub Total
1 National List Referee	1	-	1
2a Panel Select Referee	-	-	-
2b Panel List Referee	2	-	2
3 Contributory Referee	1	-	1
4 Supply League Referee	11	-	11
5 Senior County Referee	42	-	42
6 County Referee	8	2	10
7 Junior Referee	73	7	80
Y Youth Referee	58	4	62
FA KPI Summary	196	13	209
T Trainee Referee	37	2	39
N Non-Active	6	-	6
Total	239	15	254

We congratulate the referees who received promotion this year. It is the end of a year of hard work and putting into practice the advice received from their Assessors and Mentors.

Those Referees who received promotion in 2023/24 were:-

Recommended from Level 5 to 4

Jack Badcock
Stewart Horn
Jordan Marin

Officials will be nominated should they meet the full required promotion criteria before 30 April 2024.

Recommended from Level 6 to 5 (Hunts FA promotion)

Jacob Nunn (October 2023)
Scott Hendry (October 2023)
Ed Brandon (October 2023)
Robert Walker (December 2024)
Ian Reynolds (February 2024)
Jamie Carter (February 2024)
James Sweek (February 2024)

Promoted from Level 7 to 6 (Hunts FA promotion)

Adrian Golec (October 2023)
Thomas England (December 2023)
Michael Sherman (December 2023)
Martin Brock (February 2024)
Adam Brooks (February 2024)
Ben Crossland (February 2024)

Promoted from Level 4W to 3W (Hunts FA promotion)

Charlotte Hindmarch (December 2023)

More Candidates will follow for promotion at the end of the April checkpoint.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Facilities

Andy Coles, General Manager is working with Clubs, Local Authorities, Parish Councils. The Football Foundation priority projects listed from the 2019 (due for a refresh in 2023) Local Football Facility Plans for Huntingdonshire and Peterborough were:

Project Pipeline & 2023 Priorities - 3G Pitches Update

Current 3G pitch progress & proposed window submissions - projects that have progressed beyond pre-app

Panel decision for projects is 3 months post-submission

Sawtry Village Academy - Window 5 - FF Submission date April 2023 - may move back to Window 6 - FF Submission date July 2023

Godmanchester Rovers FC - Window 6 - FF Submission date July 2023

Stanground Academy - Window 9 - FF Submission date April 2024

Project Pipeline & 2023 Priorities - Pavilions Update

Sawtry Parish Council - Greenfields - refurbishment and extension

Bushfields - refurbishment

Warboys Sports and Social Club - extension for new changing rooms

Future - 3G Pitches and grass pitches

Alconbury Wield, Sports Hub - Rugby and Football. Full-sided 3G, grass pitches and Pavilion.

Jack Hunt School, Peterborough - LED floodlight to be installed on a full-size 3G football turf pitch

PlayZone Programme - Peterborough

PlayZones are safe, inclusive, and accessible outdoor facilities that bring communities together through recreational forms of football and a range of other sports.

The Football Foundation's exciting new capital investment programme. Using investment from the Premier League, The FA and the Government through Sport England, the PlayZones Programme aims to engage with local communities across the country to create outstanding sports and activity spaces and tackle inequalities in participation.

The aim to focus investment and resource into communities with the greatest need. This will deliver new or refurbished outdoor mini pitches designed for football and other sports and activities that will allow priority groups to be more active.

There are four main groups facing the greatest inequalities:

- Lower socio-economic groups
- Women and girls
- Disabled people and people with long term health conditions
- Ethnically diverse communities

The Football Foundation want us to prioritise engaging with these groups within your place to provide opportunity and access to safe, inclusive and welcoming facilities.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

PlayZone Programme - Peterborough

There is a Four stage process to develop our application

- Expression of Interest (EOI)
- Narrow the Focus
- Community Engagement and Site Identification
- Full Application

At the time of completing this report we are at Stage 4 - Full Application

Labosport, who have been appointed consultants by the Football Foundation to support the next stage of the PlayZones programme process.

Five sites had been identified from the Community Engagement Report created by Living Sport. These sites visited by Andy Coles, Football Foundation and Labosports

Due to partnership funding Peterborough City Council have pulled out of Playzones being at Orton Bushfield and Hobson's Park.

Woodlands Sports Complex, Splash Lane, Castor, Peterborough, PE5 7BD
Football and Netball - 2G sand dressed synthetic turf
New build

Active Hampton, Beaumont Way, Hampton Hargate, PE7 8DN
Football and Netball - 2G sand dressed synthetic turf
Refurbishment

Bretton Park (Peterborough Lions), Flaxland, PE3 8DG
Football and Netball - 2G sand dressed synthetic turf
Newbuild

The other three sites' Woodlands Sports Complex, Active Hampton and Bretton Park (Peterborough Lions) have secured and or in the process of securing partnership funding.

Howdens Kitchen Programme Pilot - Hunts FA pilot for The FA

Howdens plan to deliver hundreds of kitchens in grassroots football clubs over the next 3 years. This would involve Howdens local depot working with the club to re-design their Kitchen/Servery to the tune of £8,000-£10,000 of in-kind units/appliances. Installation of the kitchen is through a local tradesperson with a Howdens account, ensuring that it complies with current regulations and the project is completed.

Linked to supporting England Football Accreditation Programme 2-3 Star clubs

Howdens expressed an initial view to carry out a couple of pilots. With Mark Liddiard's support who is Head of Facilities for The FA and using the Local Football Facility Plan and draft version of the Playing Pitch Strategy for Huntingdonshire we identified kitchens at:

Buckden in association with Buckden Juniors FC, Buckden FC and Buckden Village Hall Trust.
Warboys in association with Warboys FC, Warboys Colts FC and Warboys Sports and Social Club

Because of time constraints to complete the refurbishments by the end of 2022 we had to move quickly to arrange meetings between, The FA, Howdens and each Football club to set the pilot in motion.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2023*

Howdens Kitchen Programme Pilot - Hunts FA pilot for The FA (continued)

Work to refurbish each kitchen took place in December with Howdens media team visiting each site in early January to capture a typical match day with videos record and interviews with club officials.

Andy Coles is part of an FA/County FA Kitchen Project Group to help support building the detail around how this programme is shaped.

I am delighted that the County FA was selected as the pilot and that we have two refurbished kitchens supporting our grassroots clubs.

The FA plan to launch the Howdens Kitchen project through the Football Foundation portal in May 2023. 100 clubs in the first window.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The results and fixtures for the 2024 County Cup finals are as follows:

Men's Senior Cup	Godmanchester Rovers First	v	St Ives Town First	16 April - KO 7.45pm
Women's Senior Cup	Eaton Socon Ladies	2 v 1	Godmanchester Town	Att 708
Intermediate Cup	Hemingfords United	0 v 0	Eynesbury United	Att 331
	<i>Eynesbury United win 4-3 on penalties</i>			
Junior Cup	Hartford Rangers	2 v 3	Needingworth United	Att 312
Lower Junior Cup	Alconbury Weston	v	Houghton & Wyton First	10 April - KO 7.45pm
Sunday Cup	Cardea First Sunday	v	Atletico GK	3 April - KO 7.45pm
Under 18 Cup	FC Hampton U18 Royals	v	Warboys Colts U18	19 April - KO TBC
Under 16 Cup Boys	St Ives Town U16	v	St Neots Town U16	21 April - KO 2pm
Under 16 Cup Girls	Girls United U15	v	Peterborough RTC U15 Girls	19 May - KO 2pm
Under 15 Cup	Godmanchester Town U15	v	St Neots Town U15	14 April - KO 2pm
Under 14 Cup Boys	St Ives Town U14 Black	v	Yaxley Juniors U14 Blue	14 April - KO 11am
Under 14 Cup Girls	ICA Sports Youth U14 Girls	v	Girls United U14	14 April - KO 11am
Under 13 Cup	Peterborough RTC U13 Red	v	Holme FC U13	21 April - KO 11am
Under 12 9v9 Boys	Godmanchester Rovers Youth U12 Whites	v	Peterborough RTC U12 JPL	11 May - KO 2pm
Under 12 9v9 Girls	Girls United U12 Pink	v	Girls United U12 Black	11 May - KO 11am
Veterans Cup Final	Eunice Huntingdon Veterans	1 v 2	Park Farm Pumas Veterans	Att 157

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Financial review

Financial Results

Against the backdrop of limited resources, it has continued to be difficult to plan or develop services. Operating incoming from charitable and other sources, increased by 35.3% - although it is still below pre-COVID levels of income. Our expenditure on charitable activities increased by 23%. Overall, there was a positive movement in funds of £12,345. Due to timing differences on monies owed at the end of the year and depreciation, there was an increase in cash and bank balances held of £39,466.

Principal Funding Sources

The Association's reliance on its principal source of income, The FA, fell from 53.35% in 2022 to 51.31% in 2023, although actual funding was increased.

Reserves & Management

The Trustee responsible for Finance's policy is to maintain reserves at a discretionary minimum level of 100 days' operating costs including restricted expenditure. The reserves level was monitored regularly by The Trustee responsible for Finance with cash managed internally on a daily basis. This ensured that sufficient resources were available to meet the ever changing objectives and needs of the Association in the face of a sudden and significant drop in grant funding.

Risk Management

Risk management is a continuous process embedded throughout the governance structure. While the Trustees focus on the major strategic risks facing the Association, day to day management of operational risk is the responsibility of the County Secretary and staff. Each project is subject to a risk assessment at the start and review is maintained throughout its duration. Learning from the risk management of individual projects is shared throughout the Trustees and the Association. HFA maintains a business continuity plan which is regularly reviewed and updated. Led by the Trustees, the plan is designed to ensure HFA can continue to operate if its systems or facilities, or those of its strategic service delivery partners, are out of action for any significant length of time due to an unforeseen event. Updates on the risks are reported to the Trustees Board meetings by the County Secretary, for the Trustees to review and manage changes accordingly. The Covid 19 pandemic was an example of an unforeseen and highly significant impact to the Association. The governance structures, put in place by the Trustees, enabled the Association to react swiftly to the ever changing situation. Cost saving measures were implemented swiftly with the aim to sustain as much as possible the operational capabilities of the Association. Budgeting and frequent Forecasting enabled the Trustees to react to the financial plight faced and helped The Trustees to take the necessary actions to preserve the Association.

Going concern

The governance structures, referred to above, allowed the Association to ensure that it was able to continue to operate throughout the pandemic. The forecasting has also shown that the Association is in a position to continue for at least the coming 12 months with the continued support of The FA.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2023*

Directors' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board of trustees on 28 March 2024

On behalf of the board



M C Frost
Director

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
FOR THE YEAR ENDED 31 DECEMBER 2023

I report on the accounts of the company for the year ended 31 December 2023, which are set out on pages 14 to 26.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have come across no other matters, in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D W Mason

David Mason FMAAT DChA

DWM Accounting Limited

9 Needham Court

Yaxley

Peterborough

PE7 3LE

Date: 2 April 2024

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income:					
Income from charitable activities	3	320,049	22,733	342,782	248,357
Income from other activities	4	55,317	10	55,327	47,332
Investment income	5	3,359	-	3,359	939
Total income		<u>378,725</u>	<u>22,743</u>	<u>401,468</u>	<u>296,628</u>
Expenditure:					
Charitable activities	6	369,036	20,087	389,123	316,277
Total resources expended		<u>369,036</u>	<u>20,087</u>	<u>389,123</u>	<u>316,277</u>
Net income for the year before transfers		9,689	2,656	12,345	(19,649)
Transfer between funds		2,746	(2,746)	-	-
Net movement in funds for the year		<u>12,435</u>	<u>(90)</u>	<u>12,345</u>	<u>(19,649)</u>
Fund balances brought forward		566,693	60,457	627,150	646,799
Fund balances carried forward		<u><u>579,128</u></u>	<u><u>60,367</u></u>	<u><u>639,495</u></u>	<u><u>627,150</u></u>

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET AS AT 31 DECEMBER 2023

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Investments	12		20		20
Property, plant and equipment	13		432,470		459,676
			<u>432,490</u>		<u>459,696</u>
Current assets					
Debtors	14	18,979		30,334	
Cash at bank and in hand		234,845		195,379	
		<u>253,824</u>		<u>225,713</u>	
Creditors: amounts falling due within one year	15	<u>(46,819)</u>		<u>(58,259)</u>	
Net current assets			207,005		167,454
Net assets			<u>639,495</u>		<u>627,150</u>
Funds of the charity	16				
Unrestricted funds			579,128		566,693
Restricted funds	17		60,367		60,457
Total charity funds			<u>639,495</u>		<u>627,150</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of the affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Directors on 28 March 2024



M C Frost
Director

Company registration number 04451011 (England and Wales)

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 £	2022 £
Reconciliation to cash generated from operations		
Surplus/(Deficit) for the year	12,345	(19,649)
Depreciation	32,165	34,368
Investment income	(3,359)	(939)
Decrease/(Increase) in debtors	11,355	(22,218)
(Decrease)/Increase in creditors	(11,440)	37,443
	<hr/>	<hr/>
Net cash inflow from operating activities	41,066	29,005
 Cash from other sources		
Investment income	3,359	939
 Application of cash		
Payments to acquire fixed assets	(4,959)	(12,426)
	<hr/>	<hr/>
Increase in cash	39,466	17,518
Cash at bank and in hand at beginning of the year	195,379	177,861
	<hr/>	<hr/>
Cash at bank and in hand at end of the year	<u>234,845</u>	<u>195,379</u>

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

1.2 Public benefit

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.3 Preparation of the accounts on a going concern basis

The charitable company reported a cash inflow of £39,466 for the year. The trustees agree an annual budget and are confident that the charity is a going concern.

1.4 Income

All income is included in the Statement of Financial Activities in the year in which they are receivable, except for monies which are for specific periods crossing over the year end.

Income represents affiliation fees, course fees, fines, Football Association grants and other income receivable in the year.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds - these are funds that have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies (continued)

1.7 Expenditure and irrecoverable VAT

All resources expended are accounted for gross, and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic

1.8 Tangible fixed assets and depreciation

Depreciation is provided at rates in order to write off each asset over its estimated useful life as follows:

Land and buildings	5% straight line
Furniture and fittings	4% and 20% straight line
Office equipment	20% straight line
Computer equipment	20% straight line

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Leasing and hire purchase commitments

Leases are classified as finance leases when they transfer substantially all the risks and rewards of ownership of the leased assets to the company. Other leases that do not transfer substantially all the risks and rewards of ownership of the leased assets to the company are classified as operating leases.

The company has entered into some hire purchase agreements for certain machinery assets that include the option to purchase the items at the end of the lease term for a nominal amount, which is expected to be much lower than their fair value at that date. The hire purchase agreements have been classified as finance leases as it is reasonably certain that the option will be exercised.

Rentals paid under operating leases are charged to profit and loss account on a straight line basis over the period of the lease.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies (continued)

1.13 Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated.

Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

1.14 Taxation

The charitable company is now exempt from paying corporation tax on its investment income and from the annual requirement to file a corporation tax return.

1.15 Employee benefits

Short-term employee benefits

Short-term employee benefits are recognised as an expense in the period in which they are incurred.

Post-employment defined contribution plans

The company makes contributions for staff to a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund, or paid to employees' personal pension plans. The pension cost charge represents contributions payable by the company to the fund or personal plans and are recognised as an expense as they are incurred.

2 Legal status of the charity

Huntingdonshire Football Association Limited is a charitable company limited by guarantee, incorporated in England and Wales. Its registered office is Armstrong House, 4 Sovereign Court, Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
FA Grants:				
FA Salary and grants	161,192	-	161,192	150,053
FA grants - Rule 8e	-	21,533	21,533	390
FA grants - facilities management	9,000	-	9,000	4,500
FA grants - coaching support	-	-	-	304
FA grants - grass pitch funding	500	-	500	1,000
FA grants - football delivery funding	3,415	-	3,415	2,000
FA grants - Equal game ambassador	1,487	-	1,487	-
FA grants - Squad girls football programme	2,000	-	2,000	-
FA grants - Wildcats programme funding	2,300	-	2,300	-
FA grants - FA Futsal cup	800	-	800	-
FA grants - Grassroots awards	600	-	600	-
FA grants - Disability Football ambassador	2,650	-	2,650	-
FA grants - Comet Disability Funding	500	-	500	-
Disability funding for cerebral palsy	-	-	-	750
Development Income	24,306	1,200	25,506	21,547
Members Affiliation Fee	44,770	-	44,770	26,369
Referees' Income	16,005	-	16,005	9,001
Discipline Income	50,524	-	50,524	32,443
	<u>320,049</u>	<u>22,733</u>	<u>342,782</u>	<u>248,357</u>

4 Income from other activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Competition Income	18,648	-	18,648	12,033
Ticket Sales	3,560	-	3,560	3,035
Donations and sponsorships	600	10	610	554
Hire of head office	20,725	-	20,725	20,445
Miscellaneous income	11,780	-	11,780	11,018
Equipment Sales	4	-	4	247
	<u>55,317</u>	<u>10</u>	<u>55,327</u>	<u>47,332</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

5 Investment income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Interest Received	3,359	-	3,359	939

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Salaries	178,810	-	178,810	156,682
Development Expenditure	14,515	-	14,515	4,732
Disability Workforce Fund	-	14,055	14,055	14,169
Staff Expenses	8,390	-	8,390	3,949
Council and Referee Expenses	9,307	4,732	14,039	4,721
Consultancy charges	33,600	-	33,600	34,200
Rates	7,209	-	7,209	5,525
Insurance	29,486	-	29,486	10,124
Light, heat and water	8,461	-	8,461	4,613
Printing, stationery and advertising	1,714	-	1,714	5,355
Telephone & Postage	2,711	-	2,711	2,197
Professional Fees	1,848	-	1,848	1,611
Repairs & Maintenance	5,720	-	5,720	8,331
Subscriptions	1,356	-	1,356	864
Benevolent Fund payments	-	1,300	1,300	625
Computer software costs	553	-	553	524
Discipline Expenditure	8,861	-	8,861	9,772
Competition Expenditure	15,259	-	15,259	6,624
Ticket Purchases	4,100	-	4,100	3,320
Hire of head office expenses	-	-	-	116
Bank and credit card charges	2,262	-	2,262	862
Miscellaneous Expenditure	621	-	621	811
Depreciation	32,165	-	32,165	34,368
Governance costs (note 7)	2,088	-	2,088	2,182
	369,036	20,087	389,123	316,277

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Trustee travelling expenses (note 10)	175	-	175	282
Fees paid to trustees (note 10)	400	-	400	400
Accountancy fees	1,513	-	1,513	1,500
	<u>2,088</u>	<u>-</u>	<u>2,088</u>	<u>2,182</u>

8 Taxation

The charitable company is a non-profit making company and is exempt from corporation tax on any investment income earned during the year.

9 Net income for the year

This is stated after charging:

	2023 £	2022 £
Depreciation	32,165	34,368
Accountancy	1,513	1,500
	<u>33,678</u>	<u>35,868</u>

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2023 £	2022 £
Salaries and wages	159,687	139,847
Social security costs	14,311	13,099
Pension costs	4,749	4,135
Consultancy costs	33,600	34,200
	<u>212,347</u>	<u>191,281</u>

No employee had benefits in excess of £60,000 (2022 : no employees) received remuneration amounting to more than £60,000 in either year.

Pension costs are allocated in proportion to the related staffing costs incurred.

The total employee benefits of the key management personnel of the charity were £33,600.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

During the year, the following payments were made to trustees:

	2023	2023	2022	2022
	Total	Number of	Total	Number of
	£	trustees	£	trustees
Referee observation fees	100	1	180	1
Honoraria	400	1	400	1
Travel expenses	75	1	102	2

11 Staff numbers

The average staff numbers during the year are as follows:

	2023	2022
Average monthly head count during the year	<u>5</u>	<u>6</u>
Average number of full-time equivalent employees during the year	<u>5</u>	<u>5</u>
Additional average number of tutors during the year	<u>6</u>	<u>6</u>
Average number of tutors paid per month during the year	<u>1</u>	<u>1</u>

12 Investments

	2023	2022
	£	£
Total fixed asset investments comprise:		
Interest in associate	<u>20</u>	<u>20</u>

Interest in associate

The charitable company holds 15% of the issued share capital of Sovereign Court Management Company Limited, a company incorporated in England and Wales.

The principal activity of Sovereign Court Management Company Limited is to maintain the common areas of Sovereign Court.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

13 Property, plant and equipment

	Freehold property	Furniture and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 January 2023	537,074	98,893	27,812	2,354	666,133
Additions	-	2,745	-	2,214	4,959
At 31 December 2023	<u>537,074</u>	<u>101,638</u>	<u>27,812</u>	<u>4,568</u>	<u>671,092</u>
Depreciation					
At 1 January 2023	112,999	68,754	24,601	103	206,457
Charge for the period	19,098	10,024	2,858	185	32,165
At 31 December 2023	<u>132,097</u>	<u>78,778</u>	<u>27,459</u>	<u>288</u>	<u>238,622</u>
Net book value					
At 31 December 2023	<u>404,977</u>	<u>22,860</u>	<u>353</u>	<u>4,280</u>	<u>432,470</u>
At 31 December 2022	<u>424,075</u>	<u>30,139</u>	<u>3,211</u>	<u>2,251</u>	<u>459,676</u>

14 Debtors

	2023 £	2022 £
Trade debtors	5,679	2,304
Other debtors	1,299	7,194
Prepayments	12,001	20,836
	<u>18,979</u>	<u>30,334</u>

15 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	4,560	11,961
Taxation and social security	(393)	(393)
Accruals and deferred income	31,766	30,494
Other creditors	6,598	11,909
Funds held for Hunts Sunday League	4,288	4,288
	<u>46,819</u>	<u>58,259</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

16 Analysis of charitable funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 December 2023 are represented by:			
Investments	20	-	20
Tangible fixed assets	432,470	-	432,470
Current assets	190,738	63,086	253,824
Current liabilities	(44,100)	(2,719)	(46,819)
	<hr/>	<hr/>	<hr/>
Net assets	579,128	60,367	639,495
	<hr/>	<hr/>	<hr/>

17 Restricted funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
FA grants - referee retention and mentoring	-	-	(4,732)	4,732	-
FA grants - Rule 8e	-	21,533	-	(21,533)	-
Disability Workforce Fund	-	-	(14,055)	14,055	-
Development Income	40,688	1,200	-	-	41,888
Bursaries	13,932	-	-	-	13,932
Benevolent Fund	5,837	10	(1,300)	-	4,547
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	60,457	22,743	(20,087)	(2,746)	60,367
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The FA Salary grant is to pay the salaries of the charity - any shortfall is transferred from unrestricted funds. Other FA grants are for the specific purposes stated above.

The Disability Workforce fund is relating to monies received from the Postcode Lottery jointly with Cambs FA.

Development income is monies received for specific, small projects.

Bursary income is paid out once trainees have completed their courses - the fund balance carried forward is in respect of timing differences at the year end.

The Benevolent Fund was previously administered by a separate charity. It provides provide grants to football players who have suffered severe injury whilst participating in a football activity with a registered member club of the Huntingdonshire Football Association. It also provides grants to any member, player or ex-member who declares the need for financial assistance.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS *FOR THE YEAR ENDED 31 DECEMBER 2023*

18 Related party transactions

During the year, the charitable company received a management fee of £3,550 from Sovereign Court Management Company Limited for managing the common areas of Sovereign Court.

The charitable company also paid £1,592 to Sovereign Court Management Company Limited in respect of service charges for their part of the common areas of Sovereign Court.

Two directors of the charitable company are the two directors of Sovereign Court Management Company Limited. The company secretary of the charitable company is also the company secretary of Sovereign Court Management Company Limited.

A director of the charitable company provides consultancy to the charitable company in respect of being the director of administration - this is through that director's limited company. The amount charged is £33,600 (2022 - £34,200). A further £8,640 (2022 - £9,240) is paid to their company in respect of consultancy for discipline.

19 Control

No one individual has overall control of the company.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 £	2022 £
Income		
Competition Income	18,648	12,033
Members Affiliation Fee	44,770	26,369
Benevolent Fund donations	10	54
Ticket Sales	3,560	3,035
Referees' Income	16,005	9,001
Discipline Income	50,524	32,443
Interest Received	3,359	939
Hire of head office income	20,725	20,445
Miscellaneous Income	11,780	11,768
Donations and sponsorships	600	500
FA Grants	205,977	158,247
Development Income	25,506	21,547
Equipment Sales	4	247
TOTAL INCOME	401,468	296,628
Expenditure		
Salaries	179,210	157,082
Rates	7,209	5,525
Light, heat and water	8,461	4,613
Staff Expenses	8,390	3,949
Council and Referee Expenses	14,214	5,003
Consultancy charges	33,600	34,200
Printing, Stationery & Advertising	1,714	5,355
Telephone & Postage	2,711	2,197
Professional Fees	3,361	3,111
Miscellaneous Expenditure	621	811
Repairs & Maintenance	5,720	8,331
Hire of head office expenses	-	116
Subscriptions	1,356	864
Benevolent Fund payments	1,300	625
Insurance	29,486	10,124
Computer software costs	553	524
Ticket Purchases	4,100	3,320
Discipline Expenditure	8,861	9,772
Development Expenditure	14,515	4,732
Disability Workforce Fund	14,055	14,169
Competition Expenditure	15,259	6,624
Bank and credit card charges	2,262	862
Depreciation	32,165	34,368
TOTAL EXPENDITURE	389,123	316,277
Excess of Income over Expenditure	12,345	(19,649)

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales - Charity number 1166644

Accounts

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

**HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2022

Directors	A Abdulkadar M M Armstrong J V Badcock A J Barks D P Edwards M C Frost M Howlett M Ives B A Mickelburgh R P Stephen P S Whelan	appointed 11 May 2022 appointed 11 May 2022 appointed 11 May 2022 appointed 21 March 2022 appointed 21 March 2022 appointed 21 March 2022
Company secretary	M Ives	
Company registration number	04451011 (England and Wales)	
Charity registration number	1166644	
Registered office	Armstrong House 4 Sovereign Court Lancaster Way Ermine Business Park Huntingdon Cambridgeshire PE29 6XU	
Independent examiner	D W Mason FMAAT DChA DWM Accounting Limited 9 Needham Court Yaxley Peterborough PE7 3LE	

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their report and accounts for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Articles of Association, as amended by special resolution 27 July 2016, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Directors

The directors shown below have held office since 1 January 2022:

A Abdulkadar	appointed 11 May 2022
M M Armstrong	
J V Badcock	appointed 11 May 2022
A J Barks	
D P Edwards	appointed 11 May 2022
M C Frost	
M Howlett	
M Ives	appointed 21 March 2022
B A Mickelburgh	appointed 21 March 2022
R P Stephen	
P S Whelan	appointed 21 March 2022

No director has an interest in the company as it is limited by guarantee and does not have any share capital.

No director had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third party liability insurance for the benefit of the directors.

Objectives and activities

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

Huntingdonshire FA is the guardian of the rules and regulations of football locally, and a leading advocate for football activity within all communities of Huntingdonshire.

Our Mission

To provide the Huntingdonshire community with the relevant and appropriate tools and opportunities to ensure that all areas of the game continue to Grow, Develop and Evolve.

Our Vision

To unite Huntingdonshire to improve the football experience.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Objectives and activities (continued)

Our Core Values are:

- Diversity – We recognise diversity in people and ideas
- Safeguarding - We recognise the principles of children first and listening to Young Peoples voices as well as Safeguarding Vulnerable Adults.
- Accountability – We acknowledge and assume responsibility for the actions, products, decisions and policies we take.
- Collaboration – Together we make football stronger and contribute to its development more. Greater success comes from sharing our goals and support to our stakeholders.
- Pride – We take pride in our work plus check, challenge and better those around us.
- Simplify – Football is simple, let's keep it that way.
- Innovation – Pursuing new and creative ideas that ensure that we stay relevant to our community needs and requirements.
- Community – We are part of a community and we measure our success on how we benefit that community.

The review of the Business Plan is yearly; this review looks at what has been achieved and what the outcomes of work in the previous 12 months, albeit interrupted due to the Covid pandemic. This review looks at the success of each key activity in detail and helps Huntingdonshire FA ensure that the mission, vision, and core values remained focused. This review includes contact with all key stakeholders including:

- Council Members
- Staff
- Local Football Clubs
- Local Leagues
- Football Association
- Football Foundation
- Living Sport
- Peterborough City Council
- Huntingdonshire District Council

The Huntingdonshire FA updated its workforce during 2021 as follows:

- Mark Ives - Director of Administration and Company Secretary
- Andy Coles – General Manager
- Gary Marheineke – Football Development Officer
- Dan England - Referee Development and Club Support Officer
- Ryan Kay – Disability Football Development Officer
- Sarah Hudson – Designated Safeguarding Officer
- Brett Fairholm - Marketing, Communications and Club Relations Assistant
- Stewart Jeeves – Discipline Consultant
- Petria Foley – Finance Officer

The Key Performance Indicators are monitored weekly by the executive, monthly by the board and quarterly with The FA Regional Manager. Due to this level of scrutiny Huntingdonshire FA can report that we are meeting our KPI's and exceeding in many.

Our focus continues to be supporting our local football workforce, and all of our volunteers.

As we have exited Covid it is pleasing to see the full return of all County Cups.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2022*

Achievements and performance

Youth and Adult Male Football Participation

Male Registered players - 2022/23 Target 7,228 after Quarter 2 review we have 7,755

Participation increased due to promotion and supporting Local League's and League offering different formats of Football.

Youth and Adult Female Football Participation

Female Registered players – 2022/23 Target 1,071 after Quarter 2 review we have 1,090

Weetabix Wildcats – 2022/23 Target 9 after Quarter 2 review we have 10

Squad Girls – 2022/23 Target 2 after Quarter 2 review we have 4.

Participation increased in Register players due to Wildcats feeding clubs to create new teams.

Disability Workforce Fund (DWF)

Disabled Registered players - 2022/23 Target 120 after Quarter 2 review we have 139

Links with NHS, CP Sport and The WFA and club mentor programme is helping participation levels grow.

Safeguarding

Led by Sarah Hudson, DSO, Huntingdonshire FA continue to utilise the Safeguarding Operational Standard guidance to further improve its safeguarding procedures, which are to self-assessed twice a year with the external 365 assessment taking place once a year.

Huntingdonshire FA set clear standards for its clubs, leagues and referees and we continue to support the FA standards. It is the County FA commitment to fully adhere to the high standards set by The Football Association and ensuring all, including our Children continue to be able to play safe within Huntingdonshire.

We will continue to collaborate with stakeholders like Leagues, Clubs and Case Management, our Local Authorities and other County FA to ensure that we and them are on point with safeguarding and continue to support where possible.

Huntingdonshire FA Governance Review

The County FA have made all the necessary amendments to the County FA structure and the Regulatory changes to our articles, to meet the FA Corporate Governance Standards.

We will now evidence the work and have given a commitment to meet the FA standard by the end of the 2023/24 season.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Football Development

Clubs	2017 teams	2018 teams	2019 teams	2020 teams	2021 teams	2022 teams
Adult Male	91	110	79	89	84	99
Adult Ladies	5	4	7	8	8	8
Youth Clubs:						
Youth Boys	193	227	197	252	212	228
Youth Girls	25	24	21	24	30	30
Mini Soccer	158	162	166	153	151	165
Disability	4	5	4	6	5	8
Total	476	532	474	532	490	538

England Accreditation Summary

Football leagues and clubs accredited by The FA have positively changed the football landscape over the last 20 years. They create the ideal environments to nurture players, coaches and volunteers. The result is greater diversity and inclusivity through football. England Football Accredited replaces The FA Charter Standard and is the next chapter in this amazing story as we unite even more communities by supporting Leagues and Clubs over the next ten years.

England Football Accreditation is for all non-professional leagues and clubs. For clubs, this is those that have teams playing within grassroots, the National League System steps 1-6 or the Women's pyramid Tier 3 and below.

Clubs can apply to be Accredited through the dashboard section of the Club Portal. There are a number of on-pitch (e.g. coaching qualifications) and off-pitch (e.g. club policies and plans) criteria that clubs need to meet before they can apply. Within the dashboard, you will be able to see your progress against each of these criteria, and any actions that need to be completed.

Clubs will receive Nike footballs when they become Accredited. Clubs who Stay Accredited will receive footballs and vouchers each season after renewal has been completed. The vouchers can be used towards new kit and equipment through The FAs Accredited Kit Store. Clubs will be able to access other opportunities such as the Club Programme, Club House and be prioritised for other investments - Howdens Kitchen Project for clubs who are 2-3 star clubs.

As of 12 April 2023 The County FA are still supporting clubs with Accreditation process

Clubs Completed:

7 - New clubs - 1 star

31 - clubs - 1 star

6 - clubs - 2 star

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Referees

Huntingdonshire FA continue to build upon the excellent training and development pathway for newly qualified referees and also for the more experienced referees to be able to attain higher levels of

Below is the current registration status as of 1 March 2023.

FA KPI Totals	Hunts FA Male	Hunts FA Female	Sub Total
1 National List Referee	1	-	1
2a Panel Select Referee	-	-	-
2b Panel List Referee	-	-	-
3 Contributory Referee	3	-	3
4 Supply League Referee	7	-	7
5 Senior County Referee	39	-	39
6 County Referee	19	1	20
7 Junior Referee	64	8	72
Y Youth Referee	25	1	26
FA KPI Summary	<hr/> 158	<hr/> 10	<hr/> 168
T Trainee Referee	41	5	46
D Developers	16	1	17
Total	<hr/> 215	<hr/> 16	<hr/> 231

We congratulate the referees who received promotion this year. It is the end of a year of hard work and putting into practice the advice received from their Assessors and Mentors.

Those Referees who received promotion in 2022/23 were:-

Recommended from Level 5 to 4

Anthony Leadbitter
Tolga Yildiztepe

All will be promoted as of the April checkpoint as the criteria for promotion has already been met.

Recommended from Level 6 to 5 (Hunts FA promotion)

No one has been promoted to Level 5 at current. We anticipate that we will promote James Sweek at the end of the April checkpoint.

Promoted from Level 7 to 6 (Hunts FA promotion)

Jacob Nunn
Scott Hendry
Ed Brandon
Charlotte Hindmarch
Jamie Carter
Richard Blackburn

More Candidates will follow for promotion at the end of the April checkpoint.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Facilities

Andy Coles, General Manager is working with Clubs, Local Authorities, Parish Councils. The Football Foundation priority projects listed from the 2019 (due for a refresh in 2023) Local Football Facility Plans for Huntingdonshire and Peterborough were:

Project Pipeline & 2023 Priorities - 3G Pitches Update

Current 3G pitch progress & proposed window submissions - projects that have progressed beyond pre-app

Panel decision for projects is 3 months post-submission

Sawtry Village Academy - Window 5 - FF Submission date April 2023 - may move back to Window 6 - FF Submission date July 2023

Godmanchester Rovers FC - Window 6 - FF Submission date July 2023

Stanground Academy - Window 9 - FF Submission date April 2024

Project Pipeline & 2023 Priorities - Pavilions Update

Sawtry Parish Council - Greenfields - refurbishment and extension

Bushfields - refurbishment

Warboys Sports and Social Club - extension for new changing rooms

Future - 3G Pitches and grass pitches

Alconbury Wield, Sports Hub - Rugby and Football. Full-sided 3G, grass pitches and Pavilion.

Jack Hunt School, Peterborough - LED floodlight to be installed on a full-size 3G football turf pitch

PlayZone Programme - Peterborough

PlayZones are safe, inclusive, and accessible outdoor facilities that bring communities together through recreational forms of football and a range of other sports.

The Football Foundation's exciting new capital investment programme. Using investment from the Premier League, The FA and the Government through Sport England, the PlayZones Programme aims to engage with local communities across the country to create outstanding sports and activity spaces and tackle inequalities in participation.

The aim to focus investment and resource into communities with the greatest need. This will deliver new or refurbished outdoor mini pitches designed for football and other sports and activities that will allow priority groups to be more active.

There are four main groups facing the greatest inequalities:

- Lower socio-economic groups

- Women and girls

- Disabled people and people with long term health conditions

- Ethnically diverse communities

The Football Foundation want us to prioritise engaging with these groups within your place to provide opportunity and access to safe, inclusive and welcoming facilities.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

PlayZone Programme - Peterborough

There is a Four stage process to develop our application

- Expression of Interest (EOI)
- Narrow the Focus
- Community Engagement and Site Identification
- Full Application

At the time of completing this report we are at Stage 4 - Full Application

Labosport, who have been appointed consultants by the Football Foundation to support the next stage of the PlayZones programme process.

Five sites had been identified from the Community Engagement Report created by Living Sport. These sites visited by Andy Coles, Football Foundation and Labosports

Woodlands Sports Complex, Splash Lane, Castor, Peterborough, PE5 7BD
Football and Netball - 2G sand dressed synthetic turf
New build

Active Hampton, Beaumont Way, Hampton Hargate, PE7 8DN
Football and Netball - 2G sand dressed synthetic turf
Refurbishment

Bretton Park (Peterborough Lions), Flaxland, PE3 8DG
Football and Netball - 2G sand dressed synthetic turf
Newbuild

Due to partnership funding Peterborough City Council have pulled out of Playzones being at Orton Bushfield and Hobson's Park.

The other three sites' Woodlands Sports Complex, Active Hampton and Bretton Park (Peterborough Lions) have secured and or in the process of securing partnership funding.

Howdens Kitchen Programme Pilot - Hunts FA pilot for The FA

Howdens plan to deliver hundreds of kitchens in grassroots football clubs over the next 3 years. This would involve Howdens local depot working with the club to re-design their Kitchen/Servery to the tune of £8,000-£10,000 of in-kind units/appliances. Installation of the kitchen is through a local tradesperson with a Howdens account, ensuring that it complies with current regulations and the project is completed.

Linked to supporting England Football Accreditation Programme 2-3 Star clubs

Howdens expressed an initial view to carry out a couple of pilots. With Mark Liddiard's support who is Head of Facilities for The FA and using the Local Football Facility Plan and draft version of the Playing Pitch Strategy for Huntingdonshire we identified kitchens at:

Buckden in association with Buckden Juniors FC, Buckden FC and Buckden Village Hall Trust.
Warboys in association with Warboys FC, Warboys Colts FC and Warboys Sports and Social Club

Because of time constraints to complete the refurbishments by the end of 2022 we had to move quickly to arrange meetings between, The FA, Howdens and each Football club to set the pilot in motion.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2022*

Howdens Kitchen Programme Pilot - Hunts FA pilot for The FA (continued)

Work to refurbish each kitchen took place December with Howdens media team visiting each site in early January to capture a typical match day with videos record and interviews with club officials.

Andy Coles is part of an FA/County FA Kitchen Project Group to help support building the detail around how this programme is shaped.

I am delighted that the County FA was selected as the pilot and that we have two refurbished kitchens supporting our grassroots clubs.

The FA plan to launch the Howdens Kitchen project through the Football Foundation portal in May 2023. 100 clubs in the first window.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

County Cups

Men's Senior Cup	St Ives Town	0	v	0	Yaxley
	<i>St Ives won 3-1 on penalties</i>				
Women's Senior Cup	St Ives Town Ladies	0	v	1	Cardea Ladies
Intermediate Cup	Warboys Town	2	v	0	Eaton Socon Reserves
Junior Cup	Peterborough Rangers	1	v	0	Fenstanton
Lower Junior Cup	Eaton Socon A	2	v	3	AFC Malborne
Sunday Cup	Cardea Sunday First	1	v	4	Eynesbury Rovers Sunday
Under 18 Cup	ICA Sports U18	2	v	2	St Neots Town
	<i>St Neots Town U18 won 4-2 on penalties</i>				
Under 16 Cup	Huntingdon Town Rowdies U16 Green	0	v	2	Peterborough RTC
Under 15 Cup	Yaxley Junior U15	5	v	2	St Neots Town U15
Under 14 Cup	St Neots Town U14	2	v	7	Godmanchester Town
Under 13 Cup	St Ives Town Youth U13 Black	2	v	2	Godmanchester Town U13 White
	<i>St Ives Town Youth U13 Black won 4-2 on penalties</i>				
Under 12 9v9	Godmanchester Rovers Youth U12 White	2	v	2	Peterborough RTC U12 Blue
	<i>Godmanchester Rovers Youth U12 White won 4-3 on penalties</i>				
Veterans Cup Final	Stilton United Vets	1	v	2	Cambs Police

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Financial review

Financial Results

Against the backdrop of limited resources, it has continued to be difficult to plan or develop services. Operating incoming from charitable and other sources, increased by 12.73% - although it is still significantly below pre-COVID levels of income. Our expenditure on charitable activities increased by 12.35% but due to committed and on-going costs that cannot be avoided, remains approximately £20,000 higher than our income. Overall, there was a further negative movement in funds of £19,649. Due to timing differences on monies owed at the end of the year, there was an increase in cash and bank balances held of £17,518.

Principal Funding Sources

The Association's reliance on its principal source of income, The FA, fell from 61.62% in 2021 to 53.35% in 2022 and actual funding was again reduced.

Reserves & Management

The Trustee responsible for Finance's policy is to maintain reserves at a discretionary minimum level of 100 days' operating costs including restricted expenditure. The reserves level was monitored regularly by The Trustee responsible for Finance with cash managed internally on a daily basis. This ensured that sufficient resources were available to meet the ever changing objectives and needs of the Association in the face of a sudden and significant drop in grant funding.

Risk Management

Risk management is a continuous process embedded throughout the governance structure. While the Trustees focus on the major strategic risks facing the Association, day to day management of operational risk is the responsibility of the County Secretary and staff. Each project is subject to a risk assessment at the start and review is maintained throughout its duration. Learning from the risk management of individual projects is shared throughout the Trustees and the Association. HFA maintains a business continuity plan which is regularly reviewed and updated. Led by the Trustees, the plan is designed to ensure HFA can continue to operate if its systems or facilities, or those of its strategic service delivery partners, are out of action for any significant length of time due to an unforeseen event. Updates on the risks are reported to the Trustees Board meetings by the County Secretary, for the Trustees to review and manage changes accordingly. The Covid 19 pandemic was clearly an unforeseen and highly significant impact to the Association. The governance structures, put in place by the Trustees, enabled the Association to react swiftly to the ever changing situation. Cost saving measures were implemented swiftly with the aim to sustain as much as possible the operational capabilities of the Association. Budgeting and frequent Forecasting enabled the Trustees to react to the financial plight faced and helped The Trustees to take the necessary actions to preserve the Association.

Going concern

The governance structures, referred to above, allowed the Association to ensure that it was able to continue to operate throughout the pandemic. The forecasting has also shown that the Association is in a position to continue for at least the coming 12 months with the continued support of The FA.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 DECEMBER 2022*

Directors' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board of trustees on 24 May 2023

On behalf of the board



M C Frost
Director

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
FOR THE YEAR ENDED 31 DECEMBER 2022

I report on the accounts of the company for the year ended 31 December 2022, which are set out on pages 14 to 26.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have come across no other matters, in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D W Mason

David Mason FMAAT DChA

DWM Accounting Limited
9 Needham Court
Yaxley
Peterborough
PE7 3LE

Date: 25 May 2023

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income:					
Income from charitable activities	3	244,147	4,210	248,357	216,811
Income from other activities	4	47,278	54	47,332	45,890
Investment income	5	863	76	939	420
Total income		<u>292,288</u>	<u>4,340</u>	<u>296,628</u>	<u>263,121</u>
Expenditure:					
Charitable activities	6	298,265	18,012	316,277	281,489
Total resources expended		<u>298,265</u>	<u>18,012</u>	<u>316,277</u>	<u>281,489</u>
Net income for the year before transfers		(5,977)	(13,672)	(19,649)	(18,368)
Transfer between funds		(15,324)	15,324	-	-
Net movement in funds for the year		<u>(21,301)</u>	<u>1,652</u>	<u>(19,649)</u>	<u>(18,368)</u>
Fund balances brought forward		587,994	58,805	646,799	665,167
Fund balances carried forward		<u><u>566,693</u></u>	<u><u>60,457</u></u>	<u><u>627,150</u></u>	<u><u>646,799</u></u>

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Investments	12		20		20
Property, plant and equipment	13		459,676		481,618
			<u>459,696</u>		<u>481,638</u>
Current assets					
Debtors	14	30,334		8,116	
Cash at bank and in hand		195,379		177,861	
		<u>225,713</u>		<u>185,977</u>	
Creditors: amounts falling due within one year	15	<u>(58,259)</u>		<u>(20,816)</u>	
Net current assets			167,454		165,161
Net assets			<u>627,150</u>		<u>646,799</u>
Funds of the charity	16				
Unrestricted funds			566,693		587,994
Restricted funds	17		60,457		58,805
Total charity funds			<u>627,150</u>		<u>646,799</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of the affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Directors on 24 May 2023.



M C Frost
Director

Company registration number 04451011 (England and Wales)

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Reconciliation to cash generated from operations		
Deficit for the year	(19,649)	(18,368)
Depreciation	34,368	33,508
Investment income	(939)	(420)
(Increase)/Decrease in debtors	(22,218)	9,214
Increase/(Decrease) in creditors	37,443	(25,493)
	<hr/>	<hr/>
Net cash inflow/(outflow) from operating activities	29,005	(1,559)
 Cash from other sources		
Investment income	939	420
 Application of cash		
Payments to acquire fixed assets	(12,426)	-
	<hr/>	<hr/>
Increase/(Decrease) in cash	17,518	(1,139)
Cash at bank and in hand at beginning of the year	177,861	179,000
	<hr/>	<hr/>
Cash at bank and in hand at end of the year	<u>195,379</u>	<u>177,861</u>

The notes on pages 17 to 26 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

1.2 Public benefit

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.3 Preparation of the accounts on a going concern basis

The charitable company reported a cash inflow of £17,518 for the year. The trustees agree an annual budget and are confident that the charity is a going concern.

1.4 Income

All income is included in the Statement of Financial Activities in the year in which they are receivable, except for monies which are for specific periods crossing over the year end.

Income represents affiliation fees, course fees, fines, Football Association grants and other income receivable in the year.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds - these are funds that have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies (continued)

1.7 Expenditure and irrecoverable VAT

All resources expended are accounted for gross, and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic

1.8 Tangible fixed assets and depreciation

Depreciation is provided at rates in order to write off each asset over its estimated useful life as follows:

Land and buildings	5% straight line
Furniture and fittings	4% and 20% straight line
Office equipment	20% straight line
Computer equipment	20% straight line

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Leasing and hire purchase commitments

Leases are classified as finance leases when they transfer substantially all the risks and rewards of ownership of the leased assets to the company. Other leases that do not transfer substantially all the risks and rewards of ownership of the leased assets to the company are classified as operating leases.

The company has entered into some hire purchase agreements for certain machinery assets that include the option to purchase the items at the end of the lease term for a nominal amount, which is expected to be much lower than their fair value at that date. The hire purchase agreements have been classified as finance leases as it is reasonably certain that the option will be exercised.

Rentals paid under operating leases are charged to profit and loss account on a straight line basis over the period of the lease.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies (continued)

1.13 Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated.

Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

1.14 Taxation

The charitable company is now exempt from paying corporation tax on its investment income and from the annual requirement to file a corporation tax return.

1.15 Employee benefits

Short-term employee benefits

Short-term employee benefits are recognised as an expense in the period in which they are incurred.

Post-employment defined contribution plans

The company makes contributions for staff to a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund, or paid to employees' personal pension plans. The pension cost charge represents contributions payable by the company to the fund or personal plans and are recognised as an expense as they are incurred.

2 Legal status of the charity

Huntingdonshire Football Association Limited is a charitable company limited by guarantee, incorporated in England and Wales. Its registered office is Armstrong House, 4 Sovereign Court, Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
FA Grants:				
FA Salary and grants	150,053	-	150,053	145,406
FA grants - return of football	-	-	-	1,397
FA grants - ESFA admin	-	-	-	2,333
FA grants - referee mentor	-	-	-	508
FA grants - Rule 8e	-	390	390	7,550
FA grants - SSF	-	-	-	4,953
FA grants - facilities management	4,500	-	4,500	-
FA grants - coaching support	304	-	304	-
FA grants - grass pitch funding	1,000	-	1,000	-
FA grants - football delivery funding	2,000	-	2,000	-
Disability funding for cerebral palsy	750	-	750	-
Development Income	17,727	3,820	21,547	10,617
Members Affiliation Fee	26,369	-	26,369	14,463
Referees' Income	9,001	-	9,001	6,330
Discipline Income	32,443	-	32,443	23,254
	<u>244,147</u>	<u>4,210</u>	<u>248,357</u>	<u>216,811</u>

4 Income from other activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Competition Income	12,033	-	12,033	-
Ticket Sales	3,035	-	3,035	195
Donations and sponsorships	500	54	554	624
Hire of head office	20,445	-	20,445	615
Miscellaneous Income	11,018	-	11,018	8,732
Job Retention Scheme grant	-	-	-	29,133
Local Government grant	-	-	-	6,050
Equipment Sales	247	-	247	541
	<u>47,278</u>	<u>54</u>	<u>47,332</u>	<u>45,890</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

5 Investment income

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Interest Received	863	76	939	420

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Salaries	156,682	-	156,682	149,566
Development Expenditure	4,132	600	4,732	4,047
Disability Workforce Fund	-	14,169	14,169	10,191
Staff Expenses	3,949	-	3,949	1,068
Council Expenses	2,103	2,618	4,721	7,805
Consultancy charges	34,200	-	34,200	33,600
Rates	5,525	-	5,525	6,143
Insurance	10,124	-	10,124	12,978
Light, heat and water	4,613	-	4,613	2,753
Printing, stationery and advertising	5,355	-	5,355	2,232
Telephone & Postage	2,197	-	2,197	4,341
Professional Fees	1,611	-	1,611	-
Repairs & Maintenance	8,331	-	8,331	2,906
Subscriptions	864	625	1,489	2,618
Computer software costs	524	-	524	495
Discipline Expenditure	9,772	-	9,772	3,690
Competition Expenditure	6,624	-	6,624	15
Ticket Purchases	3,320	-	3,320	290
Hire of head office expenses	116	-	116	3
Bank and credit card charges	862	-	862	902
Miscellaneous Expenditure	811	-	811	258
Depreciation	34,368	-	34,368	33,508
Governance costs (note 7)	2,182	-	2,182	2,080
	298,265	18,012	316,277	281,489

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Trustee travelling expenses (note 10)	282	-	282	180
Fees paid to trustees (note 10)	400	-	400	400
Accountancy fees	1,500	-	1,500	1,500
	<u>2,182</u>	<u>-</u>	<u>2,182</u>	<u>2,080</u>

8 Taxation

The charitable company is a non-profit making company and is exempt from corporation tax on any investment income earned during the year.

9 Net income for the year

This is stated after charging/(crediting):

	2022 £	2021 £
Depreciation	34,368	33,508
Accountancy	1,500	1,500
	<u>35,868</u>	<u>35,008</u>

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2022 £	2021 £
Salaries and wages	139,847	134,547
Social security costs	13,099	11,473
Pension costs	4,135	3,947
Consultancy costs	34,200	33,600
	<u>191,281</u>	<u>183,567</u>

No employee had benefits in excess of £60,000 (2021 : no employees) received remuneration amounting to more than £60,000 in either year.

Pension costs are allocated in proportion to the related staffing costs incurred.

The total employee benefits of the key management personnel of the charity were £33,600.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

During the year, the following payments were made to trustees:

	2022 Total £	2022 Number of trustees	2021 Total £	2021 Number of trustees
Referee observation fees	180	1	180	1
Honoraria	400	1	400	1
Travel expenses	102	2	-	-

11 Staff numbers

The average staff numbers during the year are as follows:

	2022	2021
Average monthly head count during the year	<u>5</u>	<u>6</u>
Average number of full-time equivalent employees during the year	<u>5</u>	<u>5</u>
Additional average number of tutors during the year	<u>6</u>	<u>6</u>
Average number of tutors paid per month during the year	<u>1</u>	<u>1</u>

12 Investments

	2022 £	2021 £
Total fixed asset investments comprise:		
Interest in associate	<u>20</u>	<u>20</u>

Interest in associate

The charitable company holds 15% of the issued share capital of Sovereign Court Management Company Limited, a company incorporated in England and Wales.

The principal activity of Sovereign Court Management Company Limited is to maintain the common areas of Sovereign Court.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

13 Property, plant and equipment

	Freehold property	Furniture and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 January 2022	537,074	88,819	61,544	4,125	691,562
Additions	-	10,074	-	2,354	12,428
Disposals at nil net book value	-	-	(33,732)	(4,125)	(37,857)
At 31 December 2022	<u>537,074</u>	<u>98,893</u>	<u>27,812</u>	<u>2,354</u>	<u>666,133</u>
Depreciation					
At 1 January 2022	93,900	59,151	52,770	4,123	209,944
Charge for the period	19,099	9,603	5,563	103	34,368
Disposals at nil net book value	-	-	(33,732)	(4,123)	(37,855)
At 31 December 2022	<u>112,999</u>	<u>68,754</u>	<u>24,601</u>	<u>103</u>	<u>206,457</u>
Net book value					
At 31 December 2022	<u>424,075</u>	<u>30,139</u>	<u>3,211</u>	<u>2,251</u>	<u>459,676</u>
At 31 December 2021	<u>443,174</u>	<u>29,668</u>	<u>8,774</u>	<u>2</u>	<u>481,618</u>

14 Debtors

	2022 £	2021 £
Trade debtors	2,304	3,213
Other debtors	7,194	1,735
Prepayments	20,836	3,168
	<u>30,334</u>	<u>8,116</u>

15 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	11,961	6,027
Taxation and social security	(393)	(393)
Accruals and deferred income	30,493	370
Other creditors	11,910	10,524
Funds held for Hunts Sunday League	4,288	4,288
	<u>58,259</u>	<u>20,816</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

16 Analysis of charitable funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 December 2022 are represented by:			
Investments	20	-	20
Tangible fixed assets	459,676	-	459,676
Current assets	162,537	63,176	225,713
Current liabilities	(55,540)	(2,719)	(58,259)
Net assets	<u>566,693</u>	<u>60,457</u>	<u>627,150</u>

17 Restricted funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
FA grants - referee retention and mentoring	1,073	-	(2,618)	1,545	-
FA grants - Rule 8e	-	390	-	(390)	-
Disability Workforce Fund	-	-	(14,169)	14,169	-
Development Income	37,468	3,820	(600)	-	40,688
Bursaries	13,932	-	-	-	13,932
Benevolent Fund	6,332	130	(625)	-	5,837
	<u>58,805</u>	<u>4,340</u>	<u>(18,012)</u>	<u>15,324</u>	<u>60,457</u>

The FA Salary grant is to pay the salaries of the charity - any shortfall is transferred from unrestricted funds. Other FA grants are for the specific purposes stated above.

The Disability Workforce fund is relating to monies received from the Postcode Lottery jointly with Cambs FA.

Development income is monies received for specific, small projects.

Bursary income is paid out once trainees have completed their courses - the fund balance carried forward is in respect of timing differences at the year end.

The Benevolent Fund was previously administered by a separate charity. It provides provide grants to football players who have suffered severe injury whilst participating in a football activity with a registered member club of the Huntingdonshire Football Association. It also provides grants to any member, player or ex-member who declares the need for financial assistance.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS *FOR THE YEAR ENDED 31 DECEMBER 2022*

18 Related party transactions

During the year, the charitable company received a management fee of £3,550 from Sovereign Court Management Company Limited for managing the common areas of Sovereign Court.

The charitable company also paid £1,592 to Sovereign Court Management Company Limited in respect of service charges for their part of the common areas of Sovereign Court.

Two directors of the charitable company are the two directors of Sovereign Court Management Company Limited. The company secretary of the charitable company is also the company secretary of Sovereign Court Management Company Limited.

A director of the charitable company provides consultancy to the charitable company in respect of being the director of administration - this is through that director's limited company. The amount charged is £34,200 (2021 - £33,600). A further £9,240 (2021 - £2,880) is paid to their company in respect of consultancy for discipline.

19 Control

No one individual has overall control of the company.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Income		
Competition Income	12,033	-
Members Affiliation Fee	26,369	14,463
Benevolent Fund donations	54	124
Ticket Sales	3,035	195
Referees' Income	9,001	6,330
Discipline Income	32,443	23,254
Interest Received	939	420
Hire of head office income	20,445	615
Miscellaneous Income	11,768	43,915
Donations and sponsorships	500	500
FA Grants	158,247	162,147
Development Income	21,547	10,617
Equipment Sales	247	541
TOTAL INCOME	296,628	263,121
Expenditure		
Salaries	157,082	149,966
Rates	5,525	6,143
Light, heat and water	4,613	2,753
Staff Expenses	3,949	1,068
Council Expenses	5,003	7,986
Consultancy charges	34,200	33,600
Printing, Stationery & Advertising	5,355	2,232
Telephone & Postage	2,197	4,341
Professional Fees	3,111	1,500
Miscellaneous Expenditure	811	257
Repairs & Maintenance	8,331	2,906
Hire of head office expenses	116	3
Subscriptions	864	1,018
Benevolent Fund payments	625	1,600
Insurance	10,124	12,978
Computer software costs	524	495
Ticket Purchases	3,320	290
Discipline Expenditure	9,772	3,690
Development Expenditure	4,732	4,047
Disability Workforce Fund	14,169	10,191
Competition Expenditure	6,624	15
Bank and credit card charges	862	902
Depreciation	34,368	33,508
TOTAL EXPENDITURE	316,277	281,489
Excess of Income over Expenditure	(19,649)	(18,368)

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

England & Wales - Charity number 1166644

Accounts

Company registration number 04451011 (England and Wales)

Charity registration number 1166644

**HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2021

Directors	M M Armstrong A J Barks M C Frost M Howlett M Ives appointed 22 March 2022 R P Stephen B A Mickelburgh appointed 21 March 2022 P S Whelan appointed 21 March 2022
Company secretary	M Ives
Company registration number	04451011 (England and Wales)
Charity registration number	1166644
Registered office	Ambury House 4 Sovereign Court Lancaster Way Ermine Business Park Huntingdon Cambridgeshire PE29 6XU
Independent examiner	D W Mason FMAAT DChA DWM Accounting Limited 9 Needham Court Yaxley Peterborough PE7 3LE

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their report and accounts for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Articles of Association, as amended by special resolution 27 July 2016, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Directors

The directors shown below have held office since 1 January 2021:

M M Armstrong	
A J Barks	
M C Frost	
M Howlett	
M Ives	appointed 22 March 2022
R P Stephen	
B A Mickelburgh	appointed 21 March 2022
P S Whelan	appointed 21 March 2022

No director has an interest in the company as it is limited by guarantee and does not have any share capital.

No director had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third party liability insurance for the benefit of the directors.

Objectives and activities

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

Huntingdonshire FA is the guardian of the rules and regulations of football locally, and a leading advocate for football activity within all communities of Huntingdonshire.

Our Mission

To provide the Huntingdonshire community with the relevant and appropriate tools and opportunities to ensure that all areas of the game continue to Grow, Develop and Evolve.

Our Vision

To unite Huntingdonshire to improve the football experience.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Objectives and activities (continued)

Our Core Values are:

- Diversity – We recognise diversity in people and ideas
- Safeguarding - We recognise the principles of children first and listening to Young Peoples voices as well as Safeguarding Vulnerable Adults.
- Accountability – We acknowledge and assume responsibility for the actions, products, decisions and policies we take.
- Collaboration – Together we make football stronger and contribute to its development more. Greater success comes from sharing our goals and support to our stakeholders.
- Pride – We take pride in our work plus check, challenge and better those around us.
- Simplify – Football is simple, let's keep it that way.
- Innovation – Pursuing new and creative ideas that ensure that we stay relevant to our community needs and requirements.
- Community – We are part of a community and we measure our success on how we benefit that community.

The review of the Business Plan is yearly; this review looks at what has been achieved and what the outcomes of work in the previous 12 months, albeit interrupted due to the Covid pandemic. This review looks at the success of each key activity in detail and helps Huntingdonshire FA ensure that the mission, vision, and core values remained focused. This review includes contact with all key stakeholders including:

- Council Members
- Staff
- Local Football Clubs
- Local Leagues
- Football Association
- Football Foundation
- Living Sport
- Peterborough City Council
- Huntingdonshire District Council

The Huntingdonshire FA updated its workforce during 2021 as follows:

- Mark Ives - Director of Administration and Company Secretary
- Andy Coles – General Manager
- Gary Marheineke – Football Development Officer
- Stefan Renwick – Marketing and Referee Development Officer
- Ryan Kay – Disability Football Development Officer
- Sarah Hudson – Designated Safeguarding Officer
- Katie Day - Marketing Officer
- Stewart Jeeves – Discipline Consultant
- Petria Foley – Finance Officer

The Key Performance Indicators are monitored weekly by the executive, monthly by the board and quarterly with The FA Regional Manager. Due to this level of scrutiny Huntingdonshire FA can report that we are meeting our KPI's and exceeding in many.

Our focus in 2021 was supporting our football workforce, and all our volunteers during a difficult period for everyone worldwide as a result of Covid. As we appear to be coming out of the pandemic, our levels of participation and retention across all games is positive.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance

The key challenges Huntingdonshire FA have experienced over the last three years have included:

Youth and Adult Male Football Participation

There has been a small decline in participation in the male game, with less adult male teams and youth teams. One factor to this was Covid and the County FA being unable to affiliate and run its normal Hunts FA 11s Summer Festival.

Youth and Adult Female Football Participation

Youth female teams saw an increase from 24 to 30 teams thanks to the Wildcats programme with teams transferring from kick around centres into teams.

Disability Workforce Fund (DWF)

The workforce review saw a reduction in funding of the County FA and along with the Cambs restructured its staffing positions and created a dual role between Hunts FA and Cambs FA for the Football Development Officer (Disability). Ryan Kay was appointed. Ryan is currently playing for England Cerebral Palsy squad.

Safeguarding

Mark Moffett retired as Designated Safeguarding Officer towards the end of the season and was replaced by Sarah Hudson in the role.

Huntingdonshire FA continue to utilise the Safeguarding Operational Standard guidance to further improve its safeguarding procedures, which are self-assessed twice a year with the external assessment taking place once a year.

Huntingdonshire FA set clear standards for its clubs, leagues, and referees to adhere to, for example over the last five years it has been required that all second team coaches have an in-date CRC and attend an FA course.

We will continue to collaborate with stakeholders like Leagues, Clubs and Case Management, our Local Authorities and other County FA to ensure that we and them are on point with safeguarding and continue to support where possible.

Huntingdonshire FA continues to embed Safeguarding in all that it does.

Huntingdonshire FA Governance Review

As part of our work we embarked on the Corporate Governance Review and we move forward to meeting The FA Corporate Governance Standard.

Part of that journey is the inclusion of INED's to the Board and during 2021 the current season we have seen the inclusion of two INED's Brett Mickelburgh and Phil Whelan with a further two INED's being recruited.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Football Development

Clubs	2016 teams	2017 teams	2018 teams	2019 teams	2020 teams	2021 teams
Adult	88	91	110	79	89	84
Ladies	4	5	4	7	8	8
Youth Clubs:						
Youth Boys	204	193	227	197	252	212
Youth Girls	22	25	24	21	24	30
Mini Soccer	153	158	162	166	153	151
Disability	4	4	5	4	6	5
Total	475	476	532	474	532	490

Charter Standard Summary

Charter Standard was suspended during the 2020-21 season and is being relaunched as the England Accreditation in 2022-23 season.

Referees

Huntingdonshire FA continue to build upon the excellent training and development pathway for newly qualified referees and also for the more experienced referees to be able to attain higher levels of proficiency.

Below is the current registration status.

FA KPI Totals	Hunts FA Male	Hunts FA Female	Sub Total
1 National List Referee	1	-	1
2a Panel Select Referee	-	-	-
2b Panel List Referee	-	-	-
3 Contributory Referee	4	-	4
4 Supply League Referee	15	-	15
5 Senior County Referee	35	-	35
6 County Referee	8	3	11
7 Junior Referee	59	2	61
Y Youth Referee	3	-	3
FA KPI Summary	125	5	130
T Trainee Referee	7	-	7
D Developers	8	1	9
Total	140	6	146

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Referees (continued)

We congratulate the referees who received promotion this year. It is the end of a year of hard work and putting into practice the advice received from their Assessors and Mentors.

Those Referees who received promotion in 2021 were:-

Recommended from Level 6 to 5 (Hunts FA promotion)

Stewart Horn
Anthony Leadbitter
Simon Ward

Promoted from Level 7 to 6 (Hunts FA promotion)

Jack Badcock
Stefan Renwick

Facilities

Andy Coles, General Manager is working with Clubs, Local Authorities, Parish Councils. The Football Foundation priority projects listed from the Local Football Facility Plans for Huntingdonshire and Peterborough were:

- Local Football Facility Plan - Huntingdonshire
 - Huntingdonshire District Council, One Leisure Ramsey - 3G
 - Huntingdonshire District Council, St Neots - Resurface - 3G
 - St Ives Town FC - 3G
- Local Football Facility Plan - Peterborough
 - St John Fisher School - 3G
- Promotion of the Football Foundation PitchPower App - Tool for clubs to self-assess their pitches and open the Grass Pitch Maintenance Fund.

Coaching and Training

Coach Education has been transferred to The FA.

County Cup Competitions 2020/21

Due to Covid-19, the 2020/21 County Cup Competitions were suspended.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Financial review

Financial Results

In March 2020 HFA was forced to cease its operations and close the office because of the Covid 19 pandemic. The staff were furloughed and in line with government advice worked remotely. Operational income from charitable and other sources was severely impacted leading to a 12% reduction for 2021 on top of a 30% reduction for 2020. Our expenditure on charitable activities was reduced by a further 20% on top of the 20% in 2020 because of committed and on-going costs that cannot be avoided. This resulted in a further negative movement in funds in 2021 of £18,368 and a decrease in cash in the bank of £1,139.

Principal Funding Sources

The Association was unable to generate income from Cup Finals nor from the office meeting rooms due to adherence to Covid 19 advice. As a result the Association's reliance on its principle source of income, The FA, fell slightly from 64.89% in 2020 to 61.62% in 2021 and actual funding was again reduced.

Reserves & Management

The Association's policy of maintaining free reserves as a shield against future downturns proved its worth in 2020. The Trustee responsible for Finance's policy is to maintain reserves at a discretionary minimum level of 100 days' operating costs including restricted expenditure. The reserves level was monitored regularly by The Trustee responsible for Finance with cash managed internally on a daily basis. This ensured that sufficient resources were available to meet the ever changing objectives and needs of the Association in the face of a sudden and significant drop in grant funding.

Risk Management

Risk management is a continuous process embedded throughout the governance structure. While the Trustees focus on the major strategic risks facing the Association, day to day management of operational risk is the responsibility of the County Secretary and staff. Each project is subject to a risk assessment at the start and review is maintained throughout its duration. Learning from the risk management of individual projects is shared throughout the Trustees and the Association. HFA maintains a business continuity plan which is regularly reviewed and updated. Led by the Trustees, the plan is designed to ensure HFA can continue to operate if its systems or facilities, or those of its strategic service delivery partners, are out of action for any significant length of time due to an unforeseen event. Updates on the risks are reported to the Trustees Board meetings by the County Secretary, for the Trustees to review and manage changes accordingly. The Covid 19 pandemic was clearly an unforeseen and highly significant impact to the Association. The governance structures, put in place by the Trustees, enabled the Association to react swiftly to the ever changing situation. Cost saving measures were implemented swiftly with the aim to sustain as much as possible the operational capabilities of the Association. Budgeting and frequent Forecasting enabled the Trustees to react to the financial plight faced and helped The Trustees to take the necessary actions to preserve the Association.

Going concern

The governance structures, referred to above, allowed the Association to ensure that it was able to continue to operate throughout the pandemic. The forecasting has also shown that the Association is in a position to continue for at least the coming 12 months with the continued support of The FA.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Directors' responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board of trustees on 21 April 2022.

On behalf of the board



M C Frost
Director

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED
FOR THE YEAR ENDED 31 DECEMBER 2021

I report on the accounts of the company for the year ended 31 December 2021, which are set out on pages 10 to 22.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have come across no other matters, in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D W Mason

David Mason FMAAT DChA

DWM Accounting Limited
9 Needham Court
Yaxley
Peterborough
PE7 3LE

Date: 22 April 2022

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income:					
Income from charitable activities	3	203,800	13,011	216,811	261,816
Income from other activities	4	45,766	124	45,890	36,084
Investment income	5	384	36	420	743
Total income		<u>249,950</u>	<u>13,171</u>	<u>263,121</u>	<u>298,643</u>
Expenditure:					
Charitable activities	6	267,322	14,167	281,489	353,335
Total resources expended		<u>267,322</u>	<u>14,167</u>	<u>281,489</u>	<u>353,335</u>
Net income for the year before transfers		(17,372)	(996)	(18,368)	(54,692)
Transfer between funds		4,867	(4,867)	-	-
Net movement in funds for the year		<u>(12,505)</u>	<u>(5,863)</u>	<u>(18,368)</u>	<u>(54,692)</u>
Fund balances brought forward		600,499	64,668	665,167	719,859
Fund balances carried forward		<u><u>587,994</u></u>	<u><u>58,805</u></u>	<u><u>646,799</u></u>	<u><u>665,167</u></u>

The notes on pages 13 to 22 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Investments	12		20		20
Property, plant and equipment	13		481,618		515,126
			<u>481,638</u>		<u>515,146</u>
Current assets					
Debtors	14	8,116		17,330	
Cash at bank and in hand		177,861		179,000	
		<u>185,977</u>		<u>196,330</u>	
Creditors: amounts falling due within one year	15	(20,816)		(46,309)	
Net current assets			165,161		150,021
Net assets			<u>646,799</u>		<u>665,167</u>
Funds of the charity	16				
Unrestricted funds			587,994		600,499
Restricted funds	17		58,805		64,668
Total charity funds			<u>646,799</u>		<u>665,167</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of the affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Directors on 21 April 2022



M C Frost
Director

Company registration number 04451011 (England and Wales)

The notes on pages 13 to 22 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
Reconciliation to cash generated from operations		
Deficit for the year	(18,368)	(54,692)
Depreciation	33,508	31,468
Investment income	(420)	(743)
Decrease in debtors	9,214	4,624
(Decrease) in creditors	(25,493)	(6,884)
	<hr/>	<hr/>
Net cash inflow from operating activities	(1,559)	(26,227)
 Cash from other sources		
Investment income	420	743
 Application of cash		
Payments to acquire fixed assets	-	-
	<hr/>	<hr/>
Increase in cash	(1,139)	(25,484)
Cash at bank and in hand at beginning of the year	179,000	204,484
	<hr/>	<hr/>
Cash at bank and in hand at end of the year	<u>177,861</u>	<u>179,000</u>

The notes on pages 13 to 22 form part of these financial statements

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

1.2 Public benefit

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.3 Preparation of the accounts on a going concern basis

The charitable company reported a cash outflow of £1,139 for the year. The trustees agree an annual budget and are confident that the charity is a going concern.

1.4 Income

All income is included in the Statement of Financial Activities in the year in which they are receivable, except for monies which are for specific periods crossing over the year end.

Income represents affiliation fees, course fees, fines, Football Association grants and other income receivable in the year.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6 Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds - these are funds that have been set aside at the discretion of the Trustees for a specific, but not legally binding, purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies (continued)

1.7 Expenditure and irrecoverable VAT

All resources expended are accounted for gross, and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic

1.8 Tangible fixed assets and depreciation

Depreciation is provided at rates in order to write off each asset over its estimated useful life as follows:

Land and buildings	5% straight line
Furniture and fittings	4% and 20% straight line
Office equipment	20% straight line
Computer equipment	20% straight line

1.9 Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Leasing and hire purchase commitments

Leases are classified as finance leases when they transfer substantially all the risks and rewards of ownership of the leased assets to the company. Other leases that do not transfer substantially all the risks and rewards of ownership of the leased assets to the company are classified as operating leases.

The company has entered into some hire purchase agreements for certain machinery assets that include the option to purchase the items at the end of the lease term for a nominal amount, which is expected to be much lower than their fair value at that date. The hire purchase agreements have been classified as finance leases as it is reasonably certain that the option will be exercised.

Rentals paid under operating leases are charged to profit and loss account on a straight line basis over the period of the lease.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies (continued)

1.13 Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated.

Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

1.14 Taxation

The charitable company is now exempt from paying corporation tax on its investment income and from the annual requirement to file a corporation tax return.

1.15 Employee benefits

Short-term employee benefits

Short-term employee benefits are recognised as an expense in the period in which they are incurred.

Post-employment defined contribution plans

The company makes contributions for staff to a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund, or paid to employees' personal pension plans. The pension cost charge represents contributions payable by the company to the fund or personal plans and are recognised as an expense as they are incurred.

2 Legal status of the charity

Huntingdonshire Football Association Limited is a charitable company limited by guarantee, incorporated in England and Wales. Its registered office is Ambury House, 4 Sovereign Court, Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU.

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
FA Grants:				
FA Salary and grants	145,406	-	145,406	143,861
FDO Salary and On-costs	-	-	-	7,650
FA grants - ESFA admin	2,333	-	2,333	4,000
FA grants - Safeguarding	-	-	-	3,910
FA grants - return of football	1,397	-	1,397	1,397
FA grants - redundancy support	-	-	-	6,332
FA grants - referee mentor	-	508	508	-
FA grants - Rule 8e	-	7,550	7,550	18,755
FA grants - SSF	-	4,953	4,953	6,954
FA grants - sin bins	-	-	-	945
Disability Workforce Fund	-	-	-	6,274
Development Income	10,617	-	10,617	38,085
Bursaries	-	-	-	-
Members Affiliation Fee	14,463	-	14,463	6,207
Referees' Income	6,330	-	6,330	1,375
Discipline Income	23,254	-	23,254	16,071
	<u>203,800</u>	<u>13,011</u>	<u>216,811</u>	<u>261,816</u>

4 Income from other activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Competition Income	-	-	-	-
Ticket Sales	195	-	195	3,982
Donations and sponsorships	500	124	624	-
Hire of head office	615	-	615	12,084
Miscellaneous Income	8,732	-	8,732	9,997
Job Retention Scheme grant	29,133	-	29,133	7,900
Local Government grant	6,050	-	6,050	2,000
Equipment Sales	541	-	541	121
	<u>45,766</u>	<u>124</u>	<u>45,890</u>	<u>36,084</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

5 Investment income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Interest Received	384	36	420	743

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Salaries	149,566	-	149,566	204,948
Development Expenditure	3,795	252	4,047	27,136
Disability Workforce Fund	-	10,191	10,191	13,568
Staff Expenses	1,068	-	1,068	5,204
Council Expenses	5,681	2,124	7,805	2,750
Consultancy charges	33,600	-	33,600	14,000
Rates	6,143	-	6,143	6,664
Insurance	12,978	-	12,978	8,593
Light, heat and water	2,753	-	2,753	3,540
Printing, Stationery & Advertising	2,232	-	2,232	967
Telephone & Postage	4,341	-	4,341	4,627
Professional Fees	-	-	-	700
Repairs & Maintenance	2,906	-	2,906	4,650
Equipment Expenses	-	-	-	778
Vehicle Hire/Lease	-	-	-	5,603
Subscriptions & Donations	1,018	1,600	2,618	2,849
Computer software costs	495	-	495	537
Discipline Expenditure	3,690	-	3,690	54
Competition Expenditure	15	-	15	738
Medals	-	-	-	6,000
Ticket Purchases	290	-	290	366
Hire of head office expenses	3	-	3	274
Bank and credit card charges	902	-	902	818
Miscellaneous Expenditure	258	-	258	4,239
Depreciation	33,508	-	33,508	31,468
Governance costs (note 7)	2,080	-	2,080	2,264
	267,322	14,167	281,489	353,335

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

7 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Trustee travelling expenses (note 10)	180	-	180	264
Fees paid to trustees (note 10)	400	-	400	500
Accountancy fees	1,500	-	1,500	1,500
	<u>2,080</u>	<u>-</u>	<u>2,080</u>	<u>2,264</u>

8 Taxation

The charitable company is a non-profit making company and is exempt from corporation tax on any investment income earned during the year.

9 Net income for the year

This is stated after charging/(crediting):

	2021 £	2020 £
Depreciation	33,508	31,468
Accountancy	1,500	1,500
	<u>35,008</u>	<u>32,968</u>

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	134,547	186,123
Social security costs	11,473	14,374
Pension costs	3,947	4,951
Consultancy costs	33,600	14,000
	<u>183,567</u>	<u>219,448</u>

No employee had benefits in excess of £60,000 (2020 : no employees) received remuneration amounting to more than £60,000 in either year.

Pension costs are allocated in proportion to the related staffing costs incurred.

The total employee benefits of the key management personnel of the charity were £33,600.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

10 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

During the year, the following payments were made to trustees:

	2021 Total £	2021 Number of trustees	2020 Total £	2020 Number of trustees
Referee observation fees	180	1	180	1
Honoraria	400	1	500	1
Travel expenses	-	-	84	1

11 Staff numbers

The average staff numbers during the year are as follows:

	2021	2020
Average monthly head count during the year	<u>6</u>	<u>7</u>
Average number of full-time equivalent employees during the year	<u>5</u>	<u>5</u>
Additional average number of tutors during the year	<u>6</u>	<u>22</u>
Average number of tutors paid per month during the year	<u>1</u>	<u>1</u>

12 Investments

	2021 £	2020 £
Total fixed asset investments comprise:		
Interest in associate	<u>20</u>	<u>20</u>

Interest in associate

The charitable company holds 15% of the issued share capital of Sovereign Court Management Company Limited, a company incorporated in England and Wales.

The principal activity of Sovereign Court Management Company Limited is to maintain the common areas of Sovereign Court.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

13 Property, plant and equipment

	Freehold property	Furniture and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 January 2021	537,074	88,819	61,544	4,125	691,562
Additions	-	-	-	-	-
At 31 December 2021	<u>537,074</u>	<u>88,819</u>	<u>61,544</u>	<u>4,125</u>	<u>691,562</u>
Depreciation					
At 1 January 2021	74,802	50,304	47,207	4,123	176,436
Charge for the period	19,098	8,847	5,563	-	33,508
At 31 December 2021	<u>93,900</u>	<u>59,151</u>	<u>52,770</u>	<u>4,123</u>	<u>209,944</u>
Net book value					
At 31 December 2021	<u>443,174</u>	<u>29,668</u>	<u>8,774</u>	<u>2</u>	<u>481,618</u>
At 31 December 2020	<u>462,272</u>	<u>38,515</u>	<u>14,337</u>	<u>2</u>	<u>515,126</u>

14 Debtors

	2021 £	2020 £
Trade debtors	3,213	1,148
Other debtors	1,735	9,849
Prepayments	3,168	6,333
	<u>8,116</u>	<u>17,330</u>

15 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,027	14,755
Taxation and social security	(393)	2,867
Accruals and deferred income	370	9,190
Other creditors	10,524	15,209
Funds held for Hunts Sunday League	4,288	4,288
	<u>20,816</u>	<u>46,309</u>

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

16 Analysis of charitable funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 December 2021 are represented by:			
Investments	20	-	20
Tangible fixed assets	481,618	-	481,618
Current assets	124,453	61,524	185,977
Current liabilities	(18,097)	(2,719)	(20,816)
Net assets	<u>587,994</u>	<u>58,805</u>	<u>646,799</u>

17 Restricted funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
FA Salary and grants	-	-	-	-	-
FA grants - referee retention and mentoring	1,859	508	(1,294)	-	1,073
FA grants - Rule 8e	-	7,550	-	(7,550)	-
FA grants - office equipment	-	-	-	-	-
FA grants - SSF	-	4,953	(495)	(4,458)	-
FA grants - sin bins	-	-	(335)	335	-
Disability Workforce Fund	3,385	-	(10,191)	6,806	-
Development Income	37,720	-	(252)	-	37,468
Bursaries	13,932	-	-	-	13,932
Benevolent Fund	7,772	160	(1,600)	-	6,332
	<u>64,668</u>	<u>13,171</u>	<u>(14,167)</u>	<u>(4,867)</u>	<u>58,805</u>

The FA Salary grant is to pay the salaries of the charity - any shortfall is transferred from unrestricted funds. Other FA grants are for the specific purposes stated above.

Referee retention and mentoring is in relation to monies received from the FA for work with referees.

The Disability Workforce fund is relating to monies received from the Postcode Lottery jointly with Cambs FA.

Development income is monies received for specific, small projects.

Bursary income is paid out once trainees have completed their courses - the fund balance carried forward is in respect of timing differences at the year end.

The Benevolent Fund was previously administered by a separate charity. It provides provide grants to football players who have suffered severe injury whilst participating in a football activity with a registered member club of the Huntingdonshire Football Association. It also provides grants to any member, player or ex-member who declares the need for financial assistance.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

18 Operating lease commitments

	2021 £	2020 £
At the year end, the company's has the following annual commitments for payments on operating leases:		
Lease expiring:		
Within one year	-	-
Between two and five years	-	-
	<hr/>	<hr/>
	-	-
	<hr/> <hr/>	<hr/> <hr/>

19 Related party transactions

During the year, the charitable company received a management fee of £3,550 from Sovereign Court Management Company Limited for managing the common areas of Sovereign Court.

The charitable company also paid £2,247 to Sovereign Court Management Company Limited in respect of service charges for their part of the common areas of Sovereign Court.

A director of the charitable company is one of the two directors of Sovereign Court Management Company Limited. The company secretary of the charitable company is also the company secretary of Sovereign Court Management Company Limited.

A director of the charitable company provides consultancy to the charitable company in respect of being the director of administration. The amount charged is £33,600 (2020 - £14,000).

20 Control

No one individual has overall control of the company.

HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
Income		
Competition Income	-	-
Members Affiliation Fee	14,463	6,207
Benevolent Fund donations	124	-
Ticket Sales	195	3,982
Referees' Income	6,330	1,375
Discipline Income	23,254	16,071
Interest Received	420	743
Hire of head office income	615	12,084
Miscellaneous Income	43,915	19,897
Donations and sponsorships	500	-
FA Grants	162,147	193,804
Disability Workforce Fund	-	6,274
Development Income	10,617	38,085
Equipment Sales	541	121
TOTAL INCOME	263,121	298,643
Expenditure		
Salaries	149,966	205,449
Rates	6,143	6,664
Light, heat and water	2,753	3,540
Staff Expenses	1,068	5,204
Council Expenses	8,027	3,014
Consultancy charges	33,600	14,000
Printing, Stationery & Advertising	2,232	967
Telephone & Postage	4,341	4,627
Professional Fees	1,500	2,200
Miscellaneous Expenditure	216	4,238
Equipment Expenses	-	778
Repairs & Maintenance	2,906	4,650
Hire of head office expenses	3	274
Vehicle Hire/Lease	-	5,603
Subscriptions & Donations	1,018	974
Benevolent Fund payments	1,600	1,875
Insurance	12,978	8,593
Computer software costs	495	537
Ticket Purchases	290	366
Discipline Expenditure	3,690	54
Development Expenditure	4,047	27,136
Disability Workforce Fund	10,191	13,568
Medals	-	6,000
Competition Expenditure	15	738
Bank and credit card charges	902	818
Depreciation	33,508	31,468
TOTAL EXPENDITURE	281,489	353,335
Excess of Income over Expenditure	(18,368)	(54,692)