



Keyworth & District Community Concern

Registered Charity Number 1166637

Life President Mrs Doreen Gee

Trustees' annual report for the period:

Start date: 1st May 2020.

End date: 30th April 2021

Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility **and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.**
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of a lack of availability of adequate and safe public passenger services.

The words in **red** are an extra clause proposed by the Trustees and agreed by the Charity Commission. This change will remain provisional until agreement is given at the 2021 AGM.

Key actions:

- Throughout this year both the Day Centre and Minibus operations were suspended in response to Covid restrictions
- Regular contact was maintained with our Customers, and seasonal gifts and cards were delivered to homes.
- Where possible the Minibus fixed costs were reduced whilst keeping the buses in a serviceable condition
- Some fundraising schemes continued during the Lockdown period keeping our financial position strong.
- Risk assessments were updated and changes communicated prior to our operations restarting.
- Trustees and Volunteers have continued to provide assistance 'behind the scenes', and we are very grateful for the active support which they have provided since restrictions were lifted.

Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review.

Looking Ahead:



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Both Day Centre and Minibus operations restarted in July 2021. We have been delighted to see the return of many Customers and also the gradual return of many Charity Groups using our mini-buses. The Trustees will continue to review the Charity response to the changing demands for our services.

Andrew Tuckwell

Chairman

Keyworth & District Community Concern

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

Statement of Financial Activities for the 12 months to 30 April 2021

<u>Community Bus Operation</u>	<u>30/4/21</u>	<u>30/4/20</u>
Income from Donations	£ 13	<u>£ 6,541</u>
Expenditure		
Motor Insurance	£ 626	£ 3,116
Fuel Cost	£ 231	£ 2,071
Maintenance	£ 996	£ 2,870
Sundry Expenses	£ 196	£ 528
Depreciation of Buses	<u>£11,000</u>	<u>£11,000</u>
Expenditure re Bus Operations	<u>£13,049</u>	<u>£19,585</u>
Shortfall on Bus Operations	-£13,036	-£13,044
Other Donations		
Unrestricted Income from Donations/Grants	£ 6,936	£23,256
<u>Other Expenditure</u>		
Hall Hire & Administration Costs	-£ 130	-£ 1,391
Deficit in Income over Expenditure (Surplus in 2020)	-£6,230	£8,821

*Checked & reviewed by
PRATISH PARMAR ACCA
20th October 2021*

Keyworth & District Community Concern

Statement of Assets & Liabilities as at 30 April 2021 (£'s)

	<u>30 April 2021</u>	<u>30 April 2020</u>
Fixed Assets		
Peugeot 66	20,091	25,591
Peugeot 67	<u>24,820</u>	<u>30,320</u>
	44,911	55,911
Current Assets		
Bank Accounts Unrestricted 58,972		54,202
account 100 Club 1,554		Bank 1,454
	60,526	55,656
Current Liabilities		
Creditors - 100 Club	- 1,554	- 1,454
Net Assets	103,883	110,113
Represented by Capital & Reserves		
Capital b/fwd Previous Year	110,113	101,292
Deficit/Surplus for Year	- 6,230	<u>8,821</u>
Total	<u>103,883</u>	<u>110,113</u>

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NOTES

1. The accounts are prepared on a Cash Accounting Basis.

2. Covid

On 23 March 2020 the UK was placed in lockdown and the activities of the community bus and day care centre ceased operations by government decree. It was only possible to restart our community services in July 2021. During that period road tax, insurances, and other expenses were reduced to a minimum although essential maintenance and safety checks on the buses were maintained. We continued to benefit from generous donations from our sponsors and supporters.

3. Depreciation Policy

Whilst community buses have useful lives exceeding ten years, the Trustees believe that it is prudent to write down new vehicles over no longer than 8 years. This involves an annual depreciation charge for each Peugeot of £5,500, thus total charge for the year is £11,000. This policy will be reviewed over the coming months when the economic effects of Covid on the community bus sector are clearer, and the impact on bus valuations can be assessed.

4. 100 Club 'Lottery' type Scheme

The Trustees set up this scheme in April 2017. The participants now subscribe for 110 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,554 as at 30 April 2021 (£1,454 2020). The scheme contributed £805 (£1,190 2020) to the organization during the period.

5. Reserves Policy

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Day Centre and the Community Bus operation and for prudent bus replacement when considered appropriate.

1 September 2021

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PRATISH PARMAR ACCA
20th October 2021

