

# KEYWORTH AND DISTRICT COMMUNITY CONCERN

England & Wales · Charity number 1166637

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2016-04-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Belvedere Close  
Keyworth  
Nottingham  
NG12 5JF

**Phone** 01159375407

**Email** [ian@machan.co.uk](mailto:ian@machan.co.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:1) TO RELIEVE THE NEEDS OF ELDERLY PEOPLE IN KEYWORTH AND THE SURROUNDING AREA BY THE PROVISION OF A DAY CARE FACILITY and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life.2) TO PROVIDE A COMMUNITY TRANSPORT SERVICE FOR THE INHABITANTS OF KEYWORTH AND THE SURROUNDING AREA WHO ARE IN NEED OF SUCH A SERVICE BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL) OR POVERTY, OR BECAUSE OF LACK OF AVAILABILITY OF ADEQUATE AND SAFE PUBLIC PASSENGER SERVICES.

**Activities:** Providing bus transport to elderly and disabled people in the village of Keyworth and the surrounding Community. Providing Day care facility and the provision of recreational and leisure time activities in the interest of social welfare, designed to improve their condition of life. to the same people. Providing assisted shopping trip also

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- Nottinghamshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-30	£50,963	£20,743	-	-
2024-04-30	£29,737	£22,639	-	-
2023-04-30	£20,640	£21,051	-	-
2022-04-30	£10,635	£19,530	-	-
2021-04-30	£6,949	£13,179	-	-

## Trustees

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Name	Role	Appointed
<b>ANDREW TUCKWELL</b>	Chair	2016-05-03
Doreen Connor		2024-11-16
Edwin Pettipher		2017-09-05
IAN HARVEY MACHAN		2016-05-03
Kevin Walden		2022-11-26

**KEYWORD AND DISTRICT COMMUNITY CONCERN**

England & Wales - Charity number 1166637

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# Accounts

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# Keyworth & District Community Concern

Registered Charity Number 1166637

## Trustees' annual report for the period:

**Start date: 1st May 2024**

**End date: 30<sup>th</sup> April 2025**

## Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of lack of availability of adequate and safe public passenger services.

## Key actions:

- We continued to offer a much needed Tuesday Club for elderly local inhabitants. We took the decision to provide freshly cooked lunches, and this required us to register our operation with the Food Standards Agency. Our service is subject to inspection by the local Environmental Health Department, and we were delighted to receive a top 5 Food Hygiene Rating.
- In line with our bus replacement strategy, we worked with our chosen Minibus coachwork company to provide a new bus fitted out to our specification. Delay in the supply of the vehicle shell from the Manufacturer meant that we were still awaiting delivery of the new bus.
- We maintained the current rate we charge Member Groups for borrowing our buses, continuing to provide a very good value Community bus service despite rising costs.
- We matched last year's significant increase in bus usage. This year our buses travelled 15,300 miles, making 378 journeys and providing transport for 58 different user groups.
- Considerable time was spent involving Committee members and customers, as we were required to change our bank account numbers to meet the Bank's rules on the definition of our charitable status.
- We reviewed the risks associated with all our areas of work, and actions have been taken or planned to address any notable issues

## Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review.

## Looking Ahead:

- Attracting new Trustees, Leaders, and Volunteers remains a key priority if we are to maintain the level and quality of our Community work.

The Trustees will continue to assess the Charity response to the changing demands for our services

# Keyworth & District Community Concern

Registered Charity Number 1166637

**Registered Address:** 1 Belvedere Close, Keyworth, Nottingham, NG12 5JF

**Trustees:** Andrew Tuckwell, Eddie Pettipher, Margaret Eggleston, Kevin

Walden, Doreen Connor, Ian Machan

**Structure:** The Charity is managed by a committee that meets approximately every month. The Tuesday Club is run by the Tuesday Club Manager and the Buses by the Bus Manager. The Committee comprises the Trustees and some volunteers. The Charity recruits Trustees from within the committee.

**Andrew Tuckwell**  
**Chairman**

**Keyworth & District Community Concern**

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

**Statement of Financial Activities for the 12 months to 30 April 2025 (£)**

	<u>30/4/25</u>	<u>30/4/24</u>
<b><u>Community Bus Operation</u></b>		
Donations from Bus Users	£13,448	<u>£13,017</u>
<b>Total Bus Income</b>	<b><u>£ 13,448</u></b>	<b><u>£13,017</u></b>
Bus Expenditure		
Insurance	-£ 2,249	-£ 2,104
Fuel Cost	-£ 3,537	-£ 3,964
Maintenance & Tax	-£ 3,757	-£ 3,631
Sundry Expenses	-£ 283	-£ 731
Depreciation of Buses	<u>-£ 9,091</u>	<u>-£11,000</u>
Total Expenditure re Bus Operations	<u>-£18,917</u>	<u>-£21,430</u>
Shortfall on Bus Operations	<b><u>-£5,469</u></b>	<b><u>-£ 8,413</u></b>
<b><u>Other Income - Donations / Grants / Interest</u></b>		
Unrestricted Income from Donations / Grants / Bank Interest	£17,515	£16,720
Restricted Income from National Lottery Community Fund Grant (Bus replacement)	£20,000	
<b><u>Other Expenditure</u></b>		
Hall Hire & Administration Costs	-£ 1,826	-£ 1,209
<b>Deficit / Excess in Income over Expenditure</b>	<b><u>£ 30,220</u></b>	<b><u>£ 7,098</u></b>

Accounts Provide A True + Fair View.

J. MANTON CGMA FCMA (RETIRED)

~~AM~~ 10/07/25

**Keyworth & District Community Concern**

**Statement of Assets & Liabilities as at 30 April 2025 (£'s)**

	<u>30 April 2025</u>	<u>30 April 2024</u>
<b>Fixed Assets</b>		
Peugeot DK66	0	3,591
Peugeot DK67	<u>2,820</u>	<u>8,320</u>
	<b>2,820</b>	<b>11,911</b>
<b>Current Assets</b>		
Bank Accounts (Unrestricted)	59,351	27,961
Bank Accounts (Restricted) New Bus	63,500	58,000
Tuesday Club Cash		200
Sundry Debtors	1,138	759
Sundry Debtor - GM Coachwork		
Replacement Bus Deposit paid	3,000	3,000
Sundry Debtor - La Casa Interiors Plumtree Ltd (deposit for Centenary Lounge kitchen works)	2,166	
Bank account 125 Club	<u>1,940</u>	<u>1,475</u>
	<b>131,095</b>	<b>91,395</b>
<b>Current Liabilities</b>		
Sundry Creditors	- 80	- 156
Creditors - 125 Club	<u>- 1,940</u>	<u>- 1,475</u>
	<b>- 2,020</b>	<b>- 1,631</b>
<b>Net Assets</b>	<b><u>131,895</u></b>	<b><u>101,675</u></b>

Accounts Provide a True + Fair View.

J MANTON CGMA FCMA (RETIRED)  
10/10/25

## Represented by Capital & Reserves

Capital b/fwd Previous Year	101,675	94,577
Deficit / Excess for Year	<u>30,220</u>	<u>7,098</u>
<b>Total</b>	<b><u>131,895</u></b>	<b><u>101,675</u></b>

## NOTES

1. The accounts are prepared on an Accrual Accounting Basis.

### 2. Bus Depreciation Policy & Replacement Options

Whilst community buses have useful lives exceeding ten years, the Trustees previously believed that it was prudent to write down new vehicles over no longer than 8 years. This involved an annual depreciation charge for each existing Peugeot of £5,500. Our oldest bus was fully depreciated by December 2024 (£3,591); thus the total charge for the year is £9,091.

As was mentioned in last year's accounts, and at our last AGM, the Trustees had made the decision to replace our oldest minibus (the new bus is expected in June 2025, having been on order for over 12 months).

In last year's accounts we showed £58,000 capital restricted for the Bus Replacement balance, having already paid a £3,000 deposit. At that time, the expected cost of the new bus was approx £61,000, subject to a price increase from Peugeot, this has increased the cost to approx £66,500.

The Trustees have decided that the new bus will be depreciated over 10 years.

### 3. 125 Club 'Lottery' type Scheme

The Trustees set up this scheme in April 2017. The participants now subscribe for 125 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,940 as at 30 April 2025 (£1,475, 2024). The scheme contributed £1,120 (£1,360, 2024) to the organisation during the period.

### 4. Reserves Policy

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Tuesday Club and the Community Bus operation, and for prudent bus replacement when considered appropriate.

08 June 2025

Accounts provide A True + Fair View.

J MANTON CGMA FCMA (RETIRED) 3

10/07/2025



Section A

Independent Examiner's Report

Report to the trustees

Keyworth & District Community Concern

On accounts for the year ended

2024/25

Charity no (if any)

1166637

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

09/12/2025

Name:

James Manton

Relevant professional qualification(s) or body

Fellow of The Chartered Management Accountant (FCMA) retired.

**(if any):**

**Address:**

**Section B** **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None to disclose.

**KEYWORD AND DISTRICT COMMUNITY CONCERN**

England & Wales - Charity number 1166637

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# Accounts

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# Keyworth & District Community Concern

Registered Charity Number 1166637

## Trustees' annual report for the period:

**Start date: 1st May 2023**

**End date: 30<sup>th</sup> April 2024**

## Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of lack of availability of adequate and safe public passenger services.

## Key actions:

- Moved forward on our strategy of replacing our older bus and having two buses of different age profiles, by placing an order for one new bus.
- Applied to the Lottery Community Fund to part fund the new bus purchase, and were delighted to be recognised and rewarded as a Group helping our Community thrive.
- Reinforced our intention to provide a good value Community bus service by maintaining the current rate we charge Member Groups for borrowing our buses despite rising operating costs.
- Managed a significant increase in bus usage. In twelve months our buses were used by more than 90 local groups, carrying over 4,000 passengers on 345 different journeys.
- Supported other local Groups & Charities by promoting their services through artwork on the outside of one bus.
- Continued to provide a much needed Tuesday Club service to many elderly local inhabitants. New customers are being sought following the withdrawal of attendees from a local Care Home.
- Extended our monthly fundraising scheme by introducing the 125 Club. This generates important income, alongside the many generous donations received from local Groups & Individuals.
- Reviewed the risks associated with all our areas of work, and actions have been taken or planned to address any notable issues

## Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review. For the period of this review the charity reported a surplus of £7,098 and net assets stand at £101, 675

## Looking Ahead:

- Attracting new Trustees, Leaders, and Volunteers remains a key priority if we are to maintain the level and quality of our Community work.

The Trustees will continue to assess the Charity response to the changing demands for our services

# Keyworth & District Community Concern

Registered Charity Number 1166637

**Registered Address:** 1 Belvedere Close, Keyworth, Nottingham, NG12 5JF

**Trustees:** Andrew Tuckwell, Eddie Pettipher, Margaret Eggleston, David Culpan, Kevin Walden, Ian Machan

**Structure:** The Charity is managed by a committee that meets approximately every month. The Tuesday Club is run by the Tuesday Club Manager and the Buses by the Bus Manager. The committee comprises the Trustees and some volunteers. The Charity recruits Trustees from within the committee.

**Andrew Tuckwell**  
**Chairman**

## Keyworth & District Community Concern

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

### Statement of Financial Activities for the 12 months to 30 April 2024 (£)

	<u>30/4/24</u>	<u>30/4/23</u>
<b><u>Community Bus Operation</u></b>		
Donations from Bus Users	£13,017	<u>£ 9,628</u>
<b>Total Bus Income</b>	<b><u>£ 13,017</u></b>	<b><u>£ 9,628</u></b>
Bus Expenditure		
Insurance	-£ 2,104	-£ 1,813
Fuel Cost	-£ 3,964	-£ 3,600
Maintenance & Tax	-£ 3,631	-£ 2,629
Sundry Expenses	-£ 731	-£ 905
Depreciation of Buses	<u>-£11,000</u>	<u>-£11,000</u>
Total Expenditure re Bus Operations	<u>-£21,430</u>	<u>-£19,947</u>
Shortfall on Bus Operations	<b><u>-£8,413</u></b>	<b><u>-£10,319</u></b>
<b><u>Other Income - Donations / Grants / Interest</u></b>		
Unrestricted Income from Donations / Grants / Bank Interest	£16,720	£11,012
<b><u>Other Expenditure</u></b>		
Hall Hire & Administration Costs	-£ 1,209	-£ 1,104
<b>Deficit / Excess in Income over Expenditure</b>	<b><u>£ 7,098</u></b>	<b><u>-£ 411</u></b>

Reviewed by J. MANTON FCMA (RETIRES)  
JMM

**Keyworth & District Community Concern**

**Statement of Assets & Liabilities as at 30 April 2024 (£'s)**

	<u>30 April 2024</u>	<u>30 April 2023</u>
<b>Fixed Assets</b>		
Peugeot DK66	3,591	9,091
Peugeot DK67	<u>8,320</u>	<u>13,820</u>
	<b>11,911</b>	<b>22,911</b>
<b>Current Assets</b>		
Bank Accounts (Unrestricted)	27,961	70,071
Bank Accounts (Restricted) New Bus 58,000		
Tuesday Club Cash	200	211
Sundry Debtors	759	1,667
Sundry Debtor - GM Coachwork		
Replacement Bus Deposit paid	3,000	
Bank account 125 Club	<u>1,475</u>	<u>1,272</u>
	<b>91,395</b>	<b>73,221</b>
<b>Current Liabilities</b>		
Sundry Creditors	- 156	- 283
Creditors - 125 Club	<u>- 1,475</u>	<u>- 1,272</u>
	<b>- 1,631</b>	<b>- 1,555</b>
<b>Net Assets</b>	<b><u>101,675</u></b>	<b><u>94,577</u></b>

Reviewed by J. MANTON FCMA (RETIRED)



## Represented by Capital & Reserves

Capital b/fwd Previous Year	94,577	94,988
Deficit / Excess for Year	<u>7,098</u>	- <u>411</u>
<b>Total</b>	<b><u>101,675</u></b>	<b><u>94,577</u></b>

## NOTES

1. The accounts are prepared on a Cash Accounting Basis.

### **2. Bus Depreciation Policy & Replacement Options**

Whilst community buses have useful lives exceeding ten years, the Trustees believe that it is prudent to write down new vehicles over no longer than 8 years. This involves an annual depreciation charge for each Peugeot of £5,500; thus the total charge for the year is £11,000.

We have again reviewed our bus replacement options this year, but unfortunately there is still no viable alternative to diesel at this time. We have therefore made the decision to replace our oldest bus with another diesel vehicle, for which a £3,000 deposit has been paid (shown as a sundry debtor). We also show some capital restricted above for the Bus Replacement balance (£58,000 this year).

### **3. 125 Club 'Lottery' type Scheme**

The Trustees set up this scheme in April 2017. The participants now subscribe for 125 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,475 as at 30 April 2024 (£1,272, 2023). The scheme contributed £1,360 (£1,300, 2023) to the organisation during the period.

### **4. Reserves Policy**

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Day Centre and the Community Bus operation, and for prudent bus replacement when considered appropriate.

14 May 2024

Reviewed by J. MANTON FCMA (RETIRED)  
*JMM*



Section A Independent Examiner's Report

Report to the trustees

Keyworth and District Community Concern

On accounts for the year ended

2023/24

Charity no (if any)

1166637

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

11/02/25

Name:

James Manton

Relevant professional qualification(s) or body (if any):

Fellow of The Chartered Management Accountant (FCMA) retired.

<b>Address:</b>	32 Brockwood Crescent
	Keyworth
	Nottingham NG12 5HQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A
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**KEYWORD AND DISTRICT COMMUNITY CONCERN**

England & Wales - Charity number 1166637

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# Accounts

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# Keyworth & District Community Concern

Registered Charity Number 1166637

Life President Mrs Doreen Gee

## Trustees' annual report for the period:

Start date: 1st May 2022

End date: 30<sup>th</sup> April 2023

### Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of lack of availability of adequate and safe public passenger services.

### Key actions:

- In light of significant higher operating costs, particularly fuel, the Trustees increased the rate per mile charged to Member Groups borrowing our Minibuses, although it remained our objective to provide a widely used and cost effective community service.
- It is pleasing to report that both the number of Member Groups and bus journeys booked still increased and this has supported a significant increase in income from bus user contributions – the lower figure for the year ending 30<sup>th</sup> April 2022 also reflects the impact of Covid restrictions.
- Ensuring there is cover for both Trustees and the Key Roles in the Charity remains a priority, however this year effective Management of the Charity has been maintained by a team of 6 Trustees and a Management Committee of 9.
- The Trustees have reviewed the charity risk assessments and concluded that, with a few minor amendments, effective control measures remain in place to minimise risks.
- Promotion of the weekly Day Centre has increased the number of Customers. The number of Volunteers has also increased and there was a necessary review of the team operation.

### Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review.

### Looking Ahead:

- The Trustees reviewed the Charity Sustainable Bus Strategy and the decision to replace a bus in 2023 was deferred until 2024 when the strategy will be reviewed again, with potential replacement dates of both buses to be considered in light of changing technology.
- Our ongoing ability to attract Trustee, volunteers and leaders to operate the services we provide remains a key priority. This is recognised in our Risk Assessments and is a subject of regular review

The Trustees will continue to assess the Charity response to the changing demands for our services

**Andrew Tuckwell**  
Chairman

**Keyworth & District Community Concern**

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

**Statement of Financial Activities for the 12 months to 30 April 2023 (£'s)**

	<u>30/4/23</u>	<u>30/4/22</u>
<b><u>Community Bus Operation</u></b>		
Income from User Contributions	<b><u>£ 9,628</u></b>	<b><u>£ 3,686</u></b>
Expenditure		
Insurance	-£ 1,813	-£ 3,052
Fuel Cost	-£ 3,600	-£ 1,529
Maintenance	-£ 2,629	-£ 3,110
Sundry Expenses	-£ 905	-£ 190
Depreciation of Buses	<b><u>-£11,000</u></b>	<b><u>-£11,000</u></b>
Expenditure re Bus Operations	<b><u>-£19,947</u></b>	<b><u>-£18,881</u></b>
Shortfall on Bus Operations	<b><u>-£10,319</u></b>	<b><u>-£15,195</u></b>
<b><u>Donations</u></b>		
Unrestricted Income from Donations/Grants	£11,012	£6,949
<b><u>Other Expenditure</u></b>		
Hall Hire & Administration Costs	-£ 1,104	-£ 649
Deficit in Income over Expenditure	<b><u>-£ 411</u></b>	<b><u>-£8,895</u></b>

Accounts reviewed by J. MANTON FCMA CEMA



**Keyworth & District Community Concern**

**Statement of Assets & Liabilities as at 30 April 2023 (£'s)**

	<u>30 April 2023</u>	<u>30 April 2022</u>
<b>Fixed Assets</b>		
Peugeot 66	9,091	14,591
Peugeot 67	<u>13,820</u>	<u>19,320</u>
	<b>22,911</b>	<b>33,911</b>
<b>Current Assets</b>		
Bank Accounts Unrestricted	70,071	61,077
Lunch Club Petty Cash	211	
Sundry Debtors	1,667	
Bank account 100 Club	<u>1,272</u>	<u>1,485</u>
	<b>73,221</b>	<b>62,562</b>
<b>Current Liabilities</b>		
Sundry Creditors	-283	
Creditors - 100 Club	<u>-1,272</u>	<b>- 1,485</b>
	<b>-1,555</b>	
<b>Net Assets</b>	<b><u>94,577</u></b>	<b><u>94,988</u></b>
<b>Represented by Capital &amp; Reserves</b>		
Capital b/fwd Previous Year	94,988	103,883
Deficit for Year	<u>- 411</u>	<u>- 8,895</u>
<b>Total</b>	<b><u>94,577</u></b>	<b><u>94,988</u></b>

Accounts Reviewed By J. MANTON FCMA CGMA AAC

## NOTES

1. The accounts are prepared on an Accruals Basis.

### **2. Bus Depreciation Policy**

Whilst community buses have useful lives exceeding ten years, the Trustees believe that it is prudent to write down new vehicles over no longer than 8 years. This involves an annual depreciation charge for each Peugeot of £5,500; thus the total charge for the year is £11,000. This policy is still under review alongside our future bus replacement strategy.

A move to electric vehicles is not economic or practical at this current time. This ongoing review will continue to take into consideration the practicality, and economics of switching to electric vehicles, thus ensuring we pay due regard to environmental issues.

### **3. 100 Club 'Lottery' type Scheme**

The Trustees set up this scheme in April 2017. The participants now subscribe for 110 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,272 as at 30 April 2023 (£1,485, 2022). The scheme contributed £1,300 (£1,110, 2022) to the organisation during the period.

### **4. Reserves Policy**

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Day Centre and the Community Bus operation, and for prudent bus replacement when considered appropriate.

30 May 2023

Accounts Reviewed By J. MANTON FCMA CGMA 

**KEYWORD AND DISTRICT COMMUNITY CONCERN**

England & Wales - Charity number 1166637

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# Accounts

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# Keyworth & District Community Concern

Registered Charity Number 1166637

Life President Mrs Doreen Gee



## Trustees' annual report for the period:

**Start date: 1st May 2021.            End date: 30<sup>th</sup> April 2022**

## Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of a lack of availability of adequate and safe public passenger services.

## Key actions:

- We were able to restart both the Day Centre and Minibus operations in July 2021 once we had completed risk assessments and actioned necessary control measures. This followed many months where our services were halted by Covid restrictions.
- Actions were taken to encourage Individual Customers and local Community Groups to resume their use of the services we offer. Participation increased gradually as the year progressed and it is pleasing to note that we now have more than 60 Member Groups who make use of our Buses.
- Succession planning to provide long term cover for both Trustees and the Key Roles in the Charity is a priority. Actions taken included having three additional volunteers join the Charity Committee.

## Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review.

## Looking Ahead:

- Further action is planned to increase the level of advertising and promotion within the local area to attract more Customers and Volunteers.
- In light of significant increases in costs particularly fuel, the Trustees will review, and as necessary increase the rates we charge for borrowing our Minibuses. It remains our objective to provide a widely used and cost effective community service,

The Trustees will continue to review the Charity response to the changing demands for our services.

**Andrew Tuckwell**

**Chairman**

## Keyworth & District Community Concern

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

### Statement of Financial Activities for the 12 months to 30 April 2022

	<u>30/4/22</u>	<u>30/4/21</u>
<b><u>Community Bus Operation</u></b>		
Income from Donations	£ 3,686	<u>£ 13</u>
Expenditure		
Insurance	£ 3,052	£ 626
Fuel Cost	£ 1,529	£ 231
Maintenance	£ 3,110	£ 996
Sundry Expenses	£ 190	£ 196
Depreciation of Buses	<u>£ 11,000</u>	<u>£11,000</u>
Expenditure re Bus Operations	<u>£18,881</u>	<u>£13,049</u>
Shortfall on Bus Operations	<b>-£15,195</b>	<b>-£13,036</b>
<b><u>Other Donations</u></b>		
Unrestricted Income from Donations/Grants	£ 6,949	£ 6,936
<b><u>Other Expenditure</u></b>		
Hall Hire & Administration Costs	-£ 649	-£ 130
<b>Deficit in Income over Expenditure</b>	<b>-£8,895</b>	<b>-£6,230</b>

## Keyworth & District Community Concern

### Statement of Assets & Liabilities as at 30 April 2022 (£'s)

	<u>30 April 2022</u>	<u>30 April 2021</u>
<b>Fixed Assets</b>		
Peugeot 66	14,591	20,091
Peugeot 67	<u>19,320</u>	<u>24,820</u>
	<b>33,911</b>	<b>44,911</b>
<b>Current Assets</b>		
Bank Accounts Unrestricted	61,077	58,972
Bank account 100 Club	<u>1,485</u>	<u>1,554</u>
	<b>62,562</b>	<b>60,526</b>
<b>Current Liabilities</b>		
Creditors - 100 Club	- 1,485	- 1,554
<b>Net Assets</b>	<b><u>94,988</u></b>	<b><u>103,883</u></b>
<b>Represented by Capital &amp; Reserves</b>		
Capital b/fwd Previous Year	103,883	110,113
Deficit for Year	- <u>8,895</u>	- <u>6,230</u>
<b>Total</b>	<b><u>94,988</u></b>	<b><u>103,883</u></b>

## NOTES

1. The accounts are prepared on a Cash Accounting Basis.

### 2. Covid

Following lockdown across the UK due to covid in March 2020 the activities of the Community Bus and Day Centre ceased and expenses were reduced to a minimum. We resumed our community services in July 2021. Throughout that period we continued to benefit from the generosity of sponsors and supporters.

### 3. Insurance Costs in 2021/22

Upon resumption in July 2021 the motor and public liability insurances were re-activated through to their normal annual renewal date of February 2022. At that time the policies were then renewed for 12 months. Thus, during the 12 month period to 30 April 2022 we paid insurance premiums covering circa 21 months through to February 2023.

### 4. Depreciation Policy

Whilst community buses have useful lives exceeding ten years, the Trustees believe that it is prudent to write down new vehicles over no longer than 8 years. This involves an annual depreciation charge for each Peugeot of £5,500; thus the total charge for the year is £11,000. This policy is currently under review alongside our future bus replacement strategy. This review will take into consideration the impact of covid on the community bus sector, and in particular the impact on new and second hand bus values. We shall also be paying due regard to environmental issues

### 5. 100 Club 'Lottery' type Scheme

The Trustees set up this scheme in April 2017. The participants now subscribe for 110 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,485 as at 30 April 2022 (£1,554, 2021). The scheme contributed £1,110 (£805, 2021) to the organisation during the period.

### 6. Reserves Policy

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Day Centre and the Community Bus operation, and for prudent bus replacement when considered appropriate.

5 July 2022

REVIEWED BY: J. MANTON F.C.M.A. 24/09/2022  
James Manton

**KEYWORD AND DISTRICT COMMUNITY CONCERN**

England & Wales - Charity number 1166637

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# Accounts

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# Keyworth & District Community Concern

Registered Charity Number 1166637

Life President Mrs Doreen Gee

## Trustees' annual report for the period:

**Start date: 1st May 2020.**

**End date: 30<sup>th</sup> April 2021**

## Objectives:

- To relieve the needs of elderly people in Keyworth and the surrounding area by the provision of a Day Care facility **and the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition of life.**
- To provide a community transport service for the inhabitants of Keyworth and the surrounding area who are in need of such a service because of age, sickness or disability (mental or physical) or poverty, or because of a lack of availability of adequate and safe public passenger services.

The words in **red** are an extra clause proposed by the Trustees and agreed by the Charity Commission. This change will remain provisional until agreement is given at the 2021 AGM.

## Key actions:

- Throughout this year both the Day Centre and Minibus operations were suspended in response to Covid restrictions
- Regular contact was maintained with our Customers, and seasonal gifts and cards were delivered to homes.
- Where possible the Minibus fixed costs were reduced whilst keeping the buses in a serviceable condition
- Some fundraising schemes continued during the Lockdown period keeping our financial position strong.
- Risk assessments were updated and changes communicated prior to our operations restarting.
- Trustees and Volunteers have continued to provide assistance 'behind the scenes', and we are very grateful for the active support which they have provided since restrictions were lifted.

## Financial Review:

- The financial position of the charity continues to support both short term operating costs and long term bus replacement funding.
- Our accounts have been subject to an independent financial review.

## Looking Ahead:



# Keyworth & District Community Concern

Registered Charity Number 1166637

Life President Mrs Doreen Gee

Both Day Centre and Minibus operations restarted in July 2021. We have been delighted to see the return of many Customers and also the gradual return of many Charity Groups using our mini-buses. The Trustees will continue to review the Charity response to the changing demands for our services.

**Andrew Tuckwell**

**Chairman**

## **Keyworth & District Community Concern**

(Charitable Incorporated Organisation – Registered Charity No. 1166637)

### **Statement of Financial Activities for the 12 months to 30 April 2021**

<b><u>Community Bus Operation</u></b>	<b><u>30/4/21</u></b>	<b><u>30/4/20</u></b>
Income from Donations	£ 13	<u>£ 6,541</u>
Expenditure		
Motor Insurance	£ 626	£ 3,116
Fuel Cost	£ 231	£ 2,071
Maintenance	£ 996	£ 2,870
Sundry Expenses	£ 196	£ 528
Depreciation of Buses	<u>£11,000</u>	<u>£11,000</u>
Expenditure re Bus Operations	<u>£13,049</u>	<u>£19,585</u>
Shortfall on Bus Operations	<b>-£13,036</b>	<b>-£13,044</b>
<b>Other Donations</b>		
Unrestricted Income from Donations/Grants	£ 6,936	£23,256
<b><u>Other Expenditure</u></b>		
Hall Hire & Administration Costs	-£ 130	-£ 1,391
<b>Deficit in Income over Expenditure (Surplus in 2020)</b>	<b>-£6,230</b>	<b>£8,821</b>

*Checked & reviewed by  
PRATISH PARMAR ACCA  
20<sup>th</sup> October 2021*

## Keyworth & District Community Concern

### Statement of Assets & Liabilities as at 30 April 2021 (£'s)

	<u>30 April 2021</u>	<u>30 April 2020</u>
<b>Fixed Assets</b>		
Peugeot 66	20,091	25,591
Peugeot 67	<u>24,820</u>	<u>30,320</u>
	<b>44,911</b>	<b>55,911</b>
<b>Current Assets</b>		
Bank Accounts Unrestricted	58,972	54,202
account 100 Club	1,554	1,454
	<b>60,526</b>	<b>55,656</b>
<b>Current Liabilities</b>		
Creditors - 100 Club	- 1,554	- 1,454
<b>Net Assets</b>	<b>103,883</b>	<b>110,113</b>
<b>Represented by Capital &amp; Reserves</b>		
Capital b/fwd Previous Year	110,113	101,292
Deficit/Surplus for Year	- 6,230	<u>8,821</u>
<b>Total</b>	<b><u>103,883</u></b>	<b><u>110,113</u></b>

*Checked & reviewed by  
PRATISH PARMAR ACCA  
20<sup>th</sup> October 2021*

## **NOTES**

1. The accounts are prepared on a Cash Accounting Basis.

### **2. Covid**

On 23 March 2020 the UK was placed in lockdown and the activities of the community bus and day care centre ceased operations by government decree. It was only possible to restart our community services in July 2021. During that period road tax, insurances, and other expenses were reduced to a minimum although essential maintenance and safety checks on the buses were maintained. We continued to benefit from generous donations from our sponsors and supporters.

### **3. Depreciation Policy**

Whilst community buses have useful lives exceeding ten years, the Trustees believe that it is prudent to write down new vehicles over no longer than 8 years. This involves an annual depreciation charge for each Peugeot of £5,500, thus total charge for the year is £11,000. This policy will be reviewed over the coming months when the economic effects of Covid on the community bus sector are clearer, and the impact on bus valuations can be assessed.

### **4. 100 Club 'Lottery' type Scheme**

The Trustees set up this scheme in April 2017. The participants now subscribe for 110 numbers and their contributions are maintained through a separate bank account. The balance of this account was £1,554 as at 30 April 2021 (£1,454 2020). The scheme contributed £805 (£1,190 2020) to the organization during the period.

### **5. Reserves Policy**

The Trustees consider it prudent to maintain a Working Capital Reserve of £5,000 to ensure that all operating expenses, particularly the annual motor and public liability insurances, can be met when due. All other Capital is earmarked to support the Day Centre and the Community Bus operation and for prudent bus replacement when considered appropriate.

1 September 2021

*Checked & reviewed by  
PRATISH PARMAR ACCA  
20<sup>th</sup> October 2021*

