

King's Arms Community Church

Trustees' Report 2024

King's Arms Community Church (KACC) is a registered Charitable Incorporated Organisation (CIO), as defined in our constitution dated 19 April 2016.

2024 has been an eventful year and one of change. Gareth and Lesley Wales moved to Lydney in December 2023 to lead the church and Gareth took up the role of senior pastor in January 2024. The church helped financially and practically with the move and Gareth was established as the new employed pastor.

Walter Leach who had been leading the church has continued in his oversight role alongside Gareth as a church Elder. The church will always be looking to see how new growth and leadership emerge and the existing leaders are ready to support this.

As well as the Trustees providing legal oversight, the general oversight and running of KACC is managed via the Wider Leadership Team (WLT). The WLT comprises Gareth and Lesley Wales, Walter & Anne Leach, Alan & Hazel Haslam, and James & Lucy Marshall. During the first part of the year David & Lynne Parker stepped down from this responsibility and the team were extremely grateful for their service. They remain loyal members of the church. The team typically meet monthly to pray and discuss any key issues relating to the day-to-day running of KACC, significant pastoral issues and general matters arising.

A significant change was that in September, Jane Penny, who had been employed by KACC decided to become self-employed and now ministers to the community (Community Families Ministry) independently. KACC have invested heavily in this ministry over the past 3 years, adding to the various grants that were received from other charities for her support.

There are a significant number of volunteers who make Church life a joy and are essential to the life of the Church, including those who provide hospitality, administration, technical support, welcome, prayer support and many other tasks. Our grateful thanks as Trustees goes to all of them.

Finances

Our bankers are:

Lloyds Bank
55 Newerne Street Lydney
GL15 5RA

Our accounts are examined by:

Ms. Tracey Paragreen
Details as provided in the Report.

Meetings and Activities

Our principal meeting is on a Sunday at 10:30 and held in:

Lydney Youth & Community Centre Naas Lane
Lydney
GL15 5AT

The aim of KACC is:

To provide an active Christian witness and presence to Lydney, and the surrounding area, and indeed the nations, that proclaims the good news of salvation by grace through Jesus Christ.

KACC are also accountable to and receive assistance as needed from Regions Beyond, a family of like-minded churches across the world who have the same vision.

The principal activities of KACC are to:

- Provide regular public Christian worship, open to all, that includes:
 - Sung worship
 - Preaching of scripture
 - Prayer
 - Sunday school activities for children
 - Opportunity to fellowship

This includes further activities including:

- Teaching Christianity through sermons, courses and small group Bible study, fellowship and prayer meetings in members' houses during the week.
- Conducting pastoral work, including visiting the sick and the bereaved.
- Encouraging the youth that attend the Church to live by a Christian ethos.
- Supporting the whole mission of the Church by supporting other charities and missionaries, both overseas and in the UK.
- Meeting practical, local needs as they become apparent, as deemed appropriate by the Elders and WLT.

- Engaging with our community through supporting the Community Centre, in which we hold our services, and with ad-hoc initiatives as different needs become apparent.

Summary of Regular Activities 2024:

Our weekly 10:30 service on Sundays continues to be attended by approximately forty people. There were new people added and a few that moved away, with overall numbers remaining constant.

Throughout 2024 we continued our monthly in- person prayer meetings at St Joseph's Church, Lydney.

We continued our quarterly Encounter meetings on the last Sunday evening of each month where we encouraged Christians from the neighbouring Churches to join together for worship, fellowship and teaching.

Several members of King's Arms continue to actively support the local Foodbank by assisting with deliveries, volunteering at the local centre and making donations. The first Sunday of the month is known as Tin Sunday, where we encourage our congregation to bring items required by the Foodbank as part of our Regions Beyond value of 'Embracing and remembering the poor'.

The house-groups remained a central part of 'belonging' to King's Arms and the majority of regulars are in a house-group. There are five active house-groups.

KACC continued to support "Hope for Turkey", an evangelistic charity supporting Christian work in turkey, and also supporting the Communities Family Ministry (up until September).

Regular financial and practical support for Regions Beyond continued.

Summary of Exceptional Activities 2024:

During 2024 we supported and ran a significant number of community-based outreach/engagement events including:

- The annual Lydney summer festival, where we organised and sponsored the 5k race
- The outdoor Carol Service, which grew in attendance again over previous years. We provided a choir for the Christmas carols and estimated between 200-300 attending.
- Regular men's breakfast gathering each month – for fellowship but also with invited guest speakers

- KACC continued to support the Christian charity Sportily, who provided free sporting activities in the park.
- Members of KACC provided refreshments (f.o.c) and engaged with the parents whilst the children participated in the Sportily activities.
- The church undertook its first “Alpha” course for some years, and 3 local people were greatly impacted through this, two of whom decided to join the church.

Pastor’s Statement

As the new leader of the church, 2024 was not without its challenges – particularly as the accommodation we had moved into needed considerable renovations.

We were blessed to find that there was a deep Christian maturity in the church, and we were very warmly welcomed.

New faces arrived and some of the existing members moved on owing to job moves and opportunities.

The home group system was reviewed and reinstated but also bolstered by the Alpha course that was deemed a great success.

The financial position of the Church remains strong, and this will assist in moving forward with bold objectives in our mission.

I would place on record the hard work of the leadership team, without whom much of the operation of the church would be impossible.

My thanks go especially to my fellow Elder, Walter Leach who has been gracious and encouraging at every point.

Also, thanks must be given to Alan Haslam for taking on the treasurer responsibilities and managing our finances so well.

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees’ Annual Report and accounts in accordance with applicable law and regulations. Under charity law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the group, and of their net outgoing resources for that period.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts

- prepare the accounts on the going-concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The examined accounts dated 30 Mar 2025 were distributed to the Trustees and approved and duly signed on behalf of the Board of Trustees as of 28 May 2025.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
KINGS ARMS COMMUNITY CHURCH

No
1166620

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2024

To

Period end date
31/12/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Cash Offerings	32,457			32,457	10,529
Giving via Stewardship (with Gift Aid)	19,275			19,275	24,459
Miscellaneous gifts	17,000			17,000	23,432
CFM Toddlers income		9,946		9,946	1,578
Restricted donations		2,339		2,339	771
Interest	675			675	
Sub total (Gross income for AR)	69,407	12,285	-	81,692	60,769
A2 Asset and investment sales, (see table).					
Sub total	-	-	-	-	-
Total receipts	69,407	12,285	-	81,692	60,769
A3 Payments					
Room Hire	5,204			5,204	2,558
Speakers, preachers & worship leaders	1,089			1,089	350
Church Events & Outreach Events	128			128	812
Resources, Training & Conferences	169			169	93
Payroll (salaries/NI/Pension)	33,902	9,021		42,923	19,275
Professional fees & services	8,365			8,365	24,663
Software, Licences & Subscriptions	1,159			1,159	1,320
General operating costs	2,365			2,365	8,965
Mission gifts & donations	9,688	2,339		12,027	8,346
CFM resources & expenses		925		925	2,326
Depreciation	435			435	435
Sub total	62,503	12,285	-	74,788	69,143
A4 Asset and investment purchases, (see table)					
Sub total	-	-	-	-	-
Total payments	62,503	12,285	-	74,788	69,143
Net of receipts/(payments)	6,904	- 0	-	6,904	- 8,374
Transfers between funds (see note)	- 1,576			- 1,576	
A6 Cash funds last year end	64,335			64,335	72,274
Cash funds this year end	69,663	- 0	-	69,663	64,335

Note: The calculated closing balance from receipts and payments is £71,240.01. However, actual cash at bank per the Balance Sheet is £69,663.15. The £1,576.86 difference is due to internal account transfers, manual journals to correct anomalies with PAYE & NI balances and timing differences between entries being processed and going through the bank account. This does not impact the charity's overall financial position.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Kings Arms 95 Day Notice account	40,315	-	-
	Kings Arms Community account	8,988	-	-
	Kings Arms instand Access account	20,360	-	-
	Total cash funds	69,663	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment/fixed assets		-	1,047
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Pension payment outstanding		121	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
KINGS ARMS COMMUNITY CHURCH

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1166620

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

T. Paragreen

Date:

30/03/2025

Name:

Tracy Paragreen

Relevant professional
qualification(s) or body
(if any):

Finance Officer
The Viney Hill Christian Adventure Centre

Address:

The Old Vicarage,
Viney Hill, Lydney
GL15 4NA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Matters of concern identified by the examiner

The accounts are generally very well-prepared and in good order. Whilst there are no significant concerns, I wish to draw attention to the following matters which the Trustees should address:

1. **Clarification of Speaker Payments:** The charity should review and implement best practice in distinguishing and recording the nature of payments made to speakers, clearly identifying whether such payments are Honorariums, Gifts, Expenses, or Fees. This distinction has implications for tax treatment and record keeping, and I have provided guidance to the Trustees to support compliance.
2. **Employment Allowance Claim:** The charity has not fully claimed the £5,000 Employment Allowance which can be used to reduce payments of Employer National Insurance contributions. This has resulted in overpayments in the region of £5,500 over the last 4 years which are potentially reclaimable from HMRC. The Trustees are advised to review historical payroll submissions and seek to recover any overpaid amounts. Further guidance can be found on this link.
<https://www.gov.uk/government/publications/employment-allowance-more-detailed-guidance/claiming-employment-allowance-further-employer-guidance>

Note: The Trustees should be mindful that the appropriate proportion of any monies reclaimed should be allocated back to the restricted CFM fund. As this fund no longer exists the Trustees may consult with the original funders/supporters to use the funds for a similar or closely related purpose aligned with the original intent as long as

- It's clearly within the spirit of the original restriction.
- Ideally, the original funder/supporters agree this is acceptable
- You keep clear records showing how you reached the decision.

3. **Payroll Records Reconciliation:** The charity is advised to undertake regular reconciliations between its internal payroll accounting records and HMRC records available via the Government Gateway, to ensure consistency and accuracy. At present, there is approximately £2,000 in unallocated payments within the HMRC account. While these are explainable and have been discussed with your treasurer, the charity should take steps to investigate and clear these balances to maintain accurate records and avoid potential confusion in future periods.