

# Trustees' Annual Report for the period

|      |                   |      |      |    |                 |        |      |
|------|-------------------|------|------|----|-----------------|--------|------|
| From | Period start date |      |      | To | Period end date |        |      |
|      | 1                 | Sept | 2019 |    | 31              | August | 2020 |

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

|    | Trustee name          | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1  | Lukasz Konieczka      | Chair           |                                   |   |
| 2  | Vladimir Muñoz-Aviles |                 |                                   |   |
| 3  | Aaron Sugumar         | Treasurer       |                                   |   |
| 4  | Salih Sheikh          |                 |                                   |   |
| 5  | Eve Baker             | Secretary       |                                   |   |
| 6  |                       |                 |                                   |   |
| 7  |                       |                 |                                   |   |
| 8  |                       |                 |                                   |   |
| 9  |                       |                 |                                   |   |
| 10 |                       |                 |                                   |   |
| 11 |                       |                 |                                   |   |
| 12 |                       |                 |                                   |   |
| 13 |                       |                 |                                   |   |
| 14 |                       |                 |                                   |   |
| 15 |                       |                 |                                   |   |
| 16 |                       |                 |                                   |   |
| 17 |                       |                 |                                   |   |
| 18 |                       |                 |                                   |   |

|    |  |  |  |  |
|----|--|--|--|--|
| 19 |  |  |  |  |
| 20 |  |  |  |  |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|   |                   |
|---|-------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution      |
| How the charity is constituted<br>(eg. trust, association, company) | Trust             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Inaugural meeting |

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The GLYF charity has ensured that it has the following policies in place including safeguarding, equal opportunities and Health and safety. GLYF is working towards a quality mark with London Youth.

GLYF has affiliated to both the Brent and Harrow Youth Foundations and has signed up to the various opportunities that they provide.

GLYF has public liability insurance with Zurich Insurers and all staff are DBS checked. Risk assessments are carried out for the venues that we use such as The Yellow and Christ the Redeemer College in particular. However, we have not been able to use those premises since February 2019, and we review the Covid-19 guidelines issued from the Government and the NYA. We have a robust safeguarding policy, which takes into account online programmes.

Financial systems are in place and the accounts are independently audited.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance in life and help young people through:

- (a) The provision of recreational and leisure time activities provided in the interest of social education, designed to improve their conditions of life.
- (b) To provide support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Brent Youth Debates**

The general activities have been running the debate club each month.

- Preparing the sessions
- Liaising with tutors and young people
- Advertising

We are looking at calling Brent Youth Debates, 'Get into Debating' as we can attract young people from neighbouring boroughs.

Hamza continues to run sessions for Brent Youth Parliament, when asked. This enables us to recruit new young people.

We want to continue with the Jack Petchey Foundation Awards  
Applications for grants including the Big Lottery and John Lyon's  
Increase in membership  
Quality Mark  
Publicity Campaign

**Bids**

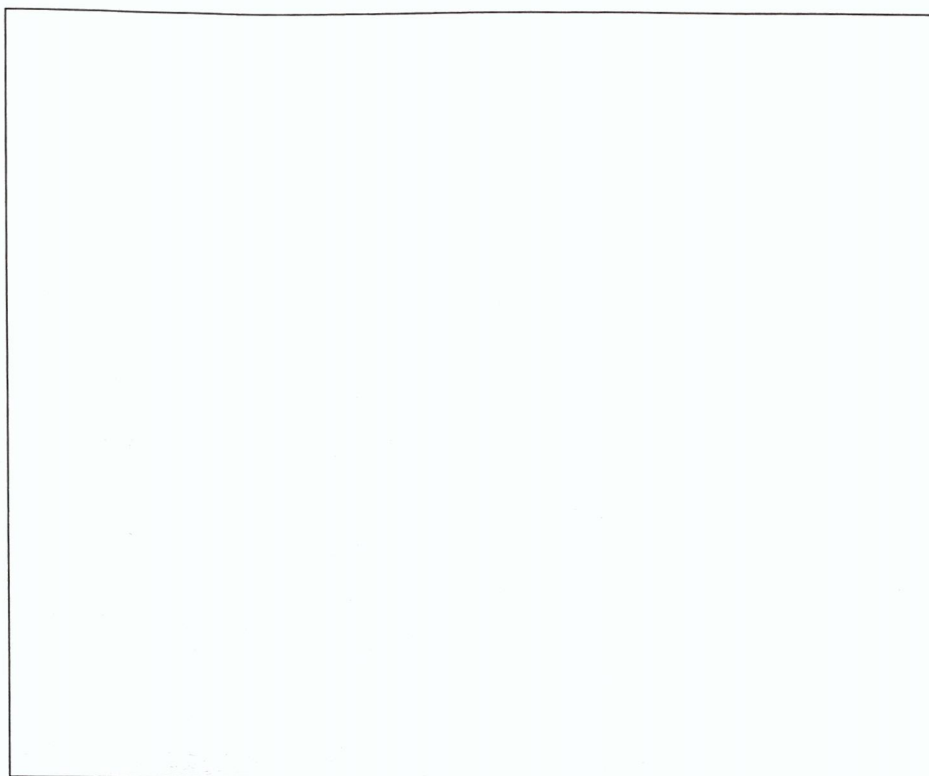
We are looking at long term funding as we have established a good track record.

Our staff continued to participate in training and professional development.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

Increased membership for Brent Youth Debates – members have come through via Eventbrite.

Three nominations for the Jack Petchey Awards to celebrate youth participation

Successful bids from the Big Lottery and John Lyon's Charity.

Our online drama workshop did extremely well. We will continue this after the summer and try for funding so that we can do this every week. We did Mon-Wed for six weeks. It was well attended and good fun.

We conducted our Brent Youth Debates via WhatsApp. We kept the conversations going, which was a godsend to our members, because the first lockdown was tough.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

It is important that some funds are kept back to support core funding should grants not be forthcoming in the immediately future.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As the GLYF is in its fourth year of operations, it is deemed feasible to go for longer term funding. We are working with the Young Harrow Foundation's grant officer to pursue that goal.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** Eve Baker



**Full name(s)** Eve Baker

**Position (eg Secretary, Chair, etc)** Secretary

**Date** 31 August 2019



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Greater London Youth Foundation

No (if any)  
1166615

## Receipts and payments accounts

CC16a

For the period  
from

Period start date

01-Sep-19

To

Period end date

31-Aug-20

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
|   | -  | 11,585                                  | -                                      | 11,585                          | 22,436                        |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | -  | 11,585                                  | -                                      | 11,585                          | 22,436                        |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | -  | 11,585                                  | -                                      | 11,585                          | 22,436                        |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Staffing costs  |  | 14,685                                  | -                                      | 14,685                          | 16,092                        |
| Travel expenses                                       |  | 505                                     | -                                      | 505                             | 1,100                         |
| Insurance   |  | 272                                     | -                                      | 272                             | 272                           |
| Printing & Stationery                                 |  | 281                                     | -                                      | 281                             | 2,022                         |
| Subscriptions   |  | 241                                     | -                                      | 241                             | 79                            |
| Merchandise & training courses                        |  | 598                                     | -                                      | 598                             | 4,948                         |
| Food & refreshments                                   |  | 499                                     | -                                      | 499                             | 654                           |
| Professional fees                                     |  | 1,266                                   | -                                      | 1,266                           | 2,569                         |
| Sundry expenses                                       |  | 602                                     | -                                      | 602                             | 2,393                         |
| <b>Sub total</b>                                      | -  | 18,949                                  | -                                      | 18,949                          | 30,129                        |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
| Fixed assets  |  | -                                       | -                                      | -                               | 2,937                         |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | -  | 18,949                                  | -                                      | 18,949                          | 30,129                        |
| <b>Net of receipts/(payments)</b>                     | -  | 7,364                                   | -                                      | 7,364                           | 7,693                         |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | -  | -                                       | -                                      | 16,503                          | 24,196                        |
| <b>Cash funds this year end</b>                       | -  | 7,364                                   | -                                      | 9,139                           | 16,503                        |