

Cornish Pilot Gig Association Annual Report 2022 - 2023



**Cornish Pilot Gig
Association**

Charity Name: Cornish Pilot Gig Association

Charity Number: 1166613

Registered Address: Cornish Pilot Gig Association, Krowji, Redruth, Cornwall, TR15 3AJ

Trustees and Roles

During the period of this report, the following were acting trustees:

- Peter Fisher - Chair
- Norma Edwards
- Peter Chalkley
- Ryan Watts - Treasurer
- Richard James - resigned Jan 2023 AGM
- Robert Preston - resigned Jan 2023 AGM
- Adam Anderson - appointed Jan 2023 AGM
- Christine Hunter - appointed Jan 2023 AGM
- Bob Thompson - appointed Jan 2023 AGM
- Clair Fennessey - appointed Jan 2023 AGM
- Tristan Netherton - appointed Jan 2023 AGM

Governing Document

The Cornish Pilot Gig Association CIO is governed by the constitution as accepted in 2016.

The Cornish Pilot Gig Association did not appoint any trustees through co-opt powers as assigned in the constitution.

Structure

The Cornish Pilot Gig Association is a Charitable Incorporated Organisation

Trustees

The trustees understand the responsibilities associated with this position.

Charity Purposes

- To promote community participation in healthy recreation, by the provision of facilities for coastal rowing, in particular Cornish Pilot Gigs, for the benefit of the public.
- To advance the education of the public in the traditions and heritage of Cornish Pilot Gig rowing and Cornish Pilot Gigs.

Charity Activities

We have a number of core principles which inform the way we operate and communicate. They are the basis of our aspirations for the future and our respect for the past.

- Our mission is to uphold and enable the specification, heritage and rowing of the Cornish Pilot Gig.
- Our vision is the effective governance of a thriving traditional sport by optimising enjoyment, well-being and performance.

Our values are:

- Authentic – Cornish culture and living traditions find expression in the Cornish Pilot Gig and every aspect of the sport.
- Community – Warm and inclusive ethos welcomes one and all.
- Professional – Commitment to safety, equity, welfare and rigorous standards.

The charity trustees uphold that they have acted in accordance with this aim and the objectives of the organisation in the interest of public benefit.

Strategy

Vision/Mission

In 2022 our member clubs adopted the Our Sport - Our Community strategy and we are guided by the values of this document. In our 2023 annual review we report against the key aims of this strategy.

Our Vision

The 2022-27 Our Sport - Our Community strategy is designed to deliver a thriving traditional sport which facilitates enjoyment, well-being and performance to individuals of all abilities and ages within our vibrant rowing community.

Our Mission

- To help clubs to provide safe and varied rowing opportunities
- To enhance the sporting experiences of individuals
- To uphold the specification of the Cornish Pilot Gig

Aim 1: Develop the CPGA to meet demands of expansion

In 2022 we worked on securing the stability of the CPGA. In 2023, we focused on building the capacity of the organisation.

Trustees in Numbers - 9 trustees

At the 2023 AGM you elected five new trustees to the Board and this has given the group extra capacity as well as fresh points of view. Our organisation has benefitted from drawing representatives from across the regions and their diverse knowledge and experience of Cornish Pilot Gig rowing.

Each trustee has focussed on a particular area as well as supporting whole sport themes.

- Pete Chalkley - Community
- Christine Hunter - Safeguarding
- Bob Thompson - Safety
- Tristan Netherton - Heritage
- Adam Anderson - Racing
- Clair Fennessy - Governance
- Norma Edwards - HR
- Ryan Watts - Finance and compliance

Governance

In January last year eighteen members of the CPGA team gathered along with a charity consultant to review our governance structures and practices. Since then we have trialled a new executive structure. During 2023 we have updated rules, policies and other documentation. We also carried our annual reporting responsibilities to the Charity Commission.

Staff Team

Until October 2022 the staff team comprised of 2 staff members. From November 2022 this capacity was increased to 4 part-time employees.

Our Team

- Claire Tripp heads up our strategy and is responsible for grant applications and organisation development.
- Zoe de Kisshazy delivers our operations and is responsible for events delivery.
- Morwenna Geach maintains our finance systems and supports clubs through the Just Go system, a vital tool for governing bodies to securely manage data.
- Anne Curnow Care maintains our data and monitoring systems and supports key areas including safeguarding and our standards team.

Aim 2 Support development of existing and new clubs

In 2022 we introduced the Just Go membership portal to better manage club data. Our club membership continues to grow and in 2023 we have been extending our use of the system and exploring ways to support clubs more effectively.

Clubs

The Association is experiencing steady growth in club membership across a broadening geographical area, in particular into the East of England. The membership by the end of this period stood at 89 member clubs.

Club Membership

Whilst club membership numbers are a good indication of participation across the sport we are aware that clubs support even wider numbers through non-member engagement with corporate events, specific need groups and project participants. By the end of this period, total club membership stood at 5368.

Club Communications

For some time we have been producing weekly updates to keep club members up to date with whole sport news and information. Throughout 2022/2023, we have shared important announcements and up-coming dates through this newsletter.

Provision: Safeguarding

We have continued to help clubs deliver their safeguarding responsibilities through the Disclosure and Barring Service.

Provision: Membership

In 2022/2023 members services included the collation and provision of a fixture calendar. General communications and administrative support.

Club In A Box

Club in a Box has been running since 2017 and continues to benefit new and developing clubs. During 2022/23, the Club in A Box boats and sets of equipment brought benefits to 3 growing clubs enabling them to establish their membership base and extend opportunities for their communities.

Aim 3: Improve Competition At All Levels

In 2022 we refreshed our partnerships with championship providers and these relationships were formalised during 2023.

Events In Numbers

The CPGA launched registration services at Championship events from 2022 leading to improvements upholding competition scrutiny, medical and emergency contacts and media permissions.

Championship Medals Awarded

Congratulations to all the athletes who triumphed across events. We look forward to delivering increasingly varied competition opportunities in the coming seasons.

National County Champs

Thank you to all the selection committees who helped make the National County Champs happen this year. It was great to see so much collaboration and camaraderie between participants.

Race Officials In Numbers

This whole sport relies on volunteers but Race Officials are crucial in enabling us to enjoy competition. Thank you to all those from beginners to our most experienced officials who contributed their time during the 2022/2023 season.

Aim 4: Support individual engagement with sport

People

In 2022/2023 our clubs and their officers have done a fantastic job of getting our growing and diverse community of the water. CPGA volunteers have continued to contribute time and expertise to facilitate the running of the sport including our Trustees, Standards team, GigRower Stream Team, Race Officials and wider exec team.

Builder Community

Our sport rests on the continuation of traditional boat building and the skills of our gig builders. Our continuing collaboration with Falmouth Marine School has enabled us to support students in learning the skills needed to support this important sector through the building of gigs.

GigRower Member Updates in Numbers

In 2022/2023 we have established a significant readership who have enjoyed a monthly magazine with varied content. We have welcomed articles from across the community and look forward to reading more of your stories in the future.

Aim 5: Promote sport and maximise impact

Across our community people have been working really hard to raise the profile of gig rowing in 2022/2023. Your club stories and member posts are having a powerful impact on online communities bringing awareness of the sport to wide audiences.

Websites

We have maintained our two websites and have reviewed their functions in preparation for big changes in the coming year. These websites are cpga.co.uk and gigrower.co.uk

Social Media

2022/2023 saw the GigRower Facebook Page exceed over 8,000 followers. We are very fortunate to have an active online community across social media platforms. Thanks to all those who have supported the development of GigRower over the years.

GigRower StreamTeam

Over 100,000 people visited the Facebook page over the WPGC22 weekend alone. Thanks to all those members of the team who have gone above and beyond to deliver great coverage in often challenging conditions last season.



Finance Report - Accounts

Cornish Pilot Gig Association
1 May 2022 - 30 April 2023

Income and Expenditure account

	12 Months to 30.04.23	12 Months to 30.04.22	
Income	£	£	
Club membership	30,895.00	29,227.98	
Gigrower membership	68,711.64	-	
License	4,000.00	500.00	
Sale of assets	-	18,400.00	
Championship	9,549.58	-	
Merchandise	722.95	-	
Sponsorship	14,960.00	8,000.00	
Club in a box	3,000.00	500.00	
DBS	2,040.00	1,070.00	
Adverts	510.00	90.00	
Grants & Donations	74.20	7,421.42	
Insurance	1,499.26	-	
Refunds	-	1,921.23	
	135,962.63	67,130.63	
Expenditure			
Wages	39,802.06	1,608.45	
Project	39,505.26	-	
Championship	15,452.10	-	
Light & heat	550.26	-	
Banking fees	3,325.38	53.92	
Merchandise	265.38	-	
Rent & Rates	7,940.61	5,457.36	
Telephone & internet	1,568.64	-	
Venue hire	100.00	-	
Contractor expenses	999.50	-	
Recruitment	252.20	-	
Media production	5,987.83	-	
Communications with membership	260.26	-	
Insurance	1,593.17	1,359.76	
Marketing	485.40	-	
Sundry	186.55	527.48	
Legal & Data Protection	-	135.00	
Measurers	1,379.62	-	
Accountancy	517.68	96.00	
Consultancy	14,665.00	21,004.48	
Software	6,211.44	1,980.39	
PF&S	342.24	-	
General expenses	179.00	-	
Staff expenses	1,151.27	-	
Trustee expenses	1,845.34	-	
Volunteer travel & subsistence	2,741.27	1,603.09	
Equipment	7,994.90	1,046.90	
Accommodation	-	-	
DBS	1,473.60	862.56	
	158,775.96	35,622.55	
Income over expenditure/ (expenditure over income)	22,613.33	31,508.08	
Funds brought forward	112,393.77	80,885.69	
Funds carried forward	89,580.44	112,393.77	
Represented by:			
Co-op Community Directplus Account	83,708.52	112,319.37	
Accounts receivable	5,848.88	71.90	
Accounts payable	23.77	2.90	
Rounding	0.78	-	
Petty Cash	-	-	
	89,580.44	112,393.77	

This statement has been prepared from the information and records supplied by the treasurer of the Cornish Pilot Gig Association.


Keith Lyons
Chartered Public Accountants

18 December 2023.

Independent examiner's report to the trustees of The Cornish Pilot Gig Association

I report to the trustees on my examination of the accounts of The Cornish Pilot Gig Association (the Charity) for the year ended 30 April 2023.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Phil Lyons

Date: 18 December 2023.



Finance Report - Detail

During the 2022-2023 year, the following breakdown for the finances is as follows:

Income

- Club Membership - 30,895 - generated by each member club paying £5 per member. This income shows an increase in members across clubs
- GigRower Membership - 68,711 - GigRower membership is an individual subscription for adult members priced at £25. Junior members are free
- Licence - 4,000 - 8 new boat licences were granted to builders to commence new build gigs.
- Championship - 9,549 - tickets for entry for WPGC23 (this is passed onto the event organiser minus card processor fees)
- Merchandise - 722 - Calendar sales and car stickers
- Sponsorship - 14,960 - Headline sponsorship and mostly GigRower Stream Team sponsorship for other events
- Club in a Box - 3,000 - Our three plastic gigs on loan to new and developing clubs.
- DBS - 2,040 - The facilitation of club DBS checks through Cornwall Council, this figure is variable each year depending on demand
- Adverts - 510 - advertisements for 'Boats for sale' on the GigRower website
- Grants & Donations - 74 - A number of small donations from Amazon Smile (this scheme is not concluded)
- Insurance Refunds - 1,499 - Association public liability and other insurances

Outgoings

- Employment Costs/Wages - 39,802 - 4 part time staff members
- Project - 39,505 - Development of boat building skills through partnerships with Falmouth Marine School who have undertaken a build of new boats. It is important we invest in this area in order to keep wooden boat building skills available in the future.
- Championships - 15,452 - Ticket sales for WPGC22 passed onto WPGC Committee. Costs associated with other championship provision including the NCC.
- Light & heat - 550 - Krowji office space
- Banking fees - 3,325 - Card processor fees
- Merchandise - 265 - Calendar print costs
- Rent & Rates - 7,940 - Krowji office space, represents incredibly good value for money
- Telephone & internet - 1,568 - Krowji internet/work phones for staff and events mobile internet
- Venue hire - 100
- Contractor expenses - 999 - Travel to championship events
- Recruitment - 252 - Staff recruitment for manager role
- Media production - 5,987 - Stream team expenses, hiring in skills and kit
- Communications with membership - 260 - Mailchimp
- Insurance - 3,593 - Insurance policy
- Marketing - 485 - Gigrower membership marketing to members, website etc
- Sundry - 185 - misc expenses
- Legal & Data Protection - 0 - No spend this year
- Measurers - 1,379 - Standards team expenses

- Accountancy – 517 - External accountants audit and support
- Consultancy – 14,665 - Azook contract for implementing the GigRower membership, this was in place of taking on paid employees early in the process to minimise financial risk to the organisation associated with employing staff core income streams secured
- Software – 6,211 - including Google Workspace, Xero, Just Go Platform etc

Finance Notes

The CPGA operated at net loss for the accounting period, this is in line with the five year strategy adopted by the membership. Forecast losses are due to the initial setup costs of establishing a staff team, GigRower Membership services and other costs as detailed above. Income is forecast to exceed expenditure in future years.

Reserves

The CPGA will hold a minimum of 25k in working capital.

Investments

The CPGA holds no investments.

Reports End

Signed on behalf of the Charity Trustees

Ryan Watts - Treasurer

