



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6th	April	2022		5th	April	2023

Section A Reference and administration details

Charity name

Great Yarmouth Unemployed Workers Centre

Other names charity is known by

GYUWC

Registered charity number (if any)

1166609

Charity's principal address

Acorn Centre,

8-9 Regent Street

Great Yarmouth, Norfolk

Postcode

NR30 1RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Waters-Bunn	Chair & Centre Manager		
2	Claire Wardley	IT Manager		
3	Ruth Thacker	Secretary		
4	Julie Bailey	Treasurer		
5	Sarah Bilyard	Trustee		
6	Daniel Sadullah	Trustee		
7	Chris Connellan	Trustee		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment, three by Board Members and four by the Great Yarmouth Trades Union Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.
- (2) To promote social inclusion for the public benefit by working with people in East Norfolk who are socially excluded on the grounds of unemployment and unwaged to relieve the needs of such people and assist them to integrate into society, in particular by:
 - (a) providing a local network group that encourages and enables members of the unemployed and unwaged community to participate

<p>more effectively with the wider community;</p> <p>(b) increasing, or co-ordinating, opportunities for members of the unemployed and unwaged community to engage with service providers, to enable those providers to adapt services to better meet the needs of that community.</p> <p>(c) providing advice and assistance to unemployed and unwaged persons who, through lack of means, would otherwise be unable to obtain such advice.</p> <p>(3) To educate the public concerning the nature, causes and effects of unemployment and conduct or sponsor research concerning the impact the local economy has on unemployment and make available the useful results thereafter to the public.</p>	<p>The main activities in the year were benefits advice, assisting and signposting as well as helping the unemployed find employment.</p> <p>The Board has paid due regard to the public benefit guidance published by the Charity Commission when exercising any powers or duties to which the guidance is relevant. The objects and aims of Great Yarmouth Unemployed Workers Centre fall within the subsection 3(1) of the Charities Act 2011.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The biggest problem has been the recruitment and retention of volunteers following the Covid Pandemic. Due to the lack of volunteers we have we have had to reduce our service to just one day a week, opening on a Thursday only at present. Despite this the GYUWC continues to see repeat clients for renewals of PIP applications. We have also seen a considerable increase in Blue badge applications as well as Attendance Allowance claims, due to the rising age of the state pension.

We have also helped several clients with applications for Housing benefit claims, Housing applications, Universal Credit queries and applications, child benefit applications, Employment Support Allowance, Personal Independence Payments and new style job seekers allowance. We have also assisted people with employment issues with their employers, helped clients deal with energy companies and their bills including water and mobile phone companies. Regarding the employment side, CV and job applications – we have lost most of this type of work due to other organisations providing this in the area. We will of course still help clients with this if needed.

We are funded purely by donations and often see clients that have been to the funded charities in town, but they refuse to help them as their case is complex. This has always been the case since the charity started and we take great pride in being able to continue offering a service to our clients. In fact, we take pride in ourselves for taking on these cases and are very proud of our many successful outcomes.

A big thank you must be given to our volunteers as they give up their time for free on a weekly basis. Without them the service would not be here.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserve set at £1000.00 of unrestricted funds. The amount required to operate for three months. The policy is under regular review.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P Waters-Bunn	
Full name(s)	Mrs Paula Waters-Bunn	
Position (eg Secretary, Chair, etc)	Chair	
Date	25/01/2024	

SECTION A RECEIPTS AND PAYMENTS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
<u>A1 RECEIPTS</u>				
Donations	2370			
Grants			0	
Gift Aid	5			0
Misc	0			0
Sub total	2375		0	
Total Receipts	2375		0	

A2 Asset sales 0**A3 PAYMENTS**

Room Hire	2906.5
Tel / Net	361.69
Insurance	382.72
Subscript	0
Adv / Print	
Stat / Cons	45.9
Volun Exp	
Training	0
Fundrais exp	
Bank Chgs	
Sundries	
Hards Grants	
Misc	

Sub Total **3696.81**

A4 ASSET/ INVESTMENT PURCHASES 0

TOTAL PAYMENTS 3696.81
NET OF RECEIPTS (PAYMENTS) -1321.81

A5 TRANSFERS 0

A6 CASH FUNDS LAST YEAR END 10836.35

CASH FUNDS THIS YEAR END 9504.54