



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6th	April	2021		5th	April	2022

## Section A Reference and administration details

**Charity name**

Great Yarmouth Unemployed Workers Centre

**Other names charity is known by**

GYUWC

**Registered charity number (if any)**

1166609

**Charity's principal address**

Acorn Centre,

8-9 Regent Street

Great Yarmouth, Norfolk

**Postcode**

NR30 1RN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Waters-Bunn	Chair & Centre Manager		
2	Claire Wardley	IT Manager		
3	Ruth Thacker	Secretary		
4	Julie Bailey	Treasurer		
5	Sarah Bilyard	Trustee		
6	Daniel Sadullah	Trustee		
7	Chris Connellan	Trustee		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment, three by Board Members and four by the Great Yarmouth Trades Union Council

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- (1) The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.
- (2) To promote social inclusion for the public benefit by working with people in East Norfolk who are socially excluded on the grounds of unemployment and unwaged to relieve the needs of such people and assist them to integrate into society, in particular by:
  - (a) providing a local network group that encourages and enables members of the unemployed and unwaged community to participate

<p>more effectively with the wider community;</p> <p>(b) increasing, or co-ordinating, opportunities for members of the unemployed and unwaged community to engage with service providers, to enable those providers to adapt services to better meet the needs of that community.</p> <p>(c) providing advice and assistance to unemployed and unwaged persons who, through lack of means, would otherwise be unable to obtain such advice.</p> <p>(3) To educate the public concerning the nature, causes and effects of unemployment and conduct or sponsor research concerning the impact the local economy has on unemployment and make available the useful results thereafter to the public.</p>	<p>The main activities in the year were benefits advice, assisting and signposting as well as helping the unemployed find employment.</p> <p>The Board has paid due regard to the public benefit guidance published by the Charity Commission when exercising any powers or duties to which the guidance is relevant. The objects and aims of Great Yarmouth Unemployed Workers Centre fall within the subsection 3(1) of the Charities Act 2011.</p>
---	---

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following the pandemic, the charity had very much a soft relaunch. With Covid still being a factor in the local area the charity was sometimes shut due to volunteers contracting Covid-19 or the staff at the building, where we rent space contracting it and forcing a closure of our charity too. The public's confidence in meeting people face to face was very low to begin with.

Despite these issues we did have a variety of case work to deal with. We have dealt with several clients this year who are return customers, so to speak! Many clients that we had helped previously with disability benefit claims needed our help to reapply. We have also helped several clients with applications for Blue Badges, Housing benefit claims, Housing applications, Universal Credit queries and applications, child benefit applications, Employment Support Allowance, Personal Independence Payments and new style job seekers allowance. We have also assisted people with employment issues with their employers, helped clients deal with energy companies and their bills including water and mobile phone companies.

We are often the advice charity clients come to when the other local charities that are funded well, can not or choose not to help as the client has a difficult matter to be dealt with. In fact, we take pride in ourselves for taking on these cases and are very proud of our many successful outcomes.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserve set at £1000.00 of unrestricted funds. The amount required to operate for three months. The policy is under regular review.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	P Waters-Bunn	
<b>Full name(s)</b>	Mrs Paula Waters-Bunn	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	05/01/2023	

**Section A - Receipts & Payments 2021/2022.**

<b><u>A1 Receipts</u></b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Last Year</b>
Donations	£ 2,075.75	£ -	£ 2,075.75	£ 2,162.00
Grants	£ -	£ -	£ -	£ 9,640.00
Gift Aid	£ -	£ -	£ -	£ -
Misc	£ -	£ -	£ -	£ -
Sub Total	£ 2,075.75	£ -	£ 2,075.75	£ 11,802.00
Total Receipts	£ 2,075.75	£ -	£ 2,075.75	£ 11,802.00
<b><u>A2 Asset Sales</u></b>	£ -			
<b><u>A3 Payments</u></b>				
Room Hire	£ 2,800.00		£ 2,800.00	£ 1,400.00
Tel / Net/ Website	£ 365.09		£ 365.09	£ 261.00
Insurance	£ 372.72		£ 372.72	£ 373.00
Subscript	£ -		£ -	£ -
Adv / Print	£ -		£ -	£ -
Stationary / Cons	£ 68.59		£ 68.59	£ 42.00
Vol Exp	£ -		£ -	£ -
Training	£ -		£ -	£ -
Fundraising Exp	£ -		£ -	£ -
Bank Charges	£ -		£ -	£ -
Sundries	£ -		£ -	£ -
Hardship grants	£ -		£ -	£ -
Misc	£ -		£ -	£ -
Sub Total	£ 3,606.40		£ 3,606.40	£ 2,076.00
<b><u>A4 Asset /Investment Purchase</u></b>		£ -		
Total Payments		£ 3,606.40		£ 2,076.00
Net of Receipts (Payments)		-£ 1,581.40		£ 9,726.00
<b><u>A5 Transfers</u></b>		£ -		£ -
<b><u>A6 Cash Funds Last Year End</u></b>		£ 12,407.00		£ 2,681.00
<b><u>Cash Funds This Year End</u></b>		£ 10,876.35		£ 12,407.00