



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6th	April	2020		5th	April	2021

Section A Reference and administration details

Charity name

Great Yarmouth Unemployed Workers Centre

Other names charity is known by

GYUWC

Registered charity number (if any)

1166609

Charity's principal address

Acorn Centre,

8-9 Regent Street

Great Yarmouth, Norfolk

Postcode

NR30 1RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Waters-Bunn	Chair & Centre Manager		
2	Claire Wardley	IT Manager		
3	Ruth Thacker	Secretary		
4	Julie Bailey	Treasurer		
5	Sarah Bilyard	Trustee		
6	Daniel Sadullah	Trustee		
7	Chris Connellan	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment, three by Board Members and four by the Great Yarmouth Trades Union Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.
- (2) To promote social inclusion for the public benefit by working with people in East Norfolk who are socially excluded on the grounds of unemployment and unwaged to relieve the needs of such people and assist them to integrate into society, in particular by:
 - (a) providing a local network group that encourages and enables members of the unemployed and unwaged community to participate

<p>more effectively with the wider community;</p> <p>(b) increasing, or co-ordinating, opportunities for members of the unemployed and unwaged community to engage with service providers, to enable those providers to adapt services to better meet the needs of that community.</p> <p>(c) providing advice and assistance to unemployed and unwaged persons who, through lack of means, would otherwise be unable to obtain such advice.</p> <p>(3) To educate the public concerning the nature, causes and effects of unemployment and conduct or sponsor research concerning the impact the local economy has on unemployment and make available the useful results thereafter to the public.</p>	<p>The main activities in the year were benefits advice and assisting the unemployed find employment.</p> <p>The Board has paid due regard to the public benefit guidance published by the Charity Commission when exercising any powers or duties to which the guidance is relevant. The objects and aims of Great Yarmouth Unemployed Workers Centre fall within the subsection 3(1) of the Charities Act 2011.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Throughout this period, we have seen a global pandemic and life as we know it has been changed for the foreseeable future. There was very little activity by the charity over these 12 months due to the national lockdowns. We have however, continued to offer assistance with our clients that had filed PIP applications and attended appeal court hearings in person and electronically. The outcomes of these were successful for our clients so we do continue to provide a well understood process as to how to help our clients in this field of the benefits system. The centre was only open for a few weeks and we mainly concentrated on recruiting and training new volunteers, before another lockdown was called unfortunately.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserve set at £1000.00 of unrestricted funds. The amount required to operate for three months. The policy is under regular review.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

One of our founding advisors, Mrs Alison Warner has retired during the pandemic and I would like to say thank you so much for all the time, tears and effort you have given to this small charity. Without you we would not be the success that we are and had the outcomes that we have. You will be missed and have left a hole no one could possibly fill.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P Waters-Bunn	
Full name(s)	Mrs Paula Waters-Bunn	
Position (eg Secretary, Chair, etc)	Chair	
Date	15/04/2021	

SECTION A RECEIPTS AND PAYMENTS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Last Year
<u>A1 RECEIPTS</u>					
Donations	2162			2162	4857
Grants	9640	0		9640	0
Gift Aid	0			0	0
Misc	0			0	0
Sub total	11802	0		11802	4857
Total Receipts	11802	0		11802	4857

A2 Asset sales 0**A3 PAYMENTS**

Room Hire	1400			1400	3500
Tel / Net	261			261	256
Insurance	373			373	373
Subscript	0			0	0
Adv / Print					0
Stat / Cons	42			42	118
Volun Exp					0
Training	0			0	0
Fundrais exp					
Bank Chgs					
Sundries					
Hards Grants					0
Misc				0	21
<u>Sub Total</u>	2076			2076	4268

A4 ASSET/ INVESTMENT PURCHASES 0

<u>TOTAL PAYMENTS</u>	2076	4268
<u>NET OF RECEIPTS (PAYMENTS)</u>	9726	-589

<u>A5 TRANSFERS</u>	0	0
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<u>A6 CASH FUNDS LAST YEAR END</u>	2681	3200
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<u>CASH FUNDS THIS YEAR END</u>	12407	2681
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