



From **1st January 2020** **Period start date** **To**
 Period end date **31st December 2020**

Charity registration number:1166580

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Society is established for the public benefit for the following objects in the area comprising Cheltenham and its environs, hereafter referred to as “the area of benefit”.</p> <ul style="list-style-type: none"> (a) To promote high standards of planning and architecture in or affecting the area of benefit. (b) To educate the public in the geography, history, natural history, architecture, urban design and planning for the area of benefit (c) To secure the preservation, protection, development, improvement and care of features of historic and public interest in the area of benefit.
a)	Para 1.17 and 1.19	<ul style="list-style-type: none"> a) Regular engagement in the Cheltenham Borough Council planning process, in matters of public realm and conservation areas, and the future strategy of the town. b) Maintaining a programme of public educational lectures
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In discharging their responsibilities, the trustees have been duly mindful of the Commission’s guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Trustees have no ongoing programme of grants. On a case by case basis they may give a letter of support but no grant unless there is demonstrable public rather than private gain.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO has no employees and all activity depends on volunteers contributing their time and expertise
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Society's main subgroups continued working throughout the period of national lockdown in particular keeping members and supporters informed of issues in Cheltenham through our quarterly Newsletters. Our Planning Forum gave their views to the Council's Planning Department on selected Planning applications. We have also pointed out developments in the Conservation Area which do not meet the required standard. In September we ran a very well attended series of Heritage Open Days and commenced a series of monthly talks on topical issues. Our Successful Streets Group continue to work with the Borough Council staff on issues such as tarmac being used to infill paving stones in the main shopping area, a regular complaint made by members of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No earmarked reserves are currently held, though funds not needed to support current expenditure are held on deposit in COIF Charities Investment Fund. Thus all monies are available for the general purposes of the CIO including to support any contingencies in respect of the maintenance and running of 13 Lypiatt Terrace. However, trustees intend to initiate an as yet unidentified project to utilise all or part of a legacy of £5,000 left by a former long-time member of the Society
Amount of reserves held	Para 1.22	75,816
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal sources of funds include member subscriptions, rental income from 13 Lypiatt Terrace, local authority grants and legacies
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed (constitution) dated 13 April 2016
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All the trustees are volunteers and are elected by the Society's membership at the Annual General Meeting. This is set out in Sections 12 and 13 of the Constitution

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Cheltenham Civic Society
Other name the charity uses	
Registered charity number	1166580
Charity's principal address	Parmoor House 13 Lypiatt Terrace Cheltenham GL50 2SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Booton	Chair		
2	Peter Sayers	Vice Chair		
3	Andrew North	Hon Secretary		
4	Andrew Chard	Hon Treasurer		
5	Richard de Carteret	Membership Secretary		
6	Fiona Clarke			
7	Claire Attenborough			
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

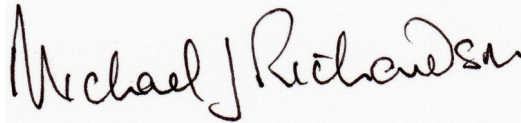
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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michael J Richardson	
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Position (eg
Secretary, Chair,
etc)

Secretary	
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Date

25.10.2021

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	50,532	-	-
	COIF	25,000	-	-
	Paypal	84	-	-
	Cash	200	-	-
	Total cash funds	75,816	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK

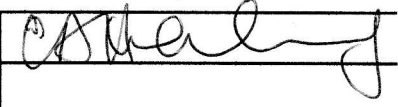
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Parmoor House		-	1,100,000
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FFE		-	250
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANNE ATTENBOROUGH	21.10.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cheltenham Civic Society (if any)

Receipts and payments accounts

CC16a

For the period from 01/01/2020 To 31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Society Income	17,129	-	-	17,129	24,899
Legacy	20,000	-	-	20,000	-
Coronavirus Grants	10,000	-	-	10,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	47,129	-	-	47,129	24,899
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,129	-	-	47,129	24,899
A3 Payments					
Society Payments	12,507	-	-	12,507	25,007
Crosses Repair	-	-	-	-	4,926
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,507	-	-	12,507	29,933
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,507	-	-	12,507	29,933
Net of receipts/(payments)	34,622	-	-	34,622	5,034
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,194	-	-	41,194	46,228
Cash funds this year end	75,816	-	-	75,816	41,194