

THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales · Charity number 1166580

Details

Status Registered

Legal form CIO

Registered 2016-04-18

Register [View on the Charity Commission register](#)

Contact

Address Parmoor
26 Cambray Place
Cheltenham
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Website <http://www.cheltcivicsoc.org>

Activities

Objects: (A) TO PROMOTE HIGH STANDARDS OF PLANNING AND ARCHITECTURE IN OR AFFECTING THE AREA OF BENEFIT;(B) TO EDUCATE THE PUBLIC IN THE GEOGRAPHY, HISTORY, NATURAL HISTORY, ARCHITECTURE, URBAN DESIGN AND PLANNING OF THE AREA OF BENEFIT;(C) TO SECURE THE PRESERVATION, PROTECTION, DEVELOPMENT, IMPROVEMENT AND CARE OF FEATURES OF HISTORIC OR PUBLIC INTEREST IN THE AREA OF BENEFIT.THE 'AREA OF BENEFIT' IS CHELTENHAM AND ITS ENVIRONS.

Activities: Encouraging high standards of execution for buildings and public spaces, conservation of the towns heritage, and discussion and understanding of our urban environment

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£39,255	£20,597	-	-
2023-12-31	£10,921	£30,976	-	-
2022-12-31	£4,379	£23,015	-	-
2021-12-31	£10,256	£28,621	-	-
2020-12-31	£24,899	£29,333	-	-

Trustees

Name	Role	Appointed
Andrew William Booton	Chair	2021-03-17
Claire Attenborough		2019-03-20
Hugh Curran		2021-03-29
Sarah Anne Harvey		2020-04-01
Stephen James Bryson		2020-04-01

THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales - Charity number 1166580

Accounts

Chair's Annual Report 2024

Cheltenham Civic Society remains a vibrant network of engaged citizens dedicated to fostering civic pride and shaping the present and the future of our town.

As a constructive and independent voice, we continue to work closely with local councils and stakeholders to:

- advocate for high-quality design and execution in buildings and public spaces
- protect and celebrate Cheltenham's architectural and cultural heritage
- encourage informed discussion and understanding of our evolving urban landscape.

Through proactive engagement, idea generation and community involvement, we strive to make Cheltenham an even more distinctive, attractive and enjoyable place to live and visit. Our influence continues to grow as a respected and visionary organisation, committed to ensuring that Cheltenham reaches its full potential, playing a full part in the wider civic movement.

I would like to thank our brilliant trustees, who always go above and beyond expectations and have helped build the Society's strong reputation as an articulate, authoritative, imaginative and determined influencing and campaigning group. I also extend my thanks to all the volunteers and specialist group members who have given so much energy and expertise to our activities and events. They continue to underpin the Society's success.

I am pleased to present my report and the Society's accounts for the year ending 31 December 2024.

Andrew Booton
Chair

Campaigns and Projects

Highways. We've been fighting for our road surfaces to be reinstated properly for over five years, in accordance with the New Roads & Street Works Act 1991 (NRSWA). Repeated failures by statutory undertakers (utility companies) as well as by the Highway Authority itself (Gloucestershire County Council (GCC)) led us to follow up on a threat we made two years ago to take legal action. We served a Section 56 notice on GCC under the Highways Act 1980.

The Daffodil Picture House opened on 5 October 1922 as the first purpose-built cinema in the town. Thus it was built before the Cinematograph Act of 1927, the arrival of talking pictures in 1928 and the creation of big cinema chains, whose large picture palaces became such a feature of Britain in the 1930s.

The Daffodil closed as a cinema in 1963 and became a bingo hall and then a furniture store. It looked very down at heel until the Daffodil Restaurant opened in 1998. The restaurant closed a few years ago, and the owners have now secured planning consent for the building to be used for a range of uses. It might be as a new restaurant or even a new cinema, but it could just as easily become a gym or a crèche. And the owner could also apply to demolish it and propose flats or offices in its place.

These threats spurred the Civic Society to ask Historic England to list the structure quickly, so that any future use of 18-21 Suffolk Parade has to be assessed in light of its historic and architectural importance. It is 'locally indexed' but this non-statutory recognition gives no tangible protection so we made a case to Historic England for formal listing to protect it.

Unfortunately, Historic England rejected our request. Subsequently, the owners have been granted consent to convert it into a four bedroom house so we hope that will at least preserve its most prominent features. We are working with the Council to update and strengthen local listing. This may be a test case for how we can use this form of protection to save valuable and loved local buildings like the Daffodil.

The **WWI Battlefield Crosses** project was finally concluded with the unveiling of a beautiful museum at Cheltenham Cemetery. The conserved grave markers have been displayed and interpreted, lit by solar-powered lighting in an off-grid former gravediggers' hut. Even the large utility box outside has been redecorated by local artist 'Danksy'. All this was made possible by the extraordinary fundraising efforts of Colin Smith and the enormous efforts of Steve Bryson, Freddie Gick, Sarah Harvey and Mike Rigby.

Consultations and Relationships

We continue to be an outward-looking society, playing our part in the wider civic movement as an active member of Civic Voice regionally through the West Midlands Amenity Societies Association (WMASA) and locally through the Gloucestershire Civic Societies' Group.

We have responded to government consultations on proposed changes to the National Planning Policy Framework (NPPF) and the Government's planning reforms. Locally, we responded to consultations on the Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan and Statements of Community Involvement. The Trustees are grateful to Adrian Phillips, Cathy Presland, Tess Beck and Robert Maitland for their judgment and articulate contributions.

Planning and Urban Development Advocacy

Our **Planning Forum** continues to perform to an amazing level. As well as considering and commenting on 52 planning and listed building consent applications, it has represented the Society at two Planning Committee meetings and submitted one nomination for formal listing to Historic England. To help our critics understand our role and interests, it has produced an informative set of planning principles – see sidebar – and sought to define the NPPF’s undefined term ‘good design.’ The Forum has worked with the owners of 102-104 Promenade and Cheltenham Cancer Unit to help shape proposals through constructive upstream engagement.

Meetings with Cheltenham Borough Council have explored training, conservation areas, a ‘heritage at risk’ register, and management by exception for conservation areas. Cheltenham Borough Council and the Society have agreed to work in partnership on the review of Locally Indexed buildings and on the drafting of a new heritage strategy. We will also support as required the Council’s periodic conservation area review.

The Society has produced proposals for the Cavendish House site, which closed in April 2024 as part of its attempts to shape planning further upstream. The concept of ‘Cavendish Square’ proposed to join the Promenade and Regent Street, open up vistas to the former county court and the Everyman Theatre and provide potential new municipal offices as well as a hotel or mixed use opportunities. A public consultation showed 85.5% support for the Society’s proposal and not a single person registered any disagreement. Engagement was genuine, positive and constructive, unlike so many so-called consultations we see from developers.

We objected to CBC’s Planning Committee about the inappropriate proposals for 131 Promenade and the former Black & White site. We continue to monitor the Golden Valley development and, like the 4,000-home Elms Park development on the town’s north west boundary, remain concerned about car dependence and its impact on – and lack of interaction with – the existing town centre.

The Trustees are grateful to Adrian Phillips, Chair of the Planning Forum, Tess Beck, the Forum’s Secretary, and the experienced members of the Forum who continue to dedicate such energy and erudition to fighting for the best architecture and planning for Cheltenham.

Public Realm

Our **Successful Streets Group (SSG)** champions

Cheltenham's public realm. The public realm encompasses all publicly accessible spaces, including streets, pavements, parks, squares and other open areas, designed for people's movement and interaction, whether publicly or privately owned.

SSG published its second town centre manifesto that called on both Cheltenham Borough Council (CBC) and GCC to work more closely together. Learning from the first manifesto, it simplified the list of concerns and packed them into 5 key areas. It gained some attention but the stand-off between the two councils, despite their claims that they do cooperate, is evident in the lack of progress and improvement. We continue to press CBC to form a small but focused Cheltenham Town Centre Forum (CTCF) to manage the town centre effectively and efficiently. But there is reluctance to do so. This might be explained by the council's refusal to admit there is anything wrong or that only those ideas which originate from the council are worth following. Regardless, we are becoming impatient with the way the town centre is declining due to a lack of active management, no performance standards for cleaning and no coordination between authorities.

After our success with getting Cambray Place resurfaced in 2023, we issued a S56 notice against GCC under the Highways Act 1980, requiring the council to bring nominated streets within the town centre into a sound state of repair. GCC acknowledged the notice within two weeks and very quickly started to address the areas of concern. Some works were completed promptly and satisfactorily, such as replacing broken concrete slabs at the top of Regent Street, while others remain to be completed. We will continue to fight for these important improvements.

Parmoor

Parmoor seems to have had a troubled history from the start of its life. Since buying it, we have suffered unnecessary delays in the planning and listed building consent process, a period of the highest inflation for decades stretched our budgets and most recently, the sister building next door suffered the threat of a serious structural collapse, which necessitated the stoppage of all work on our building to comply with the health and safety risk assessments.

We hope to resume work as soon as it is safe to do so – possibly in the second quarter of 2025. Meanwhile we have been looking to control costs by adopting more innovative approaches. This is likely to include a ‘shell and core’ scheme followed by fitting out of the five units (four flats and the Civic Society’s own space), probably starting with the residential units first so that their income can be used to contribute to the final fitting out of the Civic Society spaces and addressing the exterior. We are still likely to need external financial assistance, which we think will be in the form of a loan or mortgage based on the expected rental values of the flats. We are encouraged by the strong income projections for the flats and the ability to produce an excellent finished building that is financially sustainable without placing an undue burden on the society.

Civic Awards and UnCivic Award controversy

We now run our civic awards every two years in order to maintain high quality standards and to ensure there are sufficient numbers of nominations coming forward. For the first time this year, we ran an 'UnCivic' category. This was an initiative we'd been considering for several years to try to identify examples of poor architecture and planning so that we could learn from them. To prevent the Society from being accused of partisanship or arbiters of taste we deliberately invited nominations only from the general public, who responded energetically! We filtered the shortlist to ensure that merely mediocre buildings were not confused with the worst structures. But a number of clear contenders still reached the shortlist. And eventually the judges recognised two buildings that they considered to be 'worthy' of UnCivic awards, with one clear 'winner'. Subsequent media coverage that confirmed these two buildings were indeed worthy of infamous recognition, which usefully told us that it was right to try this award category, despite opposition from a number of borough councillors, who felt the awards were too negative and judgmental. We disagree with that view and remain determined to use every opportunity to promote good architecture and planning, to discourage poor architecture and planning and to learn constructive lessons when things go badly in order to ensure they go better in future.

Membership

Membership stands at just over 400. We gained 34 new members and sadly lost a few due to moving away and deaths. We lost one corporate member and gained another. The big challenge is recruiting a Membership Administrator to assist with the admin side of membership, thereby freeing up the current Membership Secretary to devote more time to looking after the 'public-facing' side of things, i.e. the recruitment and retention of members. We would like to update our creaky legacy systems to bring us up to date with national best practice.

Heritage Open Days

Heritage Open Days (HODs) is our main community outreach event, which is part of the national Heritage Open Days programme, which also helps to satisfy our educational purpose. It is organised locally by Cheltenham Civic Society and funded by Cheltenham Borough Council.

Cheltenham Hindu Temple:
"Opening up these sites gives people the opportunity to learn, broaden the mind, ask questions and be curious."

St Philip and St James Church: "An excellent talk about two nineteenth century spinster sisters and their complicated but fascinating ancestry, family and contemporaries."

Cheltenham Bridge Club: "I often pass by this building and have always been intrigued about the building and to see the interior and the event. I was greeted very warmly, taken around and encouraged to join in the event if I wanted to. I was amazed how big and well kept the place was. A lovely afternoon, well spent."

This year's festival-goers enjoyed the biggest-ever programme of 73 events over ten days in September around the theme of "Connections - Routes - Networks." With everything free to visit or join, more than 2,300 people took part, with nearly all of the walks and talks being fully booked.

Between them, they visited and explored 25 open buildings, listened to 17 talks, joined 25 guided walks and attended exhibitions and other events. The festival also incorporated the South Cheltenham History Festival, offering a packed three-day schedule of walks, talks, and exhibitions.

Thank you once again to Sarah Harvey and her team of volunteers who work so hard not just to organise the programme but somehow manage even to run waiting lists, field last minute phone calls and seemingly make the impossible possible!

Our part in the Civic Movement

We continue to play an active part in the wider civic movement. We are part of the nine-society strong Gloucestershire Civic Societies' Group, which enables discussion and the sharing of best practice at county level. The West Midlands Amenity Societies Association is one of three regional groups for Civic Voice, stretching from Cheltenham in the South to Hereford in the west and groups on the fringes of Birmingham in the east.

Civic Voice itself has been reshaped and we expect further changes in 2025 to continue its path of reform and renewed energy. Within each of those groups, Cheltenham Civic Society enjoys a strong reputation for its forward thinking, strategic vision and professionalism.

Governance – challenge attracting new trustees.

We are fortunate to have an excellent board of trustees who work hard on their own portfolios and responsibilities, and contribute so much more to the works of the wider Society. I am immensely grateful to: Claire Attenborough, our Honorary Treasurer; David Shelmerdine, our Honorary Secretary; Hugh Curran who chairs the SSG and is our Membership Secretary; Sarah Harvey who heads up HODs; and Steve Bryson, our amazing PR and Comms officer.

Although well aligned in terms of the experience and dedication to our aims and work, they are always ready to challenge opinions and constructively shape decisions, setting high expectations of the Society's performance and integrity.

However, we are currently running with just six trustees holding eight portfolio responsibilities! Despite regular marketing and appeals, we have struggled to attract new trustees and volunteers. This is disappointing because we appear to have a well-engaged and relatively active membership, but translating it to trusteeships and task adoption seems elusive. We're hoping a more direct approach and the return of a formal and regular events programme will help us to attract new volunteers, especially trustees.

Peter Sayers

Shortly after our last AGM, our brilliant Vice Chair, Peter Sayers, was taken ill and died unexpectedly. Peter was imaginative, fun and one of life's net contributors who always give more to society than they take out. Recognising his photographic interests and his fascination with the High Street, we have decided to dedicate the digital remastering of the 1963 Paterson photo montage to his memory. Not only that but we have commissioned – with the help of a grant from Cheltenham Arts Council – an updated version of that montage so the two pieces of history can sit alongside each other in tribute to Peter. We think he would appreciate that memorial.

CHARITY REGISTRATION NUMBER: 1166580

The Cheltenham Civic Society CIO
Unaudited Financial Statements
31 December 2024

The Cheltenham Civic Society CIO

Trustees' Annual Report

Year ended 31 December 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name	The Cheltenham Civic Society CIO		
Charity registration number	1166580		
Principal office	Parmoor 26 Cambray Place Cheltenham GL50 1JN		
The trustees	Andrew William Booton (Chair)		
	Sarah Anne Harvey		
	Stephen James Bryson		
	David Alan Shelmerdine	(Appointed 18 April 2024)	
	Hugh Curran		
	Claire Attenborough		

Structure, governance and management

The charity is constituted as a charitable incorporated organisation (CIO) and is governed by a memorandum and articles of association dated 13 April 2016.

Objectives and activities

Cheltenham Civic Society is an active network of citizens that promotes civic pride in our town. As a critical friend to both Councils, we aim to encourage:

- high standards of design and execution for buildings and public spaces;
- conservation of the town's heritage;
- discussion and understanding of our urban environment.

We do this by identifying concerns, developing ideas and galvanising the community to help make the town more distinctive, attractive and enjoyable. We exert significant influence in Cheltenham as a visionary, authoritative and proactive group. Cheltenham Civic Society is a force for good that is determined to ensure that Cheltenham can be all it is capable of being.

The Cheltenham Civic Society CIO

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

The Chair's full report on the Civic Society's activities during 2024 is published on the Society's website: <https://cheltcivicsoc.org/downloads/>

The Cheltenham Civic Society CIO

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Reserves policy

It is the policy of the trustees to accumulate income in order to set aside funds for special purposes or as reserves against future expenditure. The trustees' policy is to maintain a level of income that is sufficient to meet the demands on its resources.

Financial review

The Statement of Financial Activities for the year ended 31 December 2024 shows incoming resources of £39,255 (2023 - £10,652) and resources expended of £20,597 (2023 – £9,274), generating net incoming resources of £18,658 (2023 - £1,378).

The trustees' annual report was approved on 30 April 2025 and signed on behalf of the board of trustees by:

Andrew William Booton
Trustee

The Cheltenham Civic Society CIO

Statement of Financial Activities

Year ended 31 December 2024

		2024	2023		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	5,804	10,510	16,314	7,242
Charitable activities	5	—	—	—	141
Investment income	6	22,941	—	22,941	3,269
Total income		<u>28,745</u>	<u>10,510</u>	<u>39,255</u>	<u>10,652</u>
Expenditure					
Expenditure on charitable activities	7,8	9,493	11,104	20,597	9,274
Total expenditure		<u>9,493</u>	<u>11,104</u>	<u>20,597</u>	<u>9,274</u>
Net income and net movement in funds		<u>19,252</u>	<u>(594)</u>	<u>18,658</u>	<u>1,378</u>
Reconciliation of funds					
Total funds brought forward		1,464,517	1,500	1,466,017	1,464,639
Total funds carried forward		<u>1,483,769</u>	<u>906</u>	<u>1,484,675</u>	<u>1,466,017</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 7 to 13 form part of these financial statements.

The Cheltenham Civic Society CIO

Statement of Financial Position

31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Investments	11	1,012,624	893,053
Current assets			
Debtors	12	1,656	–
Cash at bank and in hand		470,395	572,964
		<u>472,051</u>	<u>572,964</u>
Net current assets		<u>472,051</u>	<u>572,964</u>
Total assets less current liabilities		<u>1,484,675</u>	<u>1,466,017</u>
Funds of the charity			
Restricted funds		906	1,500
Unrestricted funds		1,483,769	1,464,517
Total charity funds	13	<u>1,484,675</u>	<u>1,466,017</u>

These financial statements were approved by the board of trustees and authorised for issue on 30 April 2025, and are signed on behalf of the board by:

Andrew William Booton
Trustee

Claire Attenborough
Trustee

The notes on pages 7 to 13 form part of these financial statements.

The Cheltenham Civic Society CIO

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is incorporated. The address of the principal office is Parmoor, 26 Cambray Place, Cheltenham, GL50 1JN.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

Investment property

Investment property is initially recorded at cost, which includes purchase price and any directly attributable expenditure.

Investment property is revalued to its fair value at each reporting date and any changes in fair value are recognised in income or expenditure.

If a reliable measure of fair value is no longer available without undue cost or effort for an item of investment property, it shall be transferred to tangible assets and treated as such until it is expected that fair value will be reliably measurable on an on-going basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Donations	989	10,160	11,149
Grants			
Cheltenham Borough Council	–	350	350
Subscriptions			
Individual membership	3,990	–	3,990
Corporate membership	825	–	825
	<u>5,804</u>	<u>10,510</u>	<u>16,314</u>

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations	429	1,500	1,929
Grants			
Cheltenham Borough Council	–	–	–
Subscriptions			
Individual membership	4,088	–	4,088
Corporate membership	1,225	–	1,225
	<u>5,742</u>	<u>1,500</u>	<u>7,242</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other income	–	–	141	141
	<u>–</u>	<u>–</u>	<u>141</u>	<u>141</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Interest receivable	22,941	22,941	3,269	3,269
	<u>22,941</u>	<u>22,941</u>	<u>3,269</u>	<u>3,269</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Charitable activities	9,493	11,104	20,597
	<u>9,493</u>	<u>11,104</u>	<u>20,597</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Charitable activities	9,274	–	9,274
	<u>9,274</u>	<u>–</u>	<u>9,274</u>

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2024 £	Total fund 2023 £
Charitable activities	20,597	20,597	9,274
	<u>20,597</u>	<u>20,597</u>	<u>9,274</u>

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

9. Staff costs

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

10. Trustee remuneration and expenses

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

11. Investments

	Investment properties £
Cost or valuation	
At 1 January 2024	896,649
Additions	115,975
At 31 December 2024	<u>1,012,624</u>
Impairment	
At 1 January 2024 and 31 December 2024	
Carrying amount	
At 31 December 2024	<u>1,012,624</u>
At 31 December 2023	<u>896,649</u>

The investment property has been valued by the trustees as 31st December 2024 in accordance with the accounting policy.

12. Debtors

	2024	2023
	£	£
Prepayments and accrued income	<u>1,656</u>	<u>—</u>

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

13. Analysis of charitable funds

Unrestricted funds

	At 1 January 20 24	Income £	Expenditure £	At 31 December r 2024 £
General funds	1,464,517	28,745	(9,493)	1,483,769

	At 1 January 20 23	Income £	Expenditure £	At 31 December 2023 £
General funds	1,464,639	9,152	(9,274)	1,464,517

Restricted funds

	At 1 January 20 24	Income £	Expenditure £	At 31 December r 2024 £
The Crosses	1,500	9,760	(11,104)	156
Parmoor House fundraising	-	400	-	400
Cheltenham Arts Council grant	-	350	-	350
	<u>1,500</u>	<u>10,760</u>	<u>(11,104)</u>	<u>906</u>

	At 1 January 20 23	Income £	Expenditure £	At 31 December 2023 £
The Crosses	-	1,500	-	1,500

Purpose of restricted funds

1. The Crosses – work to create a small museum to permanently exhibit WW1 Battlefield Crosses.
2. Parmoor House fundraising – to raise funds to help with the redevelopment of Parmoor House
3. Cheltenham Arts Council - For the photography, printing and mounting of two panoramas of the High Street.

The Cheltenham Civic Society CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

14. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Investments	1,012,624	–	1,012,624
Current assets	471,145	906	472,051
Net assets	<u>1,483,769</u>	<u>906</u>	<u>1,484,675</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Investments	893,053	–	893,053
Current assets	571,464	1,500	572,964
Net assets	<u>1,464,517</u>	<u>1,500</u>	<u>1,466,017</u>

15. Transition to Accruals Basis

During the year ended 31 December 2024, the Trustees adopted accruals accounting under the Charities SORP (FRS 102). Previously, the charity prepared accounts on a receipts and payments basis. This change ensures compliance with best practice and provides greater transparency of financial activities."

Impact of Transition

The transition from receipts and payments to accruals basis resulted in recognising fixed assets valued at £893,053. The net effect on unrestricted funds is an adjustment of £893,053 in total funds at the transition date.

The Cheltenham Civic Society CIO

Management Information

Year ended 31 December 2024

The following pages do not form part of the financial statements.

The Cheltenham Civic Society CIO

Detailed Statement of Financial Activities

Year ended 31 December 2024

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Donations	11,149	1,929
Grant - Cheltenham Arts Council	350	–
Individual membership	3,990	4,088
Corporate membership	825	1,225
	<u>16,314</u>	<u>7,242</u>
Charitable activities		
Other income	–	141
	<u>–</u>	<u>141</u>
Investment income		
Interest receivable	22,941	3,269
	<u>22,941</u>	<u>3,269</u>
Total income	<u>39,255</u>	<u>10,652</u>
Expenditure		
Expenditure on charitable activities		
The Crosses project	11,104	–
Other establishment costs	793	500
Software expenses	430	607
Plaques	220	162
Website and newsletter costs	4,323	3,470
Subscriptions	285	1,285
Civic awards	194	90
Insurance	2,728	2,690
Sundry expenses	520	470
	<u>20,597</u>	<u>9,274</u>
Total expenditure	<u>20,597</u>	<u>9,274</u>
Net income	<u>18,658</u>	<u>1,378</u>

The Cheltenham Civic Society CIO

Independent Examiner's Report to the Trustees of The Cheltenham Civic Society CIO

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of The Cheltenham Civic Society CIO ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M A G Bull Bsc FCA
Independent Examiner

BPC Partners Limited
3 Royal Crescent
Cheltenham
Gloucestershire
GL50 3DA

THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales - Charity number 1166580

Accounts



Cheltenham
Civic Society



Annual Report & Accounts
2023



Annual Report
&
Accounts
2023

Annual Report 2023

GOVERNANCE

INTRODUCTION

Cheltenham Civic Society's Trustees present their report and accounts for the year ended 31 December 2023.

The charity is constituted as a community interest organisation (CIO) – number 1166580 – and is, therefore, governed by a memorandum and articles of association dated 13 April 2016.

OBJECTIVES

Cheltenham Civic Society – a registered charity – is an active network of citizens that promotes civic pride in our town. As a critical friend to both Councils, we aim to encourage:

- ▶ high standards of design and execution for buildings and public spaces;
- ▶ conservation of the town's heritage;
- ▶ discussion and understanding of our urban environment.

We do this by identifying concerns, developing ideas and galvanising the community to help make the town more distinctive, attractive and enjoyable.

TRUSTEES

The Trustees were:

- Andrew Booton – Chair
- Vacancy – Honorary Secretary
- Claire Attenborough – Honorary Treasurer
- Steve Bryson – Communications Officer
- Hugh Curran – Successful Streets Group Chair
- Peter Sayers – Vice Chair
- Sarah Harvey – Events and Heritage Open Days Officer

ROTATION

Steve Bryson, Hugh Curran and Sarah Harvey are due to rotate and have agreed to stand again for election as Trustees and in their respective roles.

NEW TRUSTEES

A call has been placed for new trustees.

Annual Report 2023

EVENTS AND ACTIVITIES

INTRODUCTION

Cheltenham Civic Society is an active network of citizens that promotes civic pride in our town.

As a critical friend to both Councils, we aim to encourage:

- ▶ high standards of design and execution for buildings and public spaces;
- ▶ conservation of the town's heritage;
- ▶ discussion and understanding of our urban environment.

We do this by identifying concerns, developing ideas and galvanising the community to help make the town more distinctive, attractive and enjoyable. We exert significant influence in Cheltenham as a visionary, authoritative and proactive group. Cheltenham Civic Society is a force for good that is determined to ensure that Cheltenham can be all it is capable of being.



The town's rich heritage deserves protection.

I am pleased to present my report and the Society's accounts for the year ended 31 December 2023.

Andrew Booton
Chair of Trustees
May 2024

Annual Report 2023

EVENTS AND ACTIVITIES

PARMOOR

Almost a year after our initial application and three delays at the request of Cheltenham Borough Council, we finally obtained planning and listed building consent for Parmoor.



A computer generated image of 'Parmoor' – which the Society has named to forward the name of Lord Parmoor, who donated 13 Lypiatt Terrace to the Civic Society in 1964.

But those delays have caused the loss of almost £100,000 in lost rents and revenues and additional costs including planning charges and inflation. This is extremely disappointing and should have been avoided. The Trustees will be submitting a complaint to the Council and will be seeking to recover some of the costs.

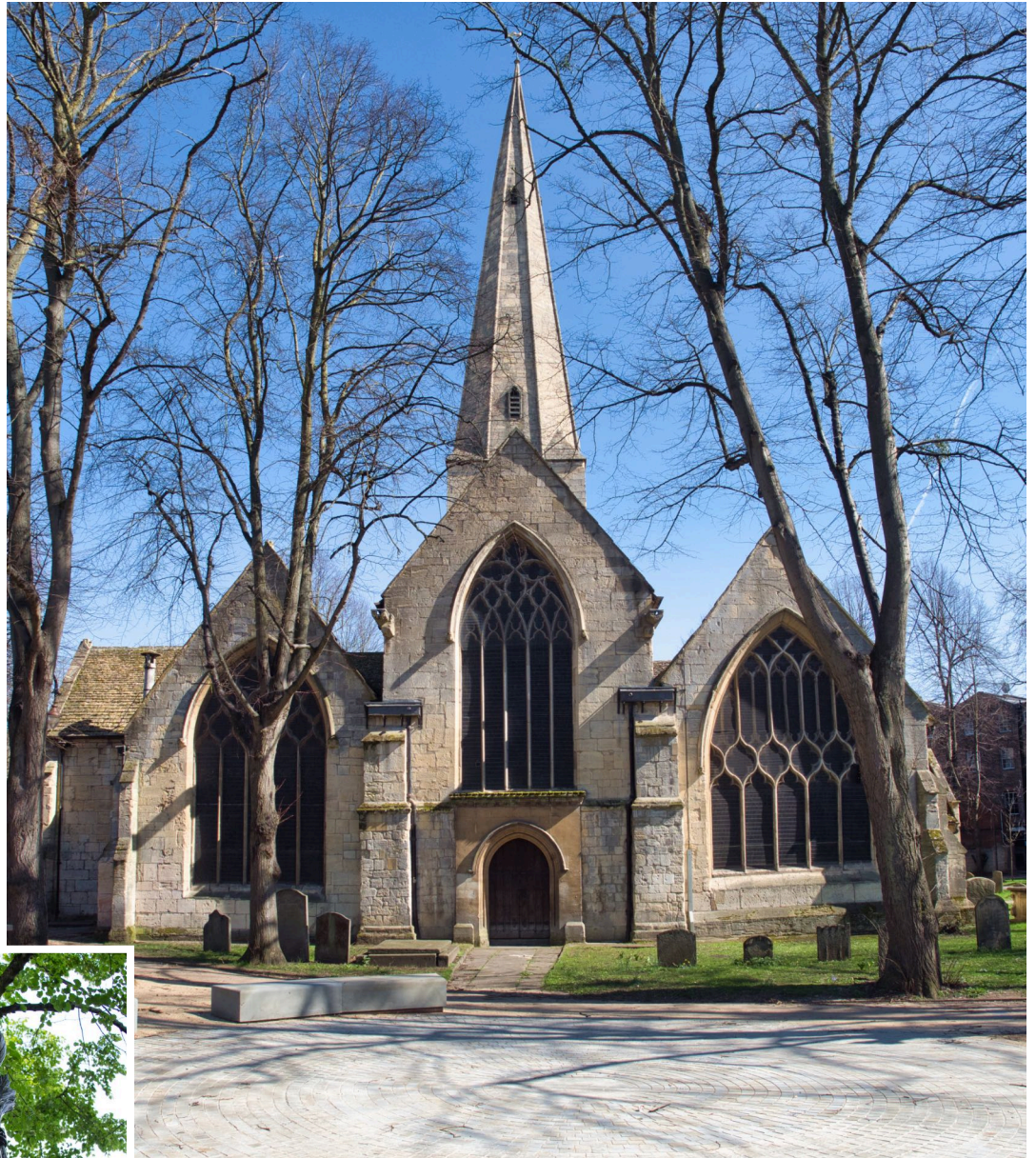
Ryan Farrell, who has only been a trustee for a year, has stepped forward to oversee the project. His leadership and professionalism have been invaluable in driving the project and we are very grateful for his enormous efforts and advice.

Annual Report 2023

EVENTS AND ACTIVITIES

FRIENDS OF THE MINSTER QUARTER

We handed over the reins of the Quarter Party, the Friends of the Minster Quarter, to Dave Winter and his team. They follow a line of other groups, such as Friends of Montpellier Bandstand and Gardens (FOMBAG), that were started by the Civic Society to become independent and specific.



One of Minster Gardens' five recently restored 'Dragon and Onion' street lamps.

The Minster Mondays working group has already had a significant impact on the area's presentation and care. We look forward to maintaining a productive relationship.

Annual Report 2023

EVENTS AND ACTIVITIES

MEMBERSHIP

Membership has remained static at around 400. This is a little disappointing in a town of over 120,000 people, but we are part of a rich matrix of community groups including three local history societies and many 'Friends' groups, all of which have overlapping interests.

So we continue to be the group that maintains a view of the whole town and support local groups as required.



Prior to our AGM at the Everyman Theatre in April 2023, some of our members gathered in the Circle ready for a back stage tour.

We also acknowledge that fewer activities have reduced the personal contact we have enjoyed with members, for which online tools such as WhatsApp will never be a substitute.

We urgently need to find a Membership Secretary to allow Hugh Curran to focus on the **Successful Streets Group (SSG)**. If you think you could play a part, please contact Andrew Booton.

Annual Report 2023

EVENTS AND ACTIVITIES

SUCCESSFUL STREETS GROUP (SSG)

Having made the councils and councillors sit up and take notice with 2022's punchy Town Centre Manifesto, Hugh Curran's SSG has followed up with regular meetings, phone calls, site visits and evidence databases of areas that needed attention.



Members of the Civic Society work with volunteers from Cheltenham BID to spruce up The Strand on one of SSG's town centre street clean-up mornings.

Faced with mixed results, inconsistent application and the ever-ready excuse of resources by both CBC and GCC, the work has continued, including two clean-up mornings in the town centre, doing the job that the council should be doing but is not.

Annual Report 2023

EVENTS AND ACTIVITIES

HERITAGE OPEN DAYS

Heritage Open Days continue to inspire, enthuse and delight us. Twenty open venues (including six new ones) – a record number – hosted tours, exhibitions, musical performances and even heritage train journeys! They were joined by 18 guided walks, (including six new ones), self-guided trails, three plays and 21 talks.



The HODs stall in the Promenade.

We welcomed back some venues/walk leaders who hadn't been involved since pre-Covid as well as a host of regular venues who threw open their doors. Over 600 people booked for walks and talks and there was a waiting list for over half of the over-subscribed events – we could have filled some events two or three times over.

Excellent feedback from the venues showed that most experienced improved visitor numbers. Some reported their best-ever numbers and first-time venues have said they want to be involved again.

We estimate that over 1,700 people visited the venues over the ten days. A huge thank you to all the volunteers who opened venues and laid on activities, and to Sarah Harvey and her team for their tireless dedication.

Annual Report 2023

EVENTS AND ACTIVITIES

THE PLANNING FORUM

The Planning Forum has maintained its tempo by considering some 67 planning and listed building consent applications in its 11 meetings, as well as submissions to a number of appeals and consultations.

Adrian Phillips has led the Forum with verve and imagination as it seeks to improve the quality of architecture, planning and appearance of the town, and to learn lessons and improve planning processes.



The Planning Forum led the Society's objection to 131's appeal to keep its sea of more than 20 tents in the Prom. The Planning Inspector agreed that the tents obscured three of the town's finest Grade II* Regency villas and ordered them to be removed. But at the time of writing 131 has yet to comply.

Annual Report 2023

EVENTS AND ACTIVITIES

COMMUNICATIONS

Steve Bryson continues to drive our slick Communications and PR efforts. Our top-quality quarterly newsletter OurTown and polished website are backed up by active social media and a lively WhatsApp discussion group.



The Civic Society's produces highly influential newsletters, which are circulated to our members, local councillors, the media and other interest groups.

We continually seek fresh articles, captivating photographs with captions, and new contributors for both.

One of our principles is not to show NIMBY negativity. But where we object to proposals, we always offer alternative ideas to improve outcomes.

We would love to hear your ideas and observations so please help to sustain our high-quality content and to offer ways to improve the town.

Annual Report 2023

EVENTS AND ACTIVITIES

BLUE AND GREEN PLAQUES

Mike Rigby, our imaginative and erudite Plaques Officer, has been tending some slow-burning fuses by researching and building up cases for deserving commemorations. We hope to unveil at least one next year



The Civic Society last unveiled a blue plaque in 2022, when this plaque was put up in St Anne's Road to record the antiquarian, carriage builder, preacher and local councillor, Alfred Miles.



Annual Report 2023

EVENTS AND ACTIVITIES

CIVIC SOCIETY ADMINISTRATION

The administrative tasks of the Society may not be perceived as particularly glamorous. However, Claire Attenborough, our Honorary Treasurer, has consistently upheld our efficiency and enhanced our management systems.

Regrettably, Philippa Jones had to step down from her role as Honorary Secretary for health reasons following a brief tenure. Efforts to find a replacement volunteer foundered but the Trustees have persevered, collectively shouldering the responsibilities in the interim.

Unfortunately, it highlights the challenge the Society faces in convincing members to step forward and help out. While we have a core of about 40 people (10% of membership) who contribute enormously, we are frequently unable to find more people to play a part, especially in the Society's leadership.

Once again, I appeal for help with finding a new Honorary Secretary, a new Membership Secretary and a small Events Team. It would be great to raise the contributing proportion to 20% of members.

Annual Report 2023

AND FINALLY . . .

LOOKING AHEAD

I extend my gratitude to our dedicated Trustees for their unwavering commitment, wise decision-making and diligent efforts. Their guidance and leadership not only benefit our Society but, by extension, strengthen our community.

I am also deeply appreciative of the tireless work put in by all our volunteers, whose contributions significantly enhance the vitality and well-being of Cheltenham.

Looking ahead, we hope to occupy Parmoor later this year and to resume our talks and activities. We will be seeking to capitalise on our town centre location to reach new audiences and to try new ideas. It will be an exciting new chapter in the Society's history.

Andrew Booton



Annual Accounts 2023

Annual Accounts

YEAR ENDING 31ST DECEMBER 2023

INCOME AND EXPENDITURE STATEMENT

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Civic Society Income						
Membership	£4,088	-	£4,088	£2,292	-	£2,292
Corporate Members	£1,225	-	£1,225	£1,250	-	£1,250
Room Hire	-	-	-	£497	-	£497
Donations	£729	£1,500	£2,229	-	-	-
Bank Interest	£3,269	-	£3,269	£243	-	£243
Sundry	£110	-	£110	£97	-	£97
Total Income	£9,421	£1,500	£10,921	£4,379	-	£4,379
Civic Society Expenditure						
Property expenses						
Utilities, inc. water	(£435)	-	(£435)	£3,889	-	£3,889
Business Rates	-	-	-	£13	-	£13
Council Tax	-	-	-	£382	-	£382
Maintenance	-	-	-	£1,968	-	£1,968
Insurance	£2,690	-	£2,690	£2,717	-	£2,717
Garden	-	-	-	£138	-	£138
Storage	-	-	-	£1,471	-	£1,471
Notice to quit	-	-	-	£2,400	-	£2,400
Property Storage	£626	-	£626	-	-	-
Cambray Project	-	-	-	£841	-	£841
Newsletter	£2,487	-	£2,487	£2,607	-	£2,607
Website	£983	-	£983	£742	-	£742
Events	£269	-	£269	£20	-	£20
HODs	£90	-	£90	£37	-	£37
Printing/Stationery	-	-	-	£372	-	£372
Subscriptions	£1,285	-	£1,285	£677	-	£677
Sundry	£470	-	£470	£1,022	-	£1,022
Legal Fees	£607	-	£607	£3,470	-	£3,470
Plaques	£162	-	£162	£249	-	£249
Total Expenditure	£9,235	-	£9,235	£23,015	-	£23,015
Surplus/(Deficit) before other movements	£187	£1,500	£1,687	(£18,636)	-	(£18,636)

Annual Accounts

YEAR ENDING 31ST DECEMBER 2023

Other Receipts and Payments	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Sales proceeds from Parmoor House	-	-	-	£1,427,924	-	£1,427,924
Purchase of 26 Cambray Place	-	-	-	(£873,720)	-	(£873,720)
Improvements to 26 Cambray Place	(£21,741)	-	(£21,741)			
Total Other Movements	£21,741	-	(£21,741)	£554,204	-	£554,204
Surplus/(Deficit) after other movements	(£21,555)	£1,500	(£20,055)	£535,568	-	£535,568

Please note that the accounts have been prepared on a receipt and payment basis.

Reconciliation of closing reserves

As at 31st December 2023

	Unrestricted	Restricted	Total
Opening Reserves	£593,019	-	£593,019
Surplus per above	(£21,555)	£1,500	(£20,055)
Closing Reserves	£571,464	£1,500	£572,964

Reserves made up of:

Cash at bank	£147,555
Deposit	£425,000
Cash	£200
PayPal	£209
	£572,964

The financial statements on pages 22 and 23 of this document were approved at the Annual General Meeting of Cheltenham Civic Society CIO (registered charity no. 1166580) on 18 April 2024.



THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales - Charity number 1166580

Accounts



Cheltenham
Civic Society

Annual Report & Accounts
2022

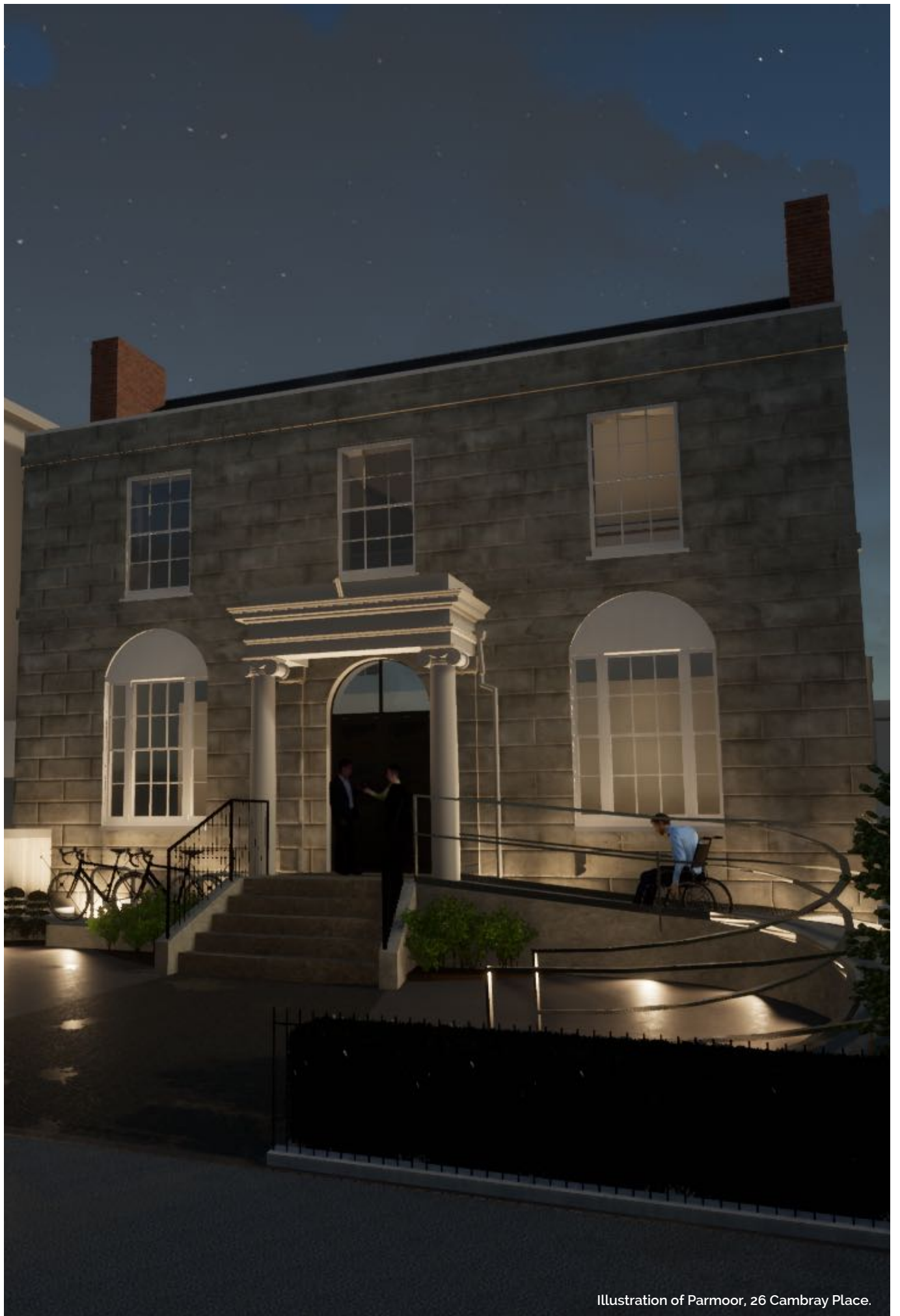


Illustration of Parmoor, 26 Cambray Place.

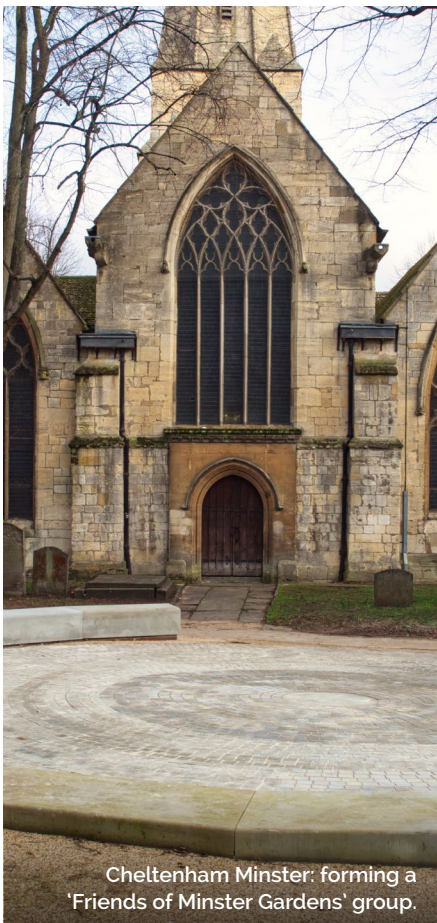


Annual Report
&
Accounts
2022

COVER: Lansdown Industrial Estate. Cheltenham Civic Society is campaigning to conserve much of Cheltenham's remaining industrial heritage, which is embodied in this industrial estate. It is currently threatened by a banal housing scheme proposed by the Cheshire Pension Trust.



Acquisition of 'Parmoor', 26 Cambray Place.



Cheltenham Minster: forming a 'Friends of Minster Gardens' group.



Civic Society members enjoy a first visit to Parmoor.



Town centre manifesto point 3: the County Council must adopt the paving outside John Lewis.

Annual Report 2022

GOVERNANCE

INTRODUCTION

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- ▶ high standards of design and execution for buildings and public spaces;
- ▶ conservation of the town's heritage;
- ▶ discussion and understanding of our urban environment.

We do this by identifying concerns, developing ideas and galvanising the community to help make the town more distinctive, attractive and enjoyable.

TRUSTEES

The Trustees were:

- Andrew Booton – Chair
- Mike Richardson – Honorary Secretary
- Claire Attenborough – Honorary Treasurer
- Tess Beck – Events Officer
- Steve Bryson – Communications Officer
- Hugh Curran – Successful Streets Group Chair
- Peter Sayers – Vice Chair
- Sarah Harvey – Events and Heritage Open Days Officer

ROTATION

Andrew Booton and Claire Attenborough are due to rotate and have agreed to stand again for election as Trustees and in their respective roles.

RETIREMENT

Mike Richardson, Hon Secretary, and Tess Beck are standing down. This will enable the rotation of a third of Trustees, as required by the constitution.

NEW TRUSTEES

A call has been placed for new trustees.

Annual Report 2022

OUTCOMES AND IMPACT

GOVERNANCE AND LEADERSHIP

The Trustees have invested carefully in the Society's organisational sustainability to underpin our long-term plans. Their efforts include:

- ▶ reviewing the Society's strategy;
- ▶ balancing financial capacity with ambitions;
- ▶ reinforcing income streams;
- ▶ building capacity through inclusion and involvement, communications and utilisation of skills, knowledge and experience;
- ▶ developing meaningful partnerships.



Cheltenham's
Royal Crescent.

Annual Report 2022

OUTCOMES AND IMPACT

PARMOOR

The sale of Parmoor House (13 Lypiatt Terrace) enabled us to reposition the Society both physically and inclusively. Parmoor House was unfit for purpose in so many ways, including its inadequate access arrangements and poor meeting spaces.



The acquisition of Parmoor (26 Cambray Place) places the Society right in the heart of the town. It will conserve and revitalise a listed building at risk, raising its value as an asset and giving it new purpose within the community by bringing people together.

Its sustainable re-use will be enhanced by improvements to its environmental efficiency, accessibility and will serve as a model for the upgrading of similar heritage buildings.

As a longer-term project, it will help to transform a neglected part of town and demonstrate how

'Parmoor' – carrying forward the name of Lord Parmoor, who donated 13 Lypiatt Terrace to the Civic Society in 1964.

heritage can rebuild civic pride. It will also improve the Society's financial sustainability, building our resilience and enabling us to achieve more ambitious objectives in the longer term.

Annual Report 2022

OUTCOMES AND IMPACT

TOWN CENTRE CAMPAIGN

Our hard-hitting town centre campaign and manifesto repositioned Cheltenham Civic Society as one of the most influential and proactive campaigning organisations in the town. It brought Cheltenham Borough Council and Gloucestershire County Council to the table and encouraged them to act on six of the ten manifesto pledges, including:

- ▶ improved constructive cooperation between Cheltenham Borough Council and Gloucestershire County Council so that the public can have increased confidence in both Councils and the pursuit of their respective public realm responsibilities;
- ▶ Cheltenham Borough Council to hand over the paving outside John Lewis to Gloucestershire County Council who will adopt it;
- ▶ GCC agreement to repave Cambray Place by making good the slabs at the side and repaving the centre with buff-coloured tarmac, which will finally improve this neglected area;
- ▶ the Promenade to be repaired and made good by replacing all broken stone paving on a sound resilient bed and with sound pointing;
- ▶ CBC initiation of the conversation to develop policies for coherent design and for all street furniture for the Borough of Cheltenham;
- ▶ CBC taking firm action to ensure that premises do not compromise the amenity of an area, in accordance with Section 215 of the Town & Country Planning Act and best practice guidance.

The remaining points are still in progress and we will update members on developments.

The manifesto in full

1. I will ensure full and constructive cooperation between Councillors and Officers of Cheltenham Borough Council and Gloucestershire County Council so that the public can have absolute confidence in both Councils and their respective public realm responsibilities.

2. I will work with Cheltenham Civic Society and Cheltenham BID to devise a plan for Cheltenham town centre, to include creation of new public spaces, distinct zones, design guides, greening, maintenance and repair, and redevelopment opportunities. Cycling, walking and reduction of vehicles to be at the core of the plan. This plan to be adopted by 31 March 2024 and implemented within 5 years.

3. I will ensure that by 31 March 2023, Cheltenham Borough Council will hand over the paving outside John Lewis to Gloucestershire County Council who will adopt it.

4. I will ensure that by 31 March 2023, The Strand and Cambray Place will be repaved to a satisfactory standard. This will include making

good slabs, removing superfluous bollards, furniture, and street clutter, and the installation of street trees, appropriate bins and benches.

5. I will ensure that by 31 March 2023, The Promenade will be repaired and made good. This will include replacing all broken stone paving on a sound bed and with sound pointing. Bollards will be replaced to protect the stone as originally envisaged.

6. I will work with Cheltenham Civic Society to devise and adopt a coherent design and performance policy for all street furniture for the Borough of Cheltenham. Until the policy is adopted we will not spend any funds on street furniture. This policy to be adopted by 31 March 2023.

7. I will work with Cheltenham Civic Society and Cheltenham BID to revise and adopt the Shopfront Policy and apply it consistently to all retail premises in the Borough of Cheltenham. The revised policy to be adopted by 31 March 2023.

8. I will work with Ubico, Cheltenham Civic Society and Cheltenham BID to devise and adopt

a residential and commercial Bin Storage Policy and apply it consistently to all premises in the Borough of Cheltenham. This policy to be adopted by 31 March 2023.

9. I will take timely, firm and consistent action to ensure that premises do not compromise the amenity of an area, in accordance with Section 215 of the Town & Country Planning Act and best practice guidance.

10. I will immediately seek the suspension of the use of tarmac infills on pavements and pedestrianised areas for any reason and will instead seek to have marked dangerous or hazardous areas with temporary barriers or cones until they can be repaired and reinstated to the correct standard in accordance with the New Roads & Street Works Act 1991 and other extant legislation, including standards, timings for repair and recovery of costs and penalties.

CALL TO ACTION

If you would like to help campaign to improve the town centre, contact Hugh Curran: ssg@cheltcivicsoc.org ●

Our Town Centre Manifesto was launched in spring 2022.

Annual Report 2022

OUTCOMES AND IMPACT

CAMBRAY RIVERSIDE

We secured planning consent for our scheme that offered a far better alternative for Cambray Riverside than carbon-heavy demolition and rebuilding.

The Civic Society's Cambray Riverside scheme represents a much more attractive alternative to the Cambray Court landlord's like-for-like replacement of the existing garages. In all probability it will be much cheaper too.



It will open up the River Chelt and help people connect to our natural heritage in a heavily hard-surfaced area, creating large porous areas and tree-lined banks that will help mitigate the impacts of adverse environmental impacts such as flooding and climate change. It will help stop and reverse the loss and decline of species and habitats and improve biodiversity.

Finally, it demonstrated our active commitment to Cheltenham and our willingness and ability to lead by example and take decisive action to do the right thing where others fear to do so.

Annual Report 2022

OUTCOMES AND IMPACT

PLANNING FORUM

Our Planning Forum is a formal consultee to Cheltenham Borough Council on planning matters including listed building consents.



Some of the building projects that have been considered by the Planning Forum.



The Forum meets every month except for August and usually considers around 5-6 schemes each time. Our views are then sent to Cheltenham Borough Council and are published on its planning portal.

By commenting constructively and authoritatively, we have helped improve planning outcomes for the town, protected its architectural heritage and enhanced civic pride.

Annual Report 2022

OUTCOMES AND IMPACT

HERITAGE OPEN DAYS

The Civic Society organises the annual Heritage Open Days (HODs) festival in September each year on behalf of the town and with financial support from Cheltenham Borough Council.



Free access to the venues, including new ones, enabled organisations to remove barriers to access and participation. HODs helped improve inclusion and participation in heritage and provided opportunities to learn, develop new skills and explore our shared heritage, regardless of background or personal circumstances.

Participants were able to volunteer,

co-curate projects, and develop knowledge, experience and skills.

Our experience from running virtual HODs during the pandemic allowed us to build on our digital heritage resources to make heritage more accessible, relevant and enjoyable. It promotes better access to heritage information, enabling projects to improve interpretation, education, reach and impact.

2022's HODs festival offered some 50 free events and guided walks – giving access to places that are not normally open. One of the guided walks included a fascinating tour of the original General Hospital buildings constructed long before the formation of the NHS.

Annual Report 2022

OUTCOMES AND IMPACT

LANSDOWN INDUSTRIAL ESTATE

Our campaign to conserve Lansdown Industrial Estate continues. The Cheshire Pension Fund, which owns the estate, has put forward a 215-home scheme that will demolish half of the site and along with it most of Cheltenham's remaining industrial heritage.

heritage.

The Civic Society's view is that such a proposal would never be permitted to desecrate Chester's rich heritage, so why should it be acceptable to destroy Cheltenham's?

We are fighting hard to prevent this needless and environmentally-destructive demolition and instead to conserve and re-use buildings that tell the story of Cheltenham's industrial heritage.

We have put forward an alternative mixed-use scheme that would still provide much-needed



The Civic Society's alternative plan for Lansdown Industrial Estate would conserve the industrial heritage through the re-use of buildings in a much more environmentally-friendly and truly mixed-use redevelopment.

housing but in a sustainable way while complying with the planning policy for the site. It would deliver place-based investment that will boost pride in place and connect communities and visitors with much of our heritage.

The fight continues to conserve and redevelop this site responsibly and sympathetically.

Annual Report 2022

OUTCOMES AND IMPACT

PARTICIPATION

It is not good enough just to 'belong' to groups: we must be active participants and give in order to receive.

The Civic Society is an active member of Civic Voice, the overarching body for civic societies, contributing experience, knowledge and good practice to real life and virtual meetings and events.



2022's AGM.

Similarly we are active contributors to the West Midlands Amenity Societies' Association (WMASA) and the Gloucestershire Civic Societies Group (GCSG), where we help shape the agenda, share good practice and promote cooperation.

This all contributes to sustaining the civic movement by helping to develop the skills and capacity to ensure a robust and resilient long-term future that underpins communities and local economies.

Annual Report 2022

OUTCOMES AND IMPACT

COMMUNICATIONS

Our highly influential quarterly magazine, **OurTown**, continues to challenge, propose ideas, explore options and improve public involvement and education in planning and reshaping Cheltenham.

We believe planning should be done with us, not to us, and this inclusive, democratic approach underpins our philosophy and effectiveness. We have run a series of articles on masterplanning the town centre, which we will develop and publish as a pamphlet to help shape the town's redevelopment and longer term planning.

Importantly, the location, configuration and accessibility of our new headquarters will enable us to expand this work to include events such as seminars, debates and consultations to ensure that everyone's voice can be heard in Cheltenham's future.

In addition, between editions, we have also started publishing **Making A Difference**, which seeks to highlight our achievements and progress on various campaign and information issues, and serves as a further educational resource for readers.



OurTown quarterly newsletters.

The distribution goes well beyond just our members and includes all Borough and County councillors, business organisations, council officers and other amenity groups.

We have also sent copies to other civic societies including Ludlow, Stourport and Bewdley, as those groups have sought our advice and wish to learn from our good practice. This reinforces our strong belief in wider involvement and 'net contributions', i.e. giving more than we receive.



Making A Difference interim news sheets.

Annual Report 2022

OUTCOMES AND IMPACT

PLANNING POLICY DEVELOPMENT

Our Town Centre Manifesto sought to help shape the town's improvement. As part of that, we have started developing policy documents that can be refined and used by our local authorities to help save their resources while delivering tangible efficiencies and improvements. We have drafted:

- ▶ a policy to address the problems of front garden conversion for parking;
- ▶ an aide-memoire to help assess planning applications' compliance with policies – for use by councillors, officers, the Planning Forum and others.



The Poets' Conservation Area.

As part of our Town Centre Manifesto, and pursuing our remit as a critical friend, we have offered to assist CBC with:

- ▶ updating the Shopfront Design Guide (issued 2008);
- ▶ devising a residential and commercial waste storage design guide.

It's the Civic Society's belief that many of the town centre's planning problems stem from the lack of a coherent masterplan (see point 2 in our Manifesto on page 9). So we have been publishing a series of articles in **OurTown** (see page 15) outlining potential masterplans for key areas. We will consolidate and re-publish these later this year to help inform the debate about the content of a town centre masterplan.

These efforts demonstrate our cooperative, informed and professional approach to making Cheltenham more distinctive, attractive and enjoyable.

Annual Report 2022

OUTCOMES AND IMPACT

BATTLEFIELD CROSSES

In the Great War, roughly hewn wooden crosses were often made to mark the temporary graves of the fallen by their fellow soldiers. After the war, the soldiers'

The proposed signage for the gravediggers' hut in which 23 battlefield crosses from the Great War will be put on permanent display.



bodies were reinterred in cemeteries by the War Graves Commission and the wooden crosses were returned to their families. Cheltenham Cemetery homed many of these but, out in the open, their condition deteriorated over the years.

With Heritage Lottery funding, the Civic Society has led the conservation of these crosses but the recent pandemic temporarily halted the project.

But we are now back on track and we are turning a former gravediggers' hut into a permanent home for the crosses, complete with sensitive displays and interpretation boards to remember the fallen.

The research of students from Pittville School will serve as an example of community cooperation and involvement and show how younger people from diverse backgrounds can appreciate and contribute to the retention of Cheltenham's heritage.

This is something we intend to build on in the coming years.

Annual Report 2022

OUTCOMES AND IMPACT

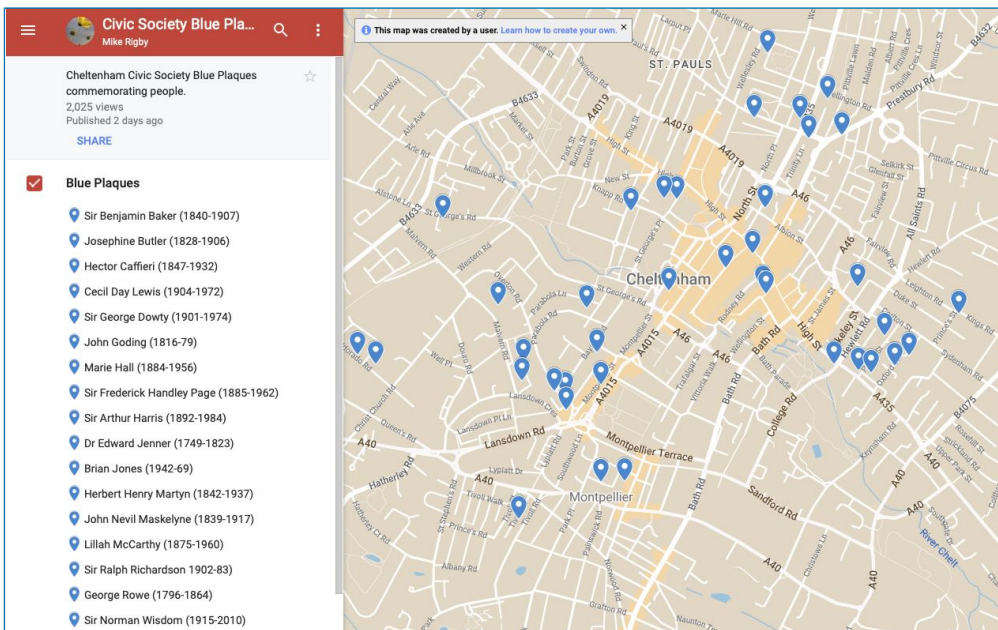
BLUE AND GREEN PLAQUES

Since 1980, the Civic Society has been responsible for Cheltenham's blue and green plaques scheme.

Mike Rigby, our Plaques Officer, has recently made two phone-friendly Google maps of all the blue and green plaque locations – see the links to these on the home page of our website <https://cheltcivicsoc.org> We have publicised these widely as they provide

a great resource for anyone wishing to plan interesting and educational walks to discover and learn about more of the history of our town. Clicking on any of the markers brings up the exact address plus an explanation of who or what each plaque commemorates.

We have been working with partners at CBC, Cheltenham Festivals and Visit Cheltenham to



The Blue Plaques Google map.

explore more digital and interactive mapping options to enable people to explore Cheltenham's heritage.

It is an excellent example of creative use of digital technology in heritage to promote access and reach. This broadens opportunities to learn and explore our town's heritage, regardless of background or personal circumstances while co-curation and collaboration helps us and our partners to remove barriers to access and participation.



The plaque commemorating the childhood home of the Rolling Stones' founder, Brian Jones.

Annual Report 2022

OUTCOMES AND IMPACT

MEMBERSHIP

Our membership has increased over the past year – with a noticeable leap of 13% following the publication of our Town Centre Manifesto.

This illustrates that our effective campaigning speaks to a wide range of voices and is successful in championing causes which have popular support. The Civic Society gives citizens a democratic voice in the planning process, removing barriers to access and participation.



Members' meeting at Parmoor.

The number of corporate supporters has also increased by 63% from eight to thirteen, demonstrating local businesses' commitment to our shared values and acknowledging that a vibrant, well-cared-for town is good for business and demonstrates commitment to

Corporate Social Responsibility (CSR) and Environmental, Social and Governance (ESG) policies.

We have also introduced an Affiliate Membership category for Cheltenham's diverse range of amenity groups. This will strengthen our collective voice, improve communication, coherence and cooperation, and enable us to reach a broader, more diverse audience. It is through this channel that the town's Heritage Strategy will be delivered.

Annual Report 2022

OUTCOMES AND IMPACT

HERITAGE STRATEGY

Through our partnership with an initial nine heritage groups from across the town, we have successfully persuaded Cheltenham Borough Council that Cheltenham needs a Heritage Strategy.

Cheltenham has a rich heritage, built upon a culture of beauty, diversity, tourism and fine craftsmanship. Yet despite this wealth, Cheltenham remains one of the few towns of its size and significance to lack a strategy for the management, sustainability, maintenance and development of its heritage.



The town's rich heritage deserves to benefit from a clear strategy setting out how it should be managed, maintained, made sustainable and be developed.

Without Cheltenham's heritage, particularly its built form and settings including parks and gardens, much of the town's cultural offer could not exist.

The proposed strategy will set out the town's approach to heritage and heritage assets, whether in public, private or third sector custodianship.

It will position heritage as a strategic consideration, not as an afterthought, and will properly represent the wider interests of the town. It will also form a coherent vision for Cheltenham's heritage and be developed by and with the numerous stakeholders. In addition, it will build on the experience of others, such as Gloucester, Bath and Oxford to ensure good practice, timely delivery and cost effectiveness.

We expect to play a leading role in the development of this strategy as it evolves over the next few years.

Annual Report 2022

LOOKING AHEAD

COMMITMENT

Cheltenham Civic Society is well-led, effectively administered and punches well above its weight in the town and beyond. The Trustees, however, are determined that we should not rest on our laurels and are committed to:

- ▶ a continuous improvement approach to management, including Trustees' training, more efficient management systems especially those relating to membership administration and financial accounting;
- ▶ starting work on the complete refurbishment of Parmoor with an emphasis on accessibility and community use;
- ▶ progressing our town centre campaign, paying particular attention to pedestrianised areas and the state of pavements;
- ▶ continuing to develop our educational remit by working with other groups and stakeholders across Cheltenham;
- ▶ taking forward a fundraising campaign to ensure that our new premises serves as an exemplary, vibrant and accessible centre for the community;
- ▶ playing an active, supportive and authoritative part in the development of Cheltenham's Heritage Strategy.



Andrew Booton
Chair of Trustees
March 2023

Annual Accounts

YEAR ENDING 31ST DECEMBER 2022

INCOME AND EXPENDITURE STATEMENT

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Civic Society Income						
Membership	£2,292	-	£2,292	£3,013	-	£3,013
Corporate Members	£1,250	-	£1,250	£250	-	£250
Room Hire	£497	-	£497	£857	-	£857
Bank Interest	£243	-	£243	£3	-	£3
Flat Rental	£0	-	£0	£6,123	-	£6,123
Sundry	£97	-	£97	£10	-	£10
Total Income	£4,379	-	£4,379	£10,256	-	£10,256
Civic Society Expenditure						
Property expenses						
Utilities, inc. water	£3,889	-	£3,889	£6,053	-	£6,053
Business Rates	£13	-	£13	£78	-	£78
Council Tax	£382	-	£382	£1,784	-	£1,784
Maintenance	£1,968	-	£1,968	£1,365	-	£1,365
Caretaker	-	-	£0	£171	-	£171
Insurance	£2,717	-	£2,717	£3,007	-	£3,007
Garden	£138	-	£138	£252	-	£252
Storage	£1,471	-	£1,471	-	-	-
Notice to quit	£2,400	-	£2,400	-	-	-
Cambray project	£841	-	£841	£110	-	£110
Newsletter	£2,607	-	£2,607	£2,367	-	£2,367
Website	£742	-	£742	£3,997	-	£3,997
Events	£20	-	£20	£167	-	£167
HODs	£37	-	£37	£1,083	-	£1,083
Printing/Stationery	£372	-	£372	£2,764	-	£2,764
Subscriptions	£677	-	£677	£927	-	£927
Sundry	£1,022	-	£1,022	£663	-	£663
Legal Fees	£3,470	-	£3,470	£1,813	-	£1,813
Grants Paid	£0	-	£0	£1,480	-	£1,480
Civic Awards	£0	-	£0	£539	-	£539
Plaques	£249	-	£249	-	-	-
Total Expenditure	£23,015	-	£23,015	£28,621	-	£28,621
Surplus/(Deficit) before other movements	(£18,636)	-	(£18,636)	(£18,365)	-	(£18,365)

Annual Accounts

YEAR ENDING 31ST DECEMBER 2022

Other Receipts and Payments	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Sales proceeds from Parmoor House	£1,427,924	-	£1,427,924	-	-	-
Purchase of 26 Cambray Place	(£873,720)	-	(£873,720)	-	-	-
Total Other Movements	£554,204	-	£554,204	-	-	-
Surplus/(Deficit) before other movements	£535,568	-	£535,568	(£18,365)	-	(£18,365)

Please note that the accounts have been prepared on a receipt and payment basis.

Reconciliation of closing reserves

As at 31st December 2022

	Unrestricted	Restricted	Total
Opening Reserves	£57,452	-	£57,452
Surplus per above	£535,568	-	£535,568
Closing Reserves	£593,020	-	£593,020

Reserves made up of:

Cash at bank	£567,610
Deposit	£25,000
Cash	£200
PayPal	£210
	£593,020

The financial statements on pages 22 and 23 of this document were approved at the Annual General Meeting of Cheltenham Civic Society CIO (registered charity no. 1166580) on 26 April 2023.



THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales - Charity number 1166580

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From 1st January 2021 Period start date To
Period end date 31st December 2021**

Charity name: The Cheltenham Civic Society

Charity registration number:1166580

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Society is established for the public benefit for the following objects in the area comprising Cheltenham and its environs, hereafter referred to as "the area of benefit".</p> <ul style="list-style-type: none">(a) To promote high standards of planning and architecture in or affecting the area of benefit.(b) To educate the public in the geography, history, natural history, architecture, urban design and planning for the area of benefit(c) To secure the preservation, protection, development, improvement and care of features of historic and public interest in the area of benefit.
a)	Para 1.17 and 1.19	<ul style="list-style-type: none">a) Regular engagement in the Cheltenham Borough Council planning process, in matters of public realm and conservation areas, and the future strategy of the town.b) Maintaining a programme of public educational lectures
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In discharging their responsibilities, the trustees have been duly mindful of the Commission's guidance on public benefit</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Trustees have no ongoing programme of grants. On a case by case basis they may give a letter of support but no grant unless there is demonstrable public rather than private gain.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO has no employees and all activity depends on volunteers contributing their time and expertise
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Society's main subgroups continued working throughout the period of national lockdown in particular keeping members and supporters informed of issues in Cheltenham through our quarterly Newsletters. Our Planning Forum gave their views to the Council's Planning Department on selected Planning applications. We have also pointed out developments in the Conservation Area which do not meet the required standard. In September we ran a very well attended series of Heritage Open Days and commenced a series of monthly talks on topical issues. Our Successful Streets Group continue to work with the Borough Council staff on issues such as tarmac being used to infill paving stones in the main shopping area, a regular complaint made by members of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No earmarked reserves are currently held, though funds not needed to support current expenditure are held on deposit in COIF Charities Investment Fund. Thus all monies are available for the general purposes of the CIO including to support any contingencies in respect of the maintenance and running of 13 Lypiatt Terrace. However, trustees intend to initiate an as yet unidentified project to utilise all or part of a legacy of £5,000 left by a former long-time member of the Society
Amount of reserves held	Para 1.22	75,817
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal sources of funds include member subscriptions, rental income from 13 Lypiatt Terrace, local authority grants and legacies
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed (constitution) dated 13 April 2016
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All the trustees are volunteers and are elected by the Society's membership at the Annual General Meeting. This is set out in Sections 12 and 13 of the Constitution

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Cheltenham Civic Society
Other name the charity uses	
Registered charity number	1166580
Charity's principal address	<p>Parmoor House 13 Lypiatt Close Cheltenham, Gloucestershire GL50 2SX (to May 2022)</p> <p>Parmoor 26 Cambray Place Cheltenham, Gloucestershire GL50 1JN (from 10th June 2022)</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Booton	Chair		
2	Peter Sayers	Vice Chair		
3	Michael Richardson	Hon Secretary	From 17.3.21	
4	Claire Attenborough	Hon Treasurer		
5	Steve Bryson	Communications	From 17.3.21	
6	Hugh Curran	Membership Secretary	From 17.3.21	
7	Sarah Harvey		From 17.3.21	
8	Tess Beck		From 17.3.21	
9	Andrew North	Hon Secretary	1.1.21 - 17.3.21	
10	Andrew Chard	Hon Treasurer	1.1.21 - 17.3.21	
11	Richard de Carteret		1.1.21 - 17.3.21	
12	Fiona Clarke		1.1.21 - 17.3.21	
13				
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20				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

Parmoor House does not suit our current and future requirements. It was put on sale through Savills Estate Agents in September 2021. The Society intends to purchase a property in Cheltenham that will benefit from restoration and protection of features of historic and public interest.
--

Declarations

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michael J Richardson	
----------------------	--

**Position (eg
Secretary, Chair,
etc)**

Secretary	
-----------	--

Date

8 th October 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cheltenham Civic Society No (if any)

Receipts and payments accounts

CC16a

For the period from 01/01/2021 To 31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Society Income	10,256	-	-	10,256	17,129
Legacy	-	-	-	-	20,000
Coronavirus Grants	-	-	-	-	10,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AH)	10,256	-	-	10,256	47,129
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,256	-	-	10,256	47,129
A3 Payments					
Society Payments	28,621	-	-	28,621	12,507
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	28,621	-	-	28,621	12,507
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,621	-	-	28,621	12,507
Net of receipts/(payments)	- 18,365	-	-	- 18,365	34,623
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	75,817	-	-	75,817	41,194
Cash funds this year end	57,452	-	-	57,452	75,817

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	31,979	-	-
	COIF	25,000	-	-
	Paypal	272	-	-
	Cash	200	-	-
	Total cash funds		57,452	-
	(agree balances with receipts and payments account(s))			

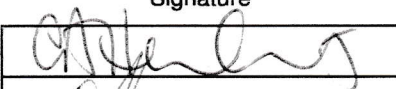

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Parmoor House		-	1,100,000
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FFE		-	250
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C-ATTENBOROUGH	21/9/22
	A. Boston	21/9/22

THE CHELTENHAM CIVIC SOCIETY CIO

England & Wales - Charity number 1166580

Accounts



Trustees' Annual Report for the period

**From 1st January 2020 Period start date To
Period end date 31st December 2020**

Charity name: The Cheltenham Civic Society CIO

Charity registration number:1166580

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Society is established for the public benefit for the following objects in the area comprising Cheltenham and its environs, hereafter referred to as "the area of benefit". (a) To promote high standards of planning and architecture in or affecting the area of benefit. (b) To educate the public in the geography, history, natural history, architecture, urban design and planning for the area of benefit (c) To secure the preservation, protection, development, improvement and care of features of historic and public interest in the area of benefit.
a)	Para 1.17 and 1.19	a) Regular engagement in the Cheltenham Borough Council planning process, in matters of public realm and conservation areas, and the future strategy of the town. b) Maintaining a programme of public educational lectures
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In discharging their responsibilities, the trustees have been duly mindful of the Commission's guidance on public benefit

Additional information (optional)

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	SORP reference	
Policy on grant making	Para 1.38	Trustees have no ongoing programme of grants. On a case by case basis they may give a letter of support but no grant unless there is demonstrable public rather than private gain.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO has no employees and all activity depends on volunteers contributing their time and expertise
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Society's main subgroups continued working throughout the period of national lockdown in particular keeping members and supporters informed of issues in Cheltenham through our quarterly Newsletters. Our Planning Forum gave their views to the Council's Planning Department on selected Planning applications. We have also pointed out developments in the Conservation Area which do not meet the required standard. In September we ran a very well attended series of Heritage Open Days and commenced a series of monthly talks on topical issues. Our Successful Streets Group continue to work with the Borough Council staff on issues such as tarmac being used to infill paving stones in the main shopping area, a regular complaint made by members of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No earmarked reserves are currently held, though funds not needed to support current expenditure are held on deposit in COIF Charities Investment Fund. Thus all monies are available for the general purposes of the CIO including to support any contingencies in respect of the maintenance and running of 13 Lypiatt Terrace. However, trustees intend to initiate an as yet unidentified project to utilise all or part of a legacy of £5,000 left by a former long-time member of the Society
Amount of reserves held	Para 1.22	75,816
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal sources of funds include member subscriptions, rental income from 13 Lypiatt Terrace, local authority grants and legacies
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed (constitution) dated 13 April 2016
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All the trustees are volunteers and are elected by the Society's membership at the Annual General Meeting. This is set out in Sections 12 and 13 of the Constitution

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Cheltenham Civic Society
Other name the charity uses	
Registered charity number	1166580
Charity's principal address	Parmoor House 13 Lypiatt Terrace Cheltenham GL50 2SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Booton	Chair		
2	Peter Sayers	Vice Chair		
3	Andrew North	Hon Secretary		
4	Andrew Chard	Hon Treasurer		
5	Richard de Carteret	Membership Secretary		
6	Fiona Clarke			
7	Claire Attenborough			
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Corporate trustees - names of the directors at the date the report was approved

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

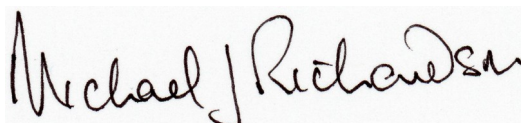
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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michael J Richardson	
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Position (eg
Secretary, Chair,
etc)

Secretary	
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Date

25.10.2021

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	50,532	-	-
	COIF	25,000	-	-
	Paypal	84	-	-
	Cash	200	-	-
	Total cash funds		75,816	-

(agree balances with receipts and payments account(s))

OK OK OK

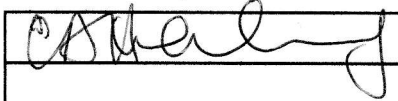
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Parmoor House		-	1,100,000
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FFE		-	250
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANNE ATTENBOROUGH	21.10.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name (CPC No)	(if of any)
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CC16a

Receipts and payments accounts

For the period from	01/01/2020	To	31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Society Income	17,129	-	-	17,129	24,899
Legacy	20,000	-	-	20,000	-
Coronavirus Grants	10,000	-	-	10,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	47,129	-	-	47,129	24,899
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,129	-	-	47,129	24,899
A3 Payments					
Society Payments	12,507	-	-	12,507	25,007
Crosses Repair	-	-	-	-	4,926
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,507	-	-	12,507	29,933
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,507	-	-	12,507	29,933
Net of receipts/(payments)	34,622	-	-	34,622	5,034
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,194	-	-	41,194	46,228
Cash funds this year end	75,816	-	-	75,816	41,194