

## 2024–2025 Chairperson's Annual Report

### Cambridge Chinese Alliance Church (Mandarin Congregation) Deacon Board Annual Summary

This year marks the first year of the current Deacon Board's operation, though it has strong continuity with the previous board. All ministries have been progressing steadily and orderly, and the spiritual lives and working abilities of the deacons have continued to grow throughout the year. Thanks be to the Lord.

#### I. Church Overview

Elder: Kuang Weixin

Pastor: Chen Fengxian

Deacon Board (in order of surname):

Wang Qi (Chairperson), Wang Peng (Information Dept.), Qiu Wenqian (Finance Dept.), Jiang Yifang (Mission & Evangelism Dept.), Li Biying (Care Dept.), Liu Xiaowen (Secretary Dept.),

Hu Xinlian (Education Dept.), Yang Bihui (Usher & Worship Dept.), Yao Shaoning (General Affairs Dept.)

Chairperson of the Deacon Board: Wang Qi

Registered Church Members: 46 Christians

Average Sunday worship attendance (Mandarin congregation): 42 people

Children and youth Sunday school: average 8 students

Cantonese congregation: members not yet formally registered; total Sunday attendance (adults + youth): around 200 people

#### II. Major Church Ministries

- Sunday worship and children/youth Sunday school
- Combined worship and baptism services on Easter, Church Anniversary in June, and Christmas
- 40-day relay fasting and prayer before Easter
- Weekly Saturday worship at Bishop's Stortford campus
- Appointment of Rev. Zhou Guochang as Consultant Pastor for Bishop's Stortford and Rev. Chen Fengxian as CAC Lead Pastor
- Collaboration with Montreal Chinese Alliance Church (Canada) short-term mission team to host children's summer camp
- Christmas caroling outreach at elderly homes
- Street coffee evangelism outreach
- Campus ministry

- Fellowship activities: Sisters' Fellowship, Meal Fellowship, Family Bible Study, Youth Bible Study, Ely Small Group
- Spiritual training: Parenting Class, Spiritual Growth Group, and Discipleship Training

### III. Departmental Summaries

#### 1. Evangelism & Missions (Jiang Yifang):

This department led major church ministries, enhancing the reputation of Cambridge Alliance Church, opening doors for seekers, and contributing greatly to the spread of the gospel.

#### 2. Care Department (Li Biying):

The department worked diligently to host visiting mission teams, supporting pastors and short-term missionaries during their stay in Cambridge — earning their praise. It also cared for members in need and new friends through visits and follow-ups.

#### 3. Ushering & Worship Department (Yang Bihui):

The ushering ministry continued smoothly from last year, welcoming members and newcomers during Sunday worship and arranging post-service refreshments. During joint worship luncheons, the sisters served tirelessly, ensuring event success. The department actively encouraged all sisters to participate. The worship team experienced changes and a shortage of accompanists but has found effective solutions and continues to grow stronger.

#### 4. Finance Department (Qiu Wenqian):

Responsible for daily financial management, process improvement, and timely financial reporting to the church board and members' meetings. Annual charity tax filings were completed on time. Gift Aid tax refunds were successfully processed, securing significant funds for the church.

#### 5. Information Department (Wang Peng):

Sunday worship audiovisual setup and maintenance were successfully completed, ensuring timely and smooth worship services.

#### 6. General Affairs Department (Yao Shaoning):

Handled extensive behind-the-scenes work, including venue rental for worship and events, procurement of equipment, and ensuring safety and insurance coverage for church facilities.

#### 7. Christian Education Department (Hu Xinlian):

All small groups were led effectively by responsible brothers and sisters. Children's and youth Sunday school, led by David and several sisters, is divided into two classes — senior (2 students) and junior (4–7 students). The children are adapting well to Sunday learning and activities. We continue to seek God's provision for suitable teachers. Young Adult Bible Study meets every Saturday, alternating between online and in-person, with various family

fellowship activities. Family Bible Study remains steady, with 10–15 participants, meeting once online and once in person each month. Participants include our members, attendees from local English churches, and seekers. Sisters' Fellowship meets weekly on Wednesdays in members' homes for hymn singing, Bible study, and shared lunches. Meal Fellowship meets monthly at church for worship, sharing, topical talks, and lunch.

#### 8. Secretary Department (Liu Xiaowen):

Responsible for church document management and activity calendar, preparing Sunday worship PowerPoint slides, and coordinating service roles. The smooth running of every Sunday worship owes much to the diligence of the sisters in this department.

### IV. Review and Outlook

The 2024 church theme is "Clothed with Christ, Fighting for the Lord." Throughout the year, each deacon has faithfully served in their position, fulfilling the mission God entrusted to us — spreading the gospel and expanding God's kingdom under the leadership of pastors and elders. Together, we have guided believers and seekers to grow in faith. Through cooperation and mutual support, the deacons demonstrated true Christian love. Our service also revealed areas of spiritual weakness, inspiring us to seek deeper growth and divine guidance.

May we, in the coming year — regardless of our specific service roles — continue to remember the Bible's teaching:

"To equip his people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." (Ephesians 4:12–13)

**Cambridge Alliance Church (Charity No. 1166560)**  
**Income and Expenditure From 01/04/2024 To 31/03/2025**

Account	Total (£) 2024-2025	Total (£) 2023-2024
<b>Income</b>		
HMRC Gift Aid	32,136	-
Interest Income	3,844	1,656
Other Income	1,607	540
Donation	-	-
Chinese School Offering	25,025	32,428
SumUp Collection	37	-
Sunday Offering (CACBC)	1,827	-
Sunday Offering (Cantonese)	109,661	59,987
Sunday Offerings	48,266	54,819
<b>Total for Donation</b>	<b>184,816</b>	<b>147,235</b>
<b>Special Donation</b>		
Special Donation (Campus Ministry 3)	3,119	2,856
Special Fund (Church Building 4)	12,848	-
Special Offerings - (Missionary 2)	5,000	13,218
<b>Total for Special Donation</b>	<b>20,966</b>	<b>16,074</b>
<b>Total Income</b>	<b>243,369</b>	<b>165,505</b>
<b>Expenditure</b>		
<b>Bank Fees and Charges</b>	307	251
<b>Worship/Fellowship/Gathering/Event</b>		
<b>Children and Campus Ministry Expenses</b>		
Campus Ministry Expenses	29,124	2,492
Chinese School Expenses	21,613	17,700
<b>Total for Children and Campus Ministry Expenses</b>	<b>50,737</b>	<b>20,192</b>
<b>Caring and Gift</b>	2,440	1,467
<b>Church Gathering &amp; Event</b>		
Church Group Events	846	
Church Outing & Celebration	10,759	2,726
Church Training and Equipping	1,714	247
Missionary Events	5,207	6,283
<b>Total for Church Gathering &amp; Event</b>	<b>18,526</b>	<b>9,257</b>
Honorary (Sunday CACBC Preaching)	4,500	-
Honorary (Sunday Cantonese Preaching)	2,670	1,250
Honorary (Sunday Mandarin Preaching)	3,890	3,380
Lodging Expenses	74	500
<b>Total for Worship/Fellowship/Gathering/Event</b>	<b>82,837</b>	<b>36,046</b>
<b>Administration Expenses</b>	-	-
Accounting and Auditing	1,264	1,564
General Office Expenses and Utilities	9,942	3,894
Information & Advertising	971	668
Rent, Insurance & Council Tax	17,997	23,908
<b>Total for Administration Expenses</b>	<b>30,175</b>	<b>30,034</b>
<b>Missionary and Evangelism</b>		
Special Missionary Donation (CCM)	30,000	-
Donations To Other Organisations	-	-
Support Missionary - UK	570	25,000
<b>Total for Missionary and Evangelism</b>	<b>30,570</b>	<b>25,000</b>
<b>Total Expenditure</b>	<b>143,889</b>	<b>91,332</b>
<b>Income over Expenditure</b>	<b>99,480</b>	<b>74,173</b>

**Cambridge Alliance Church (Charity No. 1166560)**  
**Balance Sheet as at 31/03/2025**

	Total (£) 31/03/2025	Total (£) 31/03/2024
<b>Assets</b>		
<b>Current Assets</b>		
Petty Cash	6	-
Bank		
CCB 1-Year iss83	85,000	-
CCB 6-month Iss12	85,000	-
Checking Account	15,335	101,495
Savings Account	101,552	96,708
<b>Total for Bank</b>	<b>286,887</b>	<b>198,203</b>
Account receivable	10,790	
<b>Total for Current Assets</b>	<b>297,683</b>	<b>198,203</b>
<b>Total Net Assets</b>	<b>297,683</b>	<b>198,203</b>
<b>Funds</b>		
General Fund	52,322	52,322
Current Year Earnings	99,480	74,173
Retained Earnings	145,881	71,709
<b>Total Funds</b>	<b>297,683</b>	<b>198,203</b>

**Prepared by Treasurer**

Report to the members of Cambridge Alliance Church - accounts for the year to 31 March 2025

It is my responsibility to examine the accounts and state whether particular matters have come to my attention. My examination included a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts. In connection with my examination no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kwok Choi Ng (FCCA)  
Independent Examiner



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Cambridge Alliance Church

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

1166560

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27 Sept 2025

Name:

kwok choi NG

Relevant professional  
qualification(s) or body

ACCA

(if any):

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Address:

65 Headlands Grove

Swindon

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## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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