
HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2021

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

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For the Year Ended 31 March 2021

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HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CHARITY INFORMATION
For the Year Ended 31 March 2021

CHARITY NAME : Help in the Community t/a Medway Foodbank

CHARITY REGISTRATION NUMBER : 1166505

TRUSTEES : Mrs Linda Margaret Fiddymont
Mr Mark Anderton
Ms Barbara Matthews-Hodge
Miss Alison Clare West
Mrs Susan Lynn Franks

PRINCIPAL ADDRESS : Unit 26,
Riverside,
1 Sir Thomas Longley Road,
Strood
Kent.
ME2 4DP

ACCOUNTANTS : Accounting Connections Limited

ADDRESS : 7-8 New Road Avenue,
Rochester,
Kent.
ME4 6BB

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

TRUSTEES' REPORT For the Year Ended 31 March 2021

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2021.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Margaret Fiddymment
Mr Mark Anderton
Ms Barbara Matthews-Hodge
Miss Alison Clare West
Mrs Susan Lynn Franks

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The originating trustees were those who were on the steering group of Medway Foodbank. In the past, Medway Foodbank was part of an organisation called Hope in The Community, but as that organisation was closing its local office, it requested Medway Foodbank be transferred to another charitable organisation. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a member of The Trussell Trust, which is a Christian Organisation. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. If everybody is in agreement, the person will then be asked to become a member. The Trustees are all volunteers. Medway Foodbank has four paid employees: The Project Manager, Warehouse Manager, Office Manager and an Administrator, all based in the Food Distribution Warehouse. The food is distributed to those in need through the local churches; all these are operated by volunteers. Due to the Covid-19 pandemic the Board had to review the need to service the extra demand placed on the Charity. The Centres had to close due to Covid restrictions and many volunteers had to go into isolation. In January 2021 the Board agreed to employ 8 part time temporary staff covering Driving, Administration, Finance and Warehouse a total of 33hours per week. Funding was sought to cover this additional cost . This was thereafter added to the Board Meeting Agenda for ongoing review.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell Trust and therefore use their system for distributing the food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provide them with a voucher, which can be redeemed at one of seven centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as centres in The Net community Cafe in Walderslade and MidKent College, Gillingham. Since the start of the Covid pandemic, the foodbank centres have been closed and the foodbank has been running a delivery service. In addition it is a partner in a Lottery Funded Medway wide project known as Medway REAP, which is committed to helping anyone in a hardship crisis.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is highly dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Medway Foodbank provided 3 days of emergency food to 12580 people in crisis, with nearly half of those in need being children. This financial year the number we have fed has increased by 116% compared with pre-Covid levels, and the main reason for this has been as a result of the Covid-19 pandemic i.e. employees losing their jobs due to shut down, redundancies etc. in addition to low income, and benefit delays. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. This would normally take place in our foodbank centres. We have been able to maintain a good level of signposting support for our clients by our office team, as well as providing signposting sheets that have gone into every food parcel. We have heard positive stories from clients of support that has helped them when they have contacted organisations on the sheet.

Over this financial year, Medway Foodbank has received over 100,211kg of food donations and has distributed over 109,575kg to the needy. Over the last financial year that represents an increase on the last financial year of 40% in food being donated and 48% in food being distributed. During 2020-21 the foodbank had to purchase 10569.6kg of food stock to meet the increase in demand.

Over this financial year, Medway Foodbank has received over 67,000kg of food donations and has distributed over 66,648kgs to the needy. Over the last 6 years that represents an increase of 200% in food being donated and 265% in food being distributed.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

It is the aim of the trustees to build the charities reserves to the point where it totals three months' worth of expenses.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' Help in the Community first started trading in July 2016 when Hope in the Community closed (see Structure, Governance and Management). £20,952 was transferred from Hope. At the same time, we became a partner in a local project called Medway REAP, which provides help and practical support to people in the area. This is a five year project, worth in the region of £10,000 per year.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

OTHER OPTIONAL INFORMATION

Summary of other information the trustees feel is relevant

Year on year the need grows within Medway to support people who are in crisis. Medway Foodbank will continue to work with other charities and agencies to support those in need to help resolve their crisis. We can only achieve this with the help of our volunteers and the enormous support of local people and local businesses who provide us with the food and resources to continue our Mission. The charity is currently dealing with 116% increase in foodbank usage compared with pre-Covid levels.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

This report was reviewed and approved by the Board of Trustees on Jan 25, 2022

And Signed On Behalf Of The Board By :

Barbara Matthews-Hodge
Barbara Matthews-Hodge (Jan 25, 2022 16:21 GMT)

Ms Barbara Matthews-Hodge
Trustee of Help in the Community t/a Medway Foodbank

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2021.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- 3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



S M Robinson BA FCA FCIE DChA MCMI
Kreston Reeves LLP
Chartered Accountants, Chatham

Jan 25, 2022

Date

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES

For the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming Resources						
Donations and legacies		230,442	85,910	-	316,352	94,896
Charitable activities		-	-	-	-	-
Other trading activities		-	-	-	-	-
Investments		-	-	-	-	-
Other		-	-	-	-	-
Total	4	230,442	85,910	-	316,352	94,896
Resources Expended						
Expenditure on:						
Raising funds		-	-	-	-	-
Charitable activities		100,844	61,764	-	162,608	62,616
Other		-	-	-	-	-
Total	6	100,844	61,764	-	162,608	62,616
Net Income / (Expenditure)		129,598	24,146	-	153,744	32,280
Transfers between funds		6,989	(6,989)	-	-	-
Net Movement in Funds		136,587	17,157	-	153,744	32,280
Reconciliation of funds						
Funds brought forward		32,775	45,033	-	77,808	45,528
Net movement in year		136,587	17,157	-	153,744	32,280
Funds carried forward		169,362	62,190	-	231,552	77,808

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

**BALANCE SHEET
As at 31 March 2021**

	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
FIXED ASSETS						
Intangible fixed assets		-	-	-	-	-
Tangible fixed assets	9	12,374	-	-	12,374	1,279
Investments		-	-	-	-	-
Total Fixed Assets		12,374	-	-	12,374	1,279
CURRENT ASSETS						
Stocks and work in progress		-	35,000	-	35,000	25,550
Debtors		13,150	-	-	13,150	8,947
Cash at bank and in hand		154,398	27,190	-	181,588	43,517
Total Current Assets		167,548	62,190	-	229,738	78,014
CREDITORS : Amounts falling due within one year						
Creditors < 1 year		(10,560)	-	-	(10,560)	(1,485)
Total Current Liabilities		(10,560)	-	-	(10,560)	(1,485)
NET CURRENT ASSETS		156,988	62,190	-	219,178	76,529
Total Assets Less Current Liabilities		169,362	62,190	-	231,552	77,808
CREDITORS : Amounts falling due after more than one year						
Creditors > 1 year		-	-	-	-	-
Total Long Term Liabilities		-	-	-	-	-
NET ASSETS		169,362	62,190	-	231,552	77,808
FUNDS OF THE CHARITY						
Endowment funds		-	-	-	-	-
Restricted income funds		-	62,190	-	62,190	45,033
Unrestricted funds		169,362	-	-	169,362	32,775
Revaluation reserve		-	-	-	-	-
Total Funds		169,362	62,190	-	231,552	77,808

CHARITY REGISTRATION NUMBER : 1166505

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2021

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on Jan 25, 2022

SIGNED ON BEHALF OF THE BOARD BY :

Barbara Matthews-Hodge

Barbara Matthews-Hodge (Jan 25, 2022 16:21 GMT)

Ms Barbara Matthews-Hodge

Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is 7-8 New Road Avenue, Rochester, Kent, ME4 6BB. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION

2.1 Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Whilst the impact of the COVID-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's future level of funding, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3 ACCOUNTING POLICIES - INCOME

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3 ACCOUNTING POLICIES - INCOME (Continued)

Donated Goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES (Continued)

Basic Financial Instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

3.2 ACCOUNTING POLICIES - ASSETS

Tangible fixed assets for use by charity

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and Legacies					
Donations and gifts	206,190	3,200	-	209,390	69,884
Gift Aid	12,252	-	-	12,252	430
Legacies	-	-	-	-	-
General grants provided by government/other charities	12,000	73,260	-	85,260	25,807
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	9,450	-	9,450	(1,225)
Other	-	-	-	-	-
Total	230,442	85,910	-	316,352	94,896
 TOTAL INCOME	 230,442	 85,910	 -	 316,352	 94,896

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

5 DONATED GOODS, FACILITIES AND SERVICES

	2021 £	2020 £
Donated stock	35,000	25,550
Use of property	-	-
Other	-	-
Total	35,000	25,550

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2020 and 31 March 2021 the stock has been valued at £1.75 / kg, both in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities					
Incurred seeking donations	-	-	-	-	-
Advertising, marketing, direct mail and publicity	411	-	-	411	465
Property costs	10,004	11,666	-	21,670	13,499
Staff and volunteer costs	59,419	30,807	-	90,226	38,031
Office administration costs	9,130	-	-	9,130	5,031
Motor and travel expenses	2,260	108	-	2,368	3,884
Accounting and legal fees	12,663	-	-	12,663	580
Project costs	929	19,183	-	20,112	-
Charitable donations	1,531	-	-	1,531	-
Depreciation	4,497	-	-	4,497	1,125
Other trading activities	-	-	-	-	-
Total	100,844	61,764	-	162,608	62,615
 TOTAL EXPENDITURE	 100,844	 61,764	 -	 162,608	 62,615

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2021	2020
	£	£
Independent examiner's fees	960	-
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	<hr/> -	<hr/> -

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2021 £	2020 £
Salaries and wages	85,821	37,164
Social security costs	1,899	-
Pension costs (defined contribution scheme)	794	181
Other employee benefits	1,712	686
Total	90,226	38,031

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 10 people. One of these employees is deemed to work predominately for the REAP project, so her salary has been allocated to this fund accordingly. The charity has also received grants to fund other staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

8 PAID EMPLOYEES (Continued)

8.2 AVERAGE HEAD COUNT IN THE YEAR

The parts of the charity in which the employees work

	2021	2020
	£	£
Fundraising	-	-
Charitable Activities	1	1
Governance	4	3
Other	-	-
Total	5	4

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

9 TANGIBLE FIXED ASSETS

9.1 COST OR VALUATION

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	-	3,102	1,398	4,500
Additions	-	-	10,794	4,798	15,592
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	-	13,896	6,196	20,092

9.2 DEPRECIATION AND IMPAIRMENTS

Basis and rates of depreciation

Plant, machinery and motor vehicles - 25% on cost

Fixtures, fittings and equipment - 25% on cost

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	-	2,483	738	3,221
Disposals	-	-	-	-	-
Depreciation	-	-	2,948	1,549	4,497
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	-	5,431	2,287	7,718

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	-	619	660	1,279
Net book value at the end of the year	-	-	8,465	3,909	12,374

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

10 STOCKS

10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	25,550	-	25,550
Added in period	-	-	9,450	-	9,450
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	35,000	-	35,000

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	35,000	-	35,000
Total Previous Year	-	-	25,550	-	25,550

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

11 DEBTORS AND PREPAYMENTS

	2021 £	2020 £
Trade debtors	1,309	-
Prepayments and accrued income	11,841	8,947
Other debtors	-	-
Total Debtors	13,150	8,947

12 CREDITORS : Amounts falling due within one year

	2021 £	2020 £
Accruals for grants payable	960	-
Bank loans and overdrafts	-	-
Trade creditors	9,600	1,485
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	-	-
Total Creditors Less Than 1 Year	10,560	1,485

12.1 DEFERRED INCOME

Please explain the reasons why income is deferred.

None

Movement in Deferred Income	2021 £	2020 £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

13 CASH AT BANK AND IN HAND

	2021 £	2020 £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	181,588	43,517
Other	-	-
Total	181,588	43,517

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	32,775	230,442	(100,845)	6,989	-	169,361
Medway Foodbank	R	Donations of food	25,550	9,450	-	-	-	35,000
Restoration, Empowerment, Action, Purpose	R	To help people who are in immediate crisis.	(903)	10,619	(17,921)	228	-	(7,977)
Van	R	To fund food transportation costs	7,325	-	(108)	(7,217)	-	-
Asda salaries grant	R	To fund additional staff	13,061	8,221	(12,781)	-	-	8,501
Colyer Ferguson	R	To fund additional staff	-	1,320	(1,320)	-	-	-
The National Lottery	R	To fund food stock	-	9,600	(9,600)	-	-	-
Unit 26	R	To fund new warehouse rent	-	26,000	(10,450)	-	-	15,550
Kent Community Foundation	R	To fund food stock	-	9,000	(6,517)	-	-	2,483
St Mary's Abbey	R	To fund food stock	-	3,200	-	-	-	3,200
Trussell Trust	R	To fund food stock	-	8,500	(3,066)	-	-	5,434
Total Funds			77,808	316,352	(162,608)	-	-	231,552

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

The trustees are aware that the REAP fund is in deficit, income will be received to cover this deficit

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.1 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.2 TRUSTEES' EXPENSES

No trustee expenses have been incurred (True or False)

TRUE

	2021 £	2020 £
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
Total	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

None.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Amounts written off during reporting period £
			0	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

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2021 - H002 - Charity accounts

Final Audit Report

2022-01-25

Created:	2022-01-25
By:	Accounting Connections Limited (info@aconnect.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAF3fT7LiUY5sj_-clUL6jODMmaDDSgmHY

"2021 - H002 - Charity accounts" History

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