

HELP IN THE COMMUNITY

England & Wales · Charity number 1166505

Details

Other names	MEDWAY FOODBANK
Status	Registered
Legal form	CIO
Registered	2016-04-13
Register	View on the Charity Commission register

Contact

Address	Unit 26 Riverside 1 Sir Thomas Longley Road Strood Kent ME2 4DP
Phone	01634757057
Email	info@medway.foodbank.org.uk
Website	https://medway.foodbank.org.uk/

Activities

Objects: THE RELIEF AND PREVENTION OF POVERTY, FOR THE PUBLIC BENEFIT, IN MEDWAY AND NORTH KENT THROUGH: THE PROVISION OF FREE EMERGENCY FOOD, AND PARTNERSHIP WITH OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.

Activities: Help in the Community is the charity responsible for Medway Foodbank, which operates as part of the Trussell Trust, a national network whose aim is to end UK food poverty. Clients access the foodbank via a voucher system. Vouchers are issued in over 100 partner agencies across the Medway towns. These are redeemed in one of 9 centres, open over 6 days of the week.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Kent
- Medway

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£352,266	£337,497	-	-
2024-03-31	£449,856	£317,713	-	-
2023-03-31	£354,354	£266,864	-	-
2022-03-31	£252,204	£245,975	-	-
2021-03-31	£316,352	£162,608	-	-

Trustees

Name	Role	Appointed
Alison Clare West	Chair	2017-03-20
JAMES MCGLASHAN		2022-02-24
Peter Tottman		2025-03-27
Simon Charles Hart		2025-07-24
Susan Lynn Franks		2020-02-05

Accounts

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2025

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CONTENTS OF THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2025

	Page
Charity Information	1
Report of the Trustees	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 29

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CHARITY INFORMATION
For the Year Ended 31 March 2025

CHARITY NAME : Help in the Community t/a Medway Foodbank

CHARITY REGISTRATION NUMBER : 1166505

TRUSTEES : Mrs Linda Fiddymment (chairperson)
Miss Alison West
Mrs Susan Franks
Mr James McGlashan
Mr Peter Tottman (appointed 27 March 2025)

PRINCIPAL ADDRESS : Unit 26,
Riverside 1,
Sir Thomas Longley Road,
Strood
Kent.
ME2 4DP

ACCOUNTANTS : Accounting Connections Limited

ADDRESS : Unit 4B, Ashford House,
Beaufort Court, Sir Thomas Longley Road,
Rochester, Kent.
ME2 4FA

INDEPENDENT EXAMINERS : Samantha Rouse FCCA DChA

ADDRESS : Quayside,
Maritime Place,
Chatham Maritime,
Chatham,
Kent.
ME4 4QZ

TRUSTEES' REPORT
For the Year Ended 31 March 2025

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2025.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Fiddymment (chairperson)
Miss Alison West
Mrs Susan Franks
Mr James McGlashan
Mr Peter Tottman (appointed 27 March 2025)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a Christian Organisation together with Trussell. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. A meeting of trustees and a prospective trustee is held and if agreement is reached on suitability the person will then be asked to join the Board. The Trustees are all volunteers. Medway Foodbank has two permanent, full time paid employees, one full time employee on a two year contract and six permanent part-time paid employees: Most staff are based at our unit on Medway City Estate with some working remotely. The food is normally distributed to those in need through the local foodbank centres; all these are operated by volunteers. There are now a total of 9 foodbank centres with the Harvest Centre in Strood having opened on 7th March 2024.

TRUSTEES' REPORT
For the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell network and use their recognised system for distributing food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provides them with an e-voucher, which can be redeemed at one of nine foodbank centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as foodbank centres in The Net community Cafe in Walderslade, All Saints Community Project Trust in Chatham and MidKent College, Gillingham.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In the year 2024-2025, Medway Foodbank provided 3 days of emergency food to 12,512 people in crisis, with nearly half of those in need being children. We have seen a decrease in numbers of 17% year on year, in the numbers we are supporting. This is still a marked increase compared with pre-Covid levels, with a 52% increase in the last 5 years. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. Positive stories from clients indicate this has helped them. We have continued our partnership with Citizen's Advice Medway to provide accessible advice for clients at our Foodbank Centres through jointly appointed Foodbank Advisers financed through a grant from Trussell.

Over this financial year, Medway Foodbank has received over 93,128kg of food donations and has distributed over 86,994kg to the needy. Over the last financial year that represents a 2.8% increase in food donations compared with the previous year. During 2024-25 the foodbank had to purchase 12,015kg of food stock to meet the demand. Funding has been received for these purchases from our various supporters and the Trustee Board consider this matter regularly at their meetings.

Over the last financial year, Medway Foodbank has received over 90560kg of food donations and has distributed over 100,197kg to the needy. Over the last financial year that represents a 1.0% decrease on the last financial year in food being donated. During 2023-24 the foodbank had to purchase 9637kg of food stock to meet the demand. Funding has been received for these purchases from our various supporters and the Trustee Board consider these matters regularly at their meetings.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

It is the aim of the trustee board to ensure the charity's reserves to the point where it has three months expenses in reserve. This has been maintained and we are now looking to ensure the best use of our finances to secure our ability to meet the current needs particularly ensuring the continued stock of sufficient food to meet needs.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' We are very grateful for all our donations from individuals, local businesses, charities and organisations.

TRUSTEES' REPORT
For the Year Ended 31 March 2025

OTHER OPTIONAL INFORMATION

Summary of other information the trustees' feel is relevant

It has been sad to see continued high foodbank usage over the last year. Medway Foodbank has continued to work with other charities and agencies to support those in need to help resolve their crisis. We have worked in partnership with Medway Citizens Advice Bureau to provide support to clients through their advisors and therefore maximise income whenever possible.

We can only achieve our work to help those in crisis with the help of our volunteers and the enormous support of local people, local businesses, charities and funders who provide us with the food and resources to continue our Mission. The charity is currently dealing with 52% increase in foodbank usage compared with five years ago.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

This report was reviewed and approved by the Board of Trustees on 06/11/2025

And Signed On Behalf Of The Board By :

Linda Fiddymment

Linda Fiddymment (Nov 6, 2025 09:05:30 GMT)

Mrs Linda Fiddymment

Trustee of Help in the Community t/a Medway Foodbank

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the Year Ended 31 March 2025

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2025.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

S M Rouse

Samantha Rouse FCCA DChA
Kreston Reeves LLP
Chartered Accountants, Chatham

6 November 2025

Date

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES
For the Year Ended 31 March 2025

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming Resources					
Donations and legacies		162,768	189,498	352,266	449,856
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		-	-	-	-
Other		-	-	-	-
Total	4	162,768	189,498	352,266	449,856
Resources Expended					
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities		176,392	161,105	337,497	317,713
Other		-	-	-	-
Total	6	176,392	161,105	337,497	317,713
Net Income / (Expenditure)		(13,624)	28,393	14,769	132,143
Transfers between funds	15	0	0	-	-
Net Movement in Funds		(13,624)	28,393	14,769	132,143
Reconciliation of funds					
Funds brought forward		357,209	100,205	457,414	325,271
Net movement in year		(13,624)	28,393	14,769	132,143
Funds carried forward		343,585	128,598	472,183	457,414

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET
As at 31 March 2025

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
FIXED ASSETS					
Tangible fixed assets	9	31,459	-	31,459	46,131
Total Fixed Assets		31,459	-	31,459	46,131
CURRENT ASSETS					
Stocks and work in progress	10	-	63,581	63,581	39,816
Debtors	11	19,711	-	19,711	16,162
Cash at bank and in hand	13	296,605	65,017	361,622	359,597
Total Current Assets		316,316	128,598	444,914	415,575
CREDITORS : Amounts falling due within one year					
Creditors < 1 year	12	(4,190)	-	(4,190)	(4,292)
Total Current Liabilities		(4,190)	-	(4,190)	(4,292)
NET CURRENT ASSETS		312,126	128,598	440,724	411,283
Total Assets Less Current Liabilities		343,585	128,598	472,183	457,414
NET ASSETS		343,585	128,598	472,183	457,414
FUNDS OF THE CHARITY					
Restricted income funds		-	128,598	128,598	100,205
Unrestricted funds		343,585	-	343,585	357,209
Revaluation reserve		-	-	-	-
Total Funds		343,585	128,598	472,183	457,414

CHARITY REGISTRATION NUMBER : 1166505

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET
As at 31 March 2025

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on 06/11/2025

SIGNED ON BEHALF OF THE BOARD BY :

Linda Fiddymment

[Linda Fiddymment \(Nov 6, 2025 09:05:30 GMT\)](#)

Mrs Linda Fiddymment
Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

CHARITY REGISTRATION NUMBER : 1166505

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is Unit 26, Riverside 1, Sir Thomas Longley Road, Strood, Kent, ME2 4DP. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION

2.1 Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

3 ACCOUNTING POLICIES - INCOME

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

3 ACCOUNTING POLICIES - INCOME (Continued)

Donated Goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period, or in the prior period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

3.2 ACCOUNTING POLICIES - ASSETS

Tangible fixed assets for use by charity

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Donations and Legacies				
Donations and gifts	142,210	6,800	149,010	276,314
Gift Aid	12,342	-	12,342	13,273
Legacies	-	-	-	-
General grants provided by government/other charities	-	158,933	158,933	159,121
Donated goods, facilities and services	-	23,765	23,765	-
Other	8,216	-	8,216	1,148
Total	162,768	189,498	352,266	449,856
 TOTAL INCOME	 162,768	 189,498	 352,266	 449,856

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

5 DONATED GOODS, FACILITIES AND SERVICES

	2025 £	2024 £
Donated stock	63,581	39,816
Use of property	-	-
Other	-	-
Total	63,581	39,816

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2025 stock has been valued at £2.77 / kg, and for the year ended 31 March 2024 the stock has been valued at £2.37 / kg, in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities				
Property costs	26,277	23,383	49,660	41,438
Staff and volunteer costs	100,959	74,848	175,807	147,200
Office administration costs	6,726	511	7,237	7,595
Motor and travel expenses	7,941	1,226	9,167	4,893
Accounting and legal fees	1,577	1,656	3,233	3,091
Project costs	17,494	59,481	76,975	94,317
Charitable donations	-	-	-	50
Depreciation	15,418	-	15,418	19,129
Other trading activities	-	-	-	-
Total	176,392	161,105	337,497	317,713
 TOTAL EXPENDITURE	 176,392	 161,105	 337,497	 317,713

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2025

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2025	2024
	£	£
Independent examiner's fees	1,254	1,170
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	1,254	1,170

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2025

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2025 £	2024 £
Salaries and wages	164,894	138,433
Social security costs	6,319	4,027
Pension costs (defined contribution scheme)	2,244	1,408
Other employee benefits	2,350	3,332
Total	175,807	147,200

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 9 people. The charity has received grants to fund some staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

8 PAID EMPLOYEES (Continued)

8.2 AVERAGE HEAD COUNT IN THE YEAR

The parts of the charity in which the employees work

	2025	2024
	£	£
Fundraising	-	-
Charitable activities	2	2
Administration	4	4
Governance	3	2
Other	-	-
Total	9	8

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

9 TANGIBLE FIXED ASSETS

9.1 COST OR VALUATION

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	69,615	15,616	18,990	104,221
Additions	-	-	-	746	746
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	69,615	15,616	19,736	104,967

9.2 DEPRECIATION AND IMPAIRMENTS

Basis and rates of depreciation

Plant, machinery and motor vehicles	- 4 years straight line
Fixtures, fittings and equipment	- 4 years straight line
Land and buildings	- 6 years straight line

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	28,474	14,756	14,860	58,090
Disposals	-	-	-	-	-
Depreciation	-	11,603	430	3,385	15,418
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	40,077	15,186	18,245	73,508

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	41,141	860	4,130	46,131
Net book value at the end of the year	-	29,538	430	1,491	31,459

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

10 STOCKS

10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	39,816	-	39,816
Added in period	-	-	23,765	-	23,765
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	63,581	-	63,581

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	63,581	-	63,581
Total Previous Year	-	-	39,816	-	39,816

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2025

11 DEBTORS AND PREPAYMENTS

	2025	2024
	£	£
Trade debtors	4,891	77
Prepayments and accrued income	11,362	11,751
Other debtors	3,458	4,334
Total Debtors	19,711	16,162

12 CREDITORS : Amounts falling due within one year

	2025	2024
	£	£
Accruals	1,254	1,423
Bank loans and overdrafts	-	-
Trade creditors	2,332	1,231
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	604	1,638
Total Creditors Less Than 1 Year	4,190	4,292

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

13 CASH AT BANK AND IN HAND

	2025 £	2024 £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	361,622	359,597
Other	-	-
Total	361,622	359,597

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2025

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	317,176	161,955	(136,142)	-	-	342,989
Medway Foodbank	R	Donations of food	39,816	23,765	-	-	-	63,581
Colyer Ferguson	R	To fund salaries	-	20,000	(20,000)	-	-	-
The National Lottery	R	To fund project manager	-	20,000	(7,165)	-	-	12,835
St Mary's Abbey	R	To fund food stock	14	4,800	(2,686)	-	-	2,128
Trussell Trust	R	To fund volunteer coordinator	6,351	-	(6,351)	-	-	-
Food Drive	UR	To fund food stock	33	813	(250)	-	-	596
Kent Community Foundation	R	To fund warehouse and operations	17	-	(17)	-	-	-
Tesco Community Fund	R	To fund telephone and internet	120	375	(495)	-	-	-
Philip and Connie Phillips Foundation	R	To fund project manager	5,000	5,000	(10,000)	-	-	-
Trussell Trust	R	To fund shared staff member	11,250	45,000	(45,000)	-	-	11,250
Kent Community Foundation	R	To fund lease costs	12,727	10,656	(23,383)	-	-	-
Trussell Trust	R	To fund mobilisation costs	24,910	34,902	(36,768)	-	-	23,044
Postcode Society Trust	UR	To fund running costs	40,000	-	(40,000)	-	-	-
Chatham Maritime Trust	R	To fund food stock	-	1,000	(1,000)	-	-	-
Asda	R	To fund food stock	-	1,000	(1,000)	-	-	-
CHIP	R	To fund food stock	-	5,000	(4,359)	-	-	641
Garfield Weston Foundation	R	To fund overheads	-	15,000	(2,881)	-	-	12,119
Alphatrack Systems Ltd	R	To fund food stock	-	2,000	-	-	-	2,000
Arnold Clark Community Fund	R	To fund food stock	-	1,000	-	-	-	1,000
Total Funds			457,414	352,266	(337,497)	-	-	472,183

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.1 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.2 TRUSTEES' EXPENSES

No trustee expenses have been incurred (True or False)

FALSE

	2025	2024
	£	£
Travel	577	199
Staff/volunteer gifts	130	230
Accommodation	-	-
Other (please specify):	-	-
Total	707	429

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

In both 2024/25 and 2023/24 two trustees were reimbursed for expenses.
--

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Prior period £
A West	Trustee	Donation income received	-			100
S Franks	Trustee	Donation income received	230			240
P Tottman	Trustee	Donation income received	720			720
			950	0	0	1,060

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2025

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

--

Accounts

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2024

CONTENTS OF THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

	Page
Charity Information	1
Report of the Trustees	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 29

CHARITY INFORMATION
For the Year Ended 31 March 2024

CHARITY NAME :	Help in the Community t/a Medway Foodbank
CHARITY REGISTRATION NUMBER :	1166505
TRUSTEES :	Mrs Linda Fiddymment (chairperson) Mr Mark Anderton (resigned on 21 September 2023) Miss Alison West Mrs Susan Franks Mr James McGlashan Mr Joel Watson (resigned on 25 May 2023)
PRINCIPAL ADDRESS :	Unit 26, Riverside 1, Sir Thomas Longley Road, Strood Kent. ME2 4DP
ACCOUNTANTS :	Accounting Connections Limited
ADDRESS :	Unit 4B, Ashford House, Beaufort Court, Sir Thomas Longley Road, Rochester, Kent. ME2 4FA
INDEPENDENT EXAMINERS :	Samantha Rouse FCCA DChA
ADDRESS :	Quayside, Montague Place, Chatham Maritime, Chatham, Kent. ME4 4QU

TRUSTEES' REPORT

For the Year Ended 31 March 2024

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2024.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Fiddymment (chairperson)
 Mr Mark Anderton (resigned on 21 September 2023)
 Miss Alison West
 Mrs Susan Franks
 Mr James McGlashan
 Mr Joel Watson (resigned on 25 May 2023)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The originating trustees were those who were on the steering group of Medway Foodbank. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a Christian Organisation together with Trussell. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. A meeting of trustees and a prospective trustee is held and if agreement is reached on suitability the person will then be asked to join the Board. The Trustees are all volunteers. Medway Foodbank has one permanent, full time paid employee, one full time employee on a two year contract and seven permanent part-time paid employees: Most staff are based at our unit on Medway City Estate with some working remotely. The food is normally distributed to those in need through the local foodbank centres; all these are operated by volunteers. There are now a total of 9 foodbank centres with the Harvest Centre in Strood having opened on 7th March 2024.

TRUSTEES' REPORT
For the Year Ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell network and use their recognised system for distributing food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provides them with an e-voucher, which can be redeemed at one of nine foodbank centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as foodbank centres in The Net community Cafe in Walderslade, All Saints Community Project Trust in Chatham and MidKent College, Gillingham.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE**Summary of the main achievements of the charity during the year**

In the year 2023-24, Medway Foodbank provided 3 days of emergency food to 15,114 people in crisis, with nearly half of those in need being children. We have seen an increase of 23% year on year, in the numbers we are supporting. This is a marked increase compared with pre-Covid levels, with an 82% increase in the last 5 years. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. This normally takes place in our foodbank centres or within our dedicated office team, as well as providing signposting sheets that have gone into every food parcel. We have heard positive stories from clients of support that has helped them when they have contacted organisations on the sheet. We have continued our partnership with Citizen's Advice Medway to provide accessible advice at our Centres for clients. We have been able to jointly appoint Foodbank Advisers who are working towards financial inclusion for our clients with significant financial gains already being seen for a number of clients, meaning that they may not need foodbank support in the future. This has been financed for a total of 3 years through a grant from Trussell.

Over this financial year, Medway Foodbank has received over 90560kg of food donations and has distributed over 100,197kg to the needy. Over the last financial year that represents a 1.0% decrease on the last financial year in food being donated. During 2023-24 the foodbank had to purchase 9637kg of food stock to meet the demand. Funding has been received for these purchases from our various supporters and the Trustee Board consider these matters regularly at their meetings.

FINANCIAL REVIEW**Brief statement of the charity's policy on reserves**

It is the aim of the trustee board to ensure the charity's reserves to the point where it has three months expenses in reserve. This has been maintained and we are now looking to ensure the best use of our finances to secure our ability to meet the current needs particularly ensuring the continued stock of sufficient food to meet needs.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' We are very grateful for all our donations from individuals, local businesses, charities and organisations.

TRUSTEES' REPORT
For the Year Ended 31 March 2024

OTHER OPTIONAL INFORMATION**Summary of other information the trustees' feel is relevant**

It has been sad to see continued high foodbank usage over the last year. Medway Foodbank has continued to work with other charities and agencies to support those in need to help resolve their crisis. We have worked in partnership with Medway Citizens Advice Bureau to provide support to clients through their advisors and therefore maximise income whenever possible.

We can only achieve our work to help those in crisis with the help of our volunteers and the enormous support of local people, local businesses, charities and funders who provide us with the food and resources to continue our Mission. The charity is currently dealing with 111% increase in foodbank usage compared with five years ago.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

21 December 2024

This report was reviewed and approved by the Board of Trustees on _____

And Signed On Behalf Of The Board By :

Linda Fiddymment
 Linda Fiddymment (Jan 7, 2025 17:04 GMT)

 Mrs Linda Fiddymment
 Trustee of Help in the Community t/a Medway Foodbank

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
For the Year Ended 31 March 2024

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2024.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

S M Rouse

Samantha Rouse FCCA DChA

Kreston Reeves LLP

Chartered Accountants, Chatham

21 December 2024

Date

STATEMENT OF FINANCIAL ACTIVITIES
For the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming Resources					
Donations and legacies		285,385	164,471	449,856	354,354
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		-	-	-	-
Other		-	-	-	-
Total	4	285,385	164,471	449,856	354,354
Resources Expended					
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities		146,582	171,131	317,713	266,864
Other		-	-	-	-
Total	6	146,582	171,131	317,713	266,864
Net Income / (Expenditure)		138,803	(6,660)	132,143	87,490
Transfers between funds	15	3,095	(3,095)	-	-
Net Movement in Funds		141,898	(9,755)	132,143	87,490
Reconciliation of funds					
Funds brought forward		215,311	109,960	325,271	237,781
Net movement in year		141,898	(9,755)	132,143	87,490
Funds carried forward		357,209	100,205	457,414	325,271

BALANCE SHEET
As at 31 March 2024

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
FIXED ASSETS					
Tangible fixed assets	9	46,131	-	46,131	44,658
Total Fixed Assets		46,131	-	46,131	44,658
CURRENT ASSETS					
Stocks and work in progress	10	-	39,816	39,816	59,961
Debtors	11	16,162	-	16,162	12,539
Cash at bank and in hand	13	299,208	60,389	359,597	224,860
Total Current Assets		315,370	100,205	415,575	297,360
CREDITORS : Amounts falling due within one year					
Creditors < 1 year	12	(4,292)	-	(4,292)	(16,747)
Total Current Liabilities		(4,292)	-	(4,292)	(16,747)
NET CURRENT ASSETS		311,078	100,205	411,283	280,613
Total Assets Less Current Liabilities		357,209	100,205	457,414	325,271
NET ASSETS		357,209	100,205	457,414	325,271
FUNDS OF THE CHARITY					
Restricted income funds		-	100,205	100,205	109,960
Unrestricted funds		357,209	-	357,209	215,311
Revaluation reserve		-	-	-	-
Total Funds		357,209	100,205	457,414	325,271

BALANCE SHEET
As at 31 March 2024

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on 21/12/2024

SIGNED ON BEHALF OF THE BOARD BY :

Linda Fiddymment
[Linda Fiddymment \(Jan 7, 2025 17:04 GMT\)](#)

Mrs Linda Fiddymment
Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is Unit 26, Riverside 1, Sir Thomas Longley Road, Strood, Kent, ME2 4DP. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION**2.1 Basis of Accounting**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

3 ACCOUNTING POLICIES - INCOME**Recognition of Income**

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

3 ACCOUNTING POLICIES - INCOME (Continued)**Donated Goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period, or in the prior period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

3.2 ACCOUNTING POLICIES - ASSETS**Tangible fixed assets for use by charity**

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and Legacies					
Donations and gifts	270,964	5,350	-	276,314	209,537
Gift Aid	13,273	-	-	13,273	24,345
Legacies	-	-	-	-	-
General grants provided by government/other charities	-	159,121	-	159,121	105,136
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	-	-	0	15,336
Other	1,148	-	-	1,148	-
Total	285,385	164,471	-	449,856	354,354
 TOTAL INCOME	 285,385	 164,471	 -	 449,856	 354,354

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

5 DONATED GOODS, FACILITIES AND SERVICES

	2024 £	2023 £
Donated stock	39,816	59,961
Use of property	-	-
Other	-	-
Total	39,816	59,961

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2024 and 31 March 2023 the stock has been valued at £2.37 / kg, in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities					
Incurred seeking donations	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	336
Property costs	26,275	15,163	-	41,438	41,759
Staff and volunteer costs	73,491	73,709	-	147,200	133,491
Office administration costs	3,234	4,361	-	7,595	6,275
Motor and travel expenses	4,345	548	-	4,893	3,994
Accounting and legal fees	3,091	-	-	3,091	14,543
Project costs	16,967	77,350	-	94,317	50,564
Charitable donations	50	-	-	50	-
Depreciation	19,129	-	-	19,129	15,902
Other trading activities	-	-	-	-	-
Total	146,582	171,131	-	317,713	266,864
 TOTAL EXPENDITURE	 146,582	 171,131	 -	 317,713	 266,864

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2024	2023
	£	£
Independent examiner's fees	1,170	1,074
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	1,170	1,074

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2024 £	2023 £
Salaries and wages	138,433	124,306
Social security costs	4,027	3,221
Pension costs (defined contribution scheme)	1,408	542
Other employee benefits	3,332	5,422
Total	147,200	133,491

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 8 people. The charity has received grants to fund some staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

8 PAID EMPLOYEES (Continued)**8.2 AVERAGE HEAD COUNT IN THE YEAR**

The parts of the charity in which the employees work

	2024	2023
	£	£
Fundraising	-	-
Charitable activities	2	2
Administration	4	5
Governance	2	2
Other	-	-
Total	8	9

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

9 TANGIBLE FIXED ASSETS**9.1 COST OR VALUATION**

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	50,615	15,616	17,388	83,619
Additions	-	19,000	-	1,602	20,602
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	69,615	15,616	18,990	104,221

9.2 DEPRECIATION AND IMPAIRMENTS**Basis and rates of depreciation**

Plant, machinery and motor vehicles	- 4 years straight line
Fixtures, fittings and equipment	- 4 years straight line
Land and buildings	- 6 years straight line

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	16,872	11,627	10,462	38,961
Disposals	-	-	-	-	-
Depreciation	-	11,602	3,129	4,398	19,129
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	28,474	14,756	14,860	58,090

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	33,743	3,989	6,926	44,658
Net book value at the end of the year	-	41,141	860	4,130	46,131

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

10 STOCKS**10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES**

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	59,961	-	59,961
Added in period	-	-	-	-	-
Expensed in period	-	-	(20,145)	-	(20,145)
Impaired	-	-	-	-	-
Closing	-	-	39,816	-	39,816

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	39,816	-	39,816
Total Previous Year	-	-	59,961	-	59,961

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

11 DEBTORS AND PREPAYMENTS

	2024	2023
	£	£
Trade debtors	77	254
Prepayments and accrued income	11,751	9,532
Other debtors	4,334	2,753
Total Debtors	16,162	12,539

12 CREDITORS : Amounts falling due within one year

	2024	2023
	£	£
Accruals	1,423	1,074
Bank loans and overdrafts	-	-
Trade creditors	1,231	14,164
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	1,638	1,509
Total Creditors Less Than 1 Year	4,292	16,747

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

13 CASH AT BANK AND IN HAND

	2024	2023
	£	£
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	359,597	224,860
Other	-	-
Total	359,597	224,860

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	210,061	243,592	(139,572)	3,095	-	317,176
Medway Foodbank	R	Donations of food	59,961	(20,145)	-	-	-	39,816
Colyer Ferguson	R	To fund salaries	-	20,000	(20,000)	-	-	-
St Mary's Abbey	R	To fund food stock	5,808	5,050	(10,844)	-	-	14
Trussell Trust	R	To fund volunteer coordinator	10,368	6,159	(10,176)	-	-	6,351
Trussell Trust	R	To fund volunteer gifts	1,412	-	(1,412)	-	-	-
Food Drive	UR	To fund food stock	-	1,792	(1,759)	-	-	33
John Ryan	UR	To fund food stock	1,250	-	(1,250)	-	-	-
Kent Community Foundation	R	To fund warehouse and operations	4,000	-	(3,983)	-	-	17
Medway Council	UR	To fund operations	4,000	-	(4,000)	-	-	-
North Kent Mind	R	To fund specific staff costs	8,076	-	(4,981)	(3,095)	-	-
Tesco Community Fund	R	To fund telephone and internet	-	1,125	(1,005)	-	-	120
The Julia and Hans Rausing Trust	R	To fund warehouse costs	7,845	-	(7,845)	-	-	-
The Julia and Hans Rausing Trust	R	To fund utility costs	178	-	(178)	-	-	-
Philip and Connie Phillips Foundation	R	To fund project manager	-	5,000	-	-	-	5,000
Trussell Trust	R	To fund shared staff member	11,250	45,000	(45,000)	-	-	11,250
Trussell Trust	R	To provide emergency support	-	2,810	(2,810)	-	-	-
Trussell Trust	R	To fund additional winter costs	1,062	-	(1,062)	-	-	-
Kent Community Foundation	R	To fund lease costs	-	13,320	(593)	-	-	12,727
The Baker Family	R	To fund food stock	-	300	(300)	-	-	-
Trussell Trust	R	To fund mobilisation costs	-	36,064	(11,154)	-	-	24,910
Postcode Society Trust	UR	To fund running costs	-	40,000	-	-	-	40,000
National Lottery Community Fund	R	To fund staff and premises	-	29,644	(29,644)	-	-	-
Total Funds			325,271	429,711	(297,568)	-	-	457,414

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES**16.1 TRUSTEE REMUNERATION AND BENEFITS**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES**16.2 TRUSTEES' EXPENSES**

No trustee expenses have been incurred (True or False)

TRUE

	2024 £	2023 £
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	_____	_____
Total	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

None.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Amounts written off during reporting period £
			0	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2024

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

--

2024 - H002 - Charity accounts

Final Audit Report

2025-01-07

Created:	2025-01-07
By:	Accounting Connections Limited (info@aconnect.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcQ35eV3T2gzfo5ahOmSk-5C8uAgxWa97

"2024 - H002 - Charity accounts" History

-  Document created by Accounting Connections Limited (info@aconnect.co.uk)
2025-01-07 - 16:53:51 GMT- IP address: 81.110.48.131
-  Document emailed to Linda Fiddymment (chair@medway.foodbank.org.uk) for signature
2025-01-07 - 16:53:56 GMT
-  Email viewed by Linda Fiddymment (chair@medway.foodbank.org.uk)
2025-01-07 - 16:54:41 GMT- IP address: 66.249.93.233
-  Document e-signed by Linda Fiddymment (chair@medway.foodbank.org.uk)
Signature Date: 2025-01-07 - 17:04:08 GMT - Time Source: server- IP address: 82.132.223.91
-  Agreement completed.
2025-01-07 - 17:04:08 GMT

Accounts

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2023

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CONTENTS OF THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

	Page
Charity Information	1
Report of the Trustees	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 29

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CHARITY INFORMATION For the Year Ended 31 March 2023

CHARITY NAME : Help in the Community t/a Medway Foodbank

CHARITY REGISTRATION NUMBER : 1166505

TRUSTEES : Mrs Linda Fiddymment (chairperson)
Mr Mark Anderton
Miss Alison West
Mrs Susan Franks
Mr James McGlashan
Mr Joel Watson

PRINCIPAL ADDRESS : Unit 26,
Riverside 1,
Sir Thomas Longley Road,
Strood
Kent.
ME2 4DP

ACCOUNTANTS : Accounting Connections Limited

ADDRESS : 7-8 New Road Avenue,
Rochester,
Kent.
ME4 6BB

INDEPENDENT EXAMINERS : Susan Robinson, Kreston Reeves LLP

ADDRESS : Quayside,
Montague Place,
Chatham Maritime,
Chatham,
Kent.
ME4 4QU

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

TRUSTEES' REPORT For the Year Ended 31 March 2023

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2023.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Fiddymont (chairperson)
Mr Mark Anderton
Miss Alison West
Mrs Susan Franks
Mr James McGlashan
Mr Joel Watson

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The originating trustees were those who were on the steering group of Medway Foodbank. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a member of The Trussell Trust, which is a Christian Organisation. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. A meeting of trustees and a prospective trustee is held and if agreement is reached on suitability the person will then be asked to join the Board. The Trustees are all volunteers. Medway Foodbank has one permanent, full time paid employee and six permanent part-time paid employees: Most staff are based at our unit on Medway City Estate with some working remotely. The food is normally distributed to those in need through the local foodbank centres; all these are operated by volunteers. The 8 foodbank centres re-opened in April and May 2022 as planned following closure due to the Covid-19 pandemic.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell Trust and use their recognised system for distributing food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provide them with an e-voucher, which can be redeemed at one of eight foodbank centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as foodbank centres in The Net community Cafe in Walderslade, All Saints Community Project Trust in Chatham and MidKent College, Gillingham.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In the year 2022-23, Medway Foodbank provided 3 days of emergency food to 12,266 people in crisis, with nearly half of those in need being children. We have seen an increase of 11% Year on Year, in the numbers we are supporting this is a marked increase compared with pre-Covid levels, with a 109% increase in the last 5 years. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. This normally takes place in our foodbank centres or within our dedicated office team, as well as providing signposting sheets that have gone into every food parcel. We have heard positive stories from clients of support that has helped them when they have contacted organisations on the sheet. Since August 2022 we have been fortunate to form a partnership with Citizen's Advice Medway to provide accessible advice at our Centres for clients. We have been able to jointly appoint Foodbank Advisers who are working towards financial inclusion for our clients with significant financial gains already being seen for a number of clients, meaning that they may not need foodbank support in the future. This has been financed for 3 years through a grant from The Trussell Trust.

Over this financial year, Medway Foodbank has received over 91383kg of food donations and has distributed over 91,330kg to the needy. Over the last financial year that represents a 1.9% decrease on the last financial year in food being donated. During 2022-23 the foodbank had to purchase 5582kg of food stock to meet the in demand. Funding has been received for these purchases from our various supporters and the Trustee Board consider these matters regularly at their meetings.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

It was the aim of the trustee board to build the charities reserves to the point where it had three months expenses in reserve. This has been achieved and we are now looking to ensure the best use of our finances to secure our ability to meet the current needs.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' Since the conclusion of the Medway Reap partnership our Fundraising Manager has procured funding from other sources to meet the staffing and overhead costs for the organisation. We are grateful for grant support this year from the following funders: Trussell Trust, Colyer Ferguson, Kent Community Foundation, The Julia and Hans Rausing Trust, MIND and The Philip and Connie Phillips Foundation.

TRUSTEES' REPORT
For the Year Ended 31 March 2023

OTHER OPTIONAL INFORMATION

Summary of other information the trustees feel is relevant

It has been sad to see continued high foodbank usage over the last year. Medway Foodbank will continue to work with other charities and agencies to support those in need to help resolve their crisis. We can only achieve this with the help of our volunteers and the enormous support of local people, local businesses and funders who provide us with the food and resources to continue our Mission. The charity is currently dealing with 109% increase in foodbank usage compared with five years ago.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

This report was reviewed and approved by the Board of Trustees on 30/11/2023

And Signed On Behalf Of The Board By :

Linda Fiddymment

Linda Fiddymment (Dec 13, 2023 09:14 GMT)

Mrs Linda Fiddymment

Trustee of Help in the Community t/a Medway Foodbank

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2023.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Susan Robinson

Susan Robinson (Dec 11, 2023 14:34 GMT)

S M Robinson BA FCA FCIE DChA
Kreston Reeves LLP
Chartered Accountants, Chatham

11/12/2023

Date

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES

For the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming Resources					
Donations and legacies		228,832	125,522	354,354	252,204
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		-	-	-	-
Other		-	-	-	-
Total	4	228,832	125,522	354,354	252,204
Resources Expended					
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities		153,834	113,030	266,864	245,975
Other		-	-	-	-
Total	6	153,834	113,030	266,864	245,975
Net Income / (Expenditure)		74,998	12,492	87,490	6,229
Transfers between funds		(5,213)	5,213	-	-
Net Movement in Funds		69,785	17,705	87,490	6,229
Reconciliation of funds					
Funds brought forward		145,526	92,255	237,781	231,552
Net movement in year		69,785	17,705	87,490	6,229
Funds carried forward		215,311	109,960	325,271	237,781

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2023

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
FIXED ASSETS					
Intangible fixed assets		-	-	-	-
Tangible fixed assets	9	44,658	-	44,658	58,318
Investments		-	-	-	-
Total Fixed Assets		44,658	-	44,658	58,318
CURRENT ASSETS					
Stocks and work in progress	5	-	59,961	59,961	44,625
Debtors	11	12,539	-	12,539	11,037
Cash at bank and in hand	13	174,861	49,999	224,860	126,397
Total Current Assets		187,400	109,960	297,360	182,059
CREDITORS : Amounts falling due within one year					
Creditors < 1 year	12	(16,747)	-	(16,747)	(2,596)
Total Current Liabilities		(16,747)	-	(16,747)	(2,596)
NET CURRENT ASSETS		170,653	109,960	280,613	179,463
Total Assets Less Current Liabilities		215,311	109,960	325,271	237,781
CREDITORS : Amounts falling due after more than one year					
Creditors > 1 year		-	-	-	-
Total Long Term Liabilities		-	-	-	-
NET ASSETS		215,311	109,960	325,271	237,781
FUNDS OF THE CHARITY					
Restricted income funds		-	109,960	109,960	92,255
Unrestricted funds		215,311	-	215,311	145,526
Revaluation reserve		-	-	-	-
Total Funds		215,311	109,960	325,271	237,781

CHARITY REGISTRATION NUMBER : 1166505

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2023

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on 30/11/2023

SIGNED ON BEHALF OF THE BOARD BY :

Linda Fiddymment
Linda Fiddymment (Dec 13, 2023 09:14 GMT)

Mrs Linda Fiddymment
Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is 7-8 New Road Avenue, Rochester, Kent, ME4 6BB. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION

2.1 Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

3 ACCOUNTING POLICIES - INCOME

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

3 ACCOUNTING POLICIES - INCOME (Continued)

Donated Goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

3.2 ACCOUNTING POLICIES - ASSETS

Tangible fixed assets for use by charity

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2023

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and Legacies					
Donations and gifts	204,487	5,050	-	209,537	163,810
Gift Aid	24,345	-	-	24,345	7,923
Legacies	-	-	-	-	-
General grants provided by government/other charities	-	105,136	-	105,136	70,846
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	15,336	-	15,336	9,625
Other	-	-	-	-	-
Total	228,832	125,522	-	354,354	252,204
 TOTAL INCOME	 228,832	 125,522	 -	 354,354	 252,204

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

5 DONATED GOODS, FACILITIES AND SERVICES

	2023 £	2022 £
Donated stock	59,961	44,625
Use of property	-	-
Other	-	-
Total	59,961	44,625

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2023 the stock has been valued at £2.37 / kg and for the year ended 31 March 2022 the stock was valued at £1.75 / kg, both in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities					
Incurred seeking donations	-	-	-	-	-
Advertising, marketing, direct mail and publicity	336	-	-	336	521
Property costs	8,175	33,584	-	41,759	50,386
Staff and volunteer costs	97,788	35,703	-	133,491	134,247
Office administration costs	6,275	-	-	6,275	11,917
Motor and travel expenses	2,827	1,167	-	3,994	4,572
Accounting and legal fees	14,543	-	-	14,543	2,857
Project costs	7,988	42,576	-	50,564	25,134
Charitable donations	-	-	-	-	1,000
Depreciation	15,902	-	-	15,902	15,341
Other trading activities	-	-	-	-	-
Total	153,834	113,030	-	266,864	245,975
 TOTAL EXPENDITURE	 153,834	 113,030	 -	 266,864	 245,975

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK**NOTES TO THE FINANCIAL STATEMENTS****For the Year Ended 31 March 2023**

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2023	2022
	£	£
Independent examiner's fees	1,074	1,008
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	1,074	1,008

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2023 £	2022 £
Salaries and wages	124,306	129,919
Social security costs	3,221	2,170
Pension costs (defined contribution scheme)	542	905
Other employee benefits	5,422	1,253
Total	133,491	134,247

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 7 people. The charity has received grants to fund some staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

8 PAID EMPLOYEES (Continued)

8.2 AVERAGE HEAD COUNT IN THE YEAR

The parts of the charity in which the employees work

	2023	2022
	£	£
Fundraising	-	-
Charitable activities	2	3
Administration	5	7
Governance	2	1
Other	-	-
Total	9	11

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2023

9 TANGIBLE FIXED ASSETS

9.1 COST OR VALUATION

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	50,615	13,896	16,866	81,377
Additions	-	-	1,720	522	2,242
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	50,615	15,616	17,388	83,619

9.2 DEPRECIATION AND IMPAIRMENTS

Basis and rates of depreciation

Plant, machinery and motor vehicles	- 4 years straight line
Fixtures, fittings and equipment	- 4 years straight line
Land and buildings	- 6 years straight line

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	8,436	8,314	6,309	23,059
Disposals	-	-	-	-	-
Depreciation	-	8,436	3,313	4,153	15,902
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	16,872	11,627	10,462	38,961

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	42,179	5,582	10,557	58,318
Net book value at the end of the year	-	33,743	3,989	6,926	44,658

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

10 STOCKS

10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	44,625	-	44,625
Added in period	-	-	15,336	-	15,336
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	59,961	-	59,961

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	59,961	-	59,961
Total Previous Year	-	-	44,625	-	44,625

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK**NOTES TO THE FINANCIAL STATEMENTS****For the Year Ended 31 March 2023**

11 DEBTORS AND PREPAYMENTS

	2023	2022
	£	£
Trade debtors	254	2,167
Prepayments and accrued income	9,532	8,870
Other debtors	2,753	-
Total Debtors	12,539	11,037

12 CREDITORS : Amounts falling due within one year

	2023	2022
	£	£
Accruals	1,074	1,008
Bank loans and overdrafts	-	-
Trade creditors	14,164	1,588
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	1,509	-
Total Creditors Less Than 1 Year	16,747	2,596

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

13 CASH AT BANK AND IN HAND

	2023 £	2022 £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	224,860	126,397
Other	-	-
Total	224,860	126,397

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2023**

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	145,526	217,843	(148,095)	(5,213)	-	210,061
Medway Foodbank	R	Donations of food	44,625	15,336	-	-	-	59,961
Unit 26	R	To fund new warehouse rent	16,557	-	(22,807)	6,250	-	-
St Mary's Abbey	R	To fund food stock	758	5,050	-	-	-	5,808
Trussell Trust	R	To fund food stock	3,825	-	(3,825)	-	-	-
Trussell Trust	R	To fund additional staff	11,415	-	(11,415)	-	-	-
Trussell Trust	R	To fund volunteer coordinator	10,063	12,318	(12,013)	-	-	10,368
Trussell Trust	R	To fund volunteer gifts	4,237	1,412	(3,975)	(262)	-	1,412
New Life Church	R	To fund food stock	775	-	-	(775)	-	-
The Net	UR	To fund food stock	-	400	(400)	-	-	-
John Ryan	UR	To fund food stock	-	1,250	-	-	-	1,250
Kent Community Foundation	R	To fund warehouse and operations	-	4,000	-	-	-	4,000
Kent Community Foundation	R	To fund food stock	-	2,839	(2,839)	-	-	-
Medway Council	UR	To fund home starter kits	-	2,500	(2,500)	-	-	-
Medway Council	UR	To fund operations	-	4,000	-	-	-	4,000
North Kent Mind	R	To fund specific staff costs	-	16,617	(8,541)	-	-	8,076
The Julia and Hans Rausing Trust	R	To fund warehouse costs	-	17,440	(9,595)	-	-	7,845
The Julia and Hans Rausing Trust	R	To fund utility costs	-	1,250	(1,072)	-	-	178
Trussell Trust	R	To fund shared staff member	-	45,000	(33,750)	-	-	11,250
Trussell Trust	R	To fund additional winter costs	-	5,000	(3,938)	-	-	1,062
Wates Family Enterprise Trust	R	To fund food stock	-	1,600	(1,600)	-	-	-
West Kent Housing Association	R	To fund food stock	-	500	(500)	-	-	-
Total Funds			237,781	354,355	(266,865)	-	-	325,271

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.1 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.2 TRUSTEES' EXPENSES

No trustee expenses have been incurred (True or False)

TRUE

	2023 £	2022 £
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
Total	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

None.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Amounts written off during reporting period £
			0	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2023

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

--

Accounts

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2022

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CONTENTS OF THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

	Page
Charity Information	1
Report of the Trustees	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 29

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CHARITY INFORMATION For the Year Ended 31 March 2022

CHARITY NAME : Help in the Community t/a Medway Foodbank

CHARITY REGISTRATION NUMBER : 1166505

TRUSTEES : Mrs Linda Fiddymment (appointed chairperson 12 May 2022)
Mr Mark Anderton
Miss Alison West
Mrs Susan Franks
Mr James McGlashan (appointed 24 February 2022)
Mr Joel Watson (appointed 24 February 2022)
Ms Barbara Matthews-Hodge (resigned 12 May 2022)

PRINCIPAL ADDRESS : Unit 26,
Riverside 1,
Sir Thomas Longley Road,
Strood
Kent.
ME2 4DP

ACCOUNTANTS : Accounting Connections Limited

ADDRESS : 7-8 New Road Avenue,
Rochester,
Kent.
ME4 6BB

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

TRUSTEES' REPORT For the Year Ended 31 March 2022

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2022.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Fiddymont (appointed chairperson 12 May 2022)
Mr Mark Anderton
Miss Alison West
Mrs Susan Franks
Mr James McGlashan (appointed 24 February 2022)
Mr Joel Watson (appointed 24 February 2022)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The originating trustees were those who were on the steering group of Medway Foodbank. In the past, Medway Foodbank was part of an organisation called Hope in The Community, but as that organisation was closing its local office, it requested Medway Foodbank be transferred to another charitable organisation. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a member of The Trussell Trust, which is a Christian Organisation. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. If everybody is in agreement, the person will then be asked to become a member. The Trustees are all volunteers. Medway Foodbank has seven permanent part-time paid employees: The Project Manager, Warehouse Manager, Office Manager, Office Administrator, Office Assistant, Finance Assistant and Warehouse Assistant as well as 2 temporary part-time staff: Warehouse Assistant and Delivery Centre Assistant. These have been based at our 2 units on Medway City Estate. A new warehouse has been leased to help cope with the increase in demand with funding acquired for the first 2 years of the lease. The food is normally distributed to those in need through the local foodbank centres; all these are operated by volunteers. The 8 foodbank centres are to re-open in April 2022 following closure due to the Covid-19 pandemic. A delivery service has operated throughout the last 2 years of the pandemic. Following regular reviews of the funding and the pandemic, the decision to re-open centres is set to go ahead.

TRUSTEES' REPORT
For the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell Trust and therefore use their system for distributing the food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provide them with a voucher, which can be redeemed at one of seven foodbank centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as foodbank centres in The Net community Cafe in Walderslade and MidKent College, Gillingham. Since the start of the Covid pandemic, the foodbank centres have been closed and the foodbank has been running a delivery service. Foodbank centres are due to re-open in April 2022. In addition, it is a partner in a Lottery Funded Medway wide project known as Medway REAP, which is committed to helping anyone in a hardship crisis.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is highly dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In the year 2021-22, Medway Foodbank provided 3 days of emergency food to 11,103 people in crisis, with nearly half of those in need being children. We have seen a slight decrease in the numbers we are supporting although it is still a marked increase compared with pre-Covid levels. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. This would normally take place in our foodbank centres. We have been able to maintain a good level of signposting support for our clients by our office team, as well as providing signposting sheets that have gone into every food parcel. We have heard positive stories from clients of support that has helped them when they have contacted organisations on the sheet.

Over this financial year, Medway Foodbank has received over 93,112kg of food donations and has distributed over 93,589kg to the needy. Over the last financial year that represents a 7% decrease on the last financial year in food being donated and 15% decrease in food being distributed. During 2021-22 the foodbank had to purchase 17,289kg of food stock to meet the increase in demand. Funding has been sought to fund these purchases but this is not a sustainable or desirable route to acquiring food stock.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

It is the aim of the trustees to build the charities reserves to the point where it totals three months' worth of expenses.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' Help in the Community first started trading in July 2016 when Hope in the Community closed (see Structure, Governance and Management). £20,952 was transferred from Hope. At the same time, we became a partner in a local project called Medway REAP, which provides help and practical support to people in the area. We are currently waiting to hear whether the next 3 year phase of this project has been accepted by The National Lottery.

TRUSTEES' REPORT
For the Year Ended 31 March 2022

OTHER OPTIONAL INFORMATION

Summary of other information the trustees' feel is relevant

It has been sad to see continued high foodbank usage over the last year. Medway Foodbank will continue to work with other charities and agencies to support those in need to help resolve their crisis. We can only achieve this with the help of our volunteers and the enormous support of local people and local businesses who provide us with the food and resources to continue our Mission. The charity is currently dealing with 35% increase in foodbank usage compared with pre-Covid levels.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

This report was reviewed and approved by the Board of Trustees on Oct 18, 2022

And Signed On Behalf Of The Board By :

Linda Fiddymment

Linda Fiddymment (Oct 18, 2022 07:38 GMT+1)

Mrs Linda Fiddymment
Trustee of Help in the Community t/a Medway Foodbank

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2022.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

S Robinson
S Robinson (Oct 19, 2022 10:56 GMT+1)

S M Robinson BA FCA FCIE DChA MCMI
Kreston Reeves LLP
Chartered Accountants, Chatham

Oct 19, 2022

Date

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES

For the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
Incoming Resources					
Donations and legacies		166,042	86,162	252,204	316,352
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		-	-	-	-
Other		-	-	-	-
Total	4	166,042	86,162	252,204	316,352
Resources Expended					
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities		180,093	65,882	245,975	162,608
Other		-	-	-	-
Total	6	180,093	65,882	245,975	162,608
Net Income / (Expenditure)		(14,051)	20,280	6,229	153,744
Transfers between funds		(9,785)	9,785	-	-
Net Movement in Funds		(23,836)	30,065	6,229	153,744
Reconciliation of funds					
Funds brought forward		169,362	62,190	231,552	77,808
Net movement in year		(23,836)	30,065	6,229	153,744
Funds carried forward		145,526	92,255	237,781	231,552

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2022

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
FIXED ASSETS					
Intangible fixed assets		-	-	-	-
Tangible fixed assets	9	58,318	-	58,318	12,374
Investments		-	-	-	-
Total Fixed Assets		58,318	-	58,318	12,374
CURRENT ASSETS					
Stocks and work in progress	5	-	44,625	44,625	35,000
Debtors	11	11,037	-	11,037	13,150
Cash at bank and in hand	13	78,767	47,630	126,397	181,588
Total Current Assets		89,804	92,255	182,059	229,738
CREDITORS : Amounts falling due within one year					
Creditors < 1 year	12	(2,596)	-	(2,596)	(10,560)
Total Current Liabilities		(2,596)	-	(2,596)	(10,560)
NET CURRENT ASSETS		87,208	92,255	179,463	219,178
Total Assets Less Current Liabilities		145,526	92,255	237,781	231,552
CREDITORS : Amounts falling due after more than one year					
Creditors > 1 year		-	-	-	-
Total Long Term Liabilities		-	-	-	-
NET ASSETS		145,526	92,255	237,781	231,552
FUNDS OF THE CHARITY					
Restricted income funds		-	92,255	92,255	62,190
Unrestricted funds		145,526	-	145,526	169,362
Revaluation reserve		-	-	-	-
Total Funds		145,526	92,255	237,781	231,552

CHARITY REGISTRATION NUMBER : 1166505

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2022

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on Oct 18, 2022

SIGNED ON BEHALF OF THE BOARD BY :

Linda Fiddymment
Linda Fiddymment (Oct 18, 2022 07:38 GMT+1)

Mrs Linda Fiddymment
Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

CHARITY REGISTRATION NUMBER : 1166505

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is 7-8 New Road Avenue, Rochester, Kent, ME4 6BB. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION

2.1 Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

3 ACCOUNTING POLICIES - INCOME

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

3 ACCOUNTING POLICIES - INCOME (Continued)

Donated Goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

3.2 ACCOUNTING POLICIES - ASSETS

Tangible fixed assets for use by charity

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and Legacies					
Donations and gifts	157,435	6,375	-	163,810	209,390
Gift Aid	7,923	-	-	7,923	12,252
Legacies	-	-	-	-	-
General grants provided by government/other charities	684	70,162	-	70,846	85,260
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	9,625	-	9,625	9,450
Other	-	-	-	-	-
Total	166,042	86,162	-	252,204	316,352
 TOTAL INCOME	 166,042	 86,162	 -	 252,204	 316,352

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

5 DONATED GOODS, FACILITIES AND SERVICES

	2022 £	2021 £
Donated stock	44,625	35,000
Use of property	-	-
Other	-	-
Total	44,625	35,000

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2021 and 31 March 2022 the stock has been valued at £1.75 / kg, both in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities					
Incurred seeking donations	-	-	-	-	-
Advertising, marketing, direct mail and publicity	521	-	-	521	411
Property costs	26,123	24,263	-	50,386	21,670
Staff and volunteer costs	113,964	20,283	-	134,247	90,226
Office administration costs	11,917	-	-	11,917	9,130
Motor and travel expenses	4,572	-	-	4,572	2,368
Accounting and legal fees	2,857	-	-	2,857	12,663
Project costs	3,798	21,336	-	25,134	20,112
Charitable donations	1,000	-	-	1,000	1,531
Depreciation	15,341	-	-	15,341	4,497
Other trading activities	-	-	-	-	-
Total	180,093	65,882	-	245,975	162,608
 TOTAL EXPENDITURE	 180,093	 65,882	 -	 245,975	 162,608

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2022 £	2021 £
Independent examiner's fees	1,008	960
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	-	-

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2022 £	2021 £
Salaries and wages	129,919	85,821
Social security costs	2,170	1,899
Pension costs (defined contribution scheme)	905	794
Other employee benefits	1,253	1,712
Total	134,247	90,226

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 10 people. One of these employees is deemed to work predominately for the REAP project, so her salary has been allocated to this fund accordingly. The charity has also received grants to fund other staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

8 PAID EMPLOYEES (Continued)

8.2 AVERAGE HEAD COUNT IN THE YEAR

The parts of the charity in which the employees work

	2022	2021
	£	£
Fundraising	-	-
Charitable activities	3	1
Administration	7	3
Governance	1	1
Other	-	-
Total	11	5

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

9 TANGIBLE FIXED ASSETS

9.1 COST OR VALUATION

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	-	13,896	6,196	20,092
Additions	-	50,615	-	10,670	61,285
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	50,615	13,896	16,866	81,377

9.2 DEPRECIATION AND IMPAIRMENTS

Basis and rates of depreciation

Plant, machinery and motor vehicles	- 4 years straight line
Fixtures, fittings and equipment	- 4 years straight line
Land and buildings	- 6 years straight line

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	-	5,431	2,287	7,718
Disposals	-	-	-	-	-
Depreciation	-	8,436	2,883	4,022	15,341
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	8,436	8,314	6,309	23,059

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	-	8,465	3,909	12,374
Net book value at the end of the year	-	42,179	5,582	10,557	58,318

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

10 STOCKS

10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	35,000	-	35,000
Added in period	-	-	9,625	-	9,625
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	44,625	-	44,625

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	44,625	-	44,625
Total Previous Year	-	-	35,000	-	35,000

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK**NOTES TO THE FINANCIAL STATEMENTS****For the Year Ended 31 March 2022**

11 DEBTORS AND PREPAYMENTS

	2022	2021
	£	£
Trade debtors	2,167	1,309
Prepayments and accrued income	8,870	11,841
Other debtors	-	-
Total Debtors	11,037	13,150

12 CREDITORS : Amounts falling due within one year

	2022	2021
	£	£
Accruals	1,008	960
Bank loans and overdrafts	-	-
Trade creditors	1,588	9,600
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	-	-
Total Creditors Less Than 1 Year	2,596	10,560

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

13 CASH AT BANK AND IN HAND

	2022 £	2021 £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	126,397	181,588
Other	-	-
Total	126,397	181,588

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	169,361	166,042	(180,093)	(9,784)	-	145,526
Medway Foodbank	R	Donations of food	35,000	9,625	-	-	-	44,625
Restoration, Empowerment, Action, Purpose	R	To help people who are in immediate crisis.	(7,977)	2,654	(4,459)	9,782	-	-
Asda salaries grant	R	To fund additional staff	8,501	-	(8,501)	-	-	-
Colyer Ferguson	R	To fund additional staff	-	4,780	(4,780)	-	-	-
The National Lottery	R	To fund food stock	-	-	-	-	-	-
Unit 26	R	To fund new warehouse rent	15,550	25,000	(23,993)	-	-	16,557
Kent Community Foundation	R	To fund food stock	2,483	-	(2,485)	2	-	-
St Mary's Abbey	R	To fund food stock	3,200	4,800	(7,242)	-	-	758
Trussell Trust	R	To fund food stock	5,434	10,000	(11,609)	-	-	3,825
Trussell Trust	R	To fund additional staff	-	11,415	-	-	-	11,415
Reddico	R	To fund driver wages	-	800	(800)	-	-	-
Trussell Trust	R	To fund volunteer coordinator	-	12,076	(2,013)	-	-	10,063
Trussell Trust	R	To fund volunteer gifts	-	4,237	-	-	-	4,237
New Life Church	R	To fund food stock	-	775	-	-	-	775
Total Funds			231,552	252,204	(245,975)	-	-	237,781

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.1 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2022

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.2 TRUSTEES' EXPENSES

No trustee expenses have been incurred (True or False)

TRUE

	2022 £	2021 £
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
Total	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

None.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Amounts written off during reporting period £
			0	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

--

2022 - H002 - Charity accounts

Final Audit Report

2022-10-19

Created:	2022-10-08
By:	Accounting Connections Limited (info@aconnect.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_ryq2ld041z4MDI4_MQzZe5OzBooPAFE

"2022 - H002 - Charity accounts" History

-  Document created by Accounting Connections Limited (info@aconnect.co.uk)
2022-10-08 - 13:39:33 GMT- IP address: 81.110.48.131
-  Document emailed to chair@medway.foodbank.org.uk for signature
2022-10-08 - 13:41:48 GMT
-  Email viewed by chair@medway.foodbank.org.uk
2022-10-11 - 10:06:28 GMT- IP address: 66.249.93.135
-  Email viewed by chair@medway.foodbank.org.uk
2022-10-18 - 06:35:48 GMT- IP address: 66.249.93.137
-  New document URL requested by chair@medway.foodbank.org.uk
2022-10-18 - 06:36:04 GMT- IP address: 90.202.42.169
-  Signer chair@medway.foodbank.org.uk entered name at signing as Linda Fiddymment
2022-10-18 - 06:38:55 GMT- IP address: 90.202.42.169
-  Document e-signed by Linda Fiddymment (chair@medway.foodbank.org.uk)
Signature Date: 2022-10-18 - 06:38:57 GMT - Time Source: server- IP address: 90.202.42.169
-  Document emailed to susan.robinson@krestonreeves.com for signature
2022-10-18 - 06:38:59 GMT
-  Email viewed by susan.robinson@krestonreeves.com
2022-10-19 - 09:55:17 GMT- IP address: 110.239.208.94
-  Signer susan.robinson@krestonreeves.com entered name at signing as S Robinson
2022-10-19 - 09:56:52 GMT- IP address: 193.117.209.254
-  Document e-signed by S Robinson (susan.robinson@krestonreeves.com)
Signature Date: 2022-10-19 - 09:56:53 GMT - Time Source: server- IP address: 193.117.209.254

✔ Agreement completed.

2022-10-19 - 09:56:53 GMT

Accounts

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

Charity Registration Number : 1166505

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL
STATEMENTS**

For the Year Ended 31 March 2021

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CONTENTS OF THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

	Page
Charity Information	1
Report of the Trustees	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 30

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

CHARITY INFORMATION For the Year Ended 31 March 2021

CHARITY NAME : Help in the Community t/a Medway Foodbank

CHARITY REGISTRATION NUMBER : 1166505

TRUSTEES :
Mrs Linda Margaret Fiddymont
Mr Mark Anderton
Ms Barbara Matthews-Hodge
Miss Alison Clare West
Mrs Susan Lynn Franks

PRINCIPAL ADDRESS :
Unit 26,
Riverside,
1 Sir Thomas Longley Road,
Strood
Kent.
ME2 4DP

ACCOUNTANTS : Accounting Connections Limited

ADDRESS :
7-8 New Road Avenue,
Rochester,
Kent.
ME4 6BB

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

TRUSTEES' REPORT For the Year Ended 31 March 2021

The trustees' present their report along with the unaudited financial statements and supporting notes, of the charity for the year ended 31st March 2021.

CHARITY NAMES

Although the charity's legal name is Help in the Community the charity operates under the name Medway Foodbank.

TRUSTEES

The trustee(s) shown below have held office during the whole period under review :

Mrs Linda Margaret Fiddymment
Mr Mark Anderton
Ms Barbara Matthews-Hodge
Miss Alison Clare West
Mrs Susan Lynn Franks

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document (eg trust deed, constitution)	<u>Constitution</u>
How the charity is constituted (eg trust, association, company)	<u>Charitable incorporated organisation</u>
Trustee selection methods (eg appointed by, elected by)	<u>Elected by the current Board</u>

Additional governance issues

Help in the Community was constituted in April 2016 as a Charitable Incorporated Organisation. The originating trustees were those who were on the steering group of Medway Foodbank. In the past, Medway Foodbank was part of an organisation called Hope in The Community, but as that organisation was closing its local office, it requested Medway Foodbank be transferred to another charitable organisation. The Trustees are held responsible for the organisation's finances, as well as setting the strategy and monitoring the performance against that strategy. Medway Foodbank is a member of The Trussell Trust, which is a Christian Organisation. Before anybody can become a Trustee, they must first be able to demonstrate in writing, the skills that the organisation has identified that it needs. If everybody is in agreement, the person will then be asked to become a member. The Trustees are all volunteers. Medway Foodbank has four paid employees: The Project Manager, Warehouse Manager, Office Manager and an Administrator, all based in the Food Distribution Warehouse. The food is distributed to those in need through the local churches; all these are operated by volunteers. Due to the Covid-19 pandemic the Board had to review the need to service the extra demand placed on the Charity. The Centres had to close due to Covid restrictions and many volunteers had to go into isolation. In January 2021 the Board agreed to employ 8 part time temporary staff covering Driving, Administration, Finance and Warehouse a total of 33hours per week. Funding was sought to cover this additional cost . This was thereafter added to the Board Meeting Agenda for ongoing review.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in it's governing document

The principal object of Help in the Community is: 'The relief and prevention of poverty, for the public benefit, in Medway and North Kent through: the provision of free emergency food; and partnership with other organisations working to prevent or relieve poverty.' Help in the Community is the overarching body for Medway Foodbank, which provides emergency food for those who are in need. We are part of the Trussell Trust and therefore use their system for distributing the food.

Summary of the main activities undertaken for the public benefit in relation to these objects

Medway Foodbank works with a number of agencies around the Medway Towns who assess those who require food, and provide them with a voucher, which can be redeemed at one of seven centres, situated in churches in Strood, Rochester, Chatham, and Gillingham, as well as centres in The Net community Cafe in Walderslade and MidKent College, Gillingham. Since the start of the Covid pandemic, the foodbank centres have been closed and the foodbank has been running a delivery service. In addition it is a partner in a Lottery Funded Medway wide project known as Medway REAP, which is committed to helping anyone in a hardship crisis.

Additional details of objectives and activities

The constitution sets out the rules that trustees of the organisation are expected to follow. A copy of this is given to each incoming member, with an explanation as to what is expected. Help in the Community is highly dependent upon volunteers, especially within the warehouse and the food distribution centres. The Board and paid staff are highly appreciative of the hard work undertaken by the teams of dedicated volunteers, who give of their time voluntarily each week.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Medway Foodbank provided 3 days of emergency food to 12580 people in crisis, with nearly half of those in need being children. This financial year the number we have fed has increased by 116% compared with pre-Covid levels, and the main reason for this has been as a result of the Covid-19 pandemic i.e. employees losing their jobs due to shut down, redundancies etc. in addition to low income, and benefit delays. Clients of Medway Foodbank receive personal support and are signposted to organisations that can help them further to resolve their immediate issues and to increase resilience for the future. This would normally take place in our foodbank centres. We have been able to maintain a good level of signposting support for our clients by our office team, as well as providing signposting sheets that have gone into every food parcel. We have heard positive stories from clients of support that has helped them when they have contacted organisations on the sheet.

Over this financial year, Medway Foodbank has received over 100,211kg of food donations and has distributed over 109,575kg to the needy. Over the last financial year that represents an increase on the last financial year of 40% in food being donated and 48% in food being distributed. During 2020-21 the foodbank had to purchase 10569.6kg of food stock to meet the increase in demand.

Over this financial year, Medway Foodbank has received over 67,000kg of food donations and has distributed over 66,648kgs to the needy. Over the last 6 years that represents an increase of 200% in food being donated and 265% in food being distributed.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

It is the aim of the trustees to build the charities reserves to the point where it totals three months' worth of expenses.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details

The organisation's constitution states that 'The income and property of the CIO must be applied solely towards the promotion of the objects.' Help in the Community first started trading in July 2016 when Hope in the Community closed (see Structure, Governance and Management). £20,952 was transferred from Hope. At the same time, we became a partner in a local project called Medway REAP, which provides help and practical support to people in the area. This is a five year project, worth in the region of £10,000 per year.

TRUSTEES' REPORT
For the Year Ended 31 March 2021

OTHER OPTIONAL INFORMATION

Summary of other information the trustees feel is relevant

Year on year the need grows within Medway to support people who are in crisis. Medway Foodbank will continue to work with other charities and agencies to support those in need to help resolve their crisis. We can only achieve this with the help of our volunteers and the enormous support of local people and local businesses who provide us with the food and resources to continue our Mission. The charity is currently dealing with 116% increase in foodbank usage compared with pre-Covid levels.

TRUSTEES RESPONSIBILITY STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DECLARATION

This report was reviewed and approved by the Board of Trustees on Jan 25, 2022

And Signed On Behalf Of The Board By :

Barbara Matthews-Hodge
Barbara Matthews-Hodge (Jan 25, 2022 16:21 GMT)

Ms Barbara Matthews-Hodge
Trustee of Help in the Community t/a Medway Foodbank

I report to the trustees on my examination of the accounts of Help in the Community T/A Medway Foodbank for the year ended 31 March 2021.

Responsibilities and Basis of the Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- 3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



S M Robinson BA FCA FCIE DChA MCMI
Kreston Reeves LLP
Chartered Accountants, Chatham

Jan 25, 2022

Date

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES

For the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming Resources						
Donations and legacies		230,442	85,910	-	316,352	94,896
Charitable activities		-	-	-	-	-
Other trading activities		-	-	-	-	-
Investments		-	-	-	-	-
Other		-	-	-	-	-
Total	4	230,442	85,910	-	316,352	94,896
Resources Expended						
Expenditure on:						
Raising funds		-	-	-	-	-
Charitable activities		100,844	61,764	-	162,608	62,616
Other		-	-	-	-	-
Total	6	100,844	61,764	-	162,608	62,616
Net Income / (Expenditure)		129,598	24,146	-	153,744	32,280
Transfers between funds		6,989	(6,989)	-	-	-
Net Movement in Funds		136,587	17,157	-	153,744	32,280
Reconciliation of funds						
Funds brought forward		32,775	45,033	-	77,808	45,528
Net movement in year		136,587	17,157	-	153,744	32,280
Funds carried forward		169,362	62,190	-	231,552	77,808

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

**BALANCE SHEET
As at 31 March 2021**

	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
FIXED ASSETS						
Intangible fixed assets		-	-	-	-	-
Tangible fixed assets	9	12,374	-	-	12,374	1,279
Investments		-	-	-	-	-
Total Fixed Assets		12,374	-	-	12,374	1,279
CURRENT ASSETS						
Stocks and work in progress		-	35,000	-	35,000	25,550
Debtors		13,150	-	-	13,150	8,947
Cash at bank and in hand		154,398	27,190	-	181,588	43,517
Total Current Assets		167,548	62,190	-	229,738	78,014
CREDITORS : Amounts falling due within one year						
Creditors < 1 year		(10,560)	-	-	(10,560)	(1,485)
Total Current Liabilities		(10,560)	-	-	(10,560)	(1,485)
NET CURRENT ASSETS		156,988	62,190	-	219,178	76,529
Total Assets Less Current Liabilities		169,362	62,190	-	231,552	77,808
CREDITORS : Amounts falling due after more than one year						
Creditors > 1 year		-	-	-	-	-
Total Long Term Liabilities		-	-	-	-	-
NET ASSETS		169,362	62,190	-	231,552	77,808
FUNDS OF THE CHARITY						
Endowment funds		-	-	-	-	-
Restricted income funds		-	62,190	-	62,190	45,033
Unrestricted funds		169,362	-	-	169,362	32,775
Revaluation reserve		-	-	-	-	-
Total Funds		169,362	62,190	-	231,552	77,808

CHARITY REGISTRATION NUMBER : 1166505

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

BALANCE SHEET As at 31 March 2021

These accounts have been prepared on an accruals basis and in accordance with relevant Financial Reporting Standards and the Charities Act 2011 as set out in the notes to these accounts.

These accounts have also been subjected to an independent examination as required by the Charities Act 2011.

The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act 2011 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board of Trustees on Jan 25, 2022

SIGNED ON BEHALF OF THE BOARD BY :

Barbara Matthews-Hodge

Barbara Matthews-Hodge (Jan 25, 2022 16:21 GMT)

Ms Barbara Matthews-Hodge

Trustee of Help in the Community t/a Medway Foodbank

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

1 GENERAL INFORMATION

Help In The Community T/A Medway Foodbank is a charitable incorporated organisation, registered in England. The charity number is 1166505 and the charity's registered address is 7-8 New Road Avenue, Rochester, Kent, ME4 6BB. The charity's principal activities are the provision of three day emergency food parcels to those people in the Medway Towns suffering hardship and food poverty.

2 BASIS OF PREPARATION

2.1 Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Help In The Community T/A Medway Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Whilst the impact of the COVID-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's future level of funding, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3 ACCOUNTING POLICIES - INCOME

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3 ACCOUNTING POLICIES - INCOME (Continued)

Donated Goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. This valuation is determined by The Trussell Trust.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated Services and Facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy Costs

The charity made no redundancy payments during the reporting period.

Deferred Income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for Liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

3.1 ACCOUNTING POLICIES - EXPENDITURE AND LIABILITIES (Continued)

Basic Financial Instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

3.2 ACCOUNTING POLICIES - ASSETS

Tangible fixed assets for use by charity

These are valued at cost less depreciation. The depreciation rates and methods used detailed in note 9.2

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. The valuation of stock held at the year end per kg is determined by The Trussell Trust.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current Asset Investments

They are valued at fair value except where they qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2021

4 ANALYSIS OF INCOME

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and Legacies					
Donations and gifts	206,190	3,200	-	209,390	69,884
Gift Aid	12,252	-	-	12,252	430
Legacies	-	-	-	-	-
General grants provided by government/other charities	12,000	73,260	-	85,260	25,807
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	9,450	-	9,450	(1,225)
Other	-	-	-	-	-
Total	230,442	85,910	-	316,352	94,896
 TOTAL INCOME	 230,442	 85,910	 -	 316,352	 94,896

Other Information :

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

NOTES TO THE FINANCIAL STATEMENTS**For the Year Ended 31 March 2021**

5 DONATED GOODS, FACILITIES AND SERVICES

	2021	2020
	£	£
Donated stock	35,000	25,550
Use of property	-	-
Other	-	-
Total	35,000	25,550

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Goods are donated to Help in the Community from members of the public. The goods are donated to distribute to people facing food poverty. The Trussell Trust are the overseeing charity authority that sets the stock valuation level. For the year ended 31 March 2020 and 31 March 2021 the stock has been valued at £1.75 / kg, both in accordance with The Trussell Trust guidance (copy available upon request).

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

None

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

The charity benefits from contributions of unpaid volunteers to perform tasks such as bookkeeping, accounts production, social media marketing, health and safety consulting, administration, stock movement, stock distribution and centre management. Since these services are provided at no cost to the charity, no financial liability has been entered into these financial statements to represent them. However, absence of these volunteered services would result in costs to the charity in the future.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

6 ANALYSIS OF EXPENDITURE

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Expenditure on Charitable Activities					
Incurred seeking donations	-	-	-	-	-
Advertising, marketing, direct mail and publicity	411	-	-	411	465
Property costs	10,004	11,666	-	21,670	13,499
Staff and volunteer costs	59,419	30,807	-	90,226	38,031
Office administration costs	9,130	-	-	9,130	5,031
Motor and travel expenses	2,260	108	-	2,368	3,884
Accounting and legal fees	12,663	-	-	12,663	580
Project costs	929	19,183	-	20,112	-
Charitable donations	1,531	-	-	1,531	-
Depreciation	4,497	-	-	4,497	1,125
Other trading activities	-	-	-	-	-
Total	100,844	61,764	-	162,608	62,615
 TOTAL EXPENDITURE	 100,844	 61,764	 -	 162,608	 62,615

Other Information :

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

None

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

7 DETAILS OF CERTAIN ITEMS OF EXPENDITURE

	2021 £	2020 £
Independent examiner's fees	960	-
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
Total	-	-

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

8 PAID EMPLOYEES

8.1 STAFF COSTS

	2021 £	2020 £
Salaries and wages	85,821	37,164
Social security costs	1,899	-
Pension costs (defined contribution scheme)	794	181
Other employee benefits	1,712	686
Total	90,226	38,031

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

The charity currently employs 10 people. One of these employees is deemed to work predominately for the REAP project, so her salary has been allocated to this fund accordingly. The charity has also received grants to fund other staff salaries, and these have been allocated appropriately. The charity funds all other staff costs incurred.

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

0

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

None of the trustees are included on the charity payroll, or are paid by any other method for their services to the charity.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

8 PAID EMPLOYEES (Continued)

8.2 AVERAGE HEAD COUNT IN THE YEAR

The parts of the charity in which the employees work

	2021	2020
	£	£
Fundraising	-	-
Charitable Activities	1	1
Governance	4	3
Other	-	-
Total	5	4

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 March 2021

9 TANGIBLE FIXED ASSETS

9.1 COST OR VALUATION

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At the beginning of the year	-	-	3,102	1,398	4,500
Additions	-	-	10,794	4,798	15,592
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	-	13,896	6,196	20,092

9.2 DEPRECIATION AND IMPAIRMENTS

Basis and rates of depreciation

Plant, machinery and motor vehicles - 25% on cost

Fixtures, fittings and equipment - 25% on cost

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Total £
At beginning of the year	-	-	2,483	738	3,221
Disposals	-	-	-	-	-
Depreciation	-	-	2,948	1,549	4,497
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
At end of the year	-	-	5,431	2,287	7,718

9.3 NET BOOK VALUE

Net book value at the beginning of the year	-	-	619	660	1,279
Net book value at the end of the year	-	-	8,465	3,909	12,374

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

10 STOCKS

10.1 ANALYSIS OF STOCK AND WORK IN PROGRESS BETWEEN ACTIVITIES

Stock		Donated goods		Work in Progress
For distribution	For resale	For distribution	For resale	
£	£	£	£	£

Charitable Activities

Opening	-	-	25,550	-	25,550
Added in period	-	-	9,450	-	9,450
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	35,000	-	35,000

Other Trading Activities

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Other

Opening	-	-	-	-	-
Added in period	-	-	-	-	-
Expensed in period	-	-	-	-	-
Impaired	-	-	-	-	-
Closing	-	-	-	-	-

Total This Year	-	-	35,000	-	35,000
Total Previous Year	-	-	25,550	-	25,550

10.2 STOCKS PLEDGED AS LIABILITIES

Please specify the carrying amount of any stocks pledged as security for liabilities

None

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

11 DEBTORS AND PREPAYMENTS

	2021	2020
	£	£
Trade debtors	1,309	-
Prepayments and accrued income	11,841	8,947
Other debtors	-	-
Total Debtors	13,150	8,947

12 CREDITORS : Amounts falling due within one year

	2021	2020
	£	£
Accruals for grants payable	960	-
Bank loans and overdrafts	-	-
Trade creditors	9,600	1,485
Payments received on account for contracts or performance-related grants	-	-
Accruals and deferred income	-	-
Taxation and social security	-	-
Other creditors	-	-
Total Creditors Less Than 1 Year	10,560	1,485

12.1 DEFERRED INCOME

Please explain the reasons why income is deferred.

None

Movement in Deferred Income	2021	2020
	£	£
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

13 CASH AT BANK AND IN HAND

	2021 £	2020 £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	181,588	43,517
Other	-	-
Total	181,588	43,517

14 FAIR VALUE OF ASSETS AND LIABILITIES

Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The charity has minimal debtor relationships, so the exposure risk is low.

Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

15 CHARITY FUNDS

15.1 DETAILS OF MATERIAL FUNDS HELD AND MOVEMENTS DURING THE CURRENT REPORTING PERIOD

Fund Names	Type PE, EE R or UR *	Purpose and restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Medway Foodbank	UR	Financial donations	32,775	230,442	(100,845)	6,989	-	169,361
Medway Foodbank	R	Donations of food	25,550	9,450	-	-	-	35,000
Restoration, Empowerment, Action, Purpose	R	To help people who are in immediate crisis.	(903)	10,619	(17,921)	228	-	(7,977)
Van	R	To fund food transportation costs	7,325	-	(108)	(7,217)	-	-
Asda salaries grant	R	To fund additional staff	13,061	8,221	(12,781)	-	-	8,501
Colyer Ferguson	R	To fund additional staff	-	1,320	(1,320)	-	-	-
The National Lottery	R	To fund food stock	-	9,600	(9,600)	-	-	-
Unit 26	R	To fund new warehouse rent	-	26,000	(10,450)	-	-	15,550
Kent Community Foundation	R	To fund food stock	-	9,000	(6,517)	-	-	2,483
St Mary's Abbey	R	To fund food stock	-	3,200	-	-	-	3,200
Trussell Trust	R	To fund food stock	-	8,500	(3,066)	-	-	5,434
Total Funds			77,808	316,352	(162,608)	-	-	231,552

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

The trustees are aware that the REAP fund is in deficit, income will be received to cover this deficit

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.1 TRUSTEE REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

		Amounts paid or benefit value				
		This year				Last Year
Name of Trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	Total
		£	£	£	£	£
						0
						0
						0
						0
		0	0	0	0	0

Please give details of why remuneration or other employment benefits were paid.

None.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES

16.2 TRUSTEES' EXPENSES

No trustee expenses have been incurred (True or False)

TRUE

	2021 £	2020 £
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
Total	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

None.

HELP IN THE COMMUNITY T/A MEDWAY FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

16 TRANSACTIONS WITH TRUSTEES AND RELATED PARTIES (Continued)

16.3 TRANSACTIONS WITH RELATED PARTIES

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount £	Balance at period end £	Provision for bad debts at period end £	Amounts written off during reporting period £
			0	0	0	0

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

None.

For any related party, please provide details of any guarantees given or received.

None.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 March 2021

17 ADDITIONAL DISCLOSURES

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

--

2021 - H002 - Charity accounts

Final Audit Report

2022-01-25

Created:	2022-01-25
By:	Accounting Connections Limited (info@aconnect.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAF3fT7LiUY5sj_-clUL6jODMmaDDSgmHY

"2021 - H002 - Charity accounts" History

-  Document created by Accounting Connections Limited (info@aconnect.co.uk)
2022-01-25 - 16:17:15 GMT- IP address: 195.70.88.106
-  Document emailed to Barbara Matthews-Hodge (chair@medway.foodbank.org.uk) for signature
2022-01-25 - 16:18:13 GMT
-  Email viewed by Barbara Matthews-Hodge (chair@medway.foodbank.org.uk)
2022-01-25 - 16:19:17 GMT- IP address: 66.249.93.133
-  Document e-signed by Barbara Matthews-Hodge (chair@medway.foodbank.org.uk)
Signature Date: 2022-01-25 - 16:21:04 GMT - Time Source: server- IP address: 90.254.13.49
-  Document emailed to S Robinson (susan.robinson@krestonreeves.com) for signature
2022-01-25 - 16:21:06 GMT
-  Email viewed by S Robinson (susan.robinson@krestonreeves.com)
2022-01-25 - 16:30:49 GMT- IP address: 110.239.215.213
-  Document e-signed by S Robinson (susan.robinson@krestonreeves.com)
Signature Date: 2022-01-25 - 16:39:19 GMT - Time Source: server- IP address: 193.117.209.254
-  Agreement completed.
2022-01-25 - 16:39:19 GMT