



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 January 2022 Period start date To 31 December 2022  
Period end date

Charity name: Urchfont Village Hall Trust

Charity registration number: 1166501

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision of a Community Centre</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Building suitable for Community activities</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>Overall maintenance of hall and grounds</b>

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Provision of a Community centre for use by the local and wider community for meetings, social gatherings and sport.</b></p> <p><b>A small part of the building houses a surgery used by a nearby practice.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>All</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Trust has a small reserve.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>To cover any unusual expenditure and future maintenance - exterior painting and further insulation required.</b>
Amount of reserves held	Para 1.22	<b>£50,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Charges for meetings and activities in the Hall.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Reduction in rental income due to Government requirements for isolation and major maintenance requirements for which the hall must be closed.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by the existing Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>New Trustees normally have already served on the Committee so are aware of the requirements</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<b>None</b>
Other		

### Reference and Administrative details

Charity name	Urchfont Village Hall Trust
Other name the charity uses	N/A
Registered charity number	1166501

Charity's principal address	Urchfont Village Hall Church Lane Urchfont Wiltshire SN10 4QT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rodney Gillington	Treasurer		
2	Anya Watson	Chair		
3	Ian Walker			
4	Gill Durbin			
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## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts examiner	Martin Wingent	2 Oakston, High Street, Urchfont, SN10 4QL

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rodney Gillington

Full name(s)

Rodney Gillington

Position (eg  
Secretary, Chair, etc)

Trustee and Treasurer

Date

8 July 2023



## URCHFONT VILLAGE HALL TRUST

## INCOME &amp; EXPENDITURE ACCOUNT FOR 2022

Year Ending 31st December 2022

Income	2022	2021	Expenses	2022	2021
Rent of Hall and Sundries	£12,814.10	£6,821.00	Cleaner's wages	£2,454.50	£2,296.00
Doctor's Surgery Lease	£4,500.00	£4,500.00	Booking Secretary and Caretaker/Manager	£726.05	£648.97
Film Nights - net	£409.19	£62.57	Oil	£2,825.23	£0.00
Grants	£5,000.00	£16,731.00	Wifi + mobile	£633.37	£419.26
Donations	£146.60	£216.14	Electricity	£1,639.95	£667.74
Bank Interest (HSBC + Scottish Widows)	£118.37	£13.59	Water	£813.27	£403.36
Miscellaneous (BT & Electricity refunds)	£0.00	£811.40	Insurance	£1,230.47	£1,162.11
			Purchase of Fixtures & Fittings	£2,276.00	£3,634.36
<b>Gross Income</b>	<b>£22,988.26</b>	<b>£29,155.70</b>	Cleaning Materials	£405.64	£166.89
			Repairs & Maintenance	£6,005.02	£1,201.52
<b>Less Expenses</b>	<b>£20,225.70</b>	<b>£11,555.09</b>	Gardening	£592.80	£0.00
			Fire protection/inspection	£194.40	£308.58
<b>Surplus/Deficit for the year</b>	<b>£2,762.56</b>	<b>£17,600.61</b>	Stationery & Postage	£0.00	£0.00
			Wiltshire Village Halls Association	£50.00	£50.00
			PRS/PPL (Music Permits)	£132.00	£344.32
			Wiltshire Council (Premises Licence)	£93.00	£70.00
			Wiltshire Council (Small Society Lotteries Licence)	£40.00	£0.00
			Film Nights (£150 deposit to new provider)	£0.00	£150.00
			Bank Charges	£96.00	£0.00
			Miscellaneous	£18.00	£31.98
			<b>Total Expenses</b>	<b>£20,225.70</b>	<b>£11,555.09</b>

## Note:

Contingent Liability re Doctor's Surgery Lease	£4,248.63	£4,848.63
Reduced by £600 per Annum	£600.00	

I have examined the financial statements and in my opinion they represent a true and fair view of Urchfont Village Hall's finances for the year ending 31 December 2022.

Martin Wingent



Date:

3rd April 2023

## Bank balances as at

01-Jan-22

31-Dec-22

HSBC Community Account	£6,677.02	£3,853.21
HSBC Business Money Manager Account (BMMA)	£38,565.08	£44,151.45
Scottish Widows Deposit A/C	£10,068.94	£10,068.94
<b>Total Balances</b>	<b>£55,311.04</b>	<b>£58,073.60</b>