



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021 Period start date To 31 December 2021 Period end date

Charity name: Urchfont Village Hall Trust

Charity registration number: 1166501

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Community Centre
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Building suitable for Community activities
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants given
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Overall maintenance of hall and grounds
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Provision of a Community centre for use by the local and wider community for meetings, social gatherings and sport.</p> <p>A small part of the building houses a surgery used by a nearby practice.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	All
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust has a small reserve.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To cover any unusual expenditure and future maintenance – exterior painting and further insulation required.
Amount of reserves held	Para 1.22	£50,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Charges for meetings and activities in the Hall. There were times during 2021 when the Hall was closed because of COVID-19 restrictions
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Reduction in rental income due to Government requirements for isolation and major maintenance requirements for which the hall must be closed.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees normally have already served on the Committee so are aware of the requirements
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Urchfont Village Hall Trust
Other name the charity uses	N/A
Registered charity number	1166501
Charity's principal address	Urchfont Village Hall Church Lane Urchfont Wiltshire SN10 4QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rodney Gillington	Treasurer		
2	Anya Watson	Chair	1 September 2021	
3	Elizabeth Dark		1 September 2021	
4	Ian Walker		1 September 2021	
5	Gill Durbin		1 September 2021	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts examiner	Martin Wingent	2 Oakston, High Street, Urchfont, SN10 4QL

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Rodney Gillington</i>	
Full name(s)	Rodney Gillington	
Position (eg Secretary, Chair, etc)	Trustee and Treasurer	
Date	11 August 2022	

URCHFONTS VILLAGE HALL TRUST
INCOME & EXPENDITURE ACCOUNT FOR 2021
Year Ending 31st December 2021

Income	2021	2020	Expenses	2021	2020
Rent of Hall and Sundries	£6,821.00	£4,309.00	Cleaner's wages	£2,296.00	£2,195.00
Doctor's Surgery Lease	£4,500.00	£4,962.10	Booking Secretary and Caretaker/Manager	£648.97	£446.89
Film Nights - net	£62.57	£312.23	Oil	£0.00	£542.49
Grants	£16,731.00	£11,801.00	Wifi + mobile	£419.26	£630.30
Donations	£216.14	£1,077.05	Electricity	£667.74	£1,804.56
Bank Interest (HSBC + Scottish Widows)	£13.59	£81.45	Water	£403.36	£271.01
Miscellaneous (BT & Electricity refunds)	£811.40	£150.00	Insurance	£1,162.11	£1,220.21
			Purchase of Fixtures & Fittings	£3,634.36	£2,237.48
Gross Income	£29,155.70	£22,692.83	Cleaning Materials	£166.89	£340.58
			Repairs & Maintenance	£1,201.52	£5,062.89
Less Expenses	£11,555.09	£17,113.10	Gardening	£0.00	£1,080.00
			Fire protection/inspection	£308.58	£554.94
Surplus/Deficit for the year	£17,600.61	£5,579.73	Stationery & Postage	£0.00	£0.00
			Wiltshire Village Halls Association	£50.00	£50.00
			PRS/PPL (Music Permits)	£344.32	£449.40
			Wiltshire Council (Premises Licence)	£70.00	£70.00
			Wiltshire Council (Small Society Lotteries Licence)	£0.00	£20.00
			Film Nights (£150 deposit to new provider)	£150.00	£0.00
			Miscellaneous	£31.98	£137.35
			Total Expenses	£11,555.09	£17,113.10

Note:
Contingent Liability re Doctor's Surgery Lease
£4,848.63 £5,448.63
Reduced by £600 per Annum
£600.00

I have examined the financial statements and in my opinion they represent a true and fair view of Urchfont Village Hall's finances for the year ending 31 December 2021.

Martin Wingent
Date:
Bank balances as at
01-Jan-21
31-Dec-21

HSBC Community Account	£2,079.93	£6,677.02
HSBC Business Money Manager Account (BMMA)	£25,561.56	£38,565.08
Scottish Widows Deposit A/C	£10,068.94	£10,068.94
Total Balances	£37,710.43	£55,311.04

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Date: 15 February 2022

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