



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2021      Period start date  
To 31<sup>st</sup> March 2022      Period end date

Charity name: Crowthorne Village Preschool

Charity registration number: 1166499

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The aim of the preschool is to support the development and education of children under statutory school age. To support their families and carers by offering appropriate play opportunities and care facilities to meet the ever changing needs of our community.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Care and education of preschool children age from two to five years. Supporting parents, carers and other professionals working in partnership with them and encouraging the development of parenting skills.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>We offer volunteering opportunities to suitable adults who help in a variety of roles such as helping with visits to the local parks or reading with the children.</b>

Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We have continued our work to support a number of vulnerable families including those with additional needs and others where we have worked alongside other agencies such as the Child Development Centre and Speech and Language Therapists. This helps children in our care to develop high self esteem, self regulation and competence as individuals in their early years. We help older children to become school ready and help foster a lifelong love of learning. We support families from a variety of cultural and ethnic backgrounds including some for whom English is an additional language.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We currently hold a "good" Ofsted rating.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Fundraising remains fundamental to our work but this has been impacted significantly during the pandemic with our ability to raise additional funds. We have been unable to hold our usual events and although we have done some fundraising, it is not to the level we have attained in previous years.</b>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>This year we made a loss. This is due to a reduction in fundraising opportunities throughout the Covid pandemic and a reduction in children accessing our service. Our expenditure was impacted by an increase in rent – which was held during the Covid pandemic as well as staffing costs.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>It is our policy to hold £10k in our account as a reserve against any possible redundancies or other unexpected commitments such as temporary accommodation.</b>
Amount of reserves held	Para 1.22	<b>£10k</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We do not expect any uncertainties however we are still unsure of the longer term impact of the COVID pandemic on childcare needs and provision.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Parents, local fundraising, donations from local organisations and businesses. Commissions from photographer, sponsored events, cake sales, HMRC parent childcare schemes and local authority funding.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Key risks would be any unforeseen changes in childcare funding, sudden increases in staff costs or a persistent decline in the number of children/families accessing our services.</b>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Foundation</b>
How is the charity constituted?	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by constitutional vote at AGM by members or emergency special meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	CROWTHORNE VILLAGE PRESCHOOL
Other name the charity uses	N/A
Registered charity number	1166499
Charity's principal address	PARISH HALL, 50 HEATH HILL ROAD SOUTH, CROWTHORNE, BERKSHIRE, RG45 7BN

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sharon Ratcliffe	Chairperson		
2	Gemma White	Treasurer		
3	Ruth Gale	Secretary		
4	Emma Joyce	Committee		
5	Sarah Francis	Committee		
6	Caroline McCann	Committee		
7	Jennifer Laker	Committee		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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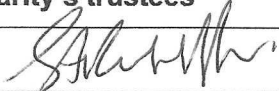
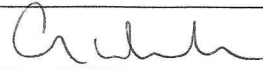
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sharon Ratacliffe	GEMMA WHITE
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	9-1-23	





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

CROWTHORNE VILLAGE PRESCHOOL

On accounts for the year  
ended

31<sup>ST</sup> MARCH 2022

Charity no  
(if any)

1166499

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>ST</sup> MARCH 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Jule Taylor*

Date:

16/12/22

Name:

JULE TAYLOR

Relevant professional  
qualification(s) or body  
(if any):

N/A.

Address:

25 CLODCREST RD  
BRACKNELL  
RG12 8DZ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE .

## CVPS Bank Accounts Income /Expenditure 2021/2022

Income	petty cash	bank	final totals	
fundraising	£286.70	£385.99	£672.69	
fees	£375.00	£6,342.84	£6,717.84	
milk			£0.00	
funding		£45,777.96	£45,777.96	
donations	£63.00		£63.00	
other	£80.24	£60.00	£140.24	
<b>totals</b>	<b>£804.94</b>	<b>£52,566.79</b>	<b>£53,371.73</b>	<b>£53,371.73</b>

### expenditure

milk& snacks	£20.49	£423.34	£443.83	
hygiene & cleaning		£154.30	£154.30	
sundries	£182.33	£320.37	£502.70	
office		£1,416.93	£1,416.93	
play equipment	£30.00	£721.38	£751.38	
fundraising			£0.00	
training	£57.89	£2,167.66	£2,225.55	
phone & net		£114.95	£114.95	
postage			£0.00	
wages		£42,614.13	£42,614.13	
ofsted/dbs/ins		£571.89	£571.89	
rent		£10,910.70	£10,910.70	
hmrc		£750.84	£750.84	
unpaid chq/charges				
<b>totals</b>	<b>£290.71</b>	<b>£60,166.49</b>	<b>£60,457.20</b>	<b>£60,457.20</b>

income	£53,371.73
expenditure	£60,457.20

**excess income** **-£7,085.47**

### over expenditure

bank account opening	£11,606.65
bank account closing	£10,363.33
sum	-£1,243.32

petty cash opening	£302.26
petty cash closing	£69.79
sum	-£232.47

**net gain/LOSS** **-£1,475.79**

Crowthorne Village Preschool

summary year 2021 -2022		summary year 2020 -2021		summary year 2019 -2020		summary year 2018-19		summary year 2017 -2018	
<b>Receipts</b>		<b>Receipts</b>		<b>Receipts</b>		<b>Receipts</b>		<b>Receipts</b>	
fundraising	£672.69	fundraising	£2,215.88	fundraising	£1,149.08	fundraising	£1,149.08	fundraising	£690.74
fees	£4,717.84	fees	£4,144.19	fees	£12,577.00	fees	£7,760.00	fees	£6,747.00
milk		milk	£42.30	milk	£146.91	milk	£308.71	milk	£205.80
bracknell forest	£45,777.96	bracknell forest	£61,815.12	bracknell forest	£49,784.55	bracknell forest	£37,693.59	bracknell forest	£54,772.15
donations	£69.00	donations	£954.00	donations	£110.00	donations	£415.00	donations	
other	£140.24	other	£514.00	other	£0.00	other	£0.00	other	£2,600.00
extra ordinary items		extra ordinary items		extra ordinary items		extra ordinary items	£0.00	extra ordinary items	
<b>receipts total</b>	<b>£53,371.73</b>	<b>receipts total</b>	<b>£69,085.49</b>	<b>receipts total</b>	<b>£63,769.01</b>	<b>receipts total</b>	<b>£47,326.38</b>	<b>receipts total</b>	<b>£65,015.69</b>
<b>Expenditure</b>		<b>Expenditure</b>		<b>Expenditure</b>		<b>Expenditure</b>		<b>Expenditure</b>	
milk & snacks	£449.83	milk & snacks	£502.16	milk & snacks	£615.14	milk & snacks	£622.84	milk & snacks	£540.48
Hygiene & cleaning	£154.30	Hygiene & cleaning	£1,140.35	Hygiene & cleaning	£124.79	Hygiene & cleaning	£158.21	Hygiene & cleaning	£146.02
sundries	£502.70	sundries	£652.99	sundries	£362.77	sundries	£477.19	sundries	£949.71
office	£1,416.93	office	£328.85	office	£420.62	office	£550.67	office	£288.25
play materials	£751.38	play materials	£2,915.84	play materials	£509.72	play materials	£1,088.54	play materials	£2,019.35
fund raising		fund raising	£976.41	fund raising	£310.00	fund raising	£86.43	fund raising	£126.06
training	£2,225.55	training	£5,158.82	training	£830.57	training	£616.07	training	£6,125.58
phone & internet	£114.95	phone & internet	£65.00	phone & internet	£80.00	phone & internet	£120.00	phone & internet	£120.00
postage		postage	£5.94	postage	£17.08	postage	£23.20	postage	£52.69
wages	£42,614.13	wages	£48,144.65	wages	£45,349.02	wages	£44,515.71	wages	£39,116.11
Ofsted & official	£571.89	Ofsted & official	£695.27	Ofsted & official	£376.96	Ofsted & official	£367.18	Ofsted & official	£388.10
rent	£10,910.70	rent	£8,845.76	rent	£10,901.90	rent	£7,952.38	rent	£8,859.39
hmrc	£750.84	hmrc	£1,865.83	hmrc	£2,099.50	hmrc	£1,292.52	hmrc	£1,824.06
unpaid chq & charges		unpaid chq & charges		unpaid chq & charges		unpaid chq & charges		unpaid chq & charges	
payment totals		payment totals		Payment Totals		Payment Totals		Payment Totals	
Income	£53,371.73	Income	£69,085.49	Income	£63,769.01	Income	£57,870.94	Income	£65,015.69
expenditure	£60,457.20	expenditure	£72,095.87	expenditure	£61,992.07	expenditure	£57,870.94	expenditure	£60,555.80
excess income over expenditure	<b>-£7,085.47</b>	excess income over expenditure	<b>-£3,010.38</b>	excess income over expenditure	<b>£1,776.94</b>	excess income over expenditure	<b>£10,544.56</b>	excess income over expenditure	<b>£4,459.89</b>

Crowthorne Village Preschool

<b>summary year 2019 -2020</b>	
bank account opening	£14,335.53
bank account closing	£11,576.65
	-£2,758.88
loss	
petty cash opening	£355.76
petty cash closing	£304.26
	-£251.50
loss	
net loss	-£3,010.38



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

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Signed:

*Jule Taylor*

Date:

16/12/22

Name:

JULE TAYLOR

Relevant professional  
qualification(s) or body  
(if any):

N/A.

Address:

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fees	£375.00	£6,342.84	£6,717.84	
milk			£0.00	
funding		£45,777.96	£45,777.96	
donations	£63.00		£63.00	
other	£80.24	£60.00	£140.24	
<b>totals</b>	<b>£804.94</b>	<b>£52,566.79</b>	<b>£53,371.73</b>	<b>£53,371.73</b>

### expenditure

milk& snacks	£20.49	£423.34	£443.83	
hygiene & cleaning		£154.30	£154.30	
sundries	£182.33	£320.37	£502.70	
office		£1,416.93	£1,416.93	
play equipment	£30.00	£721.38	£751.38	
fundraising			£0.00	
training	£57.89	£2,167.66	£2,225.55	
phone & net		£114.95	£114.95	
postage			£0.00	
wages		£42,614.13	£42,614.13	
ofsted/dbs/ins		£571.89	£571.89	
rent		£10,910.70	£10,910.70	
hmrc		£750.84	£750.84	
unpaid chq/charges				
<b>totals</b>	<b>£290.71</b>	<b>£60,166.49</b>	<b>£60,457.20</b>	<b>£60,457.20</b>

income	£53,371.73
expenditure	£60,457.20

**excess income** **-£7,085.47**

### over expenditure

bank account opening	£11,606.65
bank account closing	£10,363.33
sum	-£1,243.32

petty cash opening	£302.26
petty cash closing	£69.79
sum	-£232.47

**net gain/LOSS** **-£1,475.79**

Crowthorne Village Preschool			
summary year 2021 -2022	summary year 2020 -2021	summary year 2019 -2020	summary year 2018-19
Receipts	Receipts	Receipts	Receipts
fundraising	£672.69	fundraising	£1,149.08
fees	£6,717.84	fees	£7,760.00
milk	£42.30	milk	£308.71
bracknell forest	£46,777.96	bracknell forest	£37,693.59
donations	£63.00	donations	£415.00
other	£140.24	other	£0.00
extra ordinary items		extra ordinary items	£0.00
receipts total	£53,371.73	receipts total	£47,326.38
Expenditure	Expenditure	Expenditure	Expenditure
milk & snacks	£443.83	milk & snacks	£622.84
Hygiene & cleaning	£154.30	Hygiene & cleaning	£158.21
sundries	£502.70	sundries	£477.19
office	£1,416.93	office	£550.67
play materials	£751.38	play materials	£1,088.54
fund raising	£976.41	fund raising	£86.43
training	£2,225.55	training	£616.07
phone & internet	£114.95	phone & internet	£120.00
postage		postage	£52.69
wages	£42,814.13	wages	£39,116.11
Ofsted & official	£571.89	Ofsted & official	£388.10
rent	£10,910.70	rent	£8,859.39
hmrc	£750.84	hmrc	£1,824.06
unpaid chq & charges	unpaid chq & charges	unpaid chq & charges	unpaid chq & charges
payment totals	payment totals	Payment Totals	Payment Totals
income	£53,371.73	Income	£47,326.38
expenditure	£60,457.20	expenditure	£57,870.94
excess income over expenditure	-£7,085.47	excess income over expenditure	-£10,544.56
summary year 2017 -2018	summary year 2020 -2021	summary year 2019 -2020	summary year 2018-19
Receipts	Receipts	Receipts	Receipts
fundraising	£690.74	fundraising	£1,149.08
fees	£6,747.00	fees	£7,760.00
milk	£205.80	milk	£308.71
bracknell forest	£54,772.15	bracknell forest	£37,693.59
donations		donations	£415.00
other	£2,600.00	other	£0.00
extra ordinary items		extra ordinary items	£0.00
receipt total	£65,015.69	receipts total	£47,326.38
Expenditure	Expenditure	Expenditure	Expenditure
milk & snacks	£540.48	milk & snacks	£622.84
Hygiene & cleaning	£146.02	Hygiene & cleaning	£158.21
sundries	£949.71	sundries	£477.19
office	£288.25	office	£550.67
play materials	£2,013.35	play materials	£1,088.54
fund raising	£126.06	fund raising	£86.43
training	£6,125.58	training	£616.07
phone & internet	£120.00	phone & internet	£120.00
postage		postage	£52.69
wages	£39,116.11	wages	£44,515.71
Ofsted & official	£388.10	Ofsted & official	£367.18
rent	£8,859.39	rent	£7,952.38
hmrc	£1,824.06	hmrc	£1,292.52
unpaid chq & charges	unpaid chq & charges	unpaid chq & charges	unpaid chq & charges
Payment Totals	Payment Totals	Payment Totals	Payment Totals
Income	£65,015.69	Income	£47,326.38
expenditure	£60,555.80	expenditure	£57,870.94
excess income over expenditure	£4,459.89	excess income over expenditure	-£10,544.56
Crowthorne Village Preschool	summary year 2019 -2020	summary year 2019 -2020	summary year 2019 -2020
bank account opening	£14,335.53	bank account opening	£14,335.53
bank account closing	£11,576.65	bank account closing	£11,576.65
loss	-£2,758.88	loss	-£2,758.88
petty cash opening	£555.76	petty cash opening	£555.76
petty cash closing	£304.26	petty cash closing	£304.26
loss	-£251.50	loss	-£251.50
net loss	-£3,010.38	net loss	-£3,010.38