



# Trustees' Annual Report for the period

Period start date			Period end date		
<b>From</b>	01	Jan	2022	<b>To</b>	31 Dec 2022

## Section A Reference and administration details

<b>Charity name</b>	<b>Buzzworks Association (Hitchin)</b>
<b>Other names charity is known by</b>	<b>Buzzworks</b>
<b>Registered charity number (if any)</b>	1166441
<b>Charity's principal address</b>	The Limes Pirton Road, Holwell Hitchin Herts <b>Postcode</b> SG5 3SS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Johnson			
2	Giorgio Martinelli			
3	Mari Stevenson			
4	Andy Cooper			
5	Mike De Souza			
6	Nathalie Titterton			
7				
8				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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<b>Section B</b>	<b>Structure, governance and management</b>
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**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by members at the AGM

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</li><li><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</li><li><input type="checkbox"/> relationship with any related parties;</li><li><input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	<p>Trustees are proposed and voted in by the association members at the AGM.</p> <p>Newly elected trustees are required to 'self-certify' that they are eligible for the position and not disqualified from holding such office</p>
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<b>Section C</b>	<b>Objectives and activities</b>
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<b>Summary of the objects of the charity set out in its governing document</b>	<p>The objectives of the association are;</p> <ul style="list-style-type: none"><li><input type="checkbox"/> To educate the public in the importance of bees to the environment</li><li><input type="checkbox"/> To promote and further the craft of beekeeping</li></ul>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

2022 has been a better year for Buzzworks Association Hitchin (BAH) after the restrictions of the Covid pandemic and we are going into 2023 in good shape financially. We managed to offer several group educational visits, held open days and Bee Experience and Taster days for the public. Our beekeeping , honey extraction and maintenance activities were fulfilled throughout the year.

**Educational**

We held group visits by schools and local rainbow and brownies to educate them on the world of bees and their importance for pollination and our eco-system .

We hosted open days during the Summer which were very well attended and also participated in Hitchin's Eco Day to help educate the public. This event has a very large footfall so has given an opportunity to promote Buzzworks and our volunteering opportunities.

**Marketing**

We were able to participate in regular monthly market stalls to sell our local honey as well as at the Rotary Food festival. The stall sales are manned by volunteers and have proved to be a success to generate income to cover the running costs of the charity.

**Training**

During 2022 we ran three Bee Experience sessions for the public and two Taster Days for new beekeepers . These consisted of groups of people, mainly focused in the apiary talking about and looking at the Bees.

The association has no paid employees. All activities are carried out on a voluntary basis only. The trustees have had regard to the guidance issued by the charity commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grant making;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2022 has been a better year for BAH and we are going into 2023 in good shape financially.

We managed to run a number of educational visits , held open days , taster & experience days for the public which are a core part of our aims and objectives.

Market stall activities were fully restored which allowed us to effect honey sales and maintain a good level of income to help cover our running costs.

In 2023 we are aiming to build on our educational activities.

## Section E Financial review

### Brief statement of the charity's policy on reserves

£10,000 is being ringfenced in our Accounts to cover continuing operations for a period of up to 24 months. This is in case of unexpected maintenance, failure of harvest, unexpected rent rises, legal costs, emergency hire of beekeepers and other identified risks.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

See Profit & loss summary.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Johnson	
Position (eg Secretary, Chair, etc)	Trustee	
Date	20th April 2023	



# Buzzwor ks Associat ion Hitchin

## 2022 Accounts - 31<sup>st</sup> December Year End

REVENUE	2022
Administration	100
Education	231
Marketing (including Stalls, Honey Sales etc)	5,259
Membership	200
Training	681
Donations	-

**Total Revenue 6,471**

GRANTS	
Grants Received	-

EXPENSES	
Administration	1,347
Apiary Materials	78
Education	1,125
Marketing (including Stall, Open Days etc)	1,213
Site Maintenance & Gardening	817
Training	80

**Total Expenditure 4,660**

### 2022 Profit & Loss

Current Year Surplus/(Deficit)	1,811
Previous Year Surplus/(Deficit) - brought forward	10,787

**Current Balance - surplus/(deficit) £ 12,599**

### ASSETS & LIABILITIES

Asset - Buildings & contents (based on insured value)	40,642
Asset - Sales Stock (Jarred Honey, labels etc)	1,236
Asset - Honey stock to be processed (estimated)	3,300
Liabilities - Equipment on loan (estimated Value)	(£500)

**Total Assets £ 44,678**