



## Trustees' Annual Report for the period

From 31<sup>st</sup> March 2020 Period start date To 1<sup>st</sup> April 2021  
Period end date

**Charity name:** Firth Park Cultural Centre

**Charity registration number:** 1166412

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The purposes of our charity, for the public benefit in Sheffield and the Surrounding area, are:</b></p> <ol style="list-style-type: none"><li><b>1. To advance Islam</b></li><li><b>2. To relieve poverty, in particular but not exclusively by the provision of a food bank</b></li><li><b>3. To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who need such as facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.</b></li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>We deliver a weekly Youth Club which provides educational activities for boys and girls in the local community. Activities includes, art and design, painting, reading, homework club and teaching the basics of Islam. This covers objects 1 and 3. We have also arranged monthly litter pick events in the areas surrounding our centre. We provide emergency food aid, in conjunction with a local secondary school. This covers object 2.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>Yes, trustees are working in accordance with the guidance set out by the Charity Commission.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Before Covid 19 restrictions the centre ran a youth club twice a week. Boys and girls benefiting from the youth club sessions. Students learned about the peaceful message of Islam, improved the reading abilities and enhanced social interaction skills. We had some homework clubs as well for children who were in Year 9 and 10 which were received very well.</b></p> <p><b>Unfortunately Covid – 19 restrictions caused the activities to stop from March 2020. We aim to open it again from August. Since Covid restrictions were lifted we have been arranged monthly litter picks, to clean the environment around the centre. Local residents have been involved with us. We have registered as an independent food bank. We have been working with a local secondary school to provide emergency food aid during school holidays.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Charity is in a satisfactory financial position, with cash in the bank amounting to £2786</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>There is a policy to have reserves to run the Youth Club for at least 3months</b>
Amount of reserves held	Para 1.22	<b>£1,200.00</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Firth Park Cultural Centre is constituted as a Charitable Incorporated Organisation, registered with the charity commission in April 2016 under charity number 1166412. The organisation is governed by a charity constitution which was formed in 2016</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Firth Park Cultural Centre is a Charitable Incorporated Organisation (CIO).</b>  <b>The charity trustees are responsible for the general control and management of the charity. The trustees give their time for free and receive no remuneration or other financial benefits.</b>  <b>The trustees meet monthly and are responsible for decision making in relation to the running of the centre and all activities provided by the charity.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The procedures for electing or appointing new trustees are set out in a charity's governing document and selection method used is consistent with these procedures. In summary: The members of the charity are the charity trustees. The charity trustees may create associate or other classes of non-voting membership, and may determine the rights and obligations of any such members. There are two permanent trustees (first charity trustees) and one trustee appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	

The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Firth Park Cultural Centre</b>
Other name the charity uses	
Registered charity number	
Charity's principal address	

- 1
- 2
- 3

Trustee name	Office (if any)	Dates acted if not for whole year
Dr Ismail Musa	Chairperson	
Mr Zayed Al-Hanini	Public Relations Officer	
Mr Sami Masaid	General Secretary and Treasurer	

[illegible][illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Annual accounts for the period

Period start date 1st April 2020 To date 31st March 2021

Section A Statement of financial activities

activity		£	funds £	funds £	funds £	Total funds £	Prior year funds £
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Income and endowments from:							
Donations and legacies	S01	3,500	-	-	-	3,500	23,246
Charitable activities	S02	-	-	-	-	-	603
Other trading activities	S03	-	-	-	-	-	-
Investments	S04	-	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-	-
Other	S06	-	-	-	-	-	-
<b>Total</b>	S07	3,500	-	-	-	3,500	23,849
<b>Resources expended (Note 6)</b>							
Expenditure on:							
Raising funds	S08	-	-	-	-	-	760
Charitable activities	S09	-	-	-	-	-	-
Separate material item of expense	S10	-	-	-	-	-	1,297
Other	S11	2,000	-	-	-	2,000	32,890
<b>Total</b>	S12	2,000	-	-	-	2,000	34,947
<b>Net income/(expenditure) before investment gains/(losses)</b>	S13	1,500	-	-	-	1,500	11,098
Net gains/(losses) on investments	S14	-	-	-	-	-	-
<b>Net income/(expenditure)</b>	S15	1,500	-	-	-	1,500	11,098
<b>Extraordinary items</b>	S16	-	-	-	-	-	-
<b>Transfers between funds</b>	S17	-	-	-	-	-	-
<b>Other recognised gains/(losses):</b>							
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-	-
<b>Net movement in funds</b>	S20	1,500	-	-	-	1,500	11,098
<b>Reconciliation of funds:</b>							
Total funds brought forward	S21	-	-	-	-	-	27,242
<b>Total funds carried forward</b>	S22	1,500	-	-	-	1,500	16,144



<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a	
				✓	
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a	
		✓			
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a	
		✓			
<b>2.4 ASSETS</b>					
<b>Tangible fixed assets for use by charity</b>	These are <u>capitalised</u> if they can be used for more than one year, and cost at least				
	They are valued at cost.	Yes	No	N/a	ies
		✓			
	The depreciation rates and methods used are disclosed in note 9.2.				
<b>Intangible fixed assets</b>	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The <u>amortisation</u> rates and methods used are disclosed in note 9.5	Yes	No	N/a	c of
				✓	
	They are valued at cost.	Yes	No	N/a	
				✓	
<b>Heritage assets</b>	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a	
				✓	
	They are valued at cost.	Yes	No	N/a	
				✓	
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes	No	N/a	
				✓	
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes	No	N/a	
				✓	
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net <u>realisable</u> value.	Yes	No	N/a	
				✓	
	Goods or services provided as part of a charitable activity are measured at net <u>realisable</u> value based on the service potential provided by items of stock.	Yes	No	N/a	
				✓	
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes	No	N/a	
				✓	
<b>Debtors</b>	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a	
		✓			
<b>Current asset investments</b>	The charity has has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a	
				✓	
Signed by one or two trustees on behalf of		Signature	Print Name	approval	
		Ismail Musa	Ismail Musa		

### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate		
No*	<input type="checkbox"/>			
<b>Please disclose:</b>				
<i>(i) the nature of the change in accounting policy;</i>				
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>				
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>				

### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	<input type="checkbox"/>	* -Tick as appropriate		
No*	<input checked="" type="checkbox"/>			
<b>Please disclose:</b>				
<i>(i) the nature of any changes;</i>				
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>				
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>				

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**Section C** **Notes to the accounts** **(con**

<b>Note 3 Analysis of income</b>						
	Analysis	d funds	funds	t funds	Total funds £	Prior year £
<b>Donations and legacies:</b>	Donations and gifts	3,500	-	-	3,500	23,246
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by	-	-	-	-	-
	Membership subscriptions and	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>3,500</b>	<b>-</b>	<b>-</b>	<b>3,500</b>	<b>23,246</b>
<b>Charitable activities:</b>		-	-	-	-	603
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>603</b>
<b>Other trading activities:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income from investments:</b>	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Separate material item of income:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other:</b>	Conversion of endowment funds into	-	-	-	-	-
	Gain on disposal of a tangible fixed asset	-	-	-	-	-
	Gain on disposal of a programme related	-	-	-	-	-
	Royalties from the exploitation of intellectual	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>		<b>3,500</b>	<b>-</b>	<b>-</b>	<b>3,500</b>	<b>23,849</b>
<b>Other information:</b>						
<b>All income in the prior year was unrestricted except for:</b> <b>(please provide description and amounts)</b>						





Section C		Notes to the accounts				
Note 6		Analysis of expenditure				
	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:	Incurred seeking donations		-	-	-	760
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants					
	Operating membership schemes and social lotteries					
	Staging fundraising events					
	Fundraising agents					
	Operating charity					
	Operating a trading company undertaking non-charitable trading activity					
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities					
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds		-	-	-	760
Expenditure on charitable activities		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total expenditure on charitable activities	-	-	-	-	-
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other			-	-	-	
			-	-	-	
	Renovations of the centre	2,000	-	-	2,000	32,890
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	2,000	-	-	2,000	32,890
TOTAL EXPENDITURE		2,000	-	-	2,000	33,650

**Section C** **Notes to the accounts** **(cont)**

**Note 14** **Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of	88,000	-	-	-	88,000
Additions	35,000	-	-	-	35,000
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	123,000	-	-	-	123,000

**14.2 Depreciation and impairments**

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate						
At beginning of the	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Impairment	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
At end of the year	-	-	-	-	-	-

**14.3 Net book value**

Net book value at the beginning of the	88,000	-	-	-	88,000
Net book value at the end of the year	123,000	-	-	-	123,000

Section C		Notes to the accounts		(cont)	
Note 24		Cash at bank and in hand			
				This year	Last year
				£	£
Short term cash investments (less than 3 months maturity date)				-	-
Short term deposits				-	-
Cash at bank and on hand				2,786	2,063
Other				-	-
Total				2,786	2,063