

Charity registration number 1166405

Company registration number CE006157 (England and Wales)

**THE LEWIS FOUNDATION**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# THE LEWIS FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr D Basu Mrs T Blunden Mr KN Hall Mr L Lewis Mrs F Murphy
<b>Charity number</b>	1166405
<b>Company number</b>	CE006157
<b>Registered office</b>	Units H5A & H5B KG House Kingsfield Close Kings Heath Industrial Estate Northampton NN5 7QS
<b>Independent examiner</b>	Cottons Accountants LLP 1 Billing Road Northampton United Kingdom NN1 5AL

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# THE LEWIS FOUNDATION

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# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

##### **The object of The Lewis Foundation is:**

For the public benefit to relieve the sickness of people with cancer who reside in the East Midlands and South Midlands in particular but not exclusively, by the provision of items that provide respite, comfort and happiness at a time when they are receiving cancer treatment.

#### **VISION**

To provide comfort and happiness to every adult cancer patient going through cancer treatment within a hospital setting by providing a choice of gift pack for free and support.

#### **MISSION**

Our mission is to create a service that changes the patient experience for adults going through cancer treatment in hospital. We believe that adult cancer patients should have access to activities and visits that help to minimise isolation, loneliness, and boredom, which will help to support people during their cancer journey.

#### **OUR AIM**

Through all the work we do, The Lewis Foundation is passionate about making a difference to the physical and mental wellbeing of those diagnosed with cancer inside and outside the hospital setting. Daily we continue to provide the support patients need during their cancer journey, so that people know they are cared for, and no one goes through cancer treatment alone.

#### **PUBLIC BENEFIT**

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives regarding current and in the planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives of the charity. At the heart of everything we do is our focus on how our charitable activities have public benefit.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### INTRODUCTION AND OVERVIEW OF THE YEAR

#### WHO WE ARE - ABOUT THE LEWIS FOUNDATION

At The Lewis Foundation we source, package and hand deliver gift packs for free to adult cancer patients in hospitals in the Midlands weekly. These are items that patients might find difficult to buy themselves or simply cannot afford - and that brings people happiness and comfort at a difficult time. For many people in the hospital setting, our volunteers are their only regular visitors.

Lorraine and Lee (charity founders) were so moved when Lee's mum was hospitalised with cancer at Northampton General Hospital that it led them to set up a charity.

Recognising the fear, upset and loneliness faced by individuals undergoing cancer treatment and their loved ones, they were determined that their charity would make a real difference.

They sourced donations, packaged, and delivered gifts for patients on oncology wards. That was April 2016 - when The Lewis Foundation was born. Today with a team of 50 volunteers and community supporters, The Lewis Foundation has grown from delivering 80 gift packs to one hospital, to delivering over on average 2000 gifts per month to 16 hospitals in the Midlands.

The hospitals are:

Milton Keynes University Hospital  
Northampton General Hospital  
BMI Three Shires - Northampton  
Bedford Hospital  
Leicester Royal Infirmary  
Luton & Dunstable Hospital  
Nottinghamshire Hospitals - Nottingham City Hospital and Queens Medical Centre  
Sherwood Forest Hospital  
Kettering Hospital  
Lincolnshire Hospitals - Grantham Hospital, Lincoln County & Boston Pilgrim  
Chesterfield Hospital  
University of North Midlands Hospital - Royal County & Stoke on Trent

#### HOW IT WORKS IN THE HOSPITAL SETTING

Patients pick a gift pack of their choice from our gift list when they either arrive for treatment or are admitted into hospital. There are 29 different packs patients can select from, so they get to choose what gifts they would like to support them through treatment. Packs range from overnight packs with toiletries & underwear, puzzle books and miniature radio. Once the gift is received, we then spend time with people to reduce loneliness. The gift is free for the patient to keep. Any adult cancer patient in a hospital setting is entitled to receive one of our packs. It is a pack for them, which they have specifically chosen, and feel would help them in hospital.

Pre – pandemic our volunteers would hand out the packs to patients on the ward/units and spend time with them following the selection of the pack. Since the pandemic, the thing we have had to adapt is that the nurses/hospital staff and hospital volunteers hand out the packs for us, due to restrictions remaining in place for external visitors.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# **THE LEWIS FOUNDATION**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2022**

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### **WE ALSO PROVIDE:**

#### **WELLBEING EVENTS FOR ADULT CANCER PATIENTS**

Due to the pandemic, we have worked with Funder Northamptonshire Community Foundation to move our wellbeing events for adult cancer patients online. This involves running virtual wellbeing mornings specifically for adult cancer patients. This covers a variety of activities such as yoga, masterclasses on skincare, mindfulness, and fun activities to connect people together such as a magician.

The aim is to provide adult cancer patients with the support they need outside of the hospital setting.

#### **CHRISTMAS APPEAL**

Every year we run our Christmas Appeal where we surprise adult cancer patients in the community with a surprise Christmas Food and Drink Hamper from The Lewis Foundation. Individuals nominate someone they know who should receive one of our Hampers.

To fund the hampers, we rely on donations from individuals and businesses who either fund the cost of a hamper or donate towards funding the costs of one. The items are then purchased and packaged up into a gift hamper by our volunteers.

As a charity we turn up as a surprise at the door of the person who has been nominated throughout December.

We also provide Christmas Gift Packs filled with festive goodies for adult cancer patients who are in hospital over the festive period, including Christmas Day.

#### **ACHIEVEMENTS AND PERFORMANCE OVER THE LAST 12 MONTHS**

We never imagined starting the new financial with Covid restrictions still in place because of the pandemic. The restrictions meant that when we started off the new financial year, we still could not run the Charity or generate income in the way that we would like.

One positive way we were able to start of the new financial year was celebrating our 6th birthday, despite the challenges of the pandemic. We were so proud we found a way to continue during a time of so much uncertainty.

In our 6th year we have continued our core project which is to provide our gift packs and support to adult cancer patients in hospital, ensuring this service remains free so it is accessible to all.

#### **HOSPITAL PARTNERSHIPS**

As a charity our team and volunteers are still not allowed onto any hospital wards due to the virus. We are still able to continue the provision of our packs as hospital staff and volunteers continued to hand the packs out to patients on our behalf. This is something they want to continue doing even when restrictions ease as they can see how it helps to put a patient at ease and act as an icebreaker to facilitate conversations not only with staff but between patients. Once restrictions ease, we will also return to volunteering in the hospital setting.

This will enable us to expand the service we give and provide support 7 days a week, which will enhance the service we can provide the patients.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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This year the number of gifts we gave dropped significantly to 12,931 in comparison to 21,167 the previous year. Having consulted with the hospitals we partner with; we established that this is due to hospitals minimising the number of patients coming into the hospital due to vulnerability. A lot of appointments and consultations are taking place virtually and this has dramatically decreased the numbers of patients within the building.

We know that this is something that is outside of our control now due to the pandemic and not because our services are no longer required. Therefore, we are not concerned by the drop in number of gift packs given.

However, we know once restrictions have eased inside the hospital setting patients will be entering the hospital for treatments and appointments. This means in 2022/2023 we will see the rise in the number of gifts provided in the hospital settings.

Due to knowing the drop in the number of gift packs given is only short term due to the pandemic and that we will experience an increase in the service we provide in 2022/2023, as a charity we decided to only partner with one additional hospital, which was University of North Midlands. This would cover 2 hospitals - Royal Stoke and County Hospital. By partnering with one other hospital financially we can support this one and continue to maintain the same standard of service in the other hospitals.

We are only in the early stage of the partnership, but we look forward to seeing it flourish.

At present, here is the list of gift packs that were offered to patients in the hospital setting:

Anti- Sickness – Anti-Sickness Bands

Art Pack – Painting Kits/Drawing Kits/Engraving Art

Blanket Pack – Blanket

Book Pack – Book (fiction and non – fiction)

Care Pack – Hand Cream/ Hand Sanitiser/ Eye Mask/ Ear Plugs/ Notebook/Pen

Charger Pack – Charger Pack with a variety of cables enabling you to charge your phone

Colouring Pack – Colouring book/Colouring Pencils/Sharpener

Comfort Pack – Support Pillow/Ear Plugs/Eye Mask

Craft Pack – Knitting/Crochet/Cross Stitch

Model Craft Pack - Variety of Model Craft Kits

Dry Skin Pack– Aveeno

Hand & Foot Pack – Hand Cream/Hand Sanitiser/Foot Cream

Hot Drink Pack – Mug/Tea Selection/Coffee/Hot Chocolate

Hydration Pack – Water bottle/Variety of Squash sachets

Journal Pack – Journal Book & Pen

Keep Warm Pack – Hat/Scarf/Hot Water Bottle or Heat Pad

Magazine Pack – Selection of Magazines

Men's Overnight Pack (variety of size available small, medium and large) – Toothpaste/Toothbrush & Holder/ Underwear (boxers/briefs)/Socks/Tissues/Shower Gel/Flannel/Deodorant/Notebook/Pen/Puzzle Book

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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Ladies Overnight Pack (variety of size available small, medium and large) – Toothpaste/Toothbrush & Holder/Underwear (knickers)/Socks/Tissues/Shower Gel/Flannel/Deodorant/Notebook/Pen/Puzzle Book

Men's Toiletries Pack – Soap/Flannel/Deodorant/Lip Balm/Hand Cream/Tissues/Razors/Towel/Shaving Cream

Women's Toiletries Packs – Soap/Flannel/Deodorant/Lip Balm/Hand Cream/Tissues/Razors/Towel/Shaving Cream

Mini Games – Selection of travel games

Pamper Pack – Shower Gel/Deodorant/Flannel/Lip Balm/Hand Cream/Pocket Mirror/Manicure set

Puzzle Pack – Selection of Puzzle Book/Pen

Radio Pack – Radio/Earphones/Batteries

Snack Pack – Juice/Cereal Bar/Popcorn/Sweets

Sweet Pack – Selection of hard-boiled sweets

Welcome Pack – Hand Cream/Hand Sanitiser/Eye Masks/Ear Plugs/ Puzzle Book/Notebook/Pen/Dry Skin Cream

Scalp Cooling Pack – Hair Bottle Spray/Shampoo/Conditioner/Towel

We continue to review with hospital staff and patients the gift packs we provide and also identify whether there are any other packs that would support a patient in hospital.

Following discussions, 2 new packs had been added. These packs have been included in the list above.

**Dry Skin Pack** - This covers creams such as Aveeno to help with the relief of side effects of chemotherapy and radiotherapy treatment. Patients used to get this on prescription, but this has been stopped. Patients are going without the cream because they can't afford to purchase this. We were able to work with suppliers to source the cream at 70% RRP. This means we can provide the cream for free to patients within our packs.

**Scalp Cooling Pack** - This is for patients at Chesterfield Royal Hospital, which is where this type of treatment takes place. The aim of this treatment is to stop patients losing their hair due to chemotherapy. The hospital was looking for a pack which contained a towel, shampoo/conditioner, and a hair spray bottle. This was something that the hospital could not provide. We were able to work with suppliers to get the towel and hair spray bottle at 70% RRP. The shampoo and conditioner businesses were able to donate for free.

Below is an example of feedback we have received about our gift pack and how it helps to make a difference:

"I just wanted to thank you for the gift bag that I received yesterday at the Leicester Royal Infirmary when I had my chemotherapy.

I had a very traumatic time as I hate needles at the best of times and my hand is still sore and scarred from the previous cannula two weeks ago, the nurses were wonderful and calmed me down and it was then lovely to receive a gift bag from The Lewis Foundation.

When I got home, I opened my gift bag to find a magazine, a luxury I don't usually indulge in, there were lots of stories and puzzles to keep me going for the next few days and an added bonus of a bag of sweets (chocolate limes - one of my favourites). It was also nice to receive a card written by one of your supporters which I will keep in my memory box, and information on the foundation too.

I have attached a picture of the goodies I received.

Thank you for bringing a bit of sunshine to what was a very difficult day for me."

**Mandy Green – Leicester Royal Infirmary patient.**



# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### **GIFT PACK COSTS & LOGISTICS**

Lee Lewis continues to work with businesses and wholesalers to secure the best deal possible for the products we need for our gift packs, to enable us to provide at the volumes we do. This is important as we purchase 95% of the items that go into our gift packs. Only 5% is donated by businesses and individuals.

Therefore, it is essential to work on securing the best deals to enable our money to go as far as it possibly can to enable us to purchase the items we need.

Lee also manages the logistics of the charity - ordering, goods in, receipt of hospital orders, overseeing the picking and packing process, packaging of the gifts and delivering of the gifts to the hospital.

This year Lee introduced an order system for the hospitals to place their order on what type of gifts they wanted. This was to ensure the relevant volume of gifts made their way to the patients to minimise waste and that there was a clear process for ensuring the gifts made their way into hospital setting.

A point of contact was established at each hospital, who would disseminate an order sheet that Lee had created which listed all the packs and had a section for them to specify how many of each pack they needed. A cut-off date was set for orders to be placed by.

The point of contact at the hospital would return all the orders for that hospital to us. An allocated date was then provided for when they would be ready for delivery to the hospitals.

The items would then be picked and packaged by our volunteers and then delivered to the logistics team at the hospital who would bring the packs to the wards/units who placed the order. The hospital staff and volunteers on those wards/units would then hand them out. Packs would then be available 7 days a week within the hospital setting for patients to access.

Having this process in place creates a smooth process to ensure our packs are always making their way to the patients, which enables The Lewis Foundation to provide our service all year round.

#### **FUNDING RECEIVED FOR GIFT PACKS**

We were grateful to receive the following funders who have helped to support us with the cost of the gift packs:

Co-operative Dividend Fund - £2500

Wixamtree Trust - £2500

Arnold Clarke Fund- £1000

Tesco Blue Token Scheme Northampton Mereway Store - £1500

Sir Robert McAlpine Fund - £2498.40

Aviva – UK - £1675

#### **OUR OWN PREMISES & FUNDING RECEIVED TO SUPPORT THIS**

One of our biggest issues at the start of the new financial year was trying to source a space of our own to work from. The community centre we used to use pre-pandemic remained closed. Our items were stored in a separate storage unit, which was ACCESS in Sixfields, Northampton.

Whilst the volunteers were still packing our gifts in their own home, it was not time effective due to having to make multiple drops and collections over a wide area. It was also financially expensive with the cost of fuel for the multiple journeys made. Our first aim for the new 2021 financial year was to find somewhere we could have our own premises to work from and store our items, to enable it to be all in one building.

We initially looked at the leasing option and did find a building in Northampton that we could use. However, we found that the buildings offered within our price range was generally in a poor state and the cost of getting it to a standard our charity could work from, which was fit for purpose was something we could not afford.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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Therefore, we knew we would have to look at the renting option.

We were able to find 2 units within Biz Space in Northampton. One where we could store our items that we needed for the packs and fundraising, pack our gifts, meet with our volunteers and run our charity from. The other where we could store our gift items/items for fundraising.

We were able to successfully apply and receive funding from The Postcode Lottery, which funded the first year of our rental costs totalling £17,500. Core Costs are one of the hardest elements of our charity to fund, to receive this and have the security we needed for 12 months of a space to enable us to provide our service was great news for us.

We were also able to secure funding to kit out the space with nice heating, fridge, coffee machine and other materials to create a nice environment to work from. This was thanks to funding from The National Lottery Community Fund, who awarded £5990 to our charity.

### FURTHER EVOLVING THE FUNDRAISING STRATEGY AND ENSURING INCOME IS GENERATED

#### FUNDRAISING

We were delighted to successfully apply to fund 50% of the Salary of our Part Time Fundraiser, Lynette Lee from the Foyle Foundation. This enabled us to then to support the costs of having someone in post to do this. We had already seen the financial benefits and opportunities of having a fundraiser in place. Therefore, partly supporting our salary costs assisted with securing a steady income stream through fundraising.

Due to social distancing, we started the first part of the financial year without being able to do fundraising events, something that is one source of our income stream. However, having a dedicated fundraiser meant that we were able to work on scheduling events for later in the year, when we were informed restrictions would ease.

This is the first time we financially invested in larger scale events, to see if we could get larger financial returns. This is where we could raise thousands instead of hundreds of pounds. Therefore, we added fundraising activities such as Abseil and Sky Dives as ways for participants to sign up and support The Lewis Foundation.

Our 1<sup>st</sup> ever abseil event in July 2021 raised £5360.43 our largest total ever raised from a fundraising event.

We are confident with more events like this people will fundraise to support our charity and we will raise funds on a larger scale.

Another avenue of funding we explored for the first time was the launch of a Crowdfunding Campaign called "One Gift" encourage our supporters to donate a gift for £3.60. £3.60 being the average cost of 1 gift pack. This raised £2633 for our charity. Again, exploring campaigns as a form of fundraising is another avenue, we will continue to explore to raise money for the charity.

By the end of Summer, we were able to start engaging in community events again, doing activities such as Tombola's to raise money for The Lewis Foundation. Community events are a perfect opportunity to raise funds but also raise awareness in the community.

When the Elgar Community Centre reopened in August 2021, we knew this was an opportunity to re-start our monthly Saturday coffee mornings. This was an opportunity for patients, their families and friends and the community to come along to meet new people and The Lewis Foundation team over a piece of cake and a drink. We continued to operate on a 'Donate What You Feel Basis' which enabled people to contribute what they could afford to join in the morning. All money raised would then go back into the charity to help raise funds to support our work. We re-started this in October 2021, and this is a long-term project we will continue to run.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### HOW BUSINESSES & THE COMMUNITY HAVE HELPED RAISE FUNDS AND DONATED TO SUPPORT US

The following businesses and community groups have provided support to us over the last 12 months via Charity of The Year Partnerships.

#### CHARITY OF THE YEAR PARTNERSHIPS

Voice Northampton  
Rapunzel's Hair & Beauty  
Luanna Flammia Art  
Gateway HR  
KAB Seating  
CO-OP Upton & Duston, Northampton  
Grateful Hearts Candles

As Charity of The Year, for the 1st half of the year we could not do the usual activities in person with the businesses that were supporting us. However, each business ensured they could still provide support through virtual fundraising, fundraising in their offices and outdoors and raising awareness to support our work. We were still able to meet businesses virtually to share the work we do with team members. Despite social distancing being in place we were still able to stay connected and felt supported.

Once restrictions eased in the summer of 2021, we have been able to invite businesses along to see us in action, learn more about our charity and get involved in activities such as gift packing. In person fundraisers have happened such as a silent disco, raffle, walks and fun runs.

Below is feedback from Luanna Flammia about why she supports our charity The Lewis Foundation:

Luanna Flammia was inspired to act after seeing the impact that the unique gifts were having on patients in Bedford Hospital while her mum was receiving treatment for cancer.

The 28-year-old artist decided to use her talent to make a difference and created a dedicated collection of her work to raise further vital funds for the foundation's work.

"Three years ago, my mum was diagnosed with stage 3 cancer, and during the Covid lockdown she was receiving chemotherapy treatment, but we were not allowed into the wards to visit her," said Luanna.

"I first heard about The Lewis Foundation when my mum received one of their gift packages while she was in hospital, which brought a smile to her face.

"I got to know more about them through the hospital. I saw nurses handing their gift packages out and watched other patients in the hospital who didn't have anyone come to visit them opening their gift packages and the impact that it had upon them, and I thought that's a really good idea!

"I really wanted to support them somehow, so I got in touch with Lorraine and Lee and asked them if they would be willing to do a collaboration."

Luanna ended up creating her 'Brighter Days' collection of original art, in which the whole concept is to brighten somebody's day and pledged to donate 50% from the sale of every artwork from the collection to the charity.

"It's gone really, really well," explained Luanna. "We started off with a target of raising £1,000 and have raised £1,070 so far!

"And we still have a number of artworks in the collection that are still for sale."

Luanna, who has been working as an artist in her spare time since 2012, is a Project Manager for a local organisation by day but spends her evenings and weekends creating her art in the converted studio of her former garage.

As well as selling her Brighter Days collection online, she has also spent time showing them for sale at local market fairs.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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"The gift packages are unique and a really good idea," she said. "Sadly, we all know someone who has been affected by cancer, so it's very close to home in that respect.

"I have seen the impact that these packages have made to people in the cancer wards, and it really does make a positive difference.

"There are all different types of packs, and they are filled with very useful, practical things that help people who find themselves in this position in hospital, and especially those patients who have no family or friends to visit them."

#### PRODUCTION DONATIONS FOR OUR PACKS AND FUNDRAISING

Below are some of the organisations we have received product donations from:

Waitrose, Kingsthorpe, Northampton  
Weston Favell Shopping Centre, Northampton  
Asda, Rushden, Kettering and Lincoln  
Northamptonshire Morrison's Produce, Rushden  
Morrison's, Victoria Promenade and Kingsley, Northampton  
RCI Europe  
Dunelm Northampton  
Sol Retail

We do have a wish list which list all the items that go into our gift packs, which we circulate with businesses whenever they offer to make a product donation. If we receive items not on the list, we then use them to raise funds to buy the items we need for our gift packs.

#### MONETARY DONATION THROUGH FUNDRAISING AND DONATIONS

Below are some of the businesses and organisations in the community, which helped to raise funds for our charity:

Nene Valley Rotary Northampton organised an indoor endurance karting session over a period of 10 weeks for local businesses to take part in and raised £4000

Jodi Ellen Malpas Candle Sale raising £1831

Alex Premier Cleaning - Christmas Challenge raising £750

Members of the public playing the Northampton weekly lottery and raising £1404 annually

Barratts Homes donating £2445 to support our work

Soo Yoga raising £850 at their Family Wellbeing Day to raise funds for our charity

ASAP Innovations donating £720 to fund months' worth of gift packs for adult cancer patients at Milton Keynes Hospital

St James Palace Charitable Donation of £2500 to support our work

Scott Bader providing a donation of £9533.37, which provided 12 months of gifts for adult cancer patients receiving cancer treatment in Kettering and Northampton hospital

Facebook Fundraisers for Birthdays and Donations over 12 months provided a sum of £6024.85 to our charity

Big Dogs Pub in Nottingham donated £1000 to help fund our gift packs for adult cancer patients in Nottingham

Rachel Farrington donated £3593.36 in memory of Stuart Henshaw to fund gifts for others going through cancer treatment

Costco Milton Keynes donated £1500 to fund our gift packs for adult cancer patients at Milton Keynes University Hospital

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

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### **Achievements and performance**

#### **Financial review**

We are satisfied with the performance of The Lewis Foundation especially considering the position we have faced because of Covid-19. We are in a financial position where we can continue our activities during the next financial year. Our charities assets are adequate to fulfil its financial obligations and we can maintain the existing services we provide to our current hospital partnerships without impacting on the quality of the existing service we provide. Our beneficiaries are at the forefront of our mind in everything we do.

Our reserves provide us with security that if no income was received by our charity, we would have adequate funds to continue our service for a period of 3 months. Given the uncertainty with current fundraising events and what the future for charities will look like, this provides us with adequate security to ensure our charity can provide our much-needed support to our beneficiaries.

As a charity we are keen not to resort to being in this position and are working on future plans to avoid us being in a position where we have to use our reserve funds.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Plans for future periods

#### FUTURE PLANS

1. Build Corporate Partnerships who are willing to financially invest in The Lewis Foundation, whether that be a lump sum or a monthly donation.
1. Develop our monthly pop-up shop and online shop to build trade income into the charity, which will provide us with another income stream to provide funds.
1. Build our business network that will donate us surplus stock we can use for our gift packs and raise money for our charity by creating a PR campaign around this with the support of Sol Retail.
1. Secure a premises of our own where everything is one building to operate from. A present even though we are in one building, we have 2 units in separate parts of the building. This will improve the efficiency and operation of the charity.
1. Introduction of Legacy Giving – social media and our website as currently we provide no information as to how supporters can donate in memory or leave a gift to The Lewis Foundation. This will open another source of income for our charity.
1. Secure high profile speaking engagements where we can tell our story to spread awareness and generate support for the charity.
1. Increase our work with young people to get them involved from an early age in volunteering, fundraising, and raising awareness of cancer in the community. We want to create a package where we talk to the children about our work, then facilitate a charity day where children volunteer, raise awareness and funds for our cause. This will be achieved by building up relationship with schools and community groups.
1. Extend our support to Palliative Care patients by creating a box that has individual items, that hospital staff, patients and loved ones can access within the hospital settings. Items like toiletries, puzzle book or a journal. Often people need simple items and having this is one less thing to worry about for someone to source.
1. Extend our hospital partnership to support Cambridge University Hospital who has reached out for our support.
1. Creating of an Ambassador programme to amplify the charity's voice. Our aim is to have one Health Care Ambassador, Business Ambassador, Mental Health Ambassador, and a Community Ambassador.

Despite the challenges that continue to be caused by Covid-19 we left this financial year with ways to generate funds, raise awareness and more importantly be able to provide support to adult cancer patients in and out of hospital.

We continue to develop and grow as a charity. We know the next financial year will be challenging as we deal with the aftermath of the pandemic. Therefore, The Lewis Foundation is already working on methods to put into place to ensure we are financially secure and sustainable so we can continue to provide our services for years to come. The overview demonstrates the different ways we are doing just that.

We could not do the work we do, without the trustee team, staff, volunteers, and the wider community who all play a part in making the work we do possible. Thank you for making what we do possible.

#### Structure, governance and management

The charity is controlled by a governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Governing Document was adopted on 16th February 2016. It has been amended on 17th July 2017 and 8th June 2019.

# THE LEWIS FOUNDATION

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D Basu

Mrs T Blunden

Mr KN Hall

Mrs L Lewis

(Resigned 1 April 2022)

Mr L Lewis

Mrs F Murphy

[Details of method of recruitment and appointment of trustees.]

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

[Details of organisational structure.]

The trustees' report was approved by the Board of Trustees.



Mr L Lewis  
Trustee

3 January 2023

# THE LEWIS FOUNDATION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE LEWIS FOUNDATION

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I report to the trustees on my examination of the financial statements of The Lewis Foundation (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

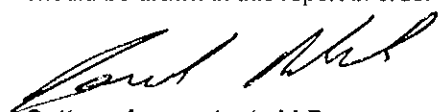
#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Cottons Accountants LLP

1 Billing Road  
Northampton  
NN1 5AL  
United Kingdom

Dated: 30 January 2023



# THE LEWIS FOUNDATION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income from:</b>							
Donations and legacies	3	208,851	58,197	267,048	114,185	51,683	165,868
Other trading activities	4	9,635	-	9,635	2,399	-	2,399
<b>Total income</b>		<b>218,486</b>	<b>58,197</b>	<b>276,683</b>	<b>116,584</b>	<b>51,683</b>	<b>168,267</b>
<b>Expenditure on:</b>							
Charitable activities	5	100,272	49,528	149,800	94,228	51,807	146,035
Other	9	891	-	891	923	-	923
<b>Total expenditure</b>		<b>101,163</b>	<b>49,528</b>	<b>150,691</b>	<b>95,151</b>	<b>51,807</b>	<b>146,958</b>
<b>Net income for the year/ Net movement in funds</b>		<b>117,323</b>	<b>8,669</b>	<b>125,992</b>	<b>21,433</b>	<b>(124)</b>	<b>21,309</b>
Fund balances at 1 April 2021		94,122	2,247	96,369	72,689	2,371	75,060
<b>Fund balances at 31 March 2022</b>		<b>211,445</b>	<b>10,916</b>	<b>222,361</b>	<b>94,122</b>	<b>2,247</b>	<b>96,369</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# THE LEWIS FOUNDATION

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	10		5,711		3,037
<b>Current assets</b>					
Stocks	11	169,373		22,638	
Debtors	12	374		170	
Cash at bank and in hand		60,926		77,990	
		230,673		100,798	
<b>Creditors: amounts falling due within one year</b>	13	(14,023)		(7,466)	
Net current assets			216,650		93,332
<b>Total assets less current liabilities</b>			222,361		96,369
<b>Income funds</b>					
Restricted funds	14		10,916		2,247
Unrestricted funds			211,445		94,122
			222,361		96,369

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 January 2023



Mr L Lewis  
Trustee

Company registration number CE006157

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

#### Charity Information

The Lewis Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Units H5A & H5B, KG House, Kingsfield Close, Kings Heath Industrial Estate, Northampton, NN5 7QS.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% on cost
Computers	33% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations	206,521	1,675	208,196	112,405	-	112,405
Grants	2,330	56,522	58,852	1,780	51,683	53,463
	<u>208,851</u>	<u>58,197</u>	<u>267,048</u>	<u>114,185</u>	<u>51,683</u>	<u>165,868</u>

### 4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Fundraising events	7,261	1,442
Shop income	2,374	957
Other trading activities	<u>9,635</u>	<u>2,399</u>

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 5 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	38,000	25,929
Depreciation and impairment	2,934	2,263
Rent and storage	20,855	9,843
Insurance	2,189	623
Telephone and Internet	4,522	3,712
Printing, postage and stationery	9,171	4,068
Stock movement	(21,911)	22,362
Event costs	13,986	6,346
Gift packs	35,608	37,021
Staff training	39	1,251
Advertising	10,196	5,669
Sundries	1,621	892
Travel & subsistence	3,062	596
Motor expenses	14,788	13,774
Subscriptions	962	655
IT and computer	2,253	2,746
Virtual admin assistant	3,875	3,707
	<u>142,150</u>	<u>141,457</u>
Share of governance costs (see note 6)	7,650	4,578
	<u>149,800</u>	<u>146,035</u>
<b>Analysis by fund</b>		
Unrestricted funds	100,272	94,228
Restricted funds	49,528	51,807
	<u>149,800</u>	<u>146,035</u>

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 6 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Audit fees	-	480	480	480
Accountancy	-	4,832	4,832	4,098
Legal and professional	-	2,338	2,338	-
	-	7,650	7,650	4,578
Analysed between Charitable activities	-	7,650	7,650	4,578

### 7 Trustees

During the year one trustee received remuneration for their role in the running of the charitable activities and not for their trustee position.

Remuneration consisted of:

Salary - £24,000 (2021 - £23,964)

Social security - £Nil (2021 - £465)

Pension contributions - £3,600 (2021 - £1,500)

All expenses reimbursed to Trustees are done in their capacity of the running of the charitable activities and not for their Trustee position.

### 8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Trustee	1	1
Employee	1	1
Total	2	2
<b>Employment costs</b>	<b>2022 £</b>	<b>2021 £</b>
Wages and salaries	34,400	23,964
Social security costs	-	465
Other pension costs	3,600	1,500
	38,000	25,929



# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Employees (Continued)

There were no employees whose annual remuneration was more than £60,000.

### 9 Other

	Unrestricted funds	Unrestricted funds
	2022	2021
Financing costs	891	923
	<u>891</u>	<u>923</u>

### 10 Tangible fixed assets

	Plant and equipment £	Computers £	Total £
<b>Cost</b>			
At 1 April 2021	4,162	5,209	9,371
Additions	5,608	-	5,608
	<u>9,770</u>	<u>5,209</u>	<u>14,979</u>
At 31 March 2022			
<b>Depreciation and impairment</b>			
At 1 April 2021	2,535	3,799	6,334
Depreciation charged in the year	1,954	980	2,934
	<u>4,489</u>	<u>4,779</u>	<u>9,268</u>
At 31 March 2022			
<b>Carrying amount</b>			
At 31 March 2022	5,281	430	5,711
	<u>1,627</u>	<u>1,410</u>	<u>3,037</u>
At 31 March 2021			

### 11 Stocks

	2022 £	2021 £
Finished goods and goods for resale	<u>169,373</u>	<u>22,638</u>

### 12 Debtors

	2022 £	2021 £
<b>Amounts falling due within one year:</b>		
Trade debtors	<u>374</u>	<u>170</u>

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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13 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	892	572
Trade creditors	5,674	2,263
Other creditors	4,541	1,715
Accruals and deferred income	2,916	2,916
	<u>14,023</u>	<u>7,466</u>

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
Lottery Northampton 2017	613	-	(613)	-
Northants community 2017	413	-	(413)	-
The Will Charitable Trust	360	6,000	(1,633)	4,727
Scott Bader	-	9,533	(9,533)	-
Wixamtree Trust	-	2,500	(2,500)	-
Anglian water	861	-	(431)	430
Foyle Foundation	-	5,000	(5,000)	-
Postcode Places Trust	-	17,500	(17,500)	-
Virgin Media O2 Together Fund	-	1,000	(1,000)	-
Arnold Clark	-	1,000	(1,000)	-
Sir Robert McAlpine Trust	-	2,498	(2,498)	-
Tesco community	-	1,500	(1,500)	-
Costco and United Way	-	1,500	(1,500)	-
Co-operative Dividend Fund	-	2,500	(2,500)	-
AVIVA Uk	-	1,675	(1,675)	-
National lottery community fund	-	5,990	(231)	5,759
	<u>2,247</u>	<u>58,196</u>	<u>(49,527)</u>	<u>10,916</u>

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 14 Restricted funds

(Continued)

Income received has been transferred to the following funds and has been used in accordance within the terms and conditions of the bequests.

Northants Community 2017 - Wellbeing events  
 Lottery November 2017 - See below (b)  
 Groundwork January 2018 Restricted See below  
 Community Fund NBC - Gift pack costs  
 The Will Charitable Trust - Gift pack costs and new premises set up costs  
 Northamptonshire Community Foundation - Gift pack costs  
 Scott Bader - Gift pack costs  
 MK Community Foundation - Hampers costs  
 Wixamtree Trust - Gift pack costs  
 NCF Grant - Gift pack costs  
 Sylvia Waddilove Foundation UK - Gift pack costs  
 Warburtons Community Grant - Gift pack costs  
 Anglian Water - Printer cost  
 Community Fund - Trustee salary and gift pack costs  
 Foyle Foundation - Salary cost  
 Postcode Places Trust - Premises rental  
 Virgin Media O2 Together Fund - Gift pack costs  
 Arnold Clark - Gift pack costs  
 Sir Robert McAlpine Fund - Gift pack costs  
 Tesco - Gift pack costs  
 Costco and United Way - Gift pack costs  
 Co-operative Dividend Fund - Gift pack costs  
 AVIVA UK - Gift pack costs  
 National lottery community fund - New premise set up costs

a) Groundwork January 2018

Activities which would benefit the wellbeing of cancer payments in the community

b) Lottery November 2017

General charity expenses such as travel, storage, car lease, computer, promotional materials, training

#### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Tangible assets	555	5,156	5,711	1,330	1,707	3,037
Current assets/(liabilities)	210,890	5,760	216,650	92,792	540	93,332
	<u>211,445</u>	<u>10,916</u>	<u>222,361</u>	<u>94,122</u>	<u>2,247</u>	<u>96,369</u>

#### 16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

2022 2021

# THE LEWIS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 16 Operating lease commitments

(Continued)

	£	£
Within one year	1,147	-
	<u>1,147</u>	<u>-</u>

### 17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).