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Report of the Trustees and
Unaudited Financial Statements
For The Year Ended 31 March 2021
for
The Lewis Foundation

The Lewis Foundation

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For The Year Ended 31 March 2021

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Report of the Trustees
For The Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Introduction and Overview of The Year

Never did we imagine we would be starting the new financial year being in a National Lockdown. The pandemic changed everything for our charity overnight. Our charity was all about face-to-face activity such as visiting people in hospital, our pamper days, fundraising events, interacting with members of the community and our volunteers to deliver our service.

Initially, we paused our services at the beginning of March 2020 before the national lockdown was announced following concerns raised by the hospital. For us, this was the hardest decision we all had to make but at the time we didn't know what else to do. In a way as a charity for us, it was something that was needed. We had been going at a million miles an hour, the charity had grown beyond what anyone had imagined, and we all needed time to stop and think, what was working, what was missing, what could we do better?

The first few weeks were spent having some much-needed reflection about the journey of The Lewis Foundation from a distance.

All of us felt completely lost and helpless. Patients and their families reached out to us sharing how they felt. With visitors no longer allowed in hospitals and cancer patients having to shield at home, we learnt how people felt isolated, lonely and were going without things that would help pass the time or make them feel comfortable.

However, the need for support did not stop. We were being contacted by cancer patients who were at home shielding asking if they could have a pack. Often people were without essentials such as toiletries or things to help pass the time such as books. We knew this need was great due to the volume of requests we were getting.

We saw a Covid Response fund from the Northamptonshire Community Foundation at the beginning of April 2020 and applied for it so we could create emergency packs for patients filled with toiletries, hand sanitisers and things to help pass the time at home. The things people were asking for. Within a matter of days, we found out we were successful.

The first hurdle we had to overcome was how we were going to source our items. We would go into the shops we used to use, and the shelves were bare. We all pitched in contacting shops and wholesalers who were coming back to us to say they would either donate the items or give it to us at a significantly reduced price, as the price of everything had shot up.

We set up a system where we would deliver the items to our volunteers' homes so they could help us pack and volunteers also helped deliver the packs direct to patients door.

We knew we had to create a system that was as safe as possible to put no one at risk of contracting the virus from our packs. Outlined below is how we operated:

1. Purchasing gift pack items or receiving donations of gift pack items - they were isolated for 48 hours at our lock up.
2. Following the gift items being picked and placed into tubs, they were delivered to our volunteer's homes. On reaching their home, the tub with the gift items would be isolated again for a further 48 hours.
3. Once the gifts were packed by our volunteers, they were isolated again for 48 hours before they are collected by us.
4. We then created a drop point where volunteers would come and collect the packs and deliver them directly to people's homes.

As Trustees we pitched in and did everything we could do ensure this worked and we all got involved in every aspect of the process. There was no guidebook telling us what to do.

The system we created was working and for now we felt like we were doing something to help even if it was different to how we would normally have delivered our services.

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At the end of April 2020, the hospitals got in contact and asked where we were. They needed our gift packs more than ever. This was because visiting had been stopped within the hospital setting and patients felt completely isolated and alone.

For us as a charity, we decided to embrace this challenge and make it happen. Using the isolation process mentioned above, we adopted it for the hospitals.

Our personal visits to the ward could no longer take place, but the hospital staff stepped in as an extended Lewis Foundation team member to hand the gifts out on our behalf. We had created a system that worked.

Prior to this financial year we had applied to the Charity Commission for Lee Lewis to be paid to enable him to deal with the Operational size of the charity. The charity had reached a size where this could no longer be done voluntarily. Lee was balancing his full-time day job working night shifts as a Carer with trying to meet the Operational needs of the charity. It had reached the stage where the best person to do this role was at the stage where time could not be committed to both. The Charity Commission understood this need and had given Lee permission to act in a paid capacity.

We applied to The National Lottery Community Fund to support Lee's salary in May 2020, in addition to helping us fund the costs of our gift packs for 6 months. It was an incredible moment when we found out we had been successful in receiving this. For us this really changed everything.

Having someone in place in a paid capacity working on the Operational side of the charity has made a fundamental difference to the efficiency and effectiveness of the charity.

Lee has been able to achieve and implement some of the following key things which were needed by the charity:

- " Develop relationships with wholesalers and suppliers - this has reduced the gift pack costs, whilst providing us with high quality branded items.
- " Create a system for accurate recording of incoming/outgoing stock, ordering and distribution of gift packs to the hospital and the community.
- " Developing relationships with our stakeholders such as the NHS in regular meetings, which is fundamental in enabling us to do our work.

Having a role in place has enabled us a charity to deliver a more professional and efficient service. This is something we are very proud of.

As a charity we identified we needed someone who could be out there in the community who could generate fundraising opportunities and fundraising ideas for us, to enhance our financial stability long term. At the time, we were stretched in being able to do this and were missing out on opportunities. This is something we needed to focus on more than ever with the normal ways to generate money for charity had stopped due to the pandemic.

In October 2021 we had Lynette join our team part time as a Fundraiser, working 20 hours a week. Immediately straight away Lynette has been an asset to our team.

Examples of the things she has achieved:

- " Created an online shop for items we cannot put into our gift packs, enabling us to raise money.
- " Went out into the community speaking to schools and businesses how they could support. This had led to businesses approaching us to be Charity of The Year and schools offering to do collection drives for items.
- " Sought out events we can attend to fundraise within the areas we support to help raise money for our charity.

This has increased support and funds for our charity, which we would not have had if she was not in post.

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As a result of having paid employees in place and with everyone pitching in to get the packs out to the patients' awareness of our work grew beyond what we could ever have imagined.

We had incredible coverage from local and national media who were sharing what we were doing and how we were helping, in addition to winning awards.

Below are some examples of the coverage and awards we achieved:

Features in The Sun, Hello! Magazine, Woman and Channel 4 News.

Winning The Independent Newspaper Covid Heroes 2020 and The Prime Minister's Point of Light Award.

The word spread to other hospitals about the work we were doing and how it was helping cancer patients and their families.

This led to us starting our services at Nottinghamshire NHS Hospitals in Summer 2020 following being approached by the hospital. With the work Lee had done behind the scenes with the Operational side of the charity, it meant financially we could deliver this service and also logistically we could too.

Our new NHS partnership meant we were working with Nottingham City Hospital and Queens Medical Centre providing our packs to day patients and in patients at both hospitals.

As it got to Autumn and Winter restrictions came back into place. However, as we had systems in place, the restrictions would not be a barrier to us continuing.

We were determined to continue with our annual Christmas Hamper Campaign. Every year we ask people to nominate someone they know going through cancer treatment to receive a Christmas Hamper from our charity. We then deliver these hampers as a surprise on the lead up to Christmas. The cost of the hampers was £30, and they would be filled with food and drink items for people to enjoy over the festive period. The reason we do this is due to the financial struggles people experience when going through cancer treatment due to no longer being able to work. The hamper is one small way to address the financial gap people experience over the festive period.

We applied for funding to Northamptonshire Community Foundation and Milton Keynes Community to support us in providing hampers to cancer patients in the Northamptonshire and Buckinghamshire areas. We were successful with both, enabling us to fund 100 hampers.

We also asked local businesses if they wanted to donate to support the costs of a hamper. A number of local businesses got involved such as DSA Finance, Glazerite UK and Step Forward With Lewis. As a result, we were able to gift 121 Christmas Hampers as a surprise to adult cancer patients on the lead up to Christmas, which beat our previous year record of 35.

We were not able to personally hand out gifts on Christmas Day at Northampton General Hospital on the adult cancer ward, which is Talbot Butler. This is one of the only hospitals we work with that has a dedicated adult cancer ward, which is why we provide gifts to them every Christmas day. However, the nurses handed them out on our behalf.

Our gift giving was supported as a result of monetary donations from local businesses. N Live Radio also donated DAB radios. As a result, the 24 patients on the ward received a treat a DAB radio and £15 Amazon to go with it.

2021 saw us start the year with new hospital partnerships.

January saw us our partnership with Lincolnshire NHS Hospitals and February Chesterfield Royal Hospital. Both had heard of the work we do from other NHS partnerships and were keen to boost morale of the patients. Again, financially and logistically we were in a position to do this due to the work we had done behind the scenes.

This meant by the end of the financial year, we had grown from working in partnership with 7 hospitals to 14 hospitals.

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Despite the challenges caused by Covid-19 we left this financial year in a stronger position than when we started. We also were now providing a more professional and cost - effective service. We know the service we are providing to our beneficiaries is the best it has ever been.

We could not do the work we do, without the trustee team, staff, volunteers and the wider community who all play a part in making the work we do possible.

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OBJECTIVES AND ACTIVITIES

Objectives and aims

For the first time in 2020, we clearly set out our vision, missions and values so that everyone is clear what The Lewis Foundation embodies and that we ensure the work we do reflects this.

VISION

To provide comfort and happiness to every adult cancer patient going through cancer treatment in hospitals across the UK by providing free gifts and support.

MISSION

Our mission is to create a service that changes the patient experience for adults going through cancer treatment in hospital. We believe that adult cancer patients should have access to activities and visits that help to minimise isolation, loneliness and boredom, which will help to support people during their cancer journey.

VALUES

Patient First

We put adult cancer patients at the heart of everything we do. We take time to listen to and understand their needs and ensure their voice is heard in the hospital setting and community.

Courage

We will embrace change and will continue to implement new initiatives for adult cancer patients to ensure that they are provided with the best possible support through their cancer journey.

Kindness

We only ever act with kindness. We care about the patients and families we support.

Positive Impact

Through our awareness raising and donations, we give as much as we can to adult cancer patients to support them through their cancer journey.

Fun

We provide a positive and uplifting experience for our volunteers, adults going through cancer treatment and their families.

ABOUT THE LEWIS FOUNDATION AND WHY WE STARTED

At The Lewis Foundation we source, package and hand deliver gift packs for free to adult cancer patients in hospitals in the Midlands and the community weekly. These are items that patients might find difficult to buy themselves or simply cannot afford - and that brings people happiness and comfort at a difficult time. For many people in hospital and the community, our volunteers are their only regular visitors.

Lorraine and Lee (charity founders) were so moved when Lee's mum was hospitalised with cancer at Northampton General Hospital that it led them to set up a charity.

Recognising the fear, upset and loneliness faced by individuals undergoing cancer treatment and their loved ones, they were determined that their charity would make a real difference. They sourced donations, packaged, and delivered gifts for patients on oncology wards. That was April 2016 - when The Lewis Foundation was born.

Today with a team of 50 volunteers and community supporters, The Lewis Foundation has grown from delivering 80 gift packs to one hospital, to delivering over on average 2000 gifts per month to 14 hospitals in the Midlands per month. They are Milton Keynes University Hospital, Northampton General Hospital, BMI Three Shires - Northampton, Bedford Hospital, Leicester Royal Infirmary, Luton & Dunstable Hospital, Nottingham City Hospital, Queens Medical Centre, Sherwood, Kettering Hospital, Lincolnshire Hospitals and Chesterfield Hospital.

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How it works in the hospital, is that patients pick a gift pack of their choice from our gift list when they either arrive for treatment or are admitted into hospital. There are 29 different gifts for people to pick from. Packs range from toiletries, puzzle books and miniature radio. Once the gift is received, we then spend time with people to reduce loneliness.

Since the pandemic, the thing we have had to adapt is that the nurses hand out the packs on our behalf. Our team will return to doing these once restrictions ease and we can return back to our hospital visits.

As highlighted in the overview, The Lewis Foundation has had to significantly adapt how we operate to make the work we do possible. However, thanks to support from members of our community, volunteers, businesses, the NHS, Schools and individuals, we were able to continue to provide our services throughout 2020/2021.

Below is a number of ways that people have got involved to make the work we do possible:

Gift Packing
Fundraising
Speaking Engagements
Monetary Donations
Donation of gift items for our gift packs
Collection Drive for gift items
Media Coverage
Social Media Coverage
Delivering gifts to patients in the community and delivery to the hospital

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OBJECTIVES AND ACTIVITIES

Significant activities

The pandemic meant we had to significantly change the activities we provide to patients due to not being able to have face to face contact.

HOSPITAL VISITS

We have not been able to do our face-to-face hospital visits since the beginning of March 2020. We will resume this service once the national lockdown eases and the hospitals consider it safe to return. We will then take over the handing out of the gifts from hospital staff.

However, we have been able to expand from partnering with 7 NHS hospitals to 14 NHS Hospitals over the last year. Considering what climate has been like over the past year it has been an amazing achievement for us.

We have also developed the choice of gifts we are able to offer patients by working with NHS staff and cancer patients. New packs introduced in 2021 was as follows:

Hydration pack - drink sachets and water bottle to help relieve the dehydration people experience.

Snack pack - Lucozade, popcorn, snack bar, water and fruit. This is for people who are having stem cell treatment to help provide nutrition and hydration following this procedure.

Welcome Bag - Aveeno dry skin cream, notebook, pen, hard boiled sweets, hand cream, hand sanitiser, eye masks and ear plugs. This is provided to people on their diagnosis of cancer at their first appointment.

Head and Neck Pack - This is a pack with products to help relieve the side-effects experienced as a result of radiotherapy for those having head and neck cancer treatment. This includes mouth wash, toothbrush, toothpaste, lip balm and Aveeno cream.

Due to Lee work with wholesalers and suppliers he has been able to get better quality branded products at cheaper prices. It has meant that not only are the packs cost effective, but they are the best possible quality products for our beneficiaries.

PAMPER DAYS

These days were designed to provide support to adult cancer patients outside the hospital setting. They took place at Highgate House in Northamptonshire. We would have guest speakers talking about topics such as skincare and hair loss, in addition to yoga and treatments. The aim was to help relieve the worries and concerns people had, whilst bringing people together to stop isolation and loneliness. We had 4 events planned every 4 months, which was funded by the Northamptonshire Community Foundation.

Due to the pandemic this was paused for this financial year as due to the restrictions of people shielding and social distancing it cannot be delivered safely.

We, therefore, had a discussion with the Northamptonshire Community Foundation who was funding this programme about pausing the Pamper Day programme as we could not proceed with it as an in-person event. As the pandemic went on longer than any of us could give ever anticipated the suggestion was made to host our event online. We were initially reluctant as we did not see how you could create the same experience online. However, we are glad this was suggested as it forced us to try something new.

We teamed up with a local event company called Polka Dot Events, who were brilliant with helping us to host an event online and also manage the event on the day. We were able to run the event using the Zoom platform. We still hosted mindfulness and meditation sessions, yoga and skin/nail workshop. Despite not being in person, it still worked well as we made it as interactive as possible rather than the participants just being talked at. To break it up and make it also entertaining we had a virtual magician and games. The morning worked really well and went really smoothly. The feedback we got was really positive.

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OBJECTIVES AND ACTIVITIES

As a charity it has definitely helped us to think going forward this will be a great way to in the future to extend our reach beyond Northamptonshire to support people other areas. Another benefit is that with people having treatment how they feel changes by the day. Sometimes it will be on the morning of our events that we are contacted by a patient to say that someone is too unwell to come. This would offer another option to still join in and take part.

For the future, therefore, is another avenue we will explore to provide this event.

COFFEE MORNINGS

Every month we would host our monthly coffee mornings at the Elgar Centre, Northampton. This is to bring together cancer patients and their families so people can connect together and create a support network outside the hospital setting. Members of the public were also welcomed to attend to learn more about the charity by speaking to members of the team. The Elgar Centre allows us to use this space free of charge.

Due the pandemic and restrictions in place, we have not been able to host any coffee mornings this year. As soon as we can safely deliver face to face events, we will resume this.

CHRISTMAS GIVING CAMPAIGN

Every year we surprise people in the community going through cancer treatment with a surprise hamper from our charity. The recipient is nominated by someone they know going through cancer treatment. This is delivered as surprise to the people's door on the lead up to Christmas. The hamper is filled with M & S Food and Drink goodies.

We were determined to make this go ahead. It was one where we could do socially distanced hamper deliveries.

We were worried due to the pandemic we would not get the financial support we needed to fund the hampers. The entire cost of a Christmas Hamper is £30.

As a charity we made a decision to apply for funding from Northamptonshire Community Foundation and Milton Keynes Community Foundation to fund the gifts in the Northamptonshire and Milton Keynes area. We were successful in receiving £1500 from each foundation, which provided us with 100 hampers.

We also received monetary donations from local businesses such as Vets 4 Pets, Louise Gordon Consultancy and DSA Finance, which topped up the number of gift hampers given to 122 our highest number yet.

All hampers were packed at our volunteers homes. They were then handed out by members of our team and hospital staff throughout the month of December.

We were able to successfully deliver 122 Christmas Hampers to patients throughout December, something given the circumstances we were proud to achieve.

In addition to our Christmas Hamper campaign, we provide gifts to patients who are staying on Talbot Butler Ward on Christmas Day. We would normally gift a festive box to patients with a voucher and food treats. This would normally be handed out by us on Christmas Day. We were unable to hand these out personally due to visiting being restricted. However, we were still able to provide 24 gifts to the patients that would be staying on the ward. N Live Radio Northampton provided DAB radios and due to the donations from businesses each patient received an Amazon Voucher to go with it.

This campaign makes a huge difference to people on the receiving end, having something to lift their spirits during the festive period. We were proud we were able to not only deliver this but also that we were able to do this on a bigger scale.

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OBJECTIVES AND ACTIVITIES

PUBLIC BENEFIT

The Trustees, staff and volunteers always have regard to the Charity Commission Guidance on Public Benefit. It is vital that the work we do follows this guidance, and that work demonstrates that our work is for the benefit of the public. We hope that what you have read so far will be evidence of this.

We now have a wide geographical reach across the Midlands, and we have been able to do this whilst ensuring the services we provide to our beneficiaries is of the highest standard.

The aim of our charity is that we will continue to build our NHS partnerships so we can support adult cancer patients in hospitals across the UK. This embodies our vision which is to provide our gift packs to all adults going through cancer treatment.

VOLUNTEERS

It is important that our charity is accessible to all. We are an inclusive and diverse charity. We have volunteers of a mixture of ethnic groups, ages, disabilities and sexuality. We are proud to build a core team of volunteers on this basis. 70% of our volunteers are either patients who have been on the receiving end of our services or a family member/friend who now wants to give back to help others.

The pandemic has not stopped us from increasing the number of people who wants to volunteer with The Lewis Foundation.

We have increased the number of our volunteers from 35 to 50 over the last year. Our volunteers are a vital lifeline for our charity especially over the last 12 months with what we have all had to deal with.

We have found an increase in the number of young people who want to volunteer as part of their schooling and Duke of Edinburgh. We have been able to support 6 young people in gaining their volunteering badge. It is great to see young people want to help give back and get involved in making a difference to others.

Our volunteers volunteer around 2 hours a week. Over the space of year this equates to 5200 to support the work of The Lewis Foundation. This is less than last year. However, this is because there have not any fundraising events for our volunteers to attend. We have calculated the volunteer rate in line with the minimum wage of £8.91 per hour. This would equate to £46,332.

In addition, professionals have volunteered to give their time by providing advice and professional support such as social media and strategic services.

Alchemy Virtual Assistance would normally charge £150 per month for 16 hours of social media services. This would equate to £1800 per year.

Pilkington Communications would normally charge £2750 for 8 weeks, which provides 50 hours per month for PR support. This would equate to £16,500.

The professional support especially during the pandemic has enabled us to increase our visibility, awareness and support for our work.

As a charity we are so proud to be supported by volunteers and professionals within the community. Our charity would not have been able to grow and develop our service without the time given by people who volunteer their services.

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ACHIEVEMENT AND PERFORMANCE

CHARITABLE ACTIVITIES

The following activities has enabled us to achieve our aims and objectives over the last 12 months:

1. Building new NHS partnerships by partnering with 7 new hospitals in Nottinghamshire, Lincolnshire and Chesterfield.
2. Developing our existing NHS partnerships to adapt our service to enable us to continue our work during the pandemic.
3. Worked with the NHS and cancer patients to develop new packs to support cancer patients whilst in hospital.
4. Promoting our volunteer opportunities to enable people to help us in our mission to support adult cancer patients.
5. Working with our existing volunteer team to adapt our volunteer roles so we can continue to operate throughout the pandemic.
6. Continuing to raise the profile of The Lewis Foundation during the pandemic virtually through virtual meetings, presentations, podcasts and media.
7. Continuing to work with members of the community and developing new partnership to businesses, school and community members to provide funding, gift donations and support for our work.
8. Expanding our services outside the hospital setting to provide emergency packs to adult cancer patients shielding in the community.

Below are some of the ways it has been possible to achieve this:

CORPORATE SUPPORT

The pandemic saw numerous businesses step forward to help us at a time when our main opportunity to raise funds, which was fundraising could no longer take place.

IN KIND DONATION

The following businesses gave in kind donations providing products for our gift packs for adult cancer patients in hospital on a regular basis:

Waitrose, Kingsthorpe Northampton
Waitrose, Wootton, Northampton
Weston Favell Shopping Centre
Asda, Rushden, Northamptonshire
Morrison's Produce, Rushden, Northamptonshire
Morrison's, Wellingborough
Costco, Milton Keynes
Tesco Superstore, Milton Keynes
Access Store, Northampton
The Works, Northamptonshire
RCI Europe
Dunelm Northampton and Wellingborough

MONETARY DONATION

A number of businesses and individuals made monetary donations to help us fund the cost of our gift packs:
Ink Paper Creative £225 raised from selling Christmas Cards to raise money for our charity.
Santa on Your Street - £414.45 doing doorstep Santa visits across Northampton in exchange for a donation.
B & M - £1500 donation.
Tank Park Salute Charity Single by Kevin Rodgers and John Griff - £2092.74
Waitrose Kingsthorpe, Wootton and Milton Keynes
Step Forward with Lewis - £175 to help fund the costs of our gift hampers.
Mayor of Northampton - £500

DONATION DROP OFF

Metro Bank, Northampton continued to act as a drop off point for donations throughout the pandemic.

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We also set up a way for people to donate via post using Droppoint.org. This has become a great system as it has enabled people outside the Northampton area to post items to us for our gift packs.

CHARITY OF THE YEAR

We were chosen as Charity of The Year for the following businesses:

KAB Seating
Morrison's Produce, Rushden
GW Consultancy
Voice, Northampton
WI Welford
Quinton House School, Northamptonshire
Mooch
Alchemy Virtual Assistance
Pilkington Communication
CC Hair Salon, Northampton
Gateway HR
Luanna Flammia Art
Co-op Upton and Duston, Northamptonshire

As Charity of The Year, we could not do the usual activities in person with the businesses that were supporting us. However, each business ensured they could still provide support through virtual fundraising and raising awareness to support our work. We were still able to meet businesses virtually to share the work we do with team members. Despite social distancing being in place we were still able to stay connected and feel supported.

Skills Based Support as Charity of the Year from Alchemy Virtual Assistance and Pilkington Communication

We were delighted when Alchemy Virtual Assistance and Pilkington Communication extended their professional support. This was particularly valuable to us during the pandemic in continuing to generate awareness, monetary and in-kind support for our work. Contacting the media enabled us to be regularly featured in local and regional publications, which led to additional opportunities for support.

Both businesses support was fundamental when we launched our Lap of Honour campaign - an event to do a lap of any distance or location to thank, support or remember someone. Both teamed up together to help with social media posts, interviewing attendees and getting coverage of participants taking part in the event. We had never done a campaign like this before and would not know where to start with publicity. Having their support was fundamental to our success.

THE LEWIS FOUNDATION FUNDRAISERS

We were very limited in what fundraising events we could organise due to the pandemic. However, we tried to fundraise where we could, and it has helped us long term to think outside of the box.

Lap of Honour Fundraising

This was the first time we had hosted our own fundraiser to raise money for our charity. The fundraiser had to take place socially distanced as we could not bring people together. As mentioned, above we teamed up with Alchemy Virtual Assistance and Pilkington Communications to help support us with this event. We had people taking on a variety of different challenges such as lap of golf course, lap of Northampton on a scooter and lap in a wheelbarrow. We were very pleased with the number of people who got involved and with the virtual element it meant it could be done anywhere.

We were pleased to raise £3383 for The Lewis Foundation.

Birthday Fundraisers via Facebook

This has become another avenue that became popular with our charity, with people setting up pages for people to donate to us rather than buy a gift.

Online Raffles

We launched our online raffles to help raised additional money for our charity starting in December 2020, where the raffle prize was a Christmas Hamper.

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The prize was donated, which means all money from the entries went to our charity. We raised £350 from this. This is something that we continue to do every quarter in 2021.

FUNDING

GIFT PACK COSTS

We received a number of sources of funding to help support our gift pack costs:

Scott Bader funded our Kettering General Hospital and Northampton General Hospital packs from July 2020 - January 2021. They provided funding of £3724.50.

Aviva UK employees pledged £2600 in April 2020.

Northamptonshire Community Foundation - Self Isolation Packs £3000 in April 2020

Tesco - £500 in May 2020.

One Stop Shop - £500 in May 2020.

Wixamtree Trust for patients in Bedford Hospital - £2000 in May 2020.

The National Lottery Community Fund £24,000 in May 2020.

Milton Keynes Community Foundation - Self Isolation Packs £2698 June 2020.

Northamptonshire Community Foundation - Coronavirus Response and Recovery Fund - £2798.00 June 2020

Grand Union Housing Grant - £280 in July 2020.

Northamptonshire Community Foundation - Christmas Hamper Campaign - £1500 in November 2020.

Milton Keynes Community Foundation - Christmas Hamper Campaign - £1500 in November 2020.

Sylvia Waddilove - £1000 in January 2021.

CORE COSTS

Northamptonshire Community Foundation -Anglian Water Fund July 2021 which funded the cost of a new printer to enable us to do our work.

The National Lottery Community Fund - £12,000 to support 6 months' salary cost for Lee Lewis in May 2020.

We are grateful to the funders who have supported our work during this period, enabling us to provide our service. They have bridged the gap at a time where we had lost all our fundraising options and gave us time to find alternative ways to generate funds.

PARTNERSHIPS WITH OTHER CHARITABLE AND CORPORATE ORGANISATIONS

Our charity has been able to work with other charitable organisations and community. By supporting each other we are able to all continue to deliver our service during this time of uncertainty.

Beauty Banks - A community group that provides essential items such as toiletries to other charitable and community groups. We were gifted toiletries for our gift packs throughout the pandemic to support our work.

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From Me To You - From Me To You is a charity where people from around the UK write letters to help pass the time and take people's mind off what they are going through. The charity sends us these letters, which we pop into our gift packs. They are an additional treat for people to read and enjoy in addition to the gifts they receive in our packs.

Something to Look Forward To - A charity that provides gift experiences and gift products to cancer patients. When the charity gets surplus stock, they reach out to us to see if we can use it. We have received a number of donations from towels and toiletries.

Sweet Bee - We have continued to work in partnership with students from Northgate Academy School in Northampton, who help package our sweets for our gift packs. The students love providing the sweets for our packs. They adapted throughout the pandemic despite the school being shut. Students worked with the school to come in and still package the sweets for us for our gift packs. This meant a lot to us as patients love hard boiled sweets. They take away the sickness and bad taste people get as a result of treatment. We have been working with the school for 3 years and we are proud of our long-term partnership.

PUBLICITY OF OUR WORK

We have received a number of awards, media coverage and speaking opportunities on a local, regional and national basis in recognition of our work. This has all contributed to helping raise our profile, generate further support and additional funds for our work.

AWARDS

Independent Newspaper Covid Heroes 2020
Prime Minister's - Points of Lights Award
Acquisition International - Cancer Charity of The Year 2020
Women Leader - Community Impact (Volunteer)
East Midlands Charity Award - Rising Star Awards
Women's Award East Midlands - East Midlands Outstanding Women with Community Impact 2020
Prestige Awards for Cancer Charity of The Year 2020/2021
Vuelio Online Influencer Award - Cause Led Initiative Campaign
Rose of Northamptonshire Awards 2021
Finalist Hello! Magazine - Hello to Kindness Award 2020

MEDIA PUBLICATIONS

The Sun - International Women's Day 2021
Woman Magazine - Christmas Giving
The Sun - Covid Heroes
Planet Mindful Magazine
Hello! Magazine
Regularly featured in our local papers Northampton Chronicle, All Things Business and Northants Life.

SPEAKING ENGAGEMENTS

Notts TV - February 2021 promoting our charity work to people of Nottinghamshire.
Channel 4 News with Jon Snow
Eden Project Communities - Living Room Series
Eden Project Community Festival
Kind Fest

OUR IMPACT

Below is a variety of quotes from patients, patient family, hospital staff, volunteer and trustees. It showcases how the work we do is for the benefit of our beneficiaries. We are proud of how it showcases how we have built a community that helps and supports others in their time of need.

Report of the Trustees
For The Year Ended 31 March 2021

"I am nearly 86 years old and I am suffering with inoperable pancreatic cancer. Last year I was in the Talbot Butler Ward when I received one of your gift parcels. It brought tears to my eyes to think that someone apart from my family cared. When I was in the emergency department this year, I was given an isolation pack. Filled with the most useful thing and greatly received. It really does lift your spirits. Thank you once again for bringing a ray of sunshine to those that are suffering." **Patient feedback.**

"I was so lucky to receive a Chemotherapy and a Radiotherapy bag which contains items to help make treatment more bearable. I found the colouring book particularly useful as it has helped me focus on something else apart from my terrible nausea and vomiting which unfortunately in my case was difficult to control." **Patient feedback**

"What a lovely surprise to receive a puzzle book and pen while spending time in hospital. I really appreciate your kindness. This can pass slowly in hospital and with the Covid -19 pandemic a great deal has changed. Thank you so much for the gift which will help me to pass the time." **Patient feedback**

"At the end of August, I had my last treatment. The nurses gave me a knitted blanket. I started to feel the side effects and knowing I would feel unwell for the rest of the day I settled down covered with my new blanket. The blanket is so soft and warm. It was good comfort and helped relieve the worst of the side effects. I will always remember that afternoon. From now on I will use the blanket as my comfort blanket. Thank you so much." **Patient feedback**

"My wife was diagnosed with incurable cancer and she has been in and out of hospital for all sorts of treatment, during these visits she has received sweets and magazines, which cheered her up as they must have done countless others. Hospital life is bleak and cheerless. Your little gifts of kindness are appreciated." - **Family feedback**

"After a conversation with a colleague from Nottingham University Hospitals, we discovered the Lewis Foundation packs. Dawn approached The Lewis Foundation and discussed the possibility of offering something similar here at the Royal.

In January the 1st delivery began, with hundreds of different packs ranging from magazines, audio books, pamper packs, crafts and much more, all sanitised and cleaned to maintain our Covid safety guidelines.

This will provide patients with a treat to help reduce anxiety, provide a welcome distraction and pass the time whilst receiving treatment."

Haematology Support Worker Rebecca Chadwick, Chesterfield Royal Hospital

"I gave one of our lovely patients a The Lewis Foundation cross stitch pack, which she has been doing as an inpatient. She has been able to use this as her mindfulness and give her a real sense of achievements. It just goes to show you how a small gesture can make a big difference."

Claire Fowler, Lincolnshire Hospital

"I was always impressed by The Lewis Foundation hard work for cancer patients by providing them with gifts when they are in hospital. I am very proud with my family to be volunteering for the last 6 months."

Gosia Tok - volunteer feedback

"I could not be more proud to be involved with The Lewis Foundation. It has been remarkable to watch it grow from a couple of wonderful people doing remarkable work for a fantastic cause into the well-oiled goodness machine that it has become.

The charity demonstrates unswerving dedication and hard work. Thank you to the tireless team of volunteers who are so generous with their time." - **Dhrien Basu - Board Member.**

Report of the Trustees
For The Year Ended 31 March 2021

FINANCIAL REVIEW

RESERVES POLICY

We are satisfied with the performance of The Lewis Foundation especially considering the position we have faced as a result of Covid-19. We are in a financial position where we can continue our activities during the next financial year. Our charities assets are adequate to fulfil its financial obligations and we can maintain the existing services we provide to our current hospital partnerships without impacting on the quality of the existing service we provide. Our beneficiaries are at the forefront of our mind in everything we do.

Our reserves provide us with security that if no income was received by our charity, we would have adequate funds to continue our service for a period of 6 months. Given the uncertainty with current fundraising events and what the future for charities will look like, this provides us with adequate security to ensure our charity can provide our much-needed support to our beneficiaries.

As a charity we are keen not to resort to being in this position and are working on future plans to avoid us being in a position where we have to use our reserve funds.

FUTURE PLANS

1. Facilitate new NHS partnerships. This will however be subject to financial review as this will depend on our ability to generate funds following the easing of social distancing and our ability to fundraise.
2. Develop our virtual quarterly Pamper Days to ensure they are fully hosted online.
3. Lorraine Lewis to become a paid CEO of the charity to ensure there is a charity leader. This will help us to build relationships with stakeholders and partnerships, generate new funds and opportunities to promote the work of The Lewis Foundation. Permission has been given by the Charity Commission for this.
4. Our own community hub to enable us to have a place to pack our gifts and store our items.
5. Develop additional income streams beyond just fundraising and funding.
6. Seek new high value fundraising opportunities to raise money for our charity.
7. Increase opportunities to work and engage with businesses and schools in our community to raise awareness and support for our work.
8. Build media opportunities through podcasts, talks and media publications to raise awareness and support for our charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by a governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Governing Document was adopted on 16th February 2016. It has been amended on 17th July 2017 and 8th June 2019.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE006157 (England and Wales)

Registered Charity number

1166405

Registered office

59 Samwell Lane
Upton
Northampton
Northamptonshire
NN5 4DB

Report of the Trustees
For The Year Ended 31 March 2021

Trustees

Mrs L Lewis Trustee
Mr L Lewis Trustee
Mr K N Hall Trustee
Mr D Basu
Mrs T Blunden
Mrs F Murphy

Lorraine Lewis - Founder and Trustee

Until the Lee's mum was diagnosed with cancer, I had never experienced what it was like for someone with cancer and their family. Spending time at the hospital from 2010 - 2014 made me realise how tough it was for people. I hated seeing people sad and lonely. I needed to think of a way to make people smile even if it was only for a little while. Me signing up to Tough Mudder and raising money for those TV's for the ward made me think, if I can do this one off what can I do long term. Therefore, sitting there with Lee and coming up with the gift packs was something we needed to do to make things better for people and make people happy. The charity has changed my life and made me realise what is important. I have been grateful for the people I have got to meet, the happy memories that have been created and how people are willing to help others when they need it the most. Doing The Lewis Foundation to me doesn't feel like work. I have finally discovered what I am meant to do in life, which is to help others.

Lee Lewis - Founder and Trustee

After seeing my mum go through the journey of cancer it made realise the financial struggle for people and the amount of time people spend in hospital having treatment. My wife and I wanted to bring happiness to cancer patients and help stop boredom. After setting up the charity, it has made me stronger and positive. I realised I love to make people happy and hate seeing people sad. It even made me change my career. I used to be a chef, but I now work as a neurological health care assistant. I used to be a shy person and did not want to speak. I now have the confidence to speak to people. I can't wait to help make more people smile.

Keith Hall - Trustee

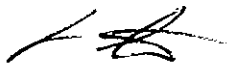
I have found being a member of "Team Lewis" rewarding and enjoyable, knowing that we make a difference to someone's day to day life going through cancer treatment. This is an amazing feeling. It has helped me personally with understanding more about the condition and the ongoing struggle to beat it. To bring a smile to somebody's face who is undergoing treatment is what we are all about.

Independent Examiner

Cottons Accountants LLP
1 Billing Road
Northampton
Northamptonshire
NN1 5AL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on29.12.21..... and signed on its behalf by:



.....
Mrs L Lewis - Trustee

**Independent Examiner's Report to the Trustees of
The Lewis Foundation (Registered number: CE006157)**

Independent examiner's report to the trustees of The Lewis Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr D Roberts
FCA
Cottons Accountants LLP
1 Billing Road
Northampton
Northamptonshire
NN1 5AL

Date: 31-03-22

The Lewis Foundation

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
For The Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	114,187	51,682	165,869	61,730
Other trading activities	3	2,399	-	2,399	24,407
Total		116,586	51,682	168,268	86,137
EXPENDITURE ON					
Charitable activities	4				
General		95,153	51,807	146,960	114,134
NET INCOME/(EXPENDITURE)		21,433	(125)	21,308	(27,997)
RECONCILIATION OF FUNDS					
Total funds brought forward		72,689	2,372	75,061	103,058
TOTAL FUNDS CARRIED FORWARD		94,122	2,247	96,369	75,061

The notes form part of these financial statements

Balance Sheet
31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS					
Tangible assets	11	1,437	1,599	3,036	4,008
CURRENT ASSETS					
Stocks	12	22,638	-	22,638	45,000
Debtors	13	170	-	170	-
Cash at bank and in hand		77,343	648	77,991	33,151
		<u>100,151</u>	<u>648</u>	<u>100,799</u>	<u>78,151</u>
CREDITORS					
Amounts falling due within one year	14	(7,466)	-	(7,466)	(7,098)
NET CURRENT ASSETS		<u>92,685</u>	<u>648</u>	<u>93,333</u>	<u>71,053</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>94,122</u>	<u>2,247</u>	<u>96,369</u>	<u>75,061</u>
NET ASSETS		<u>94,122</u>	<u>2,247</u>	<u>96,369</u>	<u>75,061</u>
FUNDS	16				
Unrestricted funds:					
General fund				94,122	72,689
Restricted funds:					
Lottery November 2017				613	1,163
Northants community 2017				413	729
The Will Charitable Trust				360	480
Anglian Water Grant				861	-
				<u>2,247</u>	<u>2,372</u>
TOTAL FUNDS				<u>96,369</u>	<u>75,061</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Balance Sheet - continued

31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30.1.22 and were signed on its behalf by:



.....
Mrs L Lewis - Trustee



.....
Mr L Lewis - Trustee

The Lewis Foundation

Notes to the Financial Statements For The Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in pounds sterling and rounded to the nearest pound.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on cost
Computer equipment	- 33% on cost

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The trustees are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The trustees consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

No material uncertainties exist in the financial statements.

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Donations	112,406	29,263
Gift aid	-	23,527
Grants	53,463	8,940
	<u>165,869</u>	<u>61,730</u>

Grants received, included in the above, are as follows:

	31/3/21	31/3/20
	£	£
Other grants	<u>53,463</u>	<u>8,940</u>

3. OTHER TRADING ACTIVITIES

	31/3/21	31/3/20
	£	£
Fundraising events	1,442	24,407
Shop income	957	-
	<u>2,399</u>	<u>24,407</u>

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5) £	Support costs (see note 6) £	Totals £
General	110,337	36,623	146,960

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/21 £	31/3/20 £
Trustees' remuneration etc	25,929	-
Storage	9,845	9,971
Insurance	623	-
Telephone & internet	3,712	2,816
Printing, postage & stationery	4,068	1,466
Opening stock	45,000	41,000
Event costs	6,346	12,236
Gift Packs	37,021	50,128
Closing stock	(22,207)	(45,000)
	<u>110,337</u>	<u>72,617</u>

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
General	31,122	923	4,578	36,623

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21 £	31/3/20 £
Accountancy costs	4,098	3,086
Independent Examiners' fees	480	480
Depreciation - owned assets	2,264	2,138
Other operating leases	9,845	9,971

8. TRUSTEES' REMUNERATION AND BENEFITS

	31/3/21 £	31/3/20 £
Trustees' salaries	23,964	-
Trustees' social security	465	-
Trustees' pension contributions to money purchase schemes	1,500	-
	<u>25,929</u>	<u>-</u>

The remuneration and benefits paid to the trustees are for their role in the running of the charitable activities and not for their Trustee position.

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

8. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

All expenses reimbursed to Trustees are done in their capacity of the running of the charitable activities and not for their Trustee position.

9. STAFF COSTS

	31/3/21	31/3/20
	£	£
Wages and salaries	23,964	-
Social security costs	465	-
Other pension costs	1,500	-
	<u>25,929</u>	<u>-</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Trustees	1	-
	<u>1</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	52,790	8,940	61,730
Other trading activities	24,407	-	24,407
Total	<u>77,197</u>	<u>8,940</u>	<u>86,137</u>
 EXPENDITURE ON			
Charitable activities			
General	103,022	11,112	114,134
NET INCOME/(EXPENDITURE)	<u>(25,825)</u>	<u>(2,172)</u>	<u>(27,997)</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward	98,515	4,543	103,058
 TOTAL FUNDS CARRIED FORWARD	<u>72,690</u>	<u>2,371</u>	<u>75,061</u>

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

11. TANGIBLE FIXED ASSETS

	Plant and machinery £	Computer equipment £	Totals £
COST			
At 1 April 2020	4,162	3,917	8,079
Additions	-	1,292	1,292
	<hr/>	<hr/>	<hr/>
At 31 March 2021	4,162	5,209	9,371
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 April 2020	1,702	2,369	4,071
Charge for year	833	1,431	2,264
	<hr/>	<hr/>	<hr/>
At 31 March 2021	2,535	3,800	6,335
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 March 2021	1,627	1,409	3,036
	<hr/>	<hr/>	<hr/>
At 31 March 2020	2,460	1,548	4,008
	<hr/>	<hr/>	<hr/>

12. STOCKS

	31/3/21 £	31/3/20 £
Stocks	22,638	45,000
	<hr/>	<hr/>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade debtors	170	-
	<hr/>	<hr/>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade creditors	2,263	4,183
Social security and other taxes	572	-
Other creditors	1,715	-
Accrued expenses	2,916	2,915
	<hr/>	<hr/>
	7,466	7,098
	<hr/>	<hr/>

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31/3/21 £	31/3/20 £
Within one year	1,147	7,274
Between one and five years	7,050	8,196
	<u>8,197</u>	<u>15,470</u>

16. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	72,689	21,433	94,122
Restricted funds			
Lottery November 2017	1,163	(550)	613
Northants community 2017	729	(316)	413
The Will Charitable Trust	480	(120)	360
Anglian Water Grant	-	861	861
	<u>2,372</u>	<u>(125)</u>	<u>2,247</u>
TOTAL FUNDS	<u>75,061</u>	<u>21,308</u>	<u>96,369</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	116,586	(95,153)	21,433
Restricted funds			
Lottery November 2017	(1)	(549)	(550)
Northants community 2017	-	(316)	(316)
The Will Charitable Trust	-	(120)	(120)
Northamptonshire Community Foundation	4,500	(4,500)	-
Scott Bader	3,725	(3,725)	-
MK Community Foundation	4,198	(4,198)	-
Wixamtree Trust	2,000	(2,000)	-
NCF Grant	2,798	(2,798)	-
Sylvia Waddilove Foundation UK	1,000	(1,000)	-
Warbutons Community Grant	170	(170)	-
Anglian Water Grant	1,292	(431)	861
Community Fund	32,000	(32,000)	-
	<u>51,682</u>	<u>(51,807)</u>	<u>(125)</u>
TOTAL FUNDS	<u>168,268</u>	<u>(146,960)</u>	<u>21,308</u>

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	98,515	(25,826)	72,689
Restricted funds			
Lottery November 2017	2,607	(1,444)	1,163
Northants community 2017	1,213	(484)	729
Northants community 2018	230	(230)	-
Councillor Community Fund NBC	493	(493)	-
The Will Charitable Trust	-	480	480
	<u>4,543</u>	<u>(2,171)</u>	<u>2,372</u>
TOTAL FUNDS	<u>103,058</u>	<u>(27,997)</u>	<u>75,061</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	77,197	(103,023)	(25,826)
Restricted funds			
Lottery November 2017	-	(1,444)	(1,444)
Northants community 2017	-	(484)	(484)
Northants community 2018	-	(230)	(230)
Councillor Community Fund NBC	-	(493)	(493)
The Will Charitable Trust	3,000	(2,520)	480
Bedford Borough Council	1,000	(1,000)	-
Northamptonshire Community Foundation	4,940	(4,940)	-
	<u>8,940</u>	<u>(11,111)</u>	<u>(2,171)</u>
TOTAL FUNDS	<u>86,137</u>	<u>(114,134)</u>	<u>(27,997)</u>

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	98,515	(4,393)	94,122
Restricted funds			
Lottery November 2017	2,607	(1,994)	613
Northants community 2017	1,213	(800)	413
Northants community 2018	230	(230)	-
Councillor Community Fund NBC	493	(493)	-
The Will Charitable Trust	-	360	360
Anglian Water Grant	-	861	861
	<u>4,543</u>	<u>(2,296)</u>	<u>2,247</u>
TOTAL FUNDS	<u>103,058</u>	<u>(6,689)</u>	<u>96,369</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	193,783	(198,176)	(4,393)
Restricted funds			
Lottery November 2017	(1)	(1,993)	(1,994)
Northants community 2017	-	(800)	(800)
Northants community 2018	-	(230)	(230)
Councillor Community Fund NBC	-	(493)	(493)
The Will Charitable Trust	3,000	(2,640)	360
Bedford Borough Council	1,000	(1,000)	-
Northamptonshire Community Foundation	9,440	(9,440)	-
Scott Bader	3,725	(3,725)	-
MK Community Foundation	4,198	(4,198)	-
Wixantree Trust	2,000	(2,000)	-
NCF Grant	2,798	(2,798)	-
Sylvia Waddilove Foundation UK	1,000	(1,000)	-
Warbutons Community Grant	170	(170)	-
Anglian Water Grant	1,292	(431)	861
Community Fund	32,000	(32,000)	-
	<u>60,622</u>	<u>(62,918)</u>	<u>(2,296)</u>
TOTAL FUNDS	<u>254,405</u>	<u>(261,094)</u>	<u>(6,689)</u>

Income received has been transferred to the following funds and has been used in accordance within the terms and conditions of the bequests.

The Lewis Foundation

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

16. MOVEMENT IN FUNDS - continued

	Funds	Usage
Northants Community 2017	Restricted	Wellbeing events
Northants Community 2018	Restricted	Wellbeing events
Lottery November 2017	Restricted	See below (b)
Groundwork January 2018	Restricted	See below (a)
Councillor Community Fund NBC	Restricted	Gift pack costs
The Will Charitable Trust	Restricted	Gift pack costs
Bedford Borough Council	Restricted	Gift pack costs
Northamptonshire Community Foundation	Restricted	Gift pack costs
Scott Bader	Restricted	Gift pack costs
MK Community Foundation	Restricted	Hampers costs
Wixamtree Trust	Restricted	Gift pack costs
NCF Grant	Restricted	Gift pack costs
Sylvia Waddilove Foundation UK	Restricted	Gift pack costs
Warburtons Community Grant	Restricted	Gift pack costs
Anglian Water	Restricted	Printer cost
Community Fund	Restricted	Trustee salary and gift pack costs

a) Groundwork January 2018

Activities which would benefit the wellbeing of cancer payments in the community

b) Lottery November 2017

General charity expenses such as travel, storage, car lease, computer, promotional materials, training

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

The Lewis Foundation

Detailed Statement of Financial Activities
For The Year Ended 31 March 2021

	31/3/21 £	31/3/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	112,406	29,263
Gift aid	-	23,527
Grants	53,463	8,940
	<hr/> 165,869	<hr/> 61,730
Other trading activities		
Fundraising events	1,442	24,407
Shop income	957	-
	<hr/> 2,399	<hr/> 24,407
Total incoming resources	168,268	86,137
EXPENDITURE		
Charitable activities		
Trustees' salaries	23,964	-
Trustees' social security	465	-
Trustees' pension contributions	1,500	-
Storage	9,845	9,971
Insurance	623	-
Telephone & internet	3,712	2,816
Printing, postage & stationery	4,068	1,466
Opening stock	45,000	41,000
Event costs	6,346	12,236
Gift Packs	37,021	50,128
Closing stock	(22,207)	(45,000)
	<hr/> 110,337	<hr/> 72,617
Support costs		
Management		
Advertising	5,669	7,855
Sundries	892	774
Travel & Subsistence	596	4,913
Motor expenses	13,774	18,904
Subscriptions	655	708
IT & Computer	2,746	868
Depreciation	1,832	2,138
Virtual admin assistant	3,707	1,376
Staff training	1,251	261
	<hr/> 31,122	<hr/> 37,797
Finance		
Bank charges	923	154

This page does not form part of the statutory financial statements

The Lewis Foundation

Detailed Statement of Financial Activities
For The Year Ended 31 March 2021

	31/3/21 £	31/3/20 £
Finance		
Governance costs		
Accountancy costs	4,578	3,566
Total resources expended	<u>146,960</u>	<u>114,134</u>
Net income/(expenditure)	<u>21,308</u>	<u>(27,997)</u>

This page does not form part of the statutory financial statements