

Charity registration number: 1166393

Open Door Stoke on Trent

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Open Door Stoke on Trent

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 14

Open Door Stoke on Trent

Reference and Administrative Details

Trustees	Vanessa Renshaw
	Lisa Tomkinson
	Roger Wright
	Lynne Ball
	Peter Meadows
	Amy Calvert
Charity Registration Number	1166393
Principal Office	Spode Works
	Church Street
	Stoke on Trent
	ST4 1QQ
Independent Examiner	Daryl Denson ACMA
	VAST
	The Dudson Centre
	Hope Street
	Hanley
	Stoke-on-Trent
	ST1 5DD

Open Door Stoke on Trent

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2021.

Objectives and activities

Objects and aims

The mission of Open Door Stoke on Trent is to help the homeless and more vulnerable in the Stoke on Trent and North Staffordshire areas. Open Door Stoke on Trent's vision is that nobody in Stoke on Trent and the surrounding area should go hungry or be homeless.

Public benefit

Throughout the pandemic we have been able to continue our drop-in sessions twice a week in both Stoke on Trent and Newcastle. This is Open Door's pride and joy and we never forget that it is how we started... We literally opened the doors and welcomed all to eat with us. Each week we continue to serve hot cooked breakfasts and provide support, advice and the hand of friendship. Alongside our drop in sessions and with the support of longstanding partners and regular donations our food bank remains independent and sustainable and we are proud to help where we can.

As we look to 2022 our focus is to continue growing our supported accommodation. We are simply taking huge pleasure in watching this area of the project flourish and seeing positive outcomes from our residents. I would also like to take this opportunity to express gratitude to our trustees, staff and volunteers right across the organisation for their hard work and support over the year. Each day I give thanks to God for the nurturing fruitfulness of our charity and the faith to continue the work we do.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Although 2021 brought a continuation of living in unusual times, Open Door Stoke on Trent still managed to fulfil our mission to Love, Feed, Care and Share with an everyone welcome attitude.

I'm very proud of the impact we create together week in week out throughout our different services. We see so many different challenges that people in Stoke on Trent and Newcastle under Lyme face through homelessness, hunger, mental health and addiction just to name a few. However, with our small but strong team and determination we can make positive differences in people's lives. Our own staff and volunteers are no strangers to tenacity or commitment and continue to find ways to help people that often have been overlooked by other organisations or exhausted all other options. It's a privilege to work with so many people who embrace our commitment to go further.

Financial review

Policy on reserves

The charity aims to hold reserves to cover the average running costs of the charity for 3 months. The level of unrestricted reserves at the year end is £73,349 (2020 £18,190).

Structure, governance and management

Nature of governing document

The charity was registered on 6 April 2016. The constitution was adopted on 16 July 2015 as amended on 4 April 2016 as amended on 31 December 2020.

Open Door Stoke on Trent

Trustees' Report

Recruitment and appointment of trustees

New trustees are recruited and appointed by the existing trustees.

Induction and training of trustees

Trustees are offered training when appointed.

The annual report was approved by the trustees of the charity on15/8/22..... and signed on its behalf by:



Vanessa Renshaw
Trustee

Open Door Stoke on Trent

Independent Examiner's Report to the trustees of Open Door Stoke on Trent

I report to the trustees on my examination of the accounts of Open Door Stoke on Trent for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of Open Door Stoke on Trent you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Open Door Stoke on Trent's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Open Door Stoke on Trent's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Open Door Stoke on Trent as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

Date:..17/08/2022....

Open Door Stoke on Trent

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	12,033	-	12,033
Charitable activities	3	175,307	235,215	410,522
Total income		187,340	235,215	422,555
Expenditure on:				
Charitable activities	4	(132,181)	(202,283)	(334,464)
Total expenditure		(132,181)	(202,283)	(334,464)
Net income		55,159	32,932	88,091
Net movement in funds		55,159	32,932	88,091
Reconciliation of funds				
Total funds brought forward		18,190	8,938	27,128
Total funds carried forward	13	73,349	41,870	115,219
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	4,842	-	4,842
Charitable activities	3	134,531	184,512	319,043
Total income		139,373	184,512	323,885
Expenditure on:				
Charitable activities	4	(129,605)	(175,574)	(305,179)
Total expenditure		(129,605)	(175,574)	(305,179)
Net income		9,768	8,938	18,706
Net movement in funds		9,768	8,938	18,706
Reconciliation of funds				
Total funds brought forward		8,422	-	8,422
Total funds carried forward	13	18,190	8,938	27,128

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 13.

The notes on pages 7 to 14 form an integral part of these financial statements.

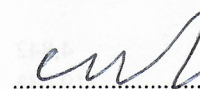
Open Door Stoke on Trent

(Registration number: 1166393)

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Current assets			
Debtors	10	5,160	-
Cash at bank and in hand	11	110,752	27,788
		115,912	27,788
Creditors: Amounts falling due within one year	12	(693)	(660)
Net assets		115,219	27,128
Funds of the charity:			
Restricted income funds			
Restricted funds	13	41,870	8,938
Unrestricted income funds			
Unrestricted funds		73,349	18,190
Total funds	13	115,219	27,128

The financial statements on pages 5 to 14 were approved by the trustees, and authorised for issue on 15-8-22 and signed on their behalf by:


 Vanessa Renshaw
 Trustee

The notes on pages 7 to 14 form an integral part of these financial statements.

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Open Door Stoke on Trent meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2021 £
Donations and legacies;		
Donations from individuals	1,994	1,994
Grants, including capital grants;		
Government grants	4,039	4,039
Grants from companies	6,000	6,000
	<u>12,033</u>	<u>12,033</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

	Unrestricted funds General £	Total 2020 £
Donations and legacies;		
Donations from individuals	4,546	4,546
Grants, including capital grants;		
Grants from other charities	296	296
	<u>4,842</u>	<u>4,842</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Rent	101,663	-	101,663
Rent Temporary Accommodation	73,644	-	73,644
Complex Needs Service	-	44,441	44,441
Copeland Street	-	190,774	190,774
	<u>175,307</u>	<u>235,215</u>	<u>410,522</u>

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Rent	42,910	-	42,910
Rent Temporary Accommodation	91,621	-	91,621
Complex Needs Service	-	21,557	21,557
Copeland Street	-	162,955	162,955
	<u>134,531</u>	<u>184,512</u>	<u>319,043</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

4 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Direct expenses	<u>131,488</u>	<u>202,283</u>	<u>333,771</u>
	Unrestricted funds General £	Restricted funds £	Total 2020 £
Direct expenses	<u>128,945</u>	<u>175,574</u>	<u>304,519</u>
		Activity undertaken directly £	2021 £
Drop in expenses		4,128	4,128
Rent		104,134	104,134
Office expenses		3,861	3,861
Insurance		1,505	1,505
Advertising/Training		1,728	1,728
Motor Expenses		1,474	1,474
Misc		1,091	1,091
Complex Need Service		42,255	42,255
Copeland Street -Emergency Accommodation		160,028	160,028
Waste		1,119	1,119
TV Licence		872	872
Customer Activities		771	771
Council Tax		8,615	8,615
Wages		2,051	2,051
Payroll Charges		<u>139</u>	<u>139</u>
		<u>333,771</u>	<u>333,771</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

	Activity undertaken directly £	2020 £
Drop in expenses	6,588	6,588
Rent	48,015	48,015
Office expenses	4,602	4,602
Insurance	470	470
Advertising/Training	230	230
Motor Expenses	1,159	1,159
Misc	606	606
Temporary Accommodation units	40,388	40,388
Support Workers	26,887	26,887
Complex Need Service	28,741	28,741
Copeland Street -Emergency Accommodation	146,833	146,833
	<u>304,519</u>	<u>304,519</u>

In addition to the expenditure analysed above, there are also governance costs of £693 (2020 -£660) which relate directly to charitable activities. See note for further details.

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2021 £
Independent examiner fees		
Examination of the financial statements	693	693
	<u>693</u>	<u>693</u>
	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	660	660
	<u>660</u>	<u>660</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

6 Government grants

There were two grants received from Stoke on Trent City Council for £1,075 and £2,964 to help fund the drop in centre.

The amount of grants recognised in the financial statements was £4,039 (2020 - £Nil).

There were no unfulfilled conditions at the year end.

7 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Vanessa Renshaw

£Nil (2020: £393) of expenses were reimbursed to Vanessa Renshaw during the year.

Lynne Ball

£Nil (2020: £2,320) of expenses were reimbursed to Lynne Ball during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

8 Staff costs

The aggregate payroll costs were as follows:

	2021 £
Staff costs during the year were:	
Wages and salaries	1,999
Pension costs	52
	<u>2,051</u>

No employee received emoluments of more than £60,000 during the year

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Debtors

	2021 £
Prepayments	<u>5,160</u>

11 Cash and cash equivalents

	2021 £	2020 £
Cash at bank	<u>110,752</u>	<u>27,788</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	693	660

13 Funds

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	18,190	187,340	(132,181)	73,349
Restricted funds				
Complex Needs Service	(7,184)	44,441	(42,255)	(4,998)
Copeland Street	16,122	190,774	(160,028)	46,868
Total restricted funds	8,938	235,215	(202,283)	41,870
Total funds	27,128	422,555	(334,464)	115,219
	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	8,422	139,373	(129,605)	18,190
Restricted				
Complex Needs Service	-	21,557	(28,741)	(7,184)
Copeland Street	-	162,955	(146,833)	16,122
Total restricted funds	-	184,512	(175,574)	8,938
Total funds	8,422	323,885	(305,179)	27,128

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2021

The specific purposes for which the funds are to be applied are as follows:

Complex Needs Service

Funds to deliver the Safer Recovery Project on behalf of the vulnerability hub at Newcastle under Lyme Borough Council.

Copeland Street

Funds to provide an additional option for emergency provision of temporary accommodation in Newcastle Borough.

14 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2021 £
Current assets	74,042	41,870	115,912
Current liabilities	(693)	-	(693)
Total net assets	<u>73,349</u>	<u>41,870</u>	<u>115,219</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2020 £
Current assets	18,850	8,938	27,788
Current liabilities	(660)	-	(660)
Total net assets	<u>18,190</u>	<u>8,938</u>	<u>27,128</u>

15 Related party transactions

There were no related party transactions in the year.