

Charity registration number: 1166393

Open Door Stoke on Trent

Annual Report and Financial Statements

for the Year Ended 31 December 2020

Open Door Stoke on Trent

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 13

Open Door Stoke on Trent

Reference and Administrative Details

Trustees

Vanessa Renshaw

Lisa Tomkinson

Roger Wright

Lynne Ball

Peter Meadows

Amy Calvert

Principal Office

Spode Works

Church Street

Stoke on Trent

ST4 1QQ

Charity Registration Number

1166393

Independent Examiner

Daryl Denson ACMA

VAST

The Dudson Centre

Hope Street

Hanley

Stoke-on-Trent

ST1 5DD

Open Door Stoke on Trent

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2020.

Objectives and activities

Objects and aims

The mission of Open Door Stoke on Trent is to help the homeless and more vulnerable in the Stoke on Trent and North Staffordshire areas. Open Door Stoke on Trent's vision is that nobody in Stoke on Trent and the surrounding area should go hungry or be homeless.

Objectives, strategies and activities

This has been an historic year. It's been a year of tragedies and loss and of heightened fear and uncertainty for all. The COVID 19 pandemic certainly took us by surprise. We often take a moment of reflection and prayer for all those that lost their lives to COVID 19. We also take time to be thankful for those that had the strength to continue to work through and support those more vulnerable. We are particularly thankful for all our amazing workers and volunteers that supported and worked through the pandemic on behalf of Open Door Stoke on Trent. It's important to recognise how much we have all lost in the last year, but we can also appreciate just how much we achieved. We're immensely proud of how we responded to the pandemic. We really were able to come into our own and embrace our charity values.

Public benefit

In late March early April the government announced that all rough sleepers were to be accommodated under the "everyone in" initiative. This put local authorities across the country under immense pressure to find suitable accommodation for many customers that had exhausted all their options of housing. We are proud that we were able to work alongside Newcastle under Lyme Borough Council in sourcing and providing accommodation.

At breakneck speed, within 8 days myself and Fr Tommy Merry the Open Door Stoke on Trent Chaplain, were able to find a property, prepare and recruit a team of brilliant support workers to deliver this service. Since we literally "Opened the Door" on the 13th of April 2020, this property has provided accommodation to many homeless people with a wide range of complex needs. Alongside this we have continued to provide accommodation and support across our other five properties.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

We also managed to keep all our services up and running including our food and furniture bank and most importantly, thanks to trustee Lynne Ball, Janet Welsh and a small team of volunteers we were still able to provide our much needed drop-in sessions in Newcastle and Cobridge. The team developed a new way of working by serving takeaway food and still providing support, albeit by social distancing.....

At the start of 2020 we expressed our interest and placed a tender to deliver the Safer Recovery Project on behalf of the vulnerability hub at Newcastle under Lyme Borough Council. We were blessed to be successful.

The contract started in April alongside the first lockdown.... Huge thanks, to Peter Meadows who delivers this service with the help of Jo Ward (support worker). They set about in finding a way to make sure the support was still provided and outcomes achieved throughout all the lockdowns and are continuing to deliver this amazing service that we are proud of. As we look to 2021 – We give thanks to God for the fruitfulness of our charity and the faith to continue the work we do.

Financial review

The financial results are shown in pages 5-12 of this report.

Policy on reserves

The charity aims to hold reserves to cover the average running costs of the charity for 3 months. The level of unrestricted reserves at the year end is £18,190.

Open Door Stoke on Trent

Trustees' Report

Policy on reserves

The charity aims to hold reserves to cover the average running costs of the charity for 3 months. The level of unrestricted reserves at the year end is £18,190.

Structure, governance and management

Nature of governing document

The charity was registered on 6 April 2016. The constitution was adopted on 16 July 2015 as amended on 4 April 2016 as amended on 31 December 2020.

Recruitment and appointment of trustees

New trustees are recruited and appointed by the existing trustees.

Induction and training of trustees

Trustees are offered training when appointed.

The annual report was approved by the trustees of the charity on 11/10/21 and signed on its behalf by:



Vanessa Renshaw
Trustee

Open Door Stoke on Trent

Independent Examiner's Report to the trustees of Open Door Stoke on Trent

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

As the charity's trustees of Open Door Stoke on Trent you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Open Door Stoke on Trent's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Open Door Stoke on Trent's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Open Door Stoke on Trent as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent
ST1 5DD

Date: 12/10/2021

Open Door Stoke on Trent

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	4,842	-	4,842
Charitable activities	3	134,531	184,512	319,043
Total income		139,373	184,512	323,885
Expenditure on:				
Charitable activities	5	(129,605)	(175,574)	(305,179)
Total expenditure		(129,605)	(175,574)	(305,179)
Net income		9,768	8,938	18,706
Net movement in funds		9,768	8,938	18,706
Reconciliation of funds				
Total funds brought forward		8,422	-	8,422
Total funds carried forward	11	18,190	8,938	27,128
	Note	Unrestricted funds £	Total 2019 £	
Income and Endowments from:				
Donations and legacies	2	6,495	6,495	
Charitable activities	3	57,032	57,032	
Other trading activities	4	2,799	2,799	
Total income		66,326	66,326	
Expenditure on:				
Charitable activities	5	(59,316)	(59,316)	
Total expenditure		(59,316)	(59,316)	
Net income		7,010	7,010	
Net movement in funds		7,010	7,010	
Reconciliation of funds				
Total funds brought forward		1,412	1,412	
Total funds carried forward	11	8,422	8,422	

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 11.


The notes on pages 7 to 13 form an integral part of these financial statements.

Open Door Stoke on Trent

(Registration number: 1166393)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Cash at bank and in hand	9	27,788	8,422
Creditors: Amounts falling due within one year	10	(660)	-
Net assets		<u>27,128</u>	<u>8,422</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	11	8,938	-
Unrestricted income funds			
Unrestricted funds		<u>18,190</u>	<u>8,422</u>
Total funds	11	<u>27,128</u>	<u>8,422</u>

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on 11-10-21 and signed on their behalf by:


Vanessa Renshaw
Trustee

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Open Door Stoke on Trent meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2020 £
Donations and legacies;		
Donations from individuals	4,546	4,546
Grants, including capital grants;		
Grants from other charities	296	296
	<u>4,842</u>	<u>4,842</u>
	Unrestricted funds General £	Total 2019 £
Donations and legacies;		
Donations from individuals	4,045	4,045
Grants, including capital grants;		
Grants from other charities	2,450	2,450
	<u>6,495</u>	<u>6,495</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Rent	42,910	-	42,910
Rent Temporary Accommodation	91,621	-	91,621
Complex Needs Service	-	21,557	21,557
Copeland Street	-	162,955	162,955
	<u>134,531</u>	<u>184,512</u>	<u>319,043</u>
		Unrestricted funds General £	Total 2019 £
Rent		28,002	28,002
Rent Temporary Accommodation		29,030	29,030
		<u>57,032</u>	<u>57,032</u>

4 Income from other trading activities

		Total 2020 £
		-
	Unrestricted funds General £	Total 2019 £
Local fundraising and street collection income	2,799	2,799
	<u>2,799</u>	<u>2,799</u>

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Direct expenses	<u>128,945</u>	<u>175,574</u>	<u>304,519</u>
		Unrestricted funds General £	Total 2019 £
Direct expenses		59,316	59,316

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

	Activity undertaken directly £	2020 £
Drop in expenses	6,588	6,588
Rent	48,015	48,015
Office expenses	4,602	4,602
Insurance	470	470
Advertising	230	230
Motor Expenses	1,159	1,159
Misc	606	606
Temporary Accommodation units	40,388	40,388
Support Workers	26,887	26,887
Complex Need Service	28,741	28,741
Copeland Street -Emergency Accommodation	146,833	146,833
	<u>304,519</u>	<u>304,519</u>
	Activity undertaken directly £	2019 £
Drop in expenses	3,960	3,960
Rent	27,819	27,819
Office expenses	1,931	1,931
Insurance	489	489
Advertising	183	183
Motor Expenses	101	101
Misc	710	710
Temporary Accommodation units	22,783	22,783
Donations	1,340	1,340
	<u>59,316</u>	<u>59,316</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

In addition to the expenditure analysed above, there are also governance costs of £660 (2019 -) which relate directly to charitable activities. See note for further details.

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	660	660
	660	660
		Total 2019 £
		-

7 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Vanessa Renshaw

£393 (2019: £1,218) of expenses were reimbursed to Vanessa Renshaw during the year.

Lynne Ball

£2,320 (2019: £940) of expenses were reimbursed to Lynne Ball during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Cash and cash equivalents

	2020 £	2019 £
Cash at bank	<u>27,788</u>	<u>8,422</u>

10 Creditors: amounts falling due within one year

	2020 £
Accruals	<u>660</u>

11 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	8,422	139,373	(129,605)	18,190
Restricted funds				
Complex Needs Service	-	21,557	(28,741)	(7,184)
Copeland Street	-	162,955	(146,833)	16,122
Total restricted funds	<u>-</u>	<u>184,512</u>	<u>(175,574)</u>	<u>8,938</u>
Total funds	<u>8,422</u>	<u>323,885</u>	<u>(305,179)</u>	<u>27,128</u>

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	<u>1,412</u>	<u>66,326</u>	<u>(59,316)</u>	<u>8,422</u>

Open Door Stoke on Trent

Notes to the Financial Statements for the Year Ended 31 December 2020

The specific purposes for which the funds are to be applied are as follows:

Complex Needs Service

Funds to deliver the Safer Recovery Project on behalf of the vulnerability hub at Newcastle under Lyme Borough Council.

Copeland Street

Funds to provide an additional option for emergency provision of temporary accommodation in Newcastle Borough.

12 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2020 £
Current assets	18,850	8,938	27,788
Current liabilities	(660)	-	(660)
Total net assets	<u>18,190</u>	<u>8,938</u>	<u>27,128</u>
		Unrestricted funds General £	Total funds at 31 December 2019 £
Current assets		<u>8,422</u>	<u>8,422</u>

13 Related party transactions

There were no related party transactions in the year.