

**BE KIND FOUNDATION  
DIRECTORS' REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

APR Accountancy Services Limited  
Shan House  
80-86 North Street  
Keighley  
West Yorkshire  
BD21 3AF

**Be Kind Foundation**  
**Directors' Report and Financial Statements**  
**For The Year Ended 31 July 2022**

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**Be Kind Foundation  
Company Information  
For The Year Ended 31 July 2022**

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<b>Directors</b>	Mr Shahzad Ahmed Mrs Mehreen Ahmed
<b>Company Number</b>	9123172
<b>Registered Office</b>	15 Highfield Avenue Burnley BB10 2PR
<b>Accountants</b>	APR Accountancy Services Limited Shan House 80-86 North Street Keighley West Yorkshire BD21 3AF

**Be Kind Foundation**  
**Company No. 9123172**  
**Directors' Report For The Year Ended 31 July 2022**

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The directors present their report and the financial statements for the year ended 31 July 2022.

**Directors**

The directors who held office during the year were as follows:

Mr Shahzad Ahmed

Mrs Mehreen Ahmed

**Statement of Directors' Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

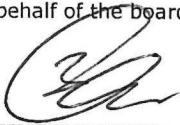
The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board



Mr Shahzad Ahmed

Director

24/04/2023

**Be Kind Foundation  
Accountants' Report  
For The Year Ended 31 July 2022**

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In accordance with your instructions, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 July 2022 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

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24/04/2023

APR Accountancy Services Limited  
Shan House  
80-86 North Street  
Keighley  
West Yorkshire  
BD21 3AF

**Be Kind Foundation  
Income and Expenditure Account  
For The Year Ended 31 July 2022**

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	Notes	2022 £	2021 £
<b>TURNOVER</b>		187,503	558,530
<b>GROSS SURPLUS</b>		187,503	558,530
Administrative expenses		(199,746)	(584,710)
<b>OPERATING DEFICIT AND DEFICIT FOR THE FINANCIAL YEAR</b>		(12,243)	(26,180)

The notes on page 6 form part of these financial statements.

**Be Kind Foundation  
Balance Sheet  
As at 31 July 2022**

		2022		2021	
	Notes	£	£	£	£
<b>CURRENT ASSETS</b>					
Debtors	4	5,385		5,385	
Cash at bank and in hand		11,820		24,063	
		17,205		29,448	
<b>Creditors: Amounts Falling Due Within One Year</b>	5	(750)		(750)	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			16,455		28,698
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			16,455		28,698
<b>NET ASSETS</b>			16,455		28,698
Income and Expenditure Account			16,455		28,698
<b>MEMBERS' FUNDS</b>			16,455		28,698

For the year ending 31 July 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board



Mr Shahzad Ahmed

Director

24/04/2023

The notes on page 6 form part of these financial statements.

**Be Kind Foundation**  
**Notes to the Financial Statements**  
**For The Year Ended 31 July 2022**

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**1. General Information**

Be Kind Foundation is a private company, limited by guarantee, incorporated in England & Wales, registered number 9123172. The registered office is 15 Highfield Avenue, Burnley, BB10 2PR.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006

**2.2. Turnover**

Income is derived from donations and, where applicable, gift aid claims.

**3. Average Number of Employees**

Average number of employees, including directors, during the year was: 2 (2021: 2)

**4. Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Other debtors	5,385	5,385
	<u>5,385</u>	<u>5,385</u>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	750	750
	<u>750</u>	<u>750</u>

**6. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.



**Be Kind Foundation**  
**Detailed Income and Expenditure Account**  
**For The Year Ended 31 July 2022**

	<b>2022</b>		<b>2021</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>TURNOVER</b>				
Donations		187,503		386,943
Gift aid		-		171,587
		<u>187,503</u>		<u>558,530</u>
<b>GROSS SURPLUS</b>		187,503		558,530
<b>Administrative Expenses</b>				
Administration expenses	3,677		3,626	
Fundraising costs	6,012		4,623	
Travel	5,812		4,281	
Advertising and marketing costs	1,110		1,265	
Accountancy fees	410		395	
Bank and credit card charges	773		1,494	
Project costs	181,479		568,974	
Sundry expenses	<u>473</u>		<u>52</u>	
		<u>(199,746)</u>		<u>(584,710)</u>
<b>OPERATING DEFICIT AND DEFICIT FOR THE FINANCIAL YEAR</b>		<u>(12,243)</u>		<u>(26,180)</u>

## **Be Kind Foundation**

### **Report of the Trustees** **Year ended 31 July 2022**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

Be Kind Foundation is incorporated as a company limited by guarantee and is registered as a charity number 1166367.

The trustees and directors of the company are responsible for the overall management and control of the company working with other persons on an entirely voluntary basis.

##### **Recruitment and appointment of trustees**

Trustees are appointed from time to time according to the needs of the trust.

The trustees meet every 3 months.

##### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives, aims and public benefit**

The objectives of Be Kind Foundation are wholly for the public benefit.

The principle aims of the charity and objective of the charitable company are the prevention or relief of poverty, assisting in the provision of education, training, healthcare, food, clean water, shelter and clothing, and undertaking projects to provide support to enable individuals to generate a sustainable income and be self-sufficient.

##### **Grant making**

Be Kind Foundation are always actively seeking out partner organisations that can further its objectives in an efficient and effective manner. As a result the charity will make grants to other organisations which the trustees consider are deserving and in line with the charity's policies.

#### **ACHIEVEMENT AND PERFORMANCE**

Be Kind Foundation has provided funds for the building of a mosque, the running costs of an orphanage, supply of water pumps, housing projects and medical assistance during the period under review. Construction on 10 homes for the poor in village Haji Chack tehsil Kharian zilla Gujrat, Pakistan is in its final phase. This year we have provided a comprehensive, detailed report for our brilliant and generous donors who have continued to give their zakat, sadaqah, lillah to BKF.

The following amounts were invested into our projects during the year :-

Education	£85,145
Mosque	£25,567
Housing	£13,425
Water	£10,000
Provision of Food for Poor	£20,422
Welfare	£9,000
Qurbani	£11,725
Other	£6,195

Total : £181,479

In addition to our ongoing projects the charity has started a Jamia Masjid Haji Chack project, which is expected to take about 2 years to complete at an estimated cost of £300,00.

## **FINANCIAL REVIEW**

### **Reserves policy**

The trustees regularly review the risks to the charity and are actively monitoring the reserves available to the charity. As there are no significant commitments and grants are made only when funds are available, the trustees have decided to maintain a minimum reserve amount of £20,000 to cover any contingencies.

The charity relies fully on voluntary income.

The trustees are satisfied that all funds received have been applied in a wholly effective manner.

## **FUTURE DEVELOPMENTS**

Be Kind Foundation will continue with its core activities of poverty relief and assistance with shelter, education, healthcare and sanitation.

Signed on behalf of the Trustees on 15 May 2023 by S Ahmed :





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

BE KIND FOUNDATION

On accounts for the year  
ended

31 JULY 2022

Charity no  
(if any)

1166367

Set out on pages

1 TO 7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 JULY 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/4/23

Name:

ANDREW PAUL RUSSELL

Relevant professional  
qualification(s) or body  
(if any):

FFA FMAAT

Address:

SHAN HOUSE, 80-86 NORTH STREET, KEIGHLEY, BD21 3AF