

INVOLVE LEEDS

England & Wales · Charity number 1166340

Details

Status Registered

Legal form Charitable company

Company number [09760686](#)

Registered 2016-04-04

Register [View on the Charity Commission register](#)

Contact

Address Involve Learning Centre
Whitfield Avenue
Leeds
Leeds
West Yorkshire
LS10 2QE

Phone 07565103649

Email info@involveleeds.org.uk

Website www.involveleeds.org.uk

Activities

Objects: TO ACT AS A RESOURCE FOR YOUNG PEOPLE FROM THE AGE OF 11 UP TO THE AGE OF 16 LIVING IN LEEDS BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF: (A) ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS;(B) ADVANCING EDUCATION;(C) PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

Activities: Involve Leeds is a resource for the local community working to create a warm, safe, welcoming and inclusive environment for the whole of Hunslet and the surrounding areas. We will do this by developing our centre into a community resource to be used by local people, groups, organisations and communities, addressing inequality in our community and beyond, providing support, advice and activities

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£42,660	£75,169	-	-
2023-09-30	£86,375	£164,430	-	-
2022-09-30	£138,110	£158,016	-	-
2021-09-30	£219,694	£136,139	-	-
2020-09-30	£90,239	£141,854	-	-

Trustees

Name	Role	Appointed
Benjamin Paul Hutchinson		2026-01-08
Deborah Jane Hopkins		2024-02-26
Jackson Turner		2026-01-08
Stewart Walton		2023-11-14

INVOLVE LEEDS

England & Wales - Charity number 1166340

Accounts

Involve Leeds

Charity number 1166340

A company limited by guarantee number 09760686

Annual Report and Financial Statements for the year ended 30 September 2024

Involve

Helping young people learn, achieve and realise their potential



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Involve Leeds

Annual Report and Financial Statements for the year ended 30 September 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Involve Leeds

Trustees' report for the year ended 30 September 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Calvert	Chair	Resigned 12 February 2024
Paul Wray	Acting Chair	
Keith Green		Resigned 30 November 2023
Colin Douro		
Stewart Walton		Appointed 25 October 2023
Deborah Hopkins		Appointed 12 February 2024
Company secretary	Adele Murray	Resigned 12 March 2024
Charity number	1166340	Registered in England and Wales
Company number	09760686	Registered in England and Wales

Registered and principal address	Bankers
Involve Learning Centre	HSBC
Whitfield Avenue	33 Park Row
Leeds	Leeds
LS10 2QE	LS1 1LD

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 September 2015. It is governed by a memorandum and articles of association. The articles were amended by special resolution on 15 March 2016. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2024

Objectives and activities

The charity's objects

To act as a resource for young people from the age of 11 up to the age of 16 living in Leeds by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

The charity's main activities

Involve provides a variety of programmes to vulnerable people living in Leeds. The programmes are both effective and creative, positively impacting their achievement, their self-esteem and their future aspirations.

We continue to offer support to disadvantaged and socially and educationally excluded people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and support programmes, targeted at local and vulnerable families and communities.

Achievements and performance

Involve has continued to develop as a community centre for the residents of Hunslet and beyond. We continue to provide a welcoming, safe space which will encourage people to attend the groups and activities available as well as encourage other providers to work in the centre and support local groups in setting up their own activities.

We are working towards transformational change to be a community centre led by the community, for the community. And over the last year have seen an increase in engagement by local people. We now have 10 organisations who use the building on a regular (almost weekly basis) as well as Involve providing a Warm Space for local people. We have an established gardening programme, provide advice, support and signposting to local people, are used as a training venue by partners and have increased our local partnership influence, promoting the issues which most impact on the people of Hunslet.

We were also successful in getting a make over from ParkLane Foundation which meant rooms in the building were painted and decorated, and we continue to work to improve the environment for the local community. One member reported seeing the building changes meant they "felt seen". And we have responsibility to continue this work.

This year we were a very successful partner in the Pride In Place initiative which engaged a range of communities in celebrating the positives of Hunslet and resulted in permanent art works reflecting people's experiences.



Involve Leeds

Trustees' report (continued) for the year ended 30 September 2024

Financial review

The net expenditure for the year was £32,509, including net expenditure of £31,489 on unrestricted funds and net expenditure of £1,020 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £26,977.

It is the policy of the trustees to hold between 3 and 9 months reserves. Based on actual 2023/2024 expenditure this equates to a reserves target of between £18,700 and £56,200.

The trustees recognise the challenging financial position facing the charity as it continues its transition to being a community centre led by the community. In 2024/2025 the trustees expect reserves to increase given the receipt of funding from Northern Gas Networks. The trustees plan to use the breathing space provided by this funding to develop a service plan that allows the charity to manage its finances on a recurrent basis.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 25/6/2025

Paul Wray (Trustee)

Involve Leeds

Independent examiner's report to the trustees of Involve Leeds

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2024, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

25/6/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Involve Leeds
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	8	21,702	21,710	16,736
Schools income		288	-	288	58,706
Rental income		15,632	-	15,632	10,933
Sales and fees		5,030	-	5,030	-
Total income		20,958	21,702	42,660	86,375
Expenditure on:					
Salaries and NI	(3)	32,333	5,967	38,300	108,822
Telephone and broadband		942	-	942	1,553
Computer and internet expenses		252	-	252	597
Food and refreshments		(127)	454	327	3,443
Insurance		1,334	-	1,334	1,682
Office and admin expenses		602	308	910	1,291
Teaching resources		-	-	-	837
Professional fees		1,260	-	1,260	25
Small tools and equipment		125	610	735	879
Staff training		-	-	-	60
Travel and meetings		-	-	-	8,126
Trips and residentials		-	-	-	1,051
Young persons support		-	-	-	536
Utilities		10,106	763	10,869	8,426
Depreciation		5,861	-	5,861	6,313
Repairs and Maintenance		1,635	4,095	5,730	17,612
Independent examination		1,560	-	1,560	990
Grant repayment		-	1,382	1,382	-
Project costs		-	5,115	5,115	1,268
Subscriptions and licences		592	-	592	919
Total expenditure		56,475	18,694	75,169	164,430
Net income / (expenditure)		(35,517)	3,008	(32,509)	(78,055)
Transfers between funds		4,028	(4,028)	-	-
Net movement in funds		(31,489)	(1,020)	(32,509)	(78,055)
Fund balances brought forward		197,106	12,580	209,686	287,741
Fund balances carried forward	(4)	165,617	11,560	177,177	209,686

All incoming resources and resources expended derive from continuing activities.

Involve Leeds
Balance sheet
as at 30 September 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 138,640	-	138,640	141,689
Total fixed assets	<u>138,640</u>	<u>-</u>	<u>138,640</u>	<u>141,689</u>
Current assets				
Debtors and prepayments	(6) 5,899	-	5,899	4,854
Cash at bank and in hand	(7) 23,226	11,560	34,786	65,485
Total current assets	<u>29,125</u>	<u>11,560</u>	<u>40,685</u>	<u>70,339</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 2,148	-	2,148	2,342
Total current liabilities	<u>2,148</u>	<u>-</u>	<u>2,148</u>	<u>2,342</u>
Net current assets / (liabilities)	<u>26,977</u>	<u>11,560</u>	<u>38,537</u>	<u>67,997</u>
Net assets	<u>165,617</u>	<u>11,560</u>	<u>177,177</u>	<u>209,686</u>
Funds				
Unrestricted funds	165,617	-	165,617	197,106
Restricted funds	-	11,560	11,560	12,580
Total funds	<u>165,617</u>	<u>11,560</u>	<u>177,177</u>	<u>209,686</u>

For the year ending 30 September 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 25/6/2025

Paul Wray (Trustee)

Involve Leeds

Notes to the accounts

for the year ended 30 September 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building: Over 50 years

Fixtures and fittings: over 10 years

Computer equipment (second hand): over 2 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Involve Leeds
Notes to the accounts continued
for the year ended 30 September 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Hubbub Foundation UK	-	6,000	6,000	-
Leeds City Council (LCC)	-	4,612	4,612	440
Leeds Community Foundation (LCF)	-	8,090	8,090	9,299
Sir George Martin Trust	-	3,000	3,000	-
Cash for Kids	-	-	-	450
Ernest Cook Trust	-	-	-	460
Outdoor Essentials	-	-	-	5,650
Other donations	8	-	8	437
	<u>8</u>	<u>21,702</u>	<u>21,710</u>	<u>16,736</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	36,559	98,683
Social security costs	2,687	7,905
Employment allowance	(2,687)	(4,140)
Payroll administration charges	420	836
Pensions	1,321	2,742
Redundancy Payment	-	2,796
	<u>38,300</u>	<u>108,822</u>

The average number of employees during the year was 2, being an average of 1 full time equivalent (2023: 6, 4.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	1,321	2,742

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Garfield Weston	7,763	-	4,060	-	3,703
LCF - Climate	-	3,749	558	-	3,191
LCF - Healthy Holidays	-	2,784	2,568	(216)	-
Hubbub Foundation UK	-	6,000	4,243	-	1,757
Outdoor Essentials	4,817	-	3,129	-	1,688
Warm Space	-	3,357	1,136	(1,000)	1,221
Sir George Martin Trust	-	3,000	3,000	-	-
LCC - Flooring	-	2,812	-	(2,812)	-
	<u>12,580</u>	<u>21,702</u>	<u>18,694</u>	<u>(4,028)</u>	<u>11,560</u>

For fund descriptions see next page.

Involve Leeds
Notes to the accounts continued
for the year ended 30 September 2024

4 Restricted funds continued

Fund name	Purpose of restriction
Garfield Weston	For the provision of buying the building and its ongoing upkeep.
LCF - Climate	To support the community garden and education concerning climate change.
LCF - Healthy Holidays	To provide holiday activities and meals for children with a focus on those in receipt of free school meals. The transfer is for a contribution to rental income.
Hubbub Foundation UK	To enable the outside space to be developed for a community garden and allotment space
Outdoor Essentials	For outdoor trips, clothing, plants, gardening equipment etc.
Warm Space	To provide funding for a warm and welcoming space. The transfer is for a contribution to rental income.
Sir George Martin Trust	To contribute towards warm spaces and project costs.
LCC - Flooring	To support costs associated with improved flooring for the centre. The transfer is for the capitalisation of the flooring costs.

5 Tangible assets

	Equipment	Fixtures and fittings	Buildings	Total
<u>Cost</u>	£	£	£	£
At 1 October 2023	4,200	34,701	125,863	164,764
Additions	-	2,812	-	2,812
At 30 September 2024	<u>4,200</u>	<u>37,513</u>	<u>125,863</u>	<u>167,576</u>
<u>Depreciation</u>				
At 1 October 2023	4,200	11,324	7,551	23,075
Charge for year	-	3,344	2,517	5,861
At 30 September 2024	<u>4,200</u>	<u>14,668</u>	<u>10,068</u>	<u>28,936</u>
<u>Net book value</u>				
At 30 September 2024	<u>-</u>	<u>22,845</u>	<u>115,795</u>	<u>138,640</u>
At 30 September 2023	<u>-</u>	<u>23,377</u>	<u>118,312</u>	<u>141,689</u>

6 Debtors and prepayments

	2024	2023
	£	£
Debtors	2,470	3,648
Prepayments	617	1,206
	<u>5,899</u>	<u>4,854</u>

7 Cash at bank and in hand

	2024	2023
	£	£
Cash at bank	34,728	65,381
Cash in hand	58	104
	<u>34,786</u>	<u>65,485</u>

8 Creditors and accruals

	2024	2023
	£	£
Creditors	271	914
Accruals	1,877	1,428
	<u>2,148</u>	<u>2,342</u>

Involve Leeds
Notes to the accounts continued
for the year ended 30 September 2024

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £32,378 (previous year: £28,395).

Involve Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	8	897	21,702	15,839	21,710	16,736
Schools income	288	58,706	-	-	288	58,706
Rental income	15,632	10,933	-	-	15,632	10,933
Sales and fees	5,030	-	-	-	5,030	-
Total income	20,958	70,536	21,702	15,839	42,660	86,375
Expenditure						
Salaries and NI	32,333	104,575	5,967	4,247	38,300	108,822
Telephone and broadband	942	1,553	-	-	942	1,553
Computer and internet expenses	252	597	-	-	252	597
Food and refreshments	(127)	2,410	454	1,033	327	3,443
Insurance	1,334	1,682	-	-	1,334	1,682
Office and admin expenses	602	770	308	521	910	1,291
Teaching resources	-	421	-	416	-	837
Professional fees	1,260	25	-	-	1,260	25
Small tools and equipment	125	234	610	645	735	879
Staff training	-	60	-	-	-	60
Travel and meetings	-	8,001	-	125	-	8,126
Trips and residential	-	622	-	429	-	1,051
Young persons support	-	173	-	363	-	536
Utilities	10,106	8,016	763	410	10,869	8,426
Depreciation	5,861	6,313	-	-	5,861	6,313
Repairs and Maintenance	1,635	7,380	4,095	10,232	5,730	17,612
Independent examination	1,560	990	-	-	1,560	990
Grant repayment	-	-	1,382	-	1,382	-
Project costs	-	-	5,115	1,268	5,115	1,268
Subscriptions and licences	592	919	-	-	592	919
Total expenditure	56,475	144,741	18,694	19,689	75,169	164,430
Net income / (expenditure)	(35,517)	(74,205)	3,008	(3,850)	(32,509)	(78,055)
Transfers between funds	4,028	2,700	(4,028)	(2,700)	-	-
Net movement in funds	(31,489)	(71,505)	(1,020)	(6,550)	(32,509)	(78,055)
Fund balances brought forward	197,106	268,611	12,580	19,130	209,686	287,741
Fund balances carried forward	165,617	197,106	11,560	12,580	177,177	209,686

INVOLVE LEEDS

England & Wales - Charity number 1166340

Accounts

Involvement Leeds

Charity number 1166340

A company limited by guarantee number 09760686

Annual Report and Financial Statements for the year ended 30 September 2023

Involvement

Helping young people learn, achieve and realise their potential



Involve Leeds

Annual Report and Financial Statements for the year ended 30 September 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Involve Leeds

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Calvert	Chair	Resigned 12 February 2024
Paul Wray		
Keith Green		Resigned 30 November 2023
Colin Douro		
Stewart Walton		Appointed 25 October 2023
Deborah Hopkins		Appointed 12 February 2024
Company secretary	Adele Murray	Resigned 12 March 2024
Charity number	1166340	Registered in England and Wales
Company number	09760686	Registered in England and Wales

Registered and principal address	Bankers
Involve Learning Centre	HSBC
Whitfield Avenue	33 Park Row
Leeds	Leeds
LS10 2QE	LS1 1LD

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 September 2015. It is governed by a memorandum and articles of association. The articles were amended by special resolution on 15 March 2016. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

To act as a resource for young people from the age of 11 up to the age of 16 living in Leeds by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

The charity's main activities

Involve provides a variety of education programmes to vulnerable young people living in Leeds. The programmes are both effective and creative, positively impacting their education achievement, their self-esteem and their future aspirations.

We continue to offer education to disadvantaged and socially and educationally excluded young people supporting them to return to mainstream or specialist long term provision.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and support programmes, targeted at local and vulnerable families and communities in addition to our work with excluded young people which is city wide.

Achievements and performance

Over the last year we continued our work supporting our vulnerable students and worked with a number of young people with a range of complex emotional needs, one of whom had regular stays in psychiatric provision whilst placed with us. In July we made the difficult decision to close our alternative provision – schools have less funding and the young people we were supporting needed greater resourcing than schools could afford. However, we have continued our community development work and increased our outreach into the community. We have also continued to support young people through "informal" projects – after school groups, youth groups and the healthy holidays scheme, whilst also building on our offer to local groups and organisations supporting emotional well-being projects.

We have a focus on improving the building making it feel like a safe and welcoming space for all of the community.

We now have a warm spaces offer here and more drop in support sessions for local people and have carried out lots of consultation with partners, organisations and local people about what they need and how we can support them in increasing local delivery and community led initiatives.

Financial review

The net expenditure for the year was £78,055, including net expenditure of £71,505 on unrestricted funds and net expenditure of £6,550 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £55,417.

It is the policy of the trustees to hold between 3 and 9 months reserves.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 15/06/2024

Paul Wray (Trustee)

Involve Leeds

Independent examiner's report to the trustees of Involve Leeds

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

18/06/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	897	15,839	16,736	19,875
Schools income		58,706	-	58,706	114,400
Rental income		10,933	-	10,933	2,150
Sales income		-	-	-	450
Consultant		-	-	-	1,235
Total income		70,536	15,839	86,375	138,110
Expenditure on:					
Salaries and NI	(3)	104,575	4,247	108,822	101,225
Administration costs		282	101	383	529
Broadband		419	-	419	315
Computer and internet expenses		597	-	597	504
Food and refreshments		2,410	1,033	3,443	4,154
Insurance		1,682	-	1,682	1,916
Office expenses		2,373	420	2,793	1,649
Teaching resources		421	416	837	2,323
Premises		1,097	905	2,002	643
Professional fees		25	-	25	249
Small tools and equipment		234	645	879	3,842
Staff training		60	-	60	1,624
Travel and meetings		8,001	125	8,126	16,204
Trips and residentials		622	429	1,051	2,474
Young persons support		173	363	536	176
Utilities		8,016	410	8,426	8,254
Donation to others		-	-	-	199
Postage and delivery		9	-	9	3
Depreciation		6,313	-	6,313	7,297
Repairs and Maintenance		6,442	9,327	15,769	2,910
Independent examination		990	-	990	990
Sundry expense		-	-	-	536
Activities		-	1,268	1,268	-
Total expenditure		144,741	19,689	164,430	158,016
Net income / (expenditure)		(74,205)	(3,850)	(78,055)	(19,906)
Transfers between funds		2,700	(2,700)	-	-
Net movement in funds		(71,505)	(6,550)	(78,055)	(19,906)
Fund balances brought forward		268,611	19,130	287,741	307,647
Fund balances carried forward	(4)	197,106	12,580	209,686	287,741

All incoming resources and resources expended derive from continuing activities.

Involve Leeds
Balance sheet
as at 30 September 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 141,689	-	141,689	148,002
Total fixed assets	<u>141,689</u>	<u>-</u>	<u>141,689</u>	<u>148,002</u>
Current assets				
Debtors and prepayments	(6) 4,854	-	4,854	30,696
Cash at bank and in hand	(7) 52,905	12,580	65,485	112,288
Total current assets	<u>57,759</u>	<u>12,580</u>	<u>70,339</u>	<u>142,984</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 2,342	-	2,342	3,245
Total current liabilities	<u>2,342</u>	<u>-</u>	<u>2,342</u>	<u>3,245</u>
Net current assets / (liabilities)	<u>55,417</u>	<u>12,580</u>	<u>67,997</u>	<u>139,739</u>
Net assets	<u>197,106</u>	<u>12,580</u>	<u>209,686</u>	<u>287,741</u>
Funds				
Unrestricted funds	197,106	-	197,106	268,611
Restricted funds	-	12,580	12,580	19,130
Total funds	<u>197,106</u>	<u>12,580</u>	<u>209,686</u>	<u>287,741</u>

For the year ending 30 September 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 15/06/2024

Paul Wray (Trustee)

Involve Leeds

Notes to the accounts

for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building: Over 50 years

Fixtures and fittings: over 10 years

Computer equipment (second hand): over 2 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Cash for Kids	-	450	450	-
Ernest Cook Trust	460	-	460	-
Healthy Holidays	-	9,299	9,299	-
Household Support Fund	-	440	440	-
Outdoor Essentials	-	5,650	5,650	-
Leeds City Council	-	-	-	12,500
Leeds Community Foundation	-	-	-	5,000
Starting Point	-	-	-	2,040
Other donations	437	-	437	335
	<u>897</u>	<u>15,839</u>	<u>16,736</u>	<u>19,875</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	98,683	84,440
Social security costs	7,905	6,792
Employment allowance	(4,140)	(5,385)
Payroll administration charges	836	728
Pensions	2,742	1,948
Redundancy Payment	2,796	-
Freelance staff	-	12,702
	<u>108,822</u>	<u>101,225</u>

The average number of employees during the year was 6, being an average of 4.4 full time equivalent (2022: 5, 3.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	2,742	1,948
Amount of any contributions outstanding at the year end	-	-

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2023

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Garfield Weston capital	17,090	-	9,327	-	7,763
Cash for Kids	-	450	450	-	-
Healthy Holidays	-	9,299	6,599	(2,700)	-
Household Support Fund	-	440	440	-	-
Outdoor Essentials	-	5,650	833	-	4,817
Starting Point	2,040	-	2,040	-	-
	<u>19,130</u>	<u>15,839</u>	<u>19,689</u>	<u>(2,700)</u>	<u>12,580</u>

Fund name

Garfield Weston capital

Cash for Kids

Healthy Holidays

Household Support Fund

Outdoor Essentials

Starting Point

Purpose of restriction

For the provision of buying the building and upkeep.

Towards the costs of clothing, food, arts & crafts.

To run holiday camp activities. The transfer relates to use of the Involve premises.

Towards the costs of slow cookers, food parcels, emergency energy/food vouchers and overheads.

For outdoor trips, clothing, plants, gardening equipment etc.

To run a Health Inequalities Project.

5 Tangible assets	Equipment £	Fixtures and fittings £	Buildings £	Total £
Cost				
At 1 October 2022	4,200	34,701	125,863	164,764
Additions	-	-	-	-
At 30 September 2023	<u>4,200</u>	<u>34,701</u>	<u>125,863</u>	<u>164,764</u>
Depreciation				
At 1 October 2022	3,467	8,261	5,034	16,762
Charge for year	733	3,063	2,517	6,313
At 30 September 2023	<u>4,200</u>	<u>11,324</u>	<u>7,551</u>	<u>23,075</u>
Net book value				
At 30 September 2023	<u>-</u>	<u>23,377</u>	<u>118,312</u>	<u>141,689</u>
At 30 September 2022	<u>733</u>	<u>26,440</u>	<u>120,829</u>	<u>148,002</u>

Involve Leeds
Notes to the accounts continued
for the year ended 30 September 2023

6 Debtors and prepayments	2023	2022
	£	£
Debtors	3,648	16,283
Prepayments	1,206	1,239
Accrued income	-	12,440
Other debtors	-	734
	<u>4,854</u>	<u>30,696</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	65,381	112,269
Cash in hand	104	19
	<u>65,485</u>	<u>112,288</u>

8 Creditors and accruals	2023	2022
	£	£
Creditors	914	2,181
Accruals	1,428	1,064
	<u>2,342</u>	<u>3,245</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £28,395 (previous year: £27,186).

Involve Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	897	335	15,839	19,540	16,736	19,875
Schools income	58,706	114,400	-	-	58,706	114,400
Rental income	10,933	2,150	-	-	10,933	2,150
Sales income	-	450	-	-	-	450
Consultant	-	1,235	-	-	-	1,235
Total income	70,536	118,570	15,839	19,540	86,375	138,110
Expenditure						
Salaries and NI	104,575	59,904	4,247	41,321	108,822	101,225
Administration costs	282	371	101	158	383	529
Broadband	419	146	-	169	419	315
Computer and internet expenses	597	336	-	168	597	504
Food and refreshments	2,410	1,664	1,033	2,490	3,443	4,154
Insurance	1,682	1,916	-	-	1,682	1,916
Office expenses	2,373	919	420	730	2,793	1,649
Teaching resources	421	249	416	2,074	837	2,323
Premises	1,097	582	905	61	2,002	643
Professional fees	25	145	-	104	25	249
Small tools and equipment	234	386	645	3,456	879	3,842
Staff training	60	1,079	-	545	60	1,624
Travel and meetings	8,001	16,148	125	56	8,126	16,204
Trips and residentials	622	2,474	429	-	1,051	2,474
Young persons support	173	26	363	150	536	176
Utilities	8,016	1,687	410	6,567	8,426	8,254
Donation to others	-	-	-	199	-	199
Postage and delivery	9	3	-	-	9	3
Depreciation	6,313	7,297	-	-	6,313	7,297
Repairs and Maintenance	6,442	1,324	9,327	1,586	15,769	2,910
Independent examination	990	210	-	780	990	990
Sundry expense	-	536	-	-	-	536
Activities	-	-	1,268	-	1,268	-
Total expenditure	144,741	97,402	19,689	60,614	164,430	158,016
Net income / (expenditure)	(74,205)	21,168	(3,850)	(41,074)	(78,055)	(19,906)
Transfers between funds	2,700	17,449	(2,700)	(17,449)	-	-
Net movement in funds	(71,505)	38,617	(6,550)	(58,523)	(78,055)	(19,906)
Fund balances brought forward	268,611	229,994	19,130	77,653	287,741	307,647
Fund balances carried forward	197,106	268,611	12,580	19,130	209,686	287,741

INVOLVE LEEDS

England & Wales - Charity number 1166340

Accounts

Involve Leeds

Charity number 1166340

A company limited by guarantee number 09760686

Annual Report and Financial Statements for the year ended 30 September 2022

Involve

Helping young people learn, achieve and realise their potential



West Yorkshire Community Accounting Service

Involve Leeds

Annual Report and Financial Statements for the year ended 30 September 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Involve Leeds

Trustees' report for the year ended 30 September 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Calvert	Chair	
Helen Grayson		Resigned 15 April 2022
Paul Wray		
Keith Green		
Colin Douro		
Richard Hamlin		Resigned 10 January 2022
Michael Dodd		Resigned 8 December 2021

Company secretary Adele Murray

Charity number 1166340 Registered in England and Wales

Company number 09760686 Registered in England and Wales

Registered and principal address	Bankers
Involve Learning Centre	HSBC
Whitfield Avenue	33 Park Row
Leeds	Leeds
LS10 2QE	LS1 1LD

Independent examiner

Elisabeth Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 September 2015. It is governed by a memorandum and articles of association. The articles were amended by special resolution on 15 March 2016. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2022

Objectives and activities

The charity's objects

To act as a resource for young people from the age of 11 up to the age of 16 living in Leeds by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

The charity's main activities

Involve provides a variety of education programmes to vulnerable young people living in Leeds. The programmes are both effective and creative, positively impacting their education achievement, their self-esteem and their future aspirations.

We continue to offer education to disadvantaged and socially and educationally excluded young people supporting them to return to mainstream or specialist long term provision.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and support programmes, targeted at local and vulnerable families and communities in addition to our work with excluded young people which is city wide.

Achievements and performance

Over the last year we have continued our work supporting our vulnerable students and, like other educational settings working with the most vulnerable students, have seen an increase in referrals but also in the needs of the young people coming to learn at Involve. We are developing our work with partners and regularly sit in safeguarding meetings, supporting our young people.

Offering education to some of the most vulnerable young people in the city remains the central tenet of our work.

We are continuing to develop our offer and this term undertook a residential (most of our young people had never been on a school trip) and continue to look for ways to engage students who are often disaffected by school. Many of our YP comes from families experiencing financial hardship so we continue to provide basics for our young people if needed – from food to sanitary protection.

We are developing our nurture provision, and making improvements to the building with new floors, a new kitchen, safer lighting, a garden area and fencing which benefit the community groups as well as the young people who come here for school. Building improvements will continue to be a feature of our work.

We have also built on our community links working with partners to offer more services to vulnerable communities outside of school hours – young people, families and refugee communities. The centre is used (outside of school hours) every day, including weekends.

Financial review

The net expenditure for the year was £19,906, including net income of £38,617 on unrestricted funds and net expenditure of £58,523 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £120,609.

It is the policy of the trustees to hold between 3 and 9 months running costs in free reserves in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. The charity held 9 months running costs in reserves at the year end.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 25/04/2023

S Calvert (Trustee)

Involve Leeds

Independent examiner's report to the trustees of Involve Leeds

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2022, which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Elisabeth Beverley FCCA

02/05/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Involve Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 30 September 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	335	19,540	19,875	171,124
Schools income		114,400	-	114,400	47,420
Rental income		2,150	-	2,150	1,150
Sales income		450	-	450	-
Consultant		1,235	-	1,235	-
Total income		118,570	19,540	138,110	219,694
Expenditure on:					
Salaries and NI	(3)	59,904	41,321	101,225	95,503
Administration costs		371	158	529	431
Broadband		146	169	315	320
Computer and internet expenses		336	168	504	1,246
Food and refreshments		1,664	2,490	4,154	4,235
Insurance		1,916	-	1,916	1,545
Office expenses		919	730	1,649	1,368
Teaching resources		249	2,074	2,323	1,087
Premises		582	61	643	2,515
Professional fees		145	104	249	4,065
Small tools and equipment		386	3,456	3,842	173
Staff training		1,079	545	1,624	4,957
Childcare vouchers		-	-	-	2,279
Travel and meetings		16,148	56	16,204	4,633
Trips and residentials		2,474	-	2,474	555
Young persons support		26	150	176	171
Utilities		1,687	6,567	8,254	5,607
Donation to others		-	199	199	25
Postage and delivery		3	-	3	19
Depreciation		7,297	-	7,297	4,625
Repairs and Maintenance		1,324	1,586	2,910	-
Independent examination		210	780	990	780
Sundry expense		536	-	536	-
Total expenditure		97,402	60,614	158,016	136,139
Net income / (expenditure)		21,168	(41,074)	(19,906)	83,555
Transfers between funds		17,449	(17,449)	-	-
Net movement in funds		38,617	(58,523)	(19,906)	83,555
Fund balances brought forward		229,994	77,653	307,647	224,092
Fund balances carried forward	(4)	268,611	19,130	287,741	307,647

All incoming resources and resources expended derive from continuing activities.

Involve Leeds
Balance sheet
as at 30 September 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 148,002	-	148,002	134,435
Total fixed assets	<u>148,002</u>	<u>-</u>	<u>148,002</u>	<u>134,435</u>
Current assets				
Debtors and prepayments	(6) 30,696	-	30,696	15,029
Cash at bank and in hand	(7) 93,158	19,130	112,288	159,142
Total current assets	<u>123,854</u>	<u>19,130</u>	<u>142,984</u>	<u>174,171</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 3,245	-	3,245	959
Total current liabilities	<u>3,245</u>	<u>-</u>	<u>3,245</u>	<u>959</u>
Net current assets / (liabilities)	<u>120,609</u>	<u>19,130</u>	<u>139,739</u>	<u>173,212</u>
Net assets	<u>268,611</u>	<u>19,130</u>	<u>287,741</u>	<u>307,647</u>
Funds				
Unrestricted funds	268,611	-	268,611	229,994
Restricted funds	-	19,130	19,130	77,653
Total funds	<u>268,611</u>	<u>19,130</u>	<u>287,741</u>	<u>307,647</u>

For the year ending 30 September 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 25/04/2023

S Calvert (Trustee)

Involve Leeds

Notes to the accounts

for the year ended 30 September 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building: Over 50 years

Fixtures and fittings: over 10 years

Computer equipment (second hand): over 2 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Leeds City Council	-	12,500	12,500	118,836
Leeds Community Foundation	-	5,000	5,000	33,273
Starting Point	-	2,040	2,040	-
UnLtd	-	-	-	12,760
Slung Low	-	-	-	500
Voluntary Action Leeds	-	-	-	5,000
Other donations	335	-	335	755
	<u>335</u>	<u>19,540</u>	<u>19,875</u>	<u>171,124</u>

3 Staff costs and numbers	2022	2021
	£	£
Gross salaries	84,440	88,755
Social security costs	6,792	6,360
Employment allowance	(5,385)	(3,619)
Payroll administration charges	728	856
Pensions	1,948	2,922
Freelance staff	12,702	229
	<u>101,225</u>	<u>95,503</u>

The average number of employees during the year was 5, being an average of 3.6 full time equivalent (2021: 5.3, 3.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,948	2,922

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Garfield Weston capital	17,090	-	-	-	17,090
Healthy Holidays	19,645	5,000	21,145	(3,500)	-
Social Enterprise Support Fund	762	-	762	-	-
LCC Covid hub	24,219	12,500	36,719	-	-
LCC CIL fund	15,937	-	1,988	(13,949)	-
Starting Point	-	2,040	-	-	2,040
	<u>77,653</u>	<u>19,540</u>	<u>60,614</u>	<u>(17,449)</u>	<u>19,130</u>

Fund name	Purpose of restriction
Garfield Weston capital	For the provision of buying the building.
Healthy Holidays	To run holiday camp activities. The transfer relates to administration and management charges.
Social Enterprise Support Fund	To run a cake and cuppa service for the most vulnerable families.
LCC Covid hub	For the costs of running a Covid support hub.
LCC CIL fund	For development of the community centre. The transfer relates to costs capitalised for the general use of the charity.
Starting Point	To run a Health Inequalities Project.

Involve Leeds
Notes to the accounts continued
for the year ended 30 September 2022

5 Tangible assets	Equipment	Fixtures and fittings	Buildings	Total
<u>Cost</u>	£	£	£	£
At 1 October 2021	2,733	15,304	125,863	143,900
Additions	1,467	19,397	-	20,864
At 30 September 2022	<u>4,200</u>	<u>34,701</u>	<u>125,863</u>	<u>164,764</u>
<u>Depreciation</u>				
At 1 October 2021	1,750	5,198	2,517	9,465
Charge for year	1,717	3,063	2,517	7,297
At 30 September 2022	<u>3,467</u>	<u>8,261</u>	<u>5,034</u>	<u>16,762</u>
<u>Net book value</u>				
At 30 September 2022	<u>733</u>	<u>26,440</u>	<u>120,829</u>	<u>148,002</u>
At 30 September 2021	<u>983</u>	<u>10,106</u>	<u>123,346</u>	<u>134,435</u>

6 Debtors and prepayments	2022	2021
	£	£
Debtors	16,283	14,236
Prepayments	1,239	793
Accrued income	12,440	-
Other debtors	734	-
	<u>30,696</u>	<u>15,029</u>

7 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	112,269	159,141
Cash in hand	19	1
	<u>112,288</u>	<u>159,142</u>

8 Creditors and accruals	2022	2021
	£	£
Creditors	2,255	179
Accruals	990	780
	<u>3,245</u>	<u>959</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £27,186 (previous year: £24,333).

Involve Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2022

	2022	2021	2022	2021	2022	2021
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	335	10,808	19,540	160,316	19,875	171,124
Schools income	114,400	47,420	-	-	114,400	47,420
Rental income	2,150	1,150	-	-	2,150	1,150
Sales income	450	-	-	-	450	-
Consultant	1,235	-	-	-	1,235	-
Total income	118,570	59,378	19,540	160,316	138,110	219,694
Expenditure						
Salaries and NI	59,904	23,411	41,321	72,092	101,225	95,503
Administration costs	371	313	158	118	529	431
Broadband	146	80	169	240	315	320
Computer and internet expenses	336	450	168	796	504	1,246
Food and refreshments	1,664	1,037	2,490	3,198	4,154	4,235
Insurance	1,916	1,354	-	191	1,916	1,545
Office expenses	919	265	730	1,103	1,649	1,368
Teaching resources	249	307	2,074	780	2,323	1,087
Premises	582	6	61	2,509	643	2,515
Professional fees	145	55	104	4,010	249	4,065
Small tools and equipment	386	5	3,456	168	3,842	173
Staff training	1,079	60	545	4,897	1,624	4,957
Childcare vouchers	-	1,773	-	506	-	2,279
Travel and meetings	16,148	4,098	56	535	16,204	4,633
Trips and residentials	2,474	373	-	182	2,474	555
Young persons support	26	-	150	171	176	171
Utilities	1,687	-	6,567	5,607	8,254	5,607
Donation to others	-	25	199	-	199	25
Postage and delivery	3	19	-	-	3	19
Depreciation	7,297	4,625	-	-	7,297	4,625
Repairs and Maintenance	1,324	-	1,586	-	2,910	-
Independent examination	210	-	780	780	990	780
Sundry expense	536	-	-	-	536	-
Total expenditure	97,402	38,256	60,614	97,883	158,016	136,139
Net income / (expenditure)	21,168	21,122	(41,074)	62,433	(19,906)	83,555
Transfers between funds	17,449	138,784	(17,449)	(138,784)	-	-
Net movement in funds	38,617	159,906	(58,523)	(76,351)	(19,906)	83,555
Fund balances brought forward	229,994	70,088	77,653	154,004	307,647	224,092
Fund balances carried forward	268,611	229,994	19,130	77,653	287,741	307,647

INVOLVE LEEDS

England & Wales - Charity number 1166340

Accounts

Involve Leeds

Charity number 1166340

A company limited by guarantee number 09760686

Annual Report and Financial Statements

for the year ended 30 September 2021



West Yorkshire Community Accounting Service

Involve Leeds

Annual Report and Financial Statements for the year ended 30 September 2021

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Prepared by West Yorkshire Community Accounting Service

Involve Leeds

Trustees' report for the year ended 30 September 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Richard Hamlin	Chair	Resigned 10 January 2022
Helen Grayson		
Samantha Calvert		
Michael Dodd		Resigned 8 December 2021
Keith Green		
Company secretary	Adele Murray	
Charity number	1166340	Registered in England and Wales
Company number	09760686	Registered in England and Wales
Registered and principal address	Bankers	
Involve Learning Centre	HSBC	
Whitfield Avenue	33 Park Row	
Leeds	Leeds	
LS10 2QE	LS1 1LD	

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 September 2015. It is governed by a memorandum and articles of association. The articles were amended by special resolution on 15 March 2016. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To act as a resource for young people from the age of 11 up to the age of 16 living in Leeds by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- advancing education;
- providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2021

Objectives and activities

The charity's main activities

Involve provides a variety of education programmes to vulnerable young people living in Leeds. The programmes are both effective and creative, positively impacting their education achievement, their self-esteem and their future aspirations.

We continue to offer education to disadvantaged and socially and educationally excluded young people supporting them to return to mainstream or specialist long term provision.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and support programmes

Achievements and performance

Over the last year we have continued our work supporting our vulnerable students and, like other educational settings working with the most vulnerable students, we stayed open throughout lockdown.

Our practice on site changed to adopt the social distancing practice of all education settings which has now been relaxed though we continue to review risk assessments in relation to Covid and risks to our bubble. We offered lessons on site, but additionally in support of the students who were isolating we also provided learning packs. Offering education to some of the most vulnerable young people in the city remains the central tenet of our work. We have continued to implement Covid-19 guidance in the centre and Involve is Covid-19 secure. We also provided food parcels and other basic items to ensure all families of our young people are supported during financial challenges. This has meant buying clothes, curtains, emergency heating for the families of our Young People.

We were open 7 days a week for every day of lockdown, responding to the helpline calls for our area. The volunteers and the team were totally committed to making the difference, to responding to the demands and it was a privilege to be part of the community response to the crisis. We continue to offer emergency support to vulnerable local families and whilst numbers have greatly reduced we are still providing emergency food but also advice and guidance to local services as and when needed.

We have also built on our community links working with partners to offer more services to vulnerable communities outside of school hours – young people, families and refugee communities.

During the year the charity bought the building at Whitfield Avenue.

This has enabled planned improvements in the line with the needs of the young people and the community. Improvements in the year included upgrading the kitchen area for teaching and learning and upgrading the toilet facilities.

Financial review

The net income for the year was £83,555, including net income of £159,906 on unrestricted funds and net expenditure of £76,351 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £95,559.

It is the policy of the trustees to hold between 3 and 9 months running costs in free reserves in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. The charity held 7.8 months running costs in reserves at the year end.

Involve Leeds

Trustees' report (continued) for the year ended 44469

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 29/04/2022

Samantha Calvert (Trustee)

Involve Leeds

Independent examiner's report to the trustees of Involve Leeds

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2021, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

13/05/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Involve Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 30 September 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	10,808	160,316	171,124	44,388
Schools income		47,420	-	47,420	42,790
Rental income		1,150	-	1,150	2,844
Other income		-	-	-	217
Total income		59,378	160,316	219,694	90,239
Expenditure on:					
Salaries and NI	(3)	23,411	72,092	95,503	96,905
Administration costs		313	118	431	190
Broadband		80	240	320	447
Computer and internet expenses		450	796	1,246	1,290
Food and refreshments		1,037	3,198	4,235	2,019
Insurance		1,354	191	1,545	2,809
Office expenses		265	1,103	1,368	1,968
Teaching resources		307	780	1,087	634
Premises		6	2,509	2,515	11,621
Printing and reproduction		-	-	-	348
Professional fees		55	4,790	4,845	4,344
Repairs and maintenance		-	-	-	6,140
Small tools and equipment		5	168	173	30
Staff training		60	4,897	4,957	142
Childcare vouchers		1,773	506	2,279	2,196
Travel and meetings		4,098	535	4,633	1,287
Trips and residentials		373	182	555	222
Young persons support		-	171	171	607
Utilities		-	5,607	5,607	5,123
Donation to others		25	-	25	363
Postage and delivery		19	-	19	29
Repayment of underspent grant		-	-	-	3,140
Depreciation		4,625	-	4,625	-
Total expenditure		38,256	97,883	136,139	141,854
Net income / (expenditure)		21,122	62,433	83,555	(51,615)
Transfers between funds	(4)	138,784	(138,784)	-	-
Net movement in funds		159,906	(76,351)	83,555	(51,615)
Fund balances brought forward		70,087	154,005	224,092	275,707
Fund balances carried forward	(4)	229,993	77,654	307,647	224,092

All incoming resources and resources expended derive from continuing activities.

Involve Leeds

Balance sheet

as at 30 September 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 134,435	-	134,435	-
Total fixed assets	<u>134,435</u>	<u>-</u>	<u>134,435</u>	<u>-</u>
Current assets				
Debtors and prepayments	(6) 15,029	-	15,029	244
Cash at bank and in hand	(7) 81,489	77,653	159,142	224,821
Total current assets	<u>96,518</u>	<u>77,653</u>	<u>174,171</u>	<u>225,065</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 959	-	959	973
Total current liabilities	<u>959</u>	<u>-</u>	<u>959</u>	<u>973</u>
Net current assets / (liabilities)	<u>95,559</u>	<u>77,653</u>	<u>173,212</u>	<u>224,092</u>
Net assets	<u>229,994</u>	<u>77,653</u>	<u>307,647</u>	<u>224,092</u>
Funds				
Unrestricted funds	229,993	-	229,993	70,087
Restricted funds	-	77,654	77,654	154,005
Total funds	<u>229,993</u>	<u>77,654</u>	<u>307,647</u>	<u>224,092</u>

For the year ending 30 September 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 29/04/2022

Samantha Calvert (Trustee)

Involve Leeds

Notes to the accounts

for the year ended 30 September 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Building: Over 50 years

Fixtures and fittings: over 10 years

Computer equipment (second hand): over 2 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2021

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of the fund. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
National Lottery Community Fund	-	-	-	5,869
Leeds City Council	-	118,836	118,836	24,160
Leeds Community Foundation	10,053	23,220	33,273	8,437
LCC Housing Area Panel	-	-	-	3,000
Seedlings Foundation	-	-	-	730
UnLtd	-	12,760	12,760	-
Slung Low	-	500	500	-
Voluntary Action Leeds	-	5,000	5,000	-
Other donations	755	-	755	2,192
	<u>10,808</u>	<u>160,316</u>	<u>171,124</u>	<u>44,388</u>

3 Staff costs and numbers

	2021 £	2020 £
Gross salaries	88,755	91,955
Social security costs	6,360	3,766
Employment allowance	(3,619)	(3,081)
Payroll administration charges	856	906
Pensions	2,922	3,359
Freelance staff	229	-
	<u>95,503</u>	<u>96,905</u>

The average number employees during the year was 5.3, being an average of 3.8 full time equivalent (2020: 6, 4.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £	2020 £
Costs of the scheme to the charity for the year	2,922	3,359

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Big Lottery SIB	7,378	-	7,378	-	-
LCC summer camp	805	-	-	(805)	-
LCC Housing Area Panel	1,915	-	1,915	-	-
Garfield Weston capital	143,907	-	954	(125,863)	17,090
Healthy Holidays	-	23,220	3,575	-	19,645
Sticker Project	-	500	500	-	-
Social Enterprise Support Fund	-	12,760	7,278	(4,720)	762
LCC Covid hub	-	95,950	70,844	(887)	24,219
LCC I Pads	-	440	440	-	-
LCC CIL fund	-	22,446	-	(6,509)	15,937
Refugee /asylum seeker project	-	5,000	5,000	-	-
	<u>154,005</u>	<u>160,316</u>	<u>92,884</u>	<u>(138,784)</u>	<u>77,653</u>
			4999		

Fund name	Purpose of restriction
Big Lottery SIB	To support Involve to become investment ready.
LCC summer camp	To run summer camp activities. A transfer of £805 was made for spend in 2019.
LCC Housing Area Panel	For weekend wages.
Garfield Weston capital	For the provision of buying the building. A transfer of £125,863 was made to reflect the acquisition cost of the building, which is for the general use of the charity.
Healthy Holidays	To run holiday camp activities.
Sticker Project	To design stickers to stick up around places where young people hang out with Coronavirus messages attached.
Social Enterprise Support Fund	To run a cake and cuppa service for the most vulnerable families. A transfer of £4,720 was made for the kitchen refurbishments costs, which are for the general use of the charity.
LCC Covid hub	For the costs of running a Covid support hub A transfer of £887 was made from this fund for the cost of purchasing four cookers which are for the general use of the charity.
LCC I Pads	For the purchase of I Pads.
LCC CIL fund	For development of the community centre. A transfer of £6,509 was made for the disabled toilets fitting costs, these are for the general use of the charity.
Refugee /asylum seeker project	To 'test and learn' from volunteer placement experiences

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2021

5 Tangible assets	Equipment	Fixtures and fittings	Buildings	Total
<u>Cost</u>		£	£	£
At 1 October 2020	765	4,075	-	4,840
Additions	1,968	11,229	125,863	139,060
At 30 September 2021	<u>2,733</u>	<u>15,304</u>	<u>125,863</u>	<u>143,900</u>
<u>Depreciation</u>				
At 1 October 2020	765	4,075	-	4,840
Charge for year	985	1,123	2,517	4,625
At 30 September 2021	<u>1,750</u>	<u>5,198</u>	<u>2,517</u>	<u>9,465</u>
<u>Net book value</u>				
At 30 September 2021	<u>983</u>	<u>10,106</u>	<u>123,346</u>	<u>134,435</u>
At 30 September 2020	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
6 Debtors and prepayments			2021	2020
			£	£
Debtors			14,236	-
Prepayments			793	244
			<u>15,029</u>	<u>244</u>
7 Cash at bank and in hand			2021	2020
			£	£
Cash at bank			159,141	224,817
Cash			1	4
			<u>159,142</u>	<u>224,821</u>
8 Creditors and accruals			2021	2020
			£	£
Credit card			179	193
Accruals			780	780
			<u>959</u>	<u>973</u>

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2021

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and the project lead and the project co-ordinators. The total employee benefits received by the project lead were £24,333 (In 2020 key management personnel included the project co-ordinators as well as the project lead. Total employee benefits were £18,843).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Involve Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	10,808	26,498	160,316	17,890	171,124	44,388
Schools income	47,420	42,790	-	-	47,420	42,790
Rental income	1,150	2,844	-	-	1,150	2,844
Other income	-	217	-	-	-	217
Total income	59,378	72,349	160,316	17,890	219,694	90,239
Expenditure						
Salaries and NI	23,411	70,392	72,092	26,513	95,503	96,905
Administration costs	313	190	118	-	431	190
Broadband	80	335	240	112	320	447
Computer and internet expenses	450	1,290	796	-	1,246	1,290
Food and refreshments	1,037	1,157	3,198	862	4,235	2,019
Insurance	1,354	2,613	191	196	1,545	2,809
Office expenses	265	1,694	1,103	274	1,368	1,968
Teaching resources	307	612	780	22	1,087	634
Premises	6	6,969	2,509	4,652	2,515	11,621
Printing and reproduction	-	175	-	173	-	348
Professional fees	55	844	4,790	3,500	4,845	4,344
Repairs and maintenance	-	-	-	6,140	-	6,140
Small tools and equipment	5	30	168	-	173	30
Staff training	60	142	4,897	-	4,957	142
Childcare vouchers	1,773	2,196	506	-	2,279	2,196
Travel and meetings	4,098	1,185	535	102	4,633	1,287
Trips and residentials	373	222	182	-	555	222
Young persons support	-	607	171	-	171	607
Utilities	-	3,381	5,607	1,742	5,607	5,123
Donation to others	25	313	-	50	25	363
Postage and delivery	19	29	-	-	19	29
Repayment of underspent grant	-	-	-	3,140	-	3,140
Depreciation	4,625	-	-	-	4,625	-
Total expenditure	38,256	94,376	97,883	47,478	136,139	141,854
Net income / (expenditure)	21,122	(22,027)	62,433	(29,588)	83,555	(51,615)
Transfers between funds	138,784	-	(138,784)	-	-	-
Net movement in funds	159,906	(22,027)	(76,351)	(29,588)	83,555	(51,615)
Fund balances brought forward	70,087	92,114	154,005	183,593	224,092	275,707
Fund balances carried forward	229,993	70,087	77,654	154,005	307,647	224,092

INVOLVE LEEDS

England & Wales - Charity number 1166340

Accounts

Involve Leeds

Charity number 1166340

A company limited by guarantee number 09760686

Annual Report and Financial Statements **for the year ended 30 September 2020**



West Yorkshire Community Accounting Service

Involve Leeds

Annual Report and Financial Statements for the year ended 30 September 2020

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Prepared by West Yorkshire Community Accounting Service

Involve Leeds

Trustees' report for the year ended 30 September 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Richard Hamlin	Chair	
Helen Grayson		
Samantha Calvert		
Michael Dodd		
Keith Green		Appointed April 2020
Company secretary	Adele Murray	
Charity number	1166340	Registered in England and Wales
Company number	09760686	Registered in England and Wales
Registered and principal address	Bankers	
Involve Learning Centre	HSBC	
Whitfield Avenue	33 Park Row	
Leeds	Leeds	
LS10 2QE	LS1 1LD	

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 September 2015. It is governed by a memorandum and articles of association. The articles were amended by special resolution on 15 March 2016. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To act as a resource for young people from the age of 11 up to the age of 16 living in Leeds by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Involve Leeds

Trustees' report (continued) for the year ended 30 September 2020

Objectives and activities

The charity's main activities

Involve provides a variety of education programmes to vulnerable young people living in Leeds. The programmes are both effective and creative, positively impacting their education achievement, their self-esteem and their future aspirations. Programmes have included KS3 education, KS4 enterprise, work experience, afterschool clubs, one to one mentoring, bicycle refurbishment, trips, educational visits and residential. All the activities have the joint aim of helping young people learn, achieve and realise their potential.

We continue to offer education to disadvantaged and socially and educationally excluded young people supporting them to return to mainstream or specialist long term provision.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and support programmes

Achievements and performance

Over the last year we have continued our work supporting our vulnerable students and, like other educational settings working with the most vulnerable students, we stayed open throughout lockdown.

Our practice on site changed to adopt the social distancing practice of all education settings. We offered lessons on site, but additionally in support of the students who were isolating we also provided learning packs.

Offering education to some of the most vulnerable young people in the city remains the central tenet of our work. We have continued to implement Covid-19 guidance in the centre and Involve is Covid-19 secure. We continue to offer a safe and secure learning environment to some of the most vulnerable students in Leeds. We also provided food parcels to ensure all families of our young people had food during the pandemic.

We were open 7 days a week for every day of lockdown, responding to the helpline calls for our area. The volunteers and the team were totally committed to making the difference, to responding to the demands and it was a privilege to be part of the community response to the crisis.

Please see the following report for full details, pages 4-6.

Financial review

The net expenditure for the year was £51,615, including net expenditure of £22,027 on unrestricted funds and net expenditure of £29,588 on restricted funds.

Impact of the Covid-19 virus

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus.

Our premises costs are very likely to change as we take ownership of the building but these costs are accounted for.

We have projected for less income from schools and from community organisations in the light of the past years' experience with Covid.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £70,087.

It is the policy of the trustees to hold between 3 and 9 months' reserves.

Annual Report 2019/20

Because this year has been unique and has been dominated by Covid-19 and its impact on all of us, both personally and professionally, Involve has adapted its practice and worked in 2 different ways over the last year, continuing to run our alternative provision but also working as a community hub. This means our annual report is not being presented as a social impact report as in previous years but will refer to both areas of work.

Education

Over the last year we have continued our work supporting our vulnerable students and, like other educational settings working with the most vulnerable students, we stayed open throughout lockdown. Our numbers were low but we still opened every day, including during school holidays to ensure our students were in education but also to help keep them safe. The closure of most mainstream provision, except for those with Education and Health Care Plans, other vulnerabilities or being the child of a key worker, meant there were very few referrals to Involve as most schools were open to a very small cohort and some schools didn't open at all. This meant that throughout the Summer term we did not get any additional referrals. What we did do was work with the students who had already been referred, providing education and support but also supporting transition to the student's next placement where this had been identified.

There were financial implications as a result of this for the project but both trustees and staff recognised how important it was in the lives of our students that we remained open to them, and apart from periods of self-isolation (required) young people attended throughout the lockdown period. Our practice on site changed to adopt the social distancing practice of all education settings. We offered lessons on site, but additionally in support of the students who were isolating we also provided learning packs. Offering education to some of the most vulnerable young people in the city remains the central tenet of our work. We have continued to implement Covid-19 guidance in the centre and Involve is Covid-19 secure. We continue to offer a safe and secure learning environment to some of the most vulnerable students in Leeds. We also provided food parcels to ensure all families of our young people had food during the pandemic.

Community Cares Hub

Covid brought another work option for us at Involve, a response to the pandemic but also an opportunity to support our local community. Because we were open, and our centre is at the heart of the community, we were asked by Leeds City Council if we were prepared to take on a community hub role during lockdown. We agreed, but like most people, did not really know what that meant. Like everyone working to support the vulnerable during lockdown we underwent a steep learning curve in terms of delivering services to the most vulnerable people in Hunslet. In the first week we were sent 5 referrals which seemed very manageable – we delivered food parcels to those without food at home. Learning about how to access food from a food bank was one of our first “lessons”. The following week we got nearly 70 referrals of families in crisis – no food, unable to pay rent, feeling low, needing prescriptions, specific health requirements etc. Suddenly becoming a hub presented us with a series of challenges to make sure we could support our local population during this crisis. We had to change our days, hours, routines in order to address the need. We also had to learn about local resources, make new partnerships, create space for donations and manage volunteers. And continue to deliver our education programmes. Both were essential.

LCC and VAL organised a team of volunteers to support the work of the hubs so our role also became one of co-ordinating volunteers, sourcing and making up food parcels (and meals) making sure they were delivered, picking up prescriptions, dog walking, household tasks, providing craft activities, information packs, befriending, welfare checks – whatever was needed. Because of our work in education we were confident in terms of safeguarding and undertaking the welfare checks, but much less knowledgeable about food parcels, luckily because we worked in partnership with other hubs, also on the same journey, we could learn from each other and this helped us in our community hub role. We accessed the food bank but also sourced fresh food from the Real Junk Food Company, eggs, which were donated and donations of meat for Eid. We also got art and craft activities, and additional food supplies from local supermarkets. We have now established on-going relationships with a number of these partners.

We were open 7 days a week for every day of lockdown, responding to the helpline calls for our area. The volunteers and the team were totally committed to making the difference, to responding to the demands and it was a privilege to be part of the community response to the crisis.

All of the hubs were given funding to support volunteers and to enable them to buy specialist items (baby products, culturally appropriate food, shower gel, toothpaste) the things needed in addition to food. Again these were small grants to cover key costs for running the hub and did not impact on the cost to Involve related to schools’ response to Covid-19 during that summer term. But the trustees valued the work being done and saw the centre’s role as an essential part of the response to Covid. Working as a hub was the right thing to do despite the potential risk it posed to project finance. Their support was essential for us to be able to continue to do what was needed in these difficult times.

The Future

Post lockdown our education project continues, (and this term schools have started to refer young people to us for support) as does our hub work, though on a smaller scale – we are building on the partnership links we have made as well as developing plans to continue the local support we developed during lockdown. Our education work has led us to start the journey to register as an independent school continuing to improve the educational outcomes for vulnerable young people.

This is also the year of buying and developing our building which had so significant a role during the lockdown. This has been a year of change for the team, the trustees and the community in many ways but one which has been met and where responding so positively has made a real difference.

Involve Learning Centre, Whitfield Avenue, Leeds

www.involveleeds.org.uk

0113 320 0396

Registered Charity No. 1166340



Involve Leeds

Trustees' report (continued) for the year ended 30 September 2020

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: R.S.Hamlin (Trustee)

Name: Richard Hamilin

Date: 13/4/21

Involve Leeds

Independent examiner's report to the trustees of Involve Leeds

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2020, which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C.Welling Name: Claire Welling

Date: 14/4/21

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Involve Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 30 September 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Income from:					
Grants and donations	(2)	26,498	17,890	44,388	165,225
Schools income		42,790	-	42,790	76,313
Rental income		2,844	-	2,844	3,320
Recharges to St Luke's Cares		-	-	-	10,565
Other income		217	-	217	480
Total income		72,349	17,890	90,239	255,903
Expenditure on:					
Salaries and NI	(3)	70,392	26,513	96,905	106,260
Sessional workers		-	-	-	591
Administration costs		190	-	190	643
Broadband		335	112	447	518
Computer and internet expenses		1,290	-	1,290	426
Food and refreshments		1,157	862	2,019	3,921
Insurance		2,613	196	2,809	2,176
Office expenses		1,694	274	1,968	213
Teaching resources		612	22	634	993
Premises		6,969	4,652	11,621	17,624
Printing and reproduction		175	173	348	483
Professional fees		844	3,500	4,344	4,567
Repairs and maintenance		-	6,140	6,140	689
Small tools and equipment		30	-	30	368
Staff training		142	-	142	1,080
Childcare vouchers		2,196	-	2,196	2,544
Travel and meetings		1,185	102	1,287	3,416
Trips and residentials		222	-	222	457
Young persons support		607	-	607	332
Utilities		3,381	1,742	5,123	4,851
Donation to others		313	50	363	75
Postage and delivery		29	-	29	27
Repayment of underspent grant		-	3,140	3,140	-
Depreciation		-	-	-	1,768
Total expenditure		94,376	47,478	141,854	154,022
Net income / (expenditure)		(22,027)	(29,588)	(51,615)	101,881
Fund balances brought forward		92,114	183,593	275,707	173,826
Fund balances carried forward	(4)	70,087	154,005	224,092	275,707

All incoming resources and resources expended derive from continuing activities.

Involve Leeds

Balance sheet

as at 30 September 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) -	-	-	-
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Current assets				
Debtors and prepayments	(6) 244	-	244	4,046
Cash at bank and in hand	(7) 70,816	154,005	224,821	272,522
Total current assets	<u>71,060</u>	<u>154,005</u>	<u>225,065</u>	<u>276,568</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 973	-	973	861
Total current liabilities	<u>973</u>	<u>-</u>	<u>973</u>	<u>861</u>
Net current assets / (liabilities)	<u>70,087</u>	<u>154,005</u>	<u>224,092</u>	<u>275,707</u>
Net assets	<u>70,087</u>	<u>154,005</u>	<u>224,092</u>	<u>275,707</u>
Funds				
Unrestricted funds	70,087	-	70,087	92,114
Restricted funds	-	154,005	154,005	183,593
Total funds	<u>70,087</u>	<u>154,005</u>	<u>224,092</u>	<u>275,707</u>

For the year ending 30 September 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Date: 13/4/21

Signed: R.S.Hamlin

(Trustee)

Name Richard Hamlin

Involve Leeds

Notes to the accounts

for the year ended 30 September 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Minibus: over 4 years

Fixtures and fittings: over the lifetime of the tenancy agreement.

Computer equipment (second hand): over 2 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2020

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Garfield Weston Foundation	-	-	-	150,000
Swire Charitable Trust	-	-	-	15,000
Charles Brotherton Trust	-	-	-	150
National Lottery	5,869	-	5,869	-
Leeds City Council	7,000	17,160	24,160	-
Leeds Community Foundation	8,437	-	8,437	-
LCC Housing Area Panel	3,000	-	3,000	-
Seedlings Foundation	-	730	730	-
Other donations	2,192	-	2,192	75
	<u>26,498</u>	<u>17,890</u>	<u>44,388</u>	<u>165,225</u>

3 Staff costs and numbers

	2020	2019
	£	£
Gross salaries	91,955	96,950
Social security costs	3,766	7,120
Employment allowance	(3,081)	(3,000)
Payroll administration charges	906	902
Pensions	3,359	4,288
	<u>96,905</u>	<u>106,260</u>

The average number employees during the year was 6, being an average of 4.2 full time equivalent (2019: 5.5, 4.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2020	2019
	£	£
Costs of the scheme to the charity for the year	3,359	4,288

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2020

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Garfield Weston	8,750	-	8,750	-	-
Big Lottery SIB	24,843	-	17,465	-	7,378
LCC Volunteer hub	-	5,000	5,000	-	-
LCC Covid hub	-	8,000	8,000	-	-
LCC summer camp	-	1,160	355	-	805
Seedlings Foundation	-	730	730	-	-
LCC Housing Area Panel	-	3,000	1,085	-	1,915
Garfield Weston capital	150,000	-	6,093	-	143,907
	<u>183,593</u>	<u>17,890</u>	<u>47,478</u>	<u>-</u>	<u>154,005</u>

Fund name

Purpose of restriction

Garfield Weston	For KS3 alternative education provision and Wrap-Around support over 2 years
Big Lottery Social Investment Business (SIB)	To support Involve to become investment ready
LCC Volunteer hub	To help us to keep open for the volunteers to carry out their food deliveries, supplies etc
LCC Covid hub	To run a community hub during the Covid pandemic
LCC summer camp	To run summer camp activities
Seedlings Foundation	To buy food and supplies for vulnerable people
LCC Housing Area Panel	For weekend wages
Garfield Weston capital	For the provision of buying the building

5 Tangible assets

	Equipment	Fixtures and fittings	Mini Bus	Total
<u>Cost</u>		£	£	£
At 1 October 2019	765	4,075	3,000	7,840
Disposals	-	-	(3,000)	(3,000)
At 30 September 2020	<u>765</u>	<u>4,075</u>	<u>-</u>	<u>4,840</u>
<u>Depreciation</u>				
At 1 October 2019	765	4,075	3,000	7,840
Depn reversed re. disposals	-	-	(3,000)	(3,000)
At 30 September 2020	<u>765</u>	<u>4,075</u>	<u>-</u>	<u>4,840</u>
<u>Net book value</u>				
At 30 September 2020	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 30 September 2019	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

6 Debtors and prepayments

	2020	2019
	£	£
Debtors	-	3,851
Prepayments	244	195
	<u>244</u>	<u>4,046</u>

Involve Leeds

Notes to the accounts continued

for the year ended 30 September 2020

7 Cash at bank and in hand	2020	2019
	£	£
HSBC current account	224,817	272,440
Cash	4	82
	<u>224,821</u>	<u>272,522</u>
8 Creditors and accruals	2020	2019
	£	£
Credit card	193	81
Accruals: independent examination	780	780
	<u>973</u>	<u>861</u>

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

11 Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and the project lead and the project co-ordinators. The total employee benefits received by the project lead were £18,843 (In 2019 key management personnel included the project co-ordinators as well as the project lead. Total employee benefits were £26,303).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Involve Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total funds £	2019 Total funds £
Income						
Grants and donations	26,498	15,225	17,890	150,000	44,388	165,225
Schools income	42,790	76,313	-	-	42,790	76,313
Rental income	2,844	3,320	-	-	2,844	3,320
Recharges to St Luke's Cares	-	10,565	-	-	-	10,565
Other income	217	480	-	-	217	480
Total income	72,349	105,903	17,890	150,000	90,239	255,903
Expenditure						
Salaries and NI	70,392	86,486	26,513	19,774	96,905	106,260
Sessional workers	-	591	-	-	-	591
Administration costs	190	535	-	108	190	643
Broadband	335	518	112	-	447	518
Computer and internet expenses	1,290	426	-	-	1,290	426
Food and refreshments	1,157	3,671	862	250	2,019	3,921
Insurance	2,613	2,176	196	-	2,809	2,176
Office expenses	1,694	213	274	-	1,968	213
Teaching resources	612	886	22	107	634	993
Premises	6,969	17,624	4,652	-	11,621	17,624
Printing and reproduction	175	300	173	183	348	483
Professional fees	844	1,135	3,500	3,432	4,344	4,567
Repairs and maintenance	-	689	6,140	-	6,140	689
Small tools and equipment	30	353	-	15	30	368
Staff training	142	1,080	-	-	142	1,080
Childcare vouchers	2,196	2,544	-	-	2,196	2,544
Travel and meetings	1,185	3,416	102	-	1,287	3,416
Trips and residentials	222	457	-	-	222	457
Young persons support	607	332	-	-	607	332
Utilities	3,381	4,851	1,742	-	5,123	4,851
Donation to others	313	75	50	-	363	75
Postage and delivery	29	27	-	-	29	27
Depreciation	-	1,768	-	-	-	1,768
Total expenditure	94,376	130,153	47,478	23,869	141,854	154,022
Net income / (expenditure)	(22,027)	(24,250)	(29,588)	126,131	(51,615)	101,881
Fund balances brought forward	92,114	116,364	183,593	57,462	275,707	173,826
Fund balances carried forward	70,087	92,114	154,005	183,593	224,092	275,707