

BIDBOROUGH VILLAGE HALL – CIO

Annual General Meeting 9th July 2024

Chairman's Report

It is again pleasing to report that there have been no unexpected costs since the last AGM. Hall bookings remain solid with the hall continuing to enjoy support from the local and wider communities along of course from Societies and Regular Users. However, a word of caution. Bidborough Village Nursery recently flagged up that the numbers of children expected in the new term is much lower than they had anticipated, and consequently planned to increase their marketing. The TOC agreed BVN could display a feather banner at the hall along with a further banner. We also agreed they could run their summer camp in the hall garden as they have done before.

Running through the list of items we have addressed and agreed through the year include:-

- Repair to the tarmac in the hall car park
- New 2yr contract with Plusnet for hall WiFi
- Amendment to T&C's to remind hall users Bidborough Village Nursey equipment is out of bounds
- Blinds installed to main hall kitchen
- EV Charging and Solar Panels – considered but not currently financially justifiable.
- Refitting of header tape to stage curtain
- Ongoing monthly donation from WKR
- Push Button key safes installed to both entrances
- Main hall door handle replaced
- Annual Fire Extinguisher check – all OK
- Emergency Exit Lighting checked – two exit lights replaced
- Servicing of Air Sourced Heat Pumps
- Renewal of PRS licence
- Major improvement to hall gardens carried out by Lavender Blue
- Blocking of gents toilet – Continuous toilet roll dispenser fitted.

One issue we have not resolved is hall lighting and replacing the spotlights. Our electrical contractors M&C were optimistic they could obtain new spotlight sockets but unfortunately it does appear that they are no longer available. The solution will mean replacing the sockets with LED spots. We had hoped to

replace the spots and at the same time as the hall florescent lighting tubes with brighter LEDs tubes to save fitting costs. This is still our intention.

I recorded at the 2023 AGM the sad loss of Jill Buckland. In this report I must mention the sad passing of her husband Don who as we know was an active member of Bidborough Dramatic Society and ongoing Trustee of BVH. The end of an era.

Once again |I must thank the Trustee Operating Committee for their ongoing support which makes my role as Chairman much easier. Thank you, David and Deenah Wheeler, our new Treasurer Stephen Hebditch, and Graham Miller for your guidance and support.

Graham Parsons
Bidborough CIO Chair
July2024

Bidborough Village Hall - CIO

Registered Charity Number 1166337

Financial Statement for the Period 1st September 2023 to 31st August 2024

| | 12 months to 31st August 2024 | Prior Year 12 Months to 31st August 2023 |
|---|----------------------------------|--|
| Income: | | |
| Hall hire - Affiliates | £6,486.36 | £7,081.30 |
| Hall hire - Residents | £2,468.00 | £3,758.15 |
| Hall hire - Other | £21,992.00 | £17,561.65 |
| Donations | £782.17 | £240.00 |
| Interest received | £513.07 | £149.86 |
| West Kent Radio | £336.00 | ~ |
| Sundry | £18.89 | £0.00 |
| Total Income | £32,596.49 | £28,790.96 |
| Expenditure: | | |
| Cleaning | £5,645.40 | £7,287.00 |
| Electric | £5,240.29 | £2,669.07 |
| Water | £566.57 | £365.38 |
| Refuse collection | £1,899.79 | £2,059.61 |
| Gardening | £2,905.75 | £4,576.00 |
| Repairs/Maintenance | £8,268.48 | £14,096.47 |
| Sundry Purchases | £1,457.48 | £1,928.35 |
| Purchases | £640.57 | £574.81 |
| Insurance | £1,818.32 | £1,652.39 |
| Testing | £597.81 | £253.26 |
| Licenses | £445.19 | £85.19 |
| Booking Fees | £1,000.00 | £995.00 |
| Total Expenditure | £30,485.65 | £36,542.53 |
| Surplus/ (Deficit) for the period | £2,110.84 | (£7,751.57) |
| Bank balances at open on 1st Sept 2024 (23) | £33,626.52 | £41,378.09 |
| Bank balances at close on 31st August 2024 (23) | £35,737.36 | £33,626.52 |
| Comprising: | | |
| Lloyds Bank PLC | £8,662.95 | £7,065.18 |
| Nationwide Bank | £27,074.41 | £26,561.34 |
| TOTAL | £35,737.36 | £33,626.52 |

Prepared by:  Stephen Hebditch, Honorary Treasurer

Date: 8th October 2024

Reviewed by:  John Lovett FCA, Independent Accountant

Date:

21/11/2024

Independent Examiner's Report to The Trustees of Bidborough Village Hall - CIO

Registered Charity number 1166337 (BVH-CIO)

I report on the attached accounts of the Bidborough Village Hall - CIO for the year ended 31st August 2024.

Respective Responsibilities of Trustees and Examiner:

As charity trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of The Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement:

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 41 of The Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of The Acthave not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 21/11/2024

John Lovett FCA ATII, Independent Examiner