

Bidborough Village Hall-CIO

Registered Charity Number 116337

Chairman's Report to the Annual General Meeting 4 July 2023

It is pleasing to report that there have been no unexpected events that have eroded our income. With hall bookings remaining strong we must all be pleased that the hall continues to enjoy good support from the local and wider community along of course from Societies and Regular Users.

During the year we have undertaken improvements, general maintenance and introduced measures to ensure Regular Users comply with the hall T&C's by turning off heating and locking all exit doors when they leave the premises.

The main improvement to the hall took place last August/September which was the refurbishment of the main hall kitchen along with a new fridge freezer. We have recently added a new hot water drinks dispenser to replace an old unit that had become faulty.

The old wooden sleepers in the main garden were rotten and needed to be replaced. A new brick retaining wall was installed at the beginning of the year which matches in well with the hall.

Other items that required our attention include:-

- Cleaning of the hall soffits
- Percussion taps fitted to main hall toilets
- Nappy Disposal system put in place
- Gutter problem on storage unit addressed
- Mens toilet – unblocked again.
- Air Sourced Heat Pumps Serviced
- Emergency Lighting along with electrical testing and Portable Appliance Testing completed
- With no material changes, a review of the annual Fire Risk Assessment required no action other than the electrical testing already mentioned.
- Water Butt installed

When we met in April it was agreed that the time had come to appoint professional gardeners to look after the hall grounds and gardens. Over the years David has done a sterling job of looking after the gardens on a voluntary basis for which Trustees fully appreciate. Lavender's Blue were appointed to clear the gardens and replant with new shrubs and plants and the final result is very pleasing and enhances the overall picture of the hall.

We discussed in some length at our last two meetings in January and April on whether the hall should hold a Performance Rights Society (PRS) Licence. Trustees were provided with supporting documentation from a number of sources including the experience Malcolm Smith had when dealing with this issue at another hall. I also carried out thorough research with local halls and on the internet which confirmed to me that we did need a PRS licence. I must thank Trustees for all their inputs into the debate

Following a vote at the April 2023 meeting when the majority of Trustees present agreed to pursue a PRS licence, our subsequent application was approved, and the licence became effective on 18th April 2023 at a cost of £85.19.

It is firmly believed that this licence fulfils our obligations to allow for the playing and performing music at the hall. Licence Certificates are in place on the hall notice boards.

Item 7 on the Agenda is the setting of hall hire rates for 2023/24 and future energy costs will be the driver of any decision Trustees make. I know Mark will want to debate this further.

Before I close my report I must record the sad loss of Jill Buckland who gave so much to the village and the community. From making cakes to organising WI she was always very active and is sadly missed.

We will be electing Trustees later but I am pleased to report that Stephen Hebditch who is with us this evening, has agreed to take on the role as Treasurer when Mark steps down in September.

In finishing I must thank again the Trustee Operating Committee for their continued support which makes my role as Chairman much easier. Thank you David and Deenah Wheeler, Mark Weavis and Graham Miller and all Trustees for your guidance and support over the last 11 months.

Graham Parsons
Chair
Bidborough Village Hall CIO

Financial Statement for the Year 1st September 2022 to 31st August 2023

	12 months to 31st August 2023	
Income:	£	£
Hall hire - Affiliates	7,081.30	6,520.00
Hall hire - Residents	3,758.15	3,800.00
Hall hire - Other	17,461.65	15,000.00
Donations	240.00	1,000.00
Interest received	149.86	10.20
Sundry	0.00	2,750.00
Deposit held	100.00	0.00
Total Income	28,790.96	
Expenditure:		
Cleaning	7,287.00	6,200.00
Electric	2,669.07	2,000.00
Water	365.38	1,000.00
Refuse collection	2,059.61	1,000.00
Gardening	4,576.00	0.00
Repairs	14,096.47	11,000.00
Purchases (sacks, tissue etc)	2,503.16	1,000.00
Insurance	1,652.39	1,000.00
Testing	253.26	0.00
Licenses	85.19	10.00
Sundry	0.00	0.00
Booking Fees	995.00	0.00
Total Expenditure	36,542.53	
(Deficit) / Surplus for the period	(£7,751.57)	
Bank balances at open on 1st Sept 2022 (1st Sept 2021)	41,378.09	10,250.00
Bank balances at close on 31st August 2023 (31st August 2022)	33,626.52	

Comprising:

Lloyds Bank PLC	7,065.18	11,000.00
Nationwide Bank	26,561.34	50,000.00
TOTAL	33,626.52	

H. Jones
[Signature]

611123
18/9/23

Independent Examiner's Report to the Trustees of Bidborough Village Hall - CIO

Registered Charity number 1166337 (BVH-CIO)

I report on the attached accounts of the Bidborough Village Hall - CIO for the year ended 31st August 2023.

Respective Responsibilities of Trustees and Examiner:

As charity trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of The Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement:

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 41 of The Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of The Acthave not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:

Date: 18/8/2023

John Lovett FCA ATII, Independent Examiner