

Bidborough Village Hall - CIO

Annual General Meeting 1st August 2022

Chairman's Report

It is over 12 months since our last AGM and that was a time when we about to move out of all Covid restrictions. How times have moved on and let us hope the current rise in reported Covid cases does not lead to further restrictions on the running of the hall.

Hall bookings have almost recovered to pre Covid levels but as Trustees are aware we lost the benefit of Tai Chi and WI. We now have children's parties most weekends with 10 taking place in July alone which is encouraging.

You will note from the Agenda, that all Trustees must be re elected which will take place shortly.

Having gone through a period of little activity prior to the last AGM, I am surprised how much we have accomplished over the last 12 months in making improvements to the hall, carrying out maintenance and securing a strong financial footing for the charity. In summary:-

- Re cladding of Air Source heat pump pipes at the side of the hall – rodents or birds had attacked the insulation.
- Safeguarding policy developed and implemented. Big thank you to Amanda Harris for her input and involvement.
- Identifying what was causing excessive water usage which resulted in the repositioning of the urinal sensor in the gents toilet.
- Creating a secure lockable storage area for Nursery using the old committee room along with changes to the stage Fire Exit signs and emergency lighting.
- A new website – Bidborough Village Hall.Com
- Introduction of WiFi after a long battle with Openreach, Kelly Communications and our provider Plus Net.
- The successful approval of Covid Grants from TWBC. Over £20,000 received.
- A Full Fire Risk Assessment carried out by Fire Decisions Ltd which resulted in new signage, three alarms and additional emergency lighting in the main hall. No major problems were identified but we are still awaiting the fitment of a lightening conductor to the Kent radio aerial. A comprehensive report was provided by FD Ltd which will form the basis of annual fire risk assessments. The report also highlighted the need for compliance to legislation covering

temporary seating plans where rows of seats for more than 50 people are expected.

- Re sanding and resealing of the main hall floor along with new Badminton court lines. Bishops Flooring indicated that it is unlikely the floor could be re-sanded again which would mean having the expense of a new floor in the future.
- Installation of the Jubilee Beacon in the garden. I must thank David Wheeler for arranging this and for our Treasurer Mark for agreeing to financially support the Beacon for the benefit of the community. I must also acknowledge the financial support provided by Bidborough Event Planners.

I have been asked on several occasions what our next project is. In agreement with both David and Deenah we are planning to update the main hall kitchen. Rather than start afresh with all new units we have asked Granite Transformation who are based in Tunbridge Wells to quote for new work surfaces and cupboard doors. Graham Miller recently sent the quote through for all Trustees to consider. I plan to discuss this further under AOB and hopefully gain agreement from Trustees. An enlarged Fridge/Freezer for the kitchen will be the first noticeable change Trustees will see, followed by new kitchen flooring.

In closing my report, I must again thank the Trustees Operating Committee for their ongoing support which makes my role as Chairman much easier. Thank you David and Deenah Wheeler, Mark Weavis and Graham Miller and all Trustees for your guidance and support over the last 12 months. It is much appreciated.

Bidborough Village Hall - CIO

Registered Charity Number 1166337

Financial Statement for the Year 1st September 2021 to 31st August 2022

	12 months to 31st August 2022	Comparative Results: 12 months to 31st August 2021
Income:	£	£
Hall hire - Affiliates	5,323.80	868.64
Hall hire - Residents	3,898.95	273.50
Hall hire - Other	15,574.45	13,382.25
Donations	1,652.00	360.00
Interest received	13.20	16.73
Sundry	2,717.00	8,000.00
Total Income	29,179.40	22,901.12
Expenditure:		
Cleaning	6,245.00	4,070.00
Electric	2,523.41	1,734.36
Water	1,862.64	956.19
Refuse collection	1,933.27	1,608.82
Gardening	635.00	590.00
Repairs	14,522.20	893.56
Purchases (sacks, tissue etc)	4,997.78	275.40
Insurance	1,558.02	1,445.16
Testing	704.86	443.76
Licenses	70.00	70.00
Sundry	60.00	1,039.17
Booking Fees	950.00	600.00
Total Expenditure	36,062.18	13,726.42
(Deficit) / Surplus for the period	(6,882.78)	9,174.70
Bank balances at open on 1st Sept 2021 (1st Sept 2020)	48,260.87	39,086.17
Bank balances at close on 31st August 2022 (31st August 2021)	41,378.09	48,260.87

Comprising:		
Lloyds Bank PLC	14,966.61	21,862.59
Nationwide Bank	26,411.48	26,398.28
TOTAL	41,378.09	48,260.87

Prepared by:

Reviewed by:



Mark Weavis

Honorary Treasurer

John Lovett FCA

Independent Accountant

Date:

Date:

27/10/22
4/10/22

Notes:

Independent Examiner's Report to The Trustees of Bidborough Village Hall - CIO

Registered Charity number 1166337 (BVH-CIO)

I report on the attached accounts of the Bidborough Village Hall - CIO for the year ended 31st August 2022.

Respective Responsibilities of Trustees and Examiner:

As charity trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of The Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement:

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 41 of The Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of The Acthave not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:

Date:4/10/2022

John Lovett FCA ATII, Independent Examiner