

Registered Charity number: 1166299

**West Kent Area Quaker Meeting of the Religious
Society of Friends (Quakers) in Britain**

**TRUSTEES' ANNUAL REPORT
INCLUDING RECEIPTS AND PAYMENTS ACCOUNTS**

**FOR THE YEAR ENDED
31 MARCH 2025**

**WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

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**WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

CHARITY INFORMATION

Charity name:	West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (abbreviated as West Kent Quakers)
Trustees:	Duncan Dwinell Merrill Woolf Estella Lovett John Roberts Eleanor Brooks (Resigned 31 December 2024) Elizabeth Whelan (Resigned 31 December 2024) Janet Aldyth Rowe
Registered Charity number:	1166299
Principal Address:	c/o West Kent Area Meeting 30 Hollybush Lane Sevenoaks Kent TN13 3TJ
Independent Examiner:	Jonathan Healey FCA Lindeyer Francis Ferguson Limited North House 198 High Street Tonbridge Kent TN9 1BE
Bankers:	The Co-operative Bank plc Business Direct PO Box 250 Skelmersdale Lancashire WN8 6WT
Solicitors:	Gullands Solicitors 16 Mill Street Maidstone Kent ME15 6XT
Custodian Trustees:	Friends Trusts Limited

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

STRATEGIC REPORT

FOR THE YEAR ENDED 31 MARCH 2025

‘At the heart of all this is simplification: allowing members to concentrate on whatever Quaker activity their membership might wish to pursue.’

West Kent Area Meeting (WKAM)

WKAM consists of 4 Local Meetings with Meeting Houses and 2 monthly Local Meetings* in hired accommodation: Maidstone, Rochester, Sevenoaks, Sittingbourne*, Tonbridge* and Tunbridge Wells.

WKAM is a Charitable Incorporated Organisation (CIO) under the aegis of Britain Yearly Meeting (BYM), established in 2016 and accountable directly to the Charity Commission (CC) for its financial affairs with its submission of the Trustees Annual Report and Accounts (TARA), and to Britain Yearly Meeting as a branch of the Religious Society of Friends. This is one of the main elements of trusteeship. Trustees inform, advise and recommend to Area Meeting all matters of finance, property, investments, insurance, maintenance and repair. Decisions are made only with prior authority from Area Meeting and in accordance with agreed and stated policies. The annual budget is presented to Area Meeting for approval before its implementation. Without trustees, our Area Meeting would cease to have legal accountability.

Trusteeship

Presently WKAM has 5 trustees, including one from East Kent Area Meeting. There have been 2 appointments laid down. The year has been dominated by the very real possibility of our not being able to maintain the required number of trustees: 5. Due to health and family issues, some trustees have made it clear that they could or might not be able to serve their full terms. One other will have served the maximum of 3 terms (9 years) by December 2025 and cannot be reappointed. West Kent is at the centre of the planning stage for a possible merger of regional area meetings, the South East Quaker Working Group (SEQWG). The first steps for this have been how best to recruit and retain trustees, as the issue is more widespread than just us. The trustees from the 6 South East Area Meetings, as a priority, have supported each other, including the possibility of ‘trustee sharing’ in order that we all might continue.

In mid-March, with little time to spare before closure proceedings would have had to be initiated, the required replacement was found and agreed in principle for January 2026. Meanwhile other Friends have been approached with some probable success in time to cover for any further retirements. Trustees and the Area Meeting, with the support of the SEQWG, are confident of our continuance. Discussion continues with regard to some future merger or amalgamation.

Trustees have been supported locally by the appointment of two ‘Supporting Friends’: for Premises and Finance; both with several years of experience, but not able to be appointed as full trustees.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

STRATEGIC REPORT FOR THE YEAR ENDED 31 MARCH 2025

Accounts

Our end of financial year accounts show a net surplus of £8,018 resulting from higher than expected hiring income and membership donations, plus reduced expenses. Losses have occurred in previous years and have been intentionally accepted by trustees as prudent and responsible uses of our non-assigned savings: towards stewardship, maintenance and repairs. Our circumstances were greatly helped by the HMRC Gift Aid rebate of over £8k from the past 2 years.

	2024-25	2023-24	2024-25
Income from hiring:	£43,590	£40,156	Budget: £40,000
Income from donations:	£31,618	£16,039	Budget: £16,500
Total income from all sources	£78,579	£59,427	Budget: £66,850
Expenses:	£70,561	£81,358	Budget: £72,768
Net surplus/(deficit)	£8,018	(£21,931)	Budget: (£5,198)

Our savings accounts were used in April 2024 to replenish our current account following the previous year's deficit. Since then there have been no further calls on reserves, maintaining our Operational and Capital Reserves Policies. We have maintained our buildings in line with our annual Risk Assessments and expectations of Health & Safety. Area Meeting funds no longer supplement Local Meetings' charitable donations. Installation of more environmentally friendly electric heating and a 'low-use' policy of gas boiler energy follows our move to Good Energy as our main supplier across the 4 meeting houses. Wi-Fi installation for 2 meeting houses has allowed blended meetings and an attractive additional facility for hirers.

It should be noted that WKAM is aware that its reserves are proportionately lower than those of the other participating area meetings in the SEQWG. The proposed 'merger' reserves policy would expect West Kent to hold nearer 5% of its building insurance value, rather than 1% at present. The exceptional value of Tunbridge Wells Meeting House, used only for 2 rooms, kitchen and toilet, skews the resulting figure.

Administration

WKAM has adopted an administrative model rather different from the 'standard model' of Quaker Faith and Practice: more centralised, more professionalised and with fewer posts of responsibility. 15 years ago all posts of responsibility were held by Quakers voluntarily appointed. Only cleaners and window washers were paid. When Area Meeting found it difficult to fill its roles and posts of responsibilities, the Local Meeting 'stewardship model' was already a successfully working precedent on which to model a centralised system. This had the advantages of unifying Area Meeting roles and responsibilities and dealing with several administrative matters. With the advent and normalisation of internet banking, cheque books and therefore local accounts and local treasurers were no longer necessary.

Presently WKAM has no employees. Rather it engages several self-employed workers via Service Level Agreements (SLA). We ask these to review their charges annually.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

STRATEGIC REPORT FOR THE YEAR ENDED 31 MARCH 2025

Unified management

Our accounts, invoices and payments, are managed by our professional Finance Manager with experience in the charity sector and supervised by 2 trustees. There is no treasurer presently, but we foresee this not to be permanent arrangement. This situation is a result of several factors, but mainly the burden of responsibility put on volunteers for increasingly complex duties has meant that these were more effectively done by paid workers. Our Finance Manager keeps the books, issues invoices, receives payments, pays our workers and all our bills, and prepares our accounts for trustees. Each Meeting House has a paid steward or resident warden with responsibilities for premises maintenance, risk assessment reports, hygiene and security as well as co-ordinating our hiring clients. Presently each Local Meeting has its cash flow recorded and tallied by a single bookkeeper. Local funds are kept identified and discrete by their column headings on the spreadsheet. West Kent engages an auditors' firm to examine and prepare financial statements for the Charity Commission and BYM in co-ordination with the Finance Manager's spreadsheet of our accounts.

All hiring income is retained by WKAM central funds. Local Meetings, stewards and wardens claim for cleaning materials, kitchen supplies and whatever else might be a 'landlord responsibility'. Local Meeting donations (cash and online [cheques are now very rare]) are ascribed to the Local Meeting source. The only financial decisions a Local Meeting has needed to make is which good causes should receive the beneficence of their charity collections. Meeting Houses are served and invoiced by the same utility firms: Gas, Electricity and Water. All Meeting Houses are Fire inspected and maintained by the same firm. The Quinquennial, Gas and Electrical inspections are done by common firms. Local Meetings have no dealings with the arrangements other than turning a key. Each month a report of the hours and rates for each hirer is sent to the Finance Manager for invoicing. Any questions are dealt with between these 2 parties and do not require local members' involvement. This may sound as though 'all power has been stripped from Local Meetings', but this relieves the burden of housekeeping responsibilities.

Charitable mission

WKAM maintains its charitable status by offering venues and opportunities for public worship. Local Meetings (LMs) collect individually for chosen charities including £1,187 to Britain Yearly Meeting (BYM). Some of the Local Meetings allow lower rates of hire for particular clients as a gesture of goodwill and in accordance with our charitable mission. Reduced rates include several groups of AA, Rochester's Open House Project and Winter Shelter. Tunbridge Wells MH is leased to Habitat for Humanity rent free for the sake of YMCA accommodation. The difference between full standard rate and actual receipts is technically a 'charitable donation' to those clients.

Local Meeting collections and charitable donations have benefitted a wide range of good causes, both Quaker (BYM and Young Friends) and local social issues including food banks, refugees, prison care, special needs education and the West Bank Quaker school in Ramallah.

**WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**STRATEGIC REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

Safeguarding and Data Protection

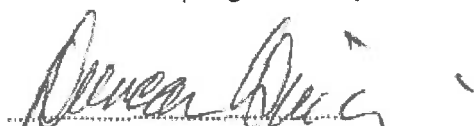
Policies are shared with East Kent. Each Local Meeting displays a notice of referral contacts, both local and national (31:8) for any safeguarding issues. There are no children regularly attending or involved in Local or Area Meeting events. Vulnerable adults are looked after elsewhere by professionals. The Society of Friends is not hierarchical; there is no executive power. Decisions are agreed collectively.

The personal contact details in the handbook of members and attenders is updated regularly and published only with the written consent of each. This is distributed only to those concerned and spare copies are not available to visitors.

Sustainability

Local meetings are very aware of the need for energy conservation. Our older meeting houses are difficult to heat effectively, but every effort available has been made to reduce our costs and energy requirements. Rochester Meeting House is restricted by its Grade II listed status. Maidstone Meeting House has photo electric panels and the benefit of Feed in Tariff payments. Sevenoaks has double glazing installed in the larger public rooms and a basement dehumidifier. Rochester and Sevenoaks have very active recycling and Fairtrade policies. Tunbridge Wells has the benefit of its former very draughty main hall having been converted into YMCA accommodation, built to modern specifications.

At the heart of all this is simplification: allowing members to concentrate on whatever Quaker activity their membership might wish to pursue.



Duncan Dwinell, on behalf of the trustees of WKAM

Date: 30 Nov 2025

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees submit their report together with the financial statements of the charity for the year ended 31 March 2025.

Structure, Governance and Management

Description of Charity's trusts: Constitution dated 12 March 2016 and charity commission scheme.

Objects of the charity: To provide places of public worship in the manner of Friends and a public witness to the Testimonies while promoting the furtherance of the general religious and charitable aims of the Religious Society of Friends (Quakers) in the area of West Kent and beyond.

Specific investment powers: To make investments in accordance with legal constraints and the ethical testimonies of the Religious Society.

Organisational structure: Day-to-day management is delegated to the Trustees who currently meet at least four times a year (once to include the Area Meeting Clerk as required) and aim to include a representative from each of the four main meetings.

Trustees and Governance

Recruitment and appointment of trustees: All trustees are appointed by minute of West Kent Area Quaker Meeting in session. The Area Meeting appoints trustees, normally from its own membership. The body of trustees normally contains five or more persons. The appointments are reviewed at intervals not exceeding three years. A trustee can be re-appointed on no more than two occasions to give an unbroken term not exceeding nine years; that person cannot then be re-appointed as a trustee until a further three years has elapsed. The position of treasurer is vacant with two trustees serving as joint finance signatories in conjunction with the self-employed Finance Manager.

Public Benefit

When planning the activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Activities and Achievements

1. Strengthening the life and witness of quaker meetings both in the area of West Kent Quakers and beyond

The year from April 2024 has shown that Quaker faith and practice create results slowly but effectively. We identified that we were challenged by our numbers, our age, our income, our stamina and by the requirements of trusteeship. Joining with 5 other regional Area Meetings in discussion, we learned that we were not alone with these issues, but also not alone in our determination to find solutions together. Quakers are indeed a 'society of friends'.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 MARCH 2025*

WK is no longer an Area Meeting with a broad age range, especially as it is lacking any children. Only recently, and mostly this past year, younger worshippers have joined local meetings and show great willingness to be involved, even dedicated. There is no way of knowing whether this is temporary or a long-term trend, but it is very welcome and hopeful.

Whilst some members have striven to make connections more broadly across the region, others were busy energizing their meetings and dealing directly and engaging with new attenders, young and old. Effective efforts have been shared and celebrated. Most of the local meetings have regular attendance of between 8 and a dozen. Each Meeting holds social events to foster friendships and hospitality.

Rochester Local Meeting meetings normally have about 15 attenders. It has enlivened its business meetings, incorporating them as a natural part of Meeting for Worship in its final quarter hour. This encourages attenders to stay for some period, contribute as they might and learn more about Quaker business methods. Regular study group meetings and Afterword sessions give time and space for sharing and learning. This practice has been copied by **Sevenoaks Local Meeting** successfully. Its monthly discussion group has explored several key Quaker issues. Sevenoaks also hosted a panel discussion where three young women talked about their work in different fields and described their jobs. Megan Hale, CO-Founder of Team Repair, Carys Herbert, a PhD Astrophysicist, and Abigail Barclay, Managing Director of Inspired Search and Selection. This was well attended, including by F/friends, family and the past and present Town Mayors, and thought provoking. **Tunbridge Wells** hosted an online discussion following the Salter Lecture, a tribute to Ada and Alfred Salter – an inspirational Quaker couple who lived in Bermondsey at the beginning of 20th century and transformed some of the worst slums in London with their visionary housing, public health and beautification policies. XR (Extinction Rebellion) and the local Green Party meet regularly in the MH as hirers.

Rochester Local Meeting hosts the Open House CIO homeless project which continues to provide a sadly necessary service. They continue to maintain a Quaker volunteer presence and are represented on its Trustees. Local Friends wish to use the Meeting House as a community resource, and they encourage hiring by groups whose objectives are broadly consonant with Quaker values. Friends continue to make knitted blankets which are distributed to those who are in fuel poverty. **Sevenoaks Local Meeting** continues to support Sevenoaks Welcomes Refugees, having been one of the first local groups to help establish it financially, leading to the town's becoming the first to be acclaimed a 'Town of Sanctuary'. **Tunbridge Wells** Meeting House offers YMCA accommodation of young people in need of stability. Habitat for Humanity lease the facilities rent free in return for ensuring the maintenance of the building.

Maidstone LM hires its rooms to a local Muslim group for use as a Mosque on a regular basis. Other hirers include a Jewish group and other social organisations. **Rochester Local Meeting** now has a room devoted as a Hindu place of worship. **Tunbridge Wells** hosts a Buddhist group.

All the Meeting Houses offer their premises to local groups including yoga, pilates, philosophy, AA groups, craft and mindfulness/meditation sessions. The annual Kent Ride & Stride fund raising event brings visitors to our Meeting Houses as well as the benefits of sponsorship.

Tonbridge and Sittingbourne Local Meetings meet monthly in hired rooms. Attendance varies but affords a community presence and is conveniently local to Friends. Each maintains Quaker worship and discussion.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Beyond West Kent: WKAM continues to develop its relationship with the other Areas Meetings in South East England in order to foster better practice and mutual support. West Kent supports other Quaker Meetings which make national appeals for specific help. The Area Meeting continues to send its representative to Sufferings and advertise national Quaker events throughout the Area Meeting via email.

Individual meetings have been supported throughout the year by a local Development Worker from the British Yearly Meeting (BYM) Vibrancy in Meetings programme. Ruth Audus has attended Zoom meetings of Trustees and Area meetings, as well as inviting West Kent Friends to discussions with other area meetings.

Quaker presence in the community: Each Meeting House stands as a reminder of the nearly 400 year history of the Society of Friends. Only Rochester Meeting House is placed centrally in the city. Our members are also active in their own communities and occupations. Our Quaker missions begin as we exit the door of our Meetings.

Visitors to our premises experience the simplicity and purposefulness of our surroundings. Posters, pamphlets and reading material are immediately available. Worshippers of any sort, background or faith are welcomed sincerely as we 'walk cheerfully over the world, answering that of God in everyone'.

2. Spreading the message of quakers and interpreting and developing the thought and practice of the religious society

Our Meeting Houses are regular public reminders of a Quaker presence in West Kent, not just as seen from the outside. The monthly 'footfall' of our buildings' facilities is a significant indication of 'outreach'. Several West Kent Friends comment regularly on social media and are happy to associate themselves and their opinions to the Quaker tradition. Kent Quakers, Quaker Space and Quaker Arts Network are active Facebook platforms for discussion. The average age of membership is above retirement and there are very few involved children. By using the facilities for positive good, both for Meetings and the communities, West Kent Quakers achieve most from the efforts available.

The annual 'Ride & Stride' Churches Together event in September afforded the opportunity to have a Quaker presence outside our Meeting Houses. Peace Pledge Union 'white poppies' have been advertised as being available from our meeting houses. Sevenoaks Meeting House garden has the 5 Testimonies displayed on posts, visible from the surrounding roads. Meeting houses display Quaker information, history and activities on their notice boards for all hirers to see. The West Kent website and Facebook presence give details of our meetings and our values, with links to national Quaker information. Individual Friends have gone out of their way to 'practise their faith and testimonies' locally in the community and with neighbours. Members have attended Pride marches as well as non-violent protests in regard to the environment, arms trade and immigration restrictions.

Local Meetings arrange topical discussions, weekly or monthly, centred on Quaker topics, readings or history. Resources are available from Friends House and bookshop as well as various Friends' publications. Area Meeting hosts special topical sessions as the opportunity and desire arise.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT *FOR THE YEAR ENDED 31 MARCH 2025*

3. Undertaking quaker service for the relief of suffering at home and abroad

Mention has already been made of our Meetings' involvement with the homeless and the vulnerable. As each Local Meeting is empowered to authorise charitable resources, they find causes, concerns and activities which both meet our Quaker criteria and a perceived need. These range from a local shelter to international aid agencies. One such organisation has a personal connection with a local Friend: The Kudimba Foundation in Malawi for vulnerable children and young people. Funds raised and redundant technology both are sent to support this concern.

4. Funding the concerns that quaker meetings in the area of West Kent Quakers or beyond have adopted or agreed to support

Local Meetings raise funds for specific collections that they use for grants to individuals and organizations. Local meetings offer discounted hire charges to specific groups to support new ventures, struggling causes and the local AA groups. Collections for BYM, local Food Banks, mental health, addiction support and prisoner welfare during and after imprisonment are examples.

5. Providing for the pastoral care of individual members and attenders including assistance to those in need and for education

The Pastoral Friends provide care and fund practical issues for individual members. The bursary funds assist those in need or for education.

The Safeguarding Co-ordinator has acted as a channel of communication with Thirty-one:eight, the Churches Child Protection Advisory Service (CCPAS); he liaises with the East Kent Safeguarding officer as assistant. Our Safeguarding Policy is reviewed annually and is now modelled on the revised agreed BYM policy. There have been no referrals.

6. Maintaining and developing quaker meeting houses as places for public worship and from which to carry our witness into the world

The Meeting Houses themselves are kept in good order by the diligent work and efforts of our stewards and warden. The Local Meetings regularly show their gratitude for them. Friends have felt safe in joining communally in worship and social gatherings. Zoom meetings have been held in the manner of Friends, with eldership, oversight and regard for safeguarding. They have allowed house-bound and 'travel-reluctant' Friends to attend more regularly than previously, as well as attracting new attenders. Care has been taken to keep in contact with previous attenders who do not choose or have access to the Zoom facility.

The condition of our four meeting houses is maintained by quinquennial inspections by an independent surveyor. All A and B priority repairs and maintenance have been seen to and/or risk assessed. These are automatically paid for from central funds. The cost of major repairs has needed to be spread over four years since the most recent report. The general upkeep of the Tunbridge Wells Meeting House is the responsibility of the lease holders, Habitat for Humanity. Maidstone, Rochester and Tunbridge Wells meeting houses are overseen by paid stewards. Sevenoaks has a resident warden. Rochester Meeting House is a Grade 2 listed building.

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Each meeting house is tasked with an annual risk assessment of its premises. Area meeting funds cover the costs of necessary repairs and improvements. Trustees ensure that the properties comply with the expectations of our insurers, Congregational Insurance, via Edwards Insurance Brokers who also serve several Quaker area meeting clients (including East Kent) and Woodbrooke.

7. Administering and maintaining the organisation of West Kent Quakers and contributing to the support of Britain yearly meeting

West Kent Quakers meet the 'public benefit' requirement of charities legislation, not only by welcoming public participation and the advancement of religion but also in other ways - by our support for community activities and by working to meet the needs of disadvantaged individuals and groups, as demonstrated by 'activities and achievements' above. Cross-county Zoom meetings have served to us in a sense of 'common cause'. Shared policies and administration support with East Kent have proved a boon.

POLICIES

Policies are reviewed annually. Changes may be needed for clarity or to fit developing circumstances. All changes, agreed by trustees, are recommended to Area Meeting for approval.

Data protection policy

The policy, presently under continuing review, sets out our approach to:

- ensure openness, transparency and fairness in the way we handle personal data;
- applying the Information Commissioner's 'information standards'; and
- to keep personal information secure.

As agreed, jointly with East Kent, a revised Data Consent form has been circulated.

Grant-giving policy

We have an Outreach Fund for the following purposes:

- To make non-friends, Friends and Attenders aware of what Quakerism has to offer, listening to the needs of others, and supporting Meetings in their spiritual development.
- To give our Quaker beliefs practical expression through service to the local and wider communities.
- Individual meetings may also make grants - for example, each local meeting has a Bursary Fund.

We also pay for our members and attenders to participate in courses that will either develop the spiritual life of the meeting or which support the individuals in the exercise of their responsibilities as clerks, trustees, overseers, prison ministers etc.

Investments selection policy

We do not feel that we have sufficient funds to engage in investments whose value may go down as well as up. We aim to place our money in ethically responsible banks (Co-op, Triodos, Charity Bank, Kent Savers Credit Union and Shared Interest currently).

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

Safeguarding policy

WKAM, in line with East Kent, has agreed to adopt the revised Policy distributed by BYM. Our Area Meeting, and its constituent Local Meetings, take seriously their responsibility to protect and safeguard the welfare of children, young people and vulnerable adults entrusted to the Meeting's care. In reality we have no children regularly attending, we have no employees, we sponsor no over-night events and our elderly Friends are deemed safe in their homes, at Meetings or in professional care. None of these imply that abuse could not happen.

Each Meeting displays a statutory Safeguarding Notice giving details of local and national contacts: the Meeting's Safeguarding contact, West and East Kent's Safeguarding co-ordinators, BYM's Safeguarding contact and 31:8. Local contacts are sent updated guidelines annually.

The Area Meeting is committed to:

- Listening to, relating effectively to, and valuing children and young people whilst ensuring their protection within church activities;
- Having a robust appointments procedure for posts involving contact and supervision of the young and vulnerable adults;
- Encouraging and supporting parents/carers;
- Ensuring that children's/youth workers are given support and training;
- Having a system for dealing with concerns about possible abuse; and,
- Maintaining good links with the statutory childcare authorities.

Equal Opportunities Policy

West Kent Area Meeting is firmly committed to the principal of equality. It strives to create an environment in which all Friends, attenders and other users of our buildings and services are treated with dignity without discrimination, victimisation or harassment on the grounds of identification of all ranges of gender, marital status, race, ethnic origin, nationality, national origin, class, language, disability, sexual orientation, beliefs, appearance, age or economic circumstances.

WKAM opposes all forms of discrimination and prejudice that fails to respect the individual. Local Meetings must be made aware of this policy.

Health And Safety Policy

1. In concern for the well-being of everyone using West Kent Area Meeting (WKAM), proper care shall be taken to ensure internally and externally the buildings, plant, and equipment are in a safe condition and that all equipment and hazardous materials are stored safely.
2. WKAM shall comply with current Health and Safety legislation, including Food Hygiene regulations, by ensuring an annual Health and Safety risk assessment of our properties and grounds is carried out to ensure that all and any defects or shortcomings are properly considered and repairs and improvements implemented.
3. WKAM shall ensure quinquennial surveys, including a full gas and electrical examination, are carried out by professionally qualified people on all its properties.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

4. WKAM shall ensure emergency evacuation procedures, fire appliances, and first aid kits are maintained and that safety notices are displayed in prominent locations in all of its Local Meeting Houses. Organisers of events using WKAM premise and grounds shall seek permission from the Local Meeting regarding use of candles and naked flames. Smoking and alcohol are not permitted.
5. Local Meetings shall ensure that users of their Meeting House take care, on leaving the premises, that everyone has left, that windows and doors are securely locked, and that keys to the property are returned promptly to those responsible for them.
6. Whilst the Trustees are responsible for overseeing the compliance with the Health and Safety Policy, the day-to-day management of the Policy shall be with the Members of the Local Meetings. Local Meetings shall be responsible for making sure users/hirers of their premises conform to Health and Safety legislation, particularly in respect to any electrical appliances they bring into the premises.

Risk Management Policy

West Kent Area Meeting shall monitor the risks involved in its activities. Trustees require annual Risk Assessments from each Local Meeting. The risks concerned are those to individuals (safety and electrical risks), risks to property (fire and water) and risks to the organisation itself (financial and legal compliance).

Procedures shall be largely practical in terms of who does what and when, and how it is recorded, and the triggers for action to be taken. This covers all Local Meetings covered by WKAM.

Hirers' Policy

We are pleased to hire rooms to organisations whose activities are within the framework of Quaker principles. These principles are to peace, justice, equality, integrity and sustainability.

A proposed booking may be refused if:

- the aims or policies of the Hirer or Guests are in serious conflict with Quaker principles.
- the Hiring purpose/intent is linked to a political party or associated with alcohol or tobacco, has links to the armed forces or armament industry, or to the incitement of hatred or violence.
- misbehavior has occurred during a previous hiring or at another Quaker property.
- the Hirer persistently breaches our Booking Conditions.
- a contravention of Safeguarding, Fire or Health and Safety regulations may reasonably be anticipated.

All current legislation and regulations must be complied with during the Hire Period so as to ensure that no discrimination takes place regarding gender, race, colour, ethnicity, nationality, religion or belief, sexual orientation, disability or age.

No smoking, alcohol, gambling (including raffles) or proscribed drugs are permitted anywhere on the Premises. Any use of alcohol or candles (naked flames) should be notified in advance and receive prior permission.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

Hirers are responsible of the cost of negligent damage or breakage. Accidental damage should be reported as soon as possible to the warden.

Regular hirers must have their own public liability insurance.

Acceptance of any hiring agreement must have due regard for the safety and privacy of the resident warden. The warden's consent should be sought, but may not be sufficient if safety appears unduly at risk.

As there is no telephone access in our meeting houses, hirers should be aware that having access to their own mobile phone is expected.

When working or worshipping alone in our Meeting House:

Workers or worshippers, when alone in our Meeting Houses, may be vulnerable to unexpected visitors. Stewards, wardens and local meeting Friends should, in advance, inform the Meeting House cleaner at least by a note that someone might be calling in during the cleaning hours.

West Kent Area Meeting cannot guarantee or be responsible for the workers' or worshippers' safety, but must offer strategies for their protection:

- Inform someone else that you will be or are alone in the meeting house. Advise them when you have left.
- have access to a mobile phone on their person in case of emergency.
- if necessary, lock the front door as a precaution, with a note (e.g. 'Cleaning/worship in Progress') to signify that someone is inside and could open up for a *bona fide* caller.
- in the case of a potentially threatening or questionable entrant, the lone person should exit the building by any means and telephone the Police or suitable person.

Environmental Policy Statement

Everything we do in relation to the environment and sustainability is informed by these two guidelines from Quaker Faith and Practice, *Advices and Queries*, 1994:

Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

We do not own the world, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures, and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Procedure For Dealing With Complaints Of Misconduct

The Complaint

Complaints about an individual must not be made in an open Meeting (e.g. LM, AM), with the exception of accusations of abuse, which should follow the safeguarding policy. All other complaints should, in the first instance be made to the appropriate Clerk, or in the case of a paid worker to the link Friend. If the complaint is of a complicated or serious nature the clerk can require that the complaint be put in writing.

Action to be taken by the Clerk

The Clerk should consider what action needs to be taken. If the complaint is easily resolved by speaking to the individual or group complained about then this is the appropriate action to take.

If the complaint is of a complicated or serious nature then the Clerk should appoint a Friend to investigate the complaint to determine whether there is a case to answer.

Action to be taken by the Investigator

The Investigator should make enquiries to ascertain whether there is a case to answer not to determine guilt or otherwise. He/she should interview the originator of the complaint, the person accused, any witnesses and any others they see fit. The Investigator will report back to the Clerk, who will make a decision to instigate a hearing if the finding of the Investigator warrants it.

Hearing

The Clerk, to whom the original complaint was made, will appoint a panel of three Friends, who have not been party to the issue of the complaint, to hear the complaint. The person making the complaint and the subject of the complaint will be able to put their case, and to call witnesses. The Panel will decide whether the complaint is justified and what action, if any, should be taken.

Appeal

Natural justice requires that either the complainant or the subject of the complaint should be able to appeal the decision of the Hearing Panel. In this case, an Appeal Panel will be convened by the Clerk, to whom the original complaint was made, of three Friends not already involved in the process. Both parties will again be able to make their case. The decision of the Appeal Panel is final. The complainant is encouraged to, and may, bring an advocate.

Financial review

General

The full financial results are set out on pages 17 to 27. In summary the total receipts from all sources amounted to £78,579 (2024: £59,427) and payments amounted to £70,561 (2024: £81,358). This resulted in a surplus on unrestricted funds of 8,018 before transfers (2024: deficit of £21,931).

**WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

Reserves policy

Our policy is to:

- 1) Hold reserves sufficient to cover 2 years' deficit or 1-year expenditure averaged from previous 3 years, whichever is greater. There are currently unrestricted reserves totaling £139,874 which equates to 24 months of expenditure. We also aim to hold 1% of our building insurance value in a Capital Reserve Fund, which is challenging given the high value of the Tunbridge Wells Meeting House.
- 2) Hold sufficient reserves to:
 - i) Meet all repair bills and operating costs for our meeting houses; and,
 - ii) Provide funding for any development projects that might be undertaken.
- 3) Once the above needs have been catered for, apply surplus funds for charitable purposes, while adhering to our position that it is for each of our constituent meetings to make their own decision about this.

Statement of Trustee's Responsibilities

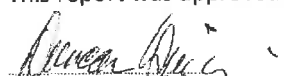
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statement for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statement unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its surplus or deficit for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 30 Nov 2025 and signed on its behalf by:


Duncan Dwinell (Trustee)

**WEST KENT AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

I report to the trustees on my examination of the accounts of West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Healey FCA

Date: 5 December 2024

Lindeyer Francis Ferguson Limited
North House
198 High Street
Tonbridge
Kent TN9 1BE

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Receipts and Payments Account
For the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Incoming resources from generated funds:					
Voluntary income	2	31,618	-	31,618	16,039
Generated income	3	43,590	-	43,590	40,156
Investment income	4	3,371	-	3,371	3,232
Total incoming resources		78,579	-	78,579	59,427
Payments					
Cost of generating funds:					
Costs of generating voluntary income	5	8,430	-	8,430	8,121
Fundraising trading	6	50,277	-	50,277	54,724
Charitable activities	7	9,820	-	9,820	16,707
Governance costs	8	2,034	-	2,034	1,806
Total resources expended		70,560	-	70,561	81,358
Net payments		8,019	-	8,018	(21,931)
Transfers between funds		-	-	-	-
Net movement in funds		8,019	-	8,018	(21,931)
Reconciliation of funds:					
Cash balances brought forward		131,856	-	131,856	153,787
Cash balances carried forward		139,875	-	139,874	131,856

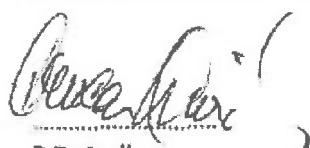
West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Statement of Assets and Liabilities
As at 31 March 2025

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Cash funds				
Co-operative current account	8,754	-	8,754	4,325
Co-operative deposit account	16,117	-	16,117	718
Charity Bank	76,849	-	76,849	74,397
	<u>101,720</u>	<u>-</u>	<u>101,720</u>	<u>79,440</u>
Other monetary assets				
Trade debtors	3,187	-	3,187	2,985
Gift aid receivable	7,586	-	7,586	8,352
	<u>10,773</u>	<u>-</u>	<u>10,773</u>	<u>11,337</u>
Investment assets				
Kent saver credit union	15,107	-	15,107	15,107
Tridos deposit account	22,547	-	22,547	36,809
Shared interest	500	-	500	500
	<u>38,154</u>	<u>-</u>	<u>38,154</u>	<u>52,416</u>
Assets retained for the Charity's own use				
Meeting house - Sevenoaks	929,516	-	929,516	825,788
Meeting house - Rochester	1,155,664	-	1,155,664	1,059,827
Meeting house - Tunbridge Wells	2,091,615	-	2,091,615	1,943,732
Meeting house - Maidstone	616,617	-	616,617	554,332
	<u>4,793,412</u>	<u>-</u>	<u>4,793,412</u>	<u>4,383,679</u>

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Statement of Assets and Liabilities
As at 31 March 2025

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Short term liabilities				
Accruals	5,580	-	5,580	2,698
	<u>5,580</u>	<u>-</u>	<u>5,580</u>	<u>2,698</u>

The receipts and payments account and statement of assets and liabilities were approved by the Trustees
on 30 NOV 2025 and signed on their behalf by:


D Dwinell
Trustee


J Roberts
Trustee

1 ACCOUNTING POLICIES

Basis of preparation of the financial statements

The financial statements have been prepared under the receipts and payments basis and in accordance with legal requirements. In preparing the Financial Statements the Charity complies with the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the charitable incorporated organisation. Monetary amounts in these financial statements are rounded to the nearest £.

There are no material uncertainties about the charitable incorporated organisation's ability to continue, so the going concern basis of accounting has been adopted.

Cash funds

This includes all cash and bank and building society current and deposit accounts where the money can be accessed immediately.

Other monetary assets

This includes trade debtors, and other debtors which relates to gift aid income accrued.

Investment assets

This includes all other bank and building society accounts where the money cannot be accessed immediately.

Assets for the Charity's own use

The assets held for use by the charity comprise the Meeting Houses which are vested in the name of Friends Trusts Limited as custodian trustees. The properties are stated at their insurance value.

The Meeting Houses within assets retained for the charity's own use are currently legally owned by, and available for use by, West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain.

Liabilities

This includes all amounts immediately due for payment and those payable in the future.

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

1 ACCOUNTING POLICIES continued

Receipts

All income is included in full when received.

Voluntary income is received by way of donations, grants and legacies, and includes any gift aid recovered.

Investment income is bank interest received, split between that received from cash funds and investment assets.

Incoming resources from charitable activities relates to Outreach and Inreach activities.

Payments

All payments are included in full when paid.

Costs of generating funds includes all costs associated with generating income from all sources other than undertaking charitable activities.

Charitable activities costs comprise all the expenditure incurred by the charity which relates to the services provided in undertaking events and projects which directly contribute to the achievement of its charitable aims and objectives.

Governance costs includes all direct costs including professional fees and costs relating to compliance with constitutional and statutory requirements.

Support costs provide the organisational infrastructure that enables the output producing activities to take place and have been apportioned to each of the categories of expenditure as detailed in Note 9.

2 VOLUNTARY INCOME

	2025	2024
	£	£
Donations	31,618	16,039

The comparative figure includes restricted income of £Nil.

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

3 ACTIVITIES FOR GENERATING FUNDS

	2025 £	2024 £
Lettings	41,224	36,458
Recharged insurance premiums	1,930	3,072
Other income	436	626
	<u>43,590</u>	<u>40,156</u>

The comparative figure includes restricted income of £Nil.

4 INVESTMENT INCOME

	2025 £	2024 £
Bank interest	<u>3,371</u>	<u>3,232</u>

5 COSTS OF GENERATING VOLUNTARY INCOME

	2025 £	2024 £
Support costs Note 9	<u>8,430</u>	<u>8,121</u>

The comparative figure includes expenditure from restricted funds of £Nil.

6 FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	2025 £	2024 £
Rent and water	2,096	1,853
Heat and light	9,593	14,946
Maintenance, repairs and safety checks	13,101	11,786
Cleaning	12,742	13,860
Support costs Note 9	12,745	12,279
	<u>50,277</u>	<u>54,724</u>

The comparative figure includes expenditure from restricted funds of £Nil.

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

7 CHARITABLE ACTIVITIES COSTS

	2025	2024
	£	£
Grants to individuals, Outreach and local projects	225	6,103
Conferences	838	750
Memberships	934	1,161
Sundries	31	1,186
Support costs Note 9	7,792	7,507
	<u>9,820</u>	<u>16,707</u>

The comparative figure includes expenditure from restricted funds of £Nil. Within the grant figure above, £Nil (2024: £2,000) was donated to Britain Yearly Meeting.

8 GOVERNANCE COSTS

	2025	2024
	£	£
Independent examination and accountancy	<u>2,034</u>	<u>1,806</u>

The comparative figure includes expenditure from restricted funds of £Nil.

9 SUPPORT COSTS

	2025	2024
	£	£
Communications cost	1,810	1,341
Printing, postage and stationery	90	787
Stewardship	12,790	12,589
Insurance	5,291	5,006
Travel	620	945
Wages - Finance administrator	8,366	7,239
	<u>28,967</u>	<u>27,907</u>

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

9 Support costs (continued)

Support costs which have not already been allocated to the appropriate activity cost, are those which provide the organisational infrastructure that enables the output producing activities to take place, and have been apportioned on an estimated use basis as follows:

	2025	2024
	£	£
Cost of generating voluntary income	8,430	8,121
Fundraising trading	12,745	12,279
Charitable activities costs	7,792	7,507
	<u>28,967</u>	<u>27,907</u>

10 NET INCOME

Net income is stated after charging:	2025	2024
	£	£
Independent examiners fee	<u>2,034</u>	<u>1,806</u>

11 TRUSTEES' REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration (2024: none) and two trustees (2024: one) were reimbursed £127 (2024: £32) for expenses during the year.

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

12 FUNDS

General funds

The general funds of the charity are funds which can be used in accordance with the charitable objects, at the discretion of the trustees.

Designated funds

The designated funds of the charity are funds committed by the trustees for expenditure on particular activities. Details of the designated funds can be seen at the end of the note.

Restricted funds

These are the funds of the charity that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Current year	At 1 April 2024	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2025
	£	£	£	£	£
Unrestricted funds					
<i>General funds</i>					
Maidstone General fund	-	13,938	(12,865)	(1,073)	-
Rochester General fund	-	25,370	(19,199)	(6,172)	-
Sevenoaks General fund	-	11,390	(10,500)	(890)	-
Tunbridge Wells General fund	-	11,332	(9,390)	(1,942)	-
Sittingbourne LM	-	318	(313)	(5)	-
Tonbridge LM	-	-	(396)	396	-
Area General fund	100,691	16,232	(16,753)	9,685	109,854
Total general funds	100,691	78,579	(69,416)	-	109,854
<i>Designated funds</i>					
Maidstone Bursary fund	1,729	-	(35)	-	1,694
Maidstone Legacy fund	8,782	-	-	-	8,782
Rochester Spiritual Development fund	12,639	-	(970)	-	11,669
Tunbridge Wells Bursary fund	2,716	-	-	-	2,716
Tunbridge Wells Legacy fund	1,000	-	-	-	1,000
Area Outreach fund	4,299	-	(140)	-	4,159
Total designated funds	31,165	-	(1,145)	-	30,020
Total unrestricted funds	131,856	78,579	(70,561)	-	139,874
Total funds	131,856	78,579	(70,561)	-	139,874

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

12 FUNDS continued

Prior year

	At 1 April 2023	Incoming Resources	Outgoing Resources	Transfers	At 31 March 2024
	£	£	£	£	£
Unrestricted funds					
<i>General funds</i>					
Maidstone General fund	-	230	(230)	-	-
Rochester General fund	-	5,153	(5,153)	-	-
Sevenoaks General fund	-	2,835	(2,835)	-	-
Tunbridge Wells General fund	-	5,197	(5,197)	-	-
Area General fund	109,221	45,588	(1,866)	(52,252)	100,691
Total general funds	109,221	59,003	(15,281)	(52,252)	100,691
<i>Designated funds</i>					
Maidstone Bursary fund	7,863	-	(6,134)	-	1,729
Maidstone Legacy fund	8,782	-	-	-	8,782
Sittingbourne fund	-	424	(424)	-	-
Rochester Spiritual Development fund	13,529	-	(890)	-	12,639
Tonbridge fund	2,664	-	(2,664)	-	-
Tunbridge Wells Bursary fund	2,716	-	-	-	2,716
Tunbridge Wells Legacy fund	1,000	-	-	-	1,000
Sevenoaks Legacy Fund	473	-	(473)	-	-
Area Premises fund	-	-	(52,252)	52,252	-
Area Outreach fund	4,539	-	(240)	-	4,299
Rochester General Meeting	3,000	-	(3,000)	-	-
Total designated funds	44,566	424	(66,077)	52,252	31,165
Total unrestricted funds	153,787	59,427	(81,358)	-	131,856
Total funds	153,787	59,427	(81,358)	-	131,856

Maidstone Bursary, Rochester Spiritual Development and Tunbridge Wells Bursary funds are all monies set aside for the use of Quakers for courses and training.

Sittingbourne fund and Tonbridge fund are for the two Quakers' meetings who hire premises monthly.

West Kent Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain
Notes to the Receipts and Payments Accounts
For the year ended 31 March 2025

12 FUNDS continued

Maidstone Legacy fund, Sevenoaks Legacy fund, Tunbridge Wells Legacy fund, and Rochester General Meeting are for occasional funds from deceased Quakers in these areas.

Area Premises fund pays for the work on all buildings throughout the year.

Area Outreach fund covers activities during the year.

Area Reserve fund is a designated fund that the Trustees have considered to be required to cover shortfalls in any of the other designated funds that may arise from time to time.