

Chartridge School Association
Registered Charity Number: 1166267

Trustees' Annual Report for the year ended
31 August 2025

Principal Office: c/o Chartridge Combined School
Cogdells Lane,
Chartridge,
Chesham, Buckinghamshire
HP5 2TW

Trustees: Chairperson: Laura Correia
Vice Chairperson: Candice Channing Williams,
Julia Emma Gaine
Co Secretary: Gemma Jane Banks, Riki Marie Birkett,
Josefina Beatriz Laurel Harper
Treasurer: Jennifer Jackson,
Ketankumar Patel

Report of the trustees for the year ended 31 August 2025

The Trustees present their annual report and financial statements of the charity for the year ended 31 August 2025. The financial statements have been prepared on a receipts and payments basis and comply with the charity's governing document and the Charities Act 2011.

Structure, Governance and Management

The charity is an unincorporated association constituted under a governing document adopted by the charity's members at an extraordinary general meeting on 4 March 2016.

The members include the parents, guardians or carers of any pupil currently attending Chartridge Combined School, Chesham as well as the teaching and non-teaching staff currently employed by the school.

Under the constitution the Trustees are persons elected as committee members of the governing body at the annual general meeting. Additional Trustees may be co-opted by the trustees at any time. The Trustees' term of office is one year. Retiring Trustees may seek re-election at the annual general meeting. Elected Trustees must be members, but co-opted Trustees need not be members.

In January 2025 the charity renewed its membership with Parentkind (formerly PTA UK) which provides it with all risks insurance cover (public liability, employers' liability, loss of money, fidelity guarantee and personal accident cover). The charity is also registered with the Lotteries and Amusement Act 1976 (as amended) and has paid its annual fee, which allows the charity to run raffles and grand draws at the Summer and Christmas fairs and at its other events. All Trustees and members give their time voluntarily and receive no remuneration or other benefits.

Objectives and Activities

The charity exists to raise money for the wellbeing, education and benefit of the pupils of Chartridge Combined School, Chesham. Specifically, the object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School.
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

During the year ending 31 August 2025 the charity organised several fundraising activities for the school's pupils and their parents including: Starters & Leavers BBQ's, Christmas Fair, two Discos, the annual British Cycling Ride Chartridge event, class Movie Night's, Sponsored Walk plus many more activities

The Summer Fair and Ride Chartridge were merged together again as these two events have historically been close together. The Colour Run was sadly postponed due to ticket sales and the weather.

Monies raised by the charity through its activities and from donations are applied by providing grants to help fund: (a) improvements to the school's facilities and environment, and (b) the acquisition and upgrading of equipment and materials, in accordance with the objectives of the charity.

During the year we distributed £16,475.06 of funding to Chartridge School. We were able to contribute towards a new starters BBQ and entertainer, Christmas Crackers for the Children's Christmas lunch, the tree house opening party, school website renewal, school cloud, educational assessment papers, Teachers2Parents text messaging service (between school and parents), the TT Rockstars & Numbots educational software, the Tapestry app (between teachers and parents), new housepoints, resources for school allotments, cooking equipment for class cooking lessons and funds towards yearbooks for school leavers.

Financial Review

Reserves

The charity operates on a receipts and payments basis without reference to a balance sheet. When considering funds available for grants and donations, an operational reserve of £3,000 is deducted.

Sources of Funds

Key to achieving our annual fundraising objectives is a programme of regular events attended by pupils and/or their parents. These raised a total of £35,654.10 (2023/24 £37,417.83).

Expenditure of Funds

During the year the charity made grants to the school, the breakdown of which is detailed on the accompanying sheet (totaling £16,475.06 in this financial year). Some of these disbursements particularly for IT software payments were for more than one academic year.

During the year the Trustees committed funds for future projects which are expected to be completed in the following financial year approximately £10,000 (towards renovating the outside building) as we are now awaiting the council to do the work on the roof/windows first. In addition, £107.70 is remaining from a parent donation towards the school allotments, which is likely to be spent in the spring. The PE Lead has chosen football goals which

were ordered over the summer and will be paid for next academic year (approx. £2,000). Sensory room equipment has been purchased but there was an invoice error so again this will be paid next academic year (approx. £700).

The trustees will continue to support the school with the provision of educational software, comms service and assessment papers, totalling approximately £8,000 and will work closely with the school to identify other areas that we can help fund and support the school to advance the education of the pupils and the school environment.

Public Benefit Statement

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission for England and Wales in exercising their powers and duties.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees:

A handwritten signature in black ink, appearing to read 'L Correia', written in a cursive style.

Laura Correia, Chairperson

Date: 11th March 2026

Chartridge School Association

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Receipts and payments accounts

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CHARITY COMMISSION
FOR ENGLAND AND WALES

 the
period from

01/09/2024

To

31/08/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income raised from fundraising activities	35,654	-	-	35,654	37,418
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	35,654	-	-	35,654	37,418
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,654	-	-	35,654	37,418

A3 Payments					
Costs related to fundraising activities	12,852	-	-	12,852	7,990
Operating Expenses	1,100	-	-	1,100	353
Funds distributed to school	16,475	-	-	16,475	38,091
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	30,427	-	-	30,427	46,434
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	30,427	-	-	30,427	46,434
Net of receipts/(payments)	5,227	-	-	5,227	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,632	-	-	14,632	23,648
Cash funds this year end	19,857	-	-	19,857	14,632

Section B Statement of assets and liabilities at the end of the period

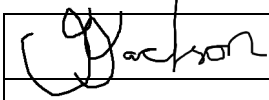
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	19,758	-	-
	Cash in hand	-	-	-
	Paypal	-	-	-
	Stripe	99	-	-
	Total cash funds	19,857	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jennifer Jackson	11/03/2026

Independent examiner's report to the trustees of Chartridge School Association (CSA)

I report to the charity trustees on my examination of the accounts of the Chartridge School Association (CSA) for the year ended **31 August 2025**.

Responsibilities and basis of report

As the charity trustees of the CSA, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CSA's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept as required by section 130 of the Act; or
- The accounts do not accord with those records.

The accounting records were maintained to a satisfactory standard and the accounts were consistent with those records.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:



Name: **Alexandra Hawkes**

Relevant professional qualification(s):

ACMA CGMA – Chartered Institute of Management Accountants

Address:

2 Poles Hill

Chesham

Bucks

HP5 2QP

Date: 06/03/2026