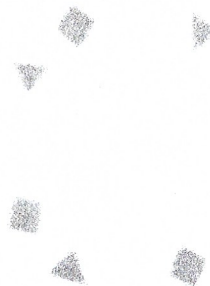


**ANNUAL REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 28th July 2024**

**Brighton and Hove Faith in Action**

CHARITY REGISTRATION No: 1166257



Harbour View Accounting Ltd  
16 Purbeck Place  
Littlehampton  
West Sussex  
United Kingdom  
BN17 5DP  
Company No: 16180743

Brighton and Hove Faith in Action

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Brighton and Hove Faith in Action

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1166257
DATE OF REGISTRATION	30th March 2016 CIO
START OF FINANCIAL YEAR	29th July 2023
END OF FINANCIAL YEAR	28th July 2024
TRUSTEES AT 29th July 2024	Rabbi Dr Andrea Zanardo appointed 1st May 2024 Stuart Diamond appointed 30th January 2024 Robert Brown appointed 1st November 2023 Claire Ashenden appointed 1st November 2023 Stephen Horne appointed 3rd August 2021 Richard Child appointed 1st June 2017 Sabri Ben Ameer appointed 6th March 2017
The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.	
LEGAL STATUS	CIO registered 30th March 2016 amended 27th June 2018 as amended 24th September 2021
GOVERNING INSTRUMENT	CIO Association Registration
OBJECTS TO PROMOTE FOR THE PUBLIC BENEFIT THE EFFICIENCY AND EFFECTIVENESS OF FAITH BASED CHARITIES AND THE EFFICIENT USE OF RESOURCES FOR CHARITABLE PURPOSES BY FAITH BASED CHARITABLE AND NOT FOR PROFIT ORGANISATIONS IN BRIGHTON AND HOVE WITH THE AIM OF RELIEVING POVERTY, FINANCIAL HARDSHIP OR OTHER SOCIAL OR ECONOMIC DISADVANTAGE BY DEVELOPING COLLABORATIVE WORK BETWEEN FAITH BASED ORGANISATIONS THAT PROVIDE SERVICES AND SUPPORT TO INDIVIDUALS IN NEED.	
CORRESPONDENCE ADDRESS	Community Base, 113 Queens road, Brighton, BN1 3XG
PRIMARY BANKERS	Metro Bank, One Southampton Row, WC1B 5HA
INDEPENDENT EXAMINERS	Harbour View Accounting Ltd, BN17 5DP, Co. No.16180743



## Brighton And Hove Faith In Action

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Brighton and Hove Faith in Action on the accounts for the year ended 28th June 2024 set out on pages 5 to 7.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



W. M. Hall IIB, Harbour View Accounting Ltd

Dated:

19<sup>th</sup> March 2025



**TRUSTEES' REPORT  
FOR THE YEAR ENDED 28<sup>th</sup> July 2024**

**Governance and Decision Making**

Brighton & Hove Faith in Action (BHFA) is an association model charitable incorporated organisation, which means our members have the greatest say over how our organisation is run.

The Board of Trustees is drawn from the membership by election and governs the charity and meets at least four times a year to discuss and review strategy, planning, development and financial matters. Day-to-day management of the organisation is delegated to the Project Co-ordinator.

The board of trustees were appointed at the inaugural meeting in February 2014. At every AGM a third of the board (the longest serving trustees) is obliged to retire, however they may stand for election and be reappointed. Additional board members may be co-opted onto the board between AGMs. The officers of the board of trustees are elected at every AGM. Non-trustees may be co-opted to serve as officers (such as secretary). The minimum size of the board is three and the maximum is 15.

Any decision may be taken either at a meeting of the charity trustees; or by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

Where appropriate and necessary, sub-committees or working groups are established, with delegated authority from the full Board to undertake detailed reviews. These are most commonly known as "Faith Partnerships" working on specific areas of interest. The *Homelessness Faith Partnership* continues to deliver *Street Support* for Brighton & Hove, and operates as a steering group including the local authority and local agencies. The *Social Prescribing Faith Partnership* operated the social prescribing pilot project and its development.

**Induction of trustees**

All new trustees are sent a copy of the constitution and the minutes of the last board of trustees' meeting. They are added to the trustees' email group, a short biography is posted on the BHFA website and they are added to the BHFA registration with the Charity Commission. New trustees are also sent a copy of the Charity Commission document CC3 – *The Essential Trustee: What you need to know*.

**Activities During the Financial Year ending 28<sup>th</sup> July 2024**

Staffing

During 2023/24, Tim Jones continued at BHFA's Project Development Coordinator working three days a week for the charity, specifically two days a week on *Street Support* and its development and a further day a week on operating and developing other BHFA projects supported by Rik Child, the Managing Trustee.

Faith Council

The *Faith Council* has moved to meet monthly, in person, with other occasional meetings for special events or project announcements.

The Faith Council is the venue for discussion and presentation of new ideas with which faith groups may choose to become involved. To this end, the Faith Council has met and worked consistently with faith leaders and representatives from statutory services and enjoyed excellent contact with the police, local authority and voluntary sector leaders.

BHFA continues to send its newsletter monthly which goes to over 300 recipients which includes local councillors, council officers, the police and other statutory services and interested parties. Feedback to BHFA has been extremely positive.

#### Homelessness

BHFA has continued to operate *Street Support* in Brighton & Hove, organizing regular seminars for various frontline groups.

During January – March 2024, BHFA was invited to recruit and employ a support worker to manage the *Brighton & Hove Winter Surge Hostel*. The hostel housed people who had been previously homeless and were living with more complex needs. The support worker ran the hostel, ensured the Health & Safety was in place and operating well and key worked the clients housed at the location. Several of the clients were able to access permanent housing and transition away from homelessness and temporary accommodation. Other clients were able to access services to improve their situations.

Funds for this work were forthcoming from The Albert Hunt Trust.

#### Migrant and Refugee Action

Brighton & Hove is a City of Sanctuary, welcoming refugees and asylum seekers and seeking to support and integrate them into the local society.

The charity has been able to access funding from The Allen Lane Foundation and is putting a training programme in place so faith groups can register and gain accreditation as places of sanctuary. During the accounting year, there were a number of educational sessions and these will be continued in the months ahead.

#### Brighton Incoming

The charity concluded its project with QueenSpark Books, who were writing a book detailing the experiences of immigrants to Brighton & Hove. The book has now been published and is available from their website.

#### Social Prescribing

The charity has developed a detailed plan to run a small project within the Muslim community to see where there are gaps and disconnects between Muslim residents of Brighton & Hove and accessing services. This has been submitted to a number of funding organisations and at the time of writing, funding has been forthcoming via the Sussex Community Foundation – the Lawson Endowment.

#### Upstanders Committee

BHFA has met with the Ledward Centre that will be taking over the running of the Upstanders Committee.

#### Interfaith Relations

During 2024, there have been a number of excellent gatherings of people of many faiths, helping to build relationships between people from different beliefs resulting in the growth of real friendships and trust and co-operation between the faiths. Most notable were the May 2024 Faith Leaders Gathering hosted by the Muslim community at *A Taste of Sahara* restaurant, followed by the July



gathering at the *BNJC* (Hove's new Jewish Community project) where we welcomed people from Buddhist, Jewish, Muslim, a wide variety of Christians and Sikh faiths. A further evening meal was organised by BHFA in the October at the *Fitzherbert Hub*, part of the Roman Catholic Parish of East Brighton and catered by the *Real Junk Food Project*. These events will continue to bring people of many faiths together.

BHFA was also able to attend and play a part in Mitzvah Day, raising money for good causes and giving back to the local community, during Interfaith Week in November 2024.

Annual General Meeting -

The previous BHFA AGM was held on 1<sup>st</sup> May 2024 and elected:

Claire Ashenden – Parish of East Brighton, Roman Catholic.

Robert Brown - Buddhist – SGI Nichiren Daishonin Tradition

Stuart Diamond – Mitzvah Day (Jewish)

Rabbi Andrea Zanardo - Reform Synagogue

Remaining Trustees, Rik Child, Steve Horne and Sabri Ben Ameer will continue on as trustees.



Brighton and Hove Faith in Action

TRUSTEES REPORT  
FOR THE YEAR ENDED 28th JULY 2024

Trustees' Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 20 April 2025

Signed on their behalf by Trustee



Printed Name:

STUART PHILIP DIAMOND

Brighton and Hove Faith in Action

STATEMENT OF FINANCIAL ACTIVITIES

For the Period 29th July 2023 to 28th July 2024

23-2024

22-2023

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
<b>Incoming Resources</b>				
Grants		9900	9900	8325
Crowdfund	57		57	
Access Insurance	63		63	
Brighton and Hove Community Works		8435	8435	
Holland Road		550	550	
Sussex Emmaus		550	550	
Allen Lane Foundation		5000	5000	
Brighton and Hove Council	10120		10120	8880
Safe Haven Sussex		60	60	
A Hunt BHFA		5000	5000	
Anon	72		72	454
<b>Total Incoming Resources</b>	<u>10312</u>	<u>29495</u>	<u>39807</u>	<u>17659</u>
<b>Resources Expended</b>				
Go Cardless		799	799	
Payroll fees		18	18	
Phone		217	217	
Bank Fees		145	145	
Printing		87	87	
Internet		360	360	
Salaries and Expenses	10120	12138	22258	
Paypal		770	770	
Street Support Network		4275	4275	
Holland Road collab fund		1000	1000	
Peoples Partnership		815	815	
Gov Bank		656	656	
Misc food		300	300	
Deen Relief		900	900	
Oaks Trust		1000	1000	
Rent		1564	1564	
Insurance	192	225	417	
Accounting		375	375	
Misc		560	560	
Trabr		98	98	
B and H LGBTQ		400	400	
Community Base		821	821	
Living wage foundation		79	79	
	<u>10312</u>	<u>27602</u>	<u>37914</u>	<u>35858</u>
<b>Net incoming(outgoing)Resources</b>			1893	18199
<b>Total Funds Brought forward</b>			17405	35604
<b>Total Funds Carried Forward</b>			19058	17405

Brighton And Hove Faith In Action  
BALANCE SHEET  
as at 28th July 2024

	2024	2023
Current Assets	£	£
Cash at Bank /in hand	19058	17018
Rent Deposit		234
Debtors		82
Misc		86
Total Current Assets	<u>19058</u>	<u>17420</u>
Liabilities		
Creditors		
IE Fee	475	375
Net Current Assets	18583	17045
Net assets	<u>18583</u>	<u>17045</u>
FUNDS		
Designated Reserve-Funds	2000	4108
Designated - Upstanders Committee	1296	1296
Restricted Income BHCC Fund	150	663
Restricted Income - TSIP 2020-23	635	1657
Restricted Income - Collaboration Fund		4390
Restricted Income - Street Support	217	4272
Faith Hate Partnership		800
Deposit		234
Designated - CAF Co Op	4342	
Designated - Reps Fees	400	
Restricted Income - Community Fund	2676	
Restricted Income - Albert Hunt Trust	1675	
Restricted Income - Allen Lane	5000	
Total Funds	<u>18391</u>	<u>17420</u>

Signed as a true reflection of the financial position on 28th July 2024

Date:

21 April 2025

*Rik Child*

Rik Child - Treasurer and Trustee



## Brighton and Hove Faith in Action

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 28th JULY 2024

#### 1. PAYMENTS TO TRUSTEES AND RELATED PARTY TRANSACTIONS

Payments were made to a trustee for services to the charity in line with charity commission guidance. No material transaction took place between the organisation and other trustees or any person connected with them.

#### 2. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### 3. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

#### 4. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

#### 5. INCOME

The accounting year 2023/24 shows an increased income on 2022/23 as the charity's trustees continue to develop the charity and seek funds for projects directly relevant to the most vulnerable members of the community in Brighton & Hove.

This has led to a surplus of £1,893 which is great improvement on the 22-23 deficit.

Please refer to the Trustees Report for further explanation.

#### 6. EXPENDITURE

Funds were spent on Reps fees, training and the delivery of projects as well as undertaking the representation work of the TSIP contract. Expenditure was directed towards overheads such as insurance, room rental, Zoom and other software licences, filming and self-employed salary costs.

Plans for Accounting Year ending 28th July 2025 BHFA will continue to operate Street Support for Brighton & Hove as the Homelessness Faith Partnership galvanising the desires of people of faith to play a stronger role in tackling homelessness, seeking to work alongside and support established projects as well as devising new projects with interested parties. The charity hopes to work with the local authority to improve the situation for those people seeking accommodation due to homelessness and to undertake some innovative research work as to what the faith

## Brighton And Hove Faith In Action

community can offer the wider community across homelessness, social isolation and other areas of social intervention where there is a need.

BHFA will endeavour to build community through its social prescribing projects, improve the lives of those that attend and map out not only the offerings of the faith community but also other activities available for people to attend in the various localities in the city. Once the pilot project has been evaluated, and if the evaluation calls for further investment, then fundraising will be undertaken to continue the project in the identified areas. The charity will conduct its research and development of the faith community in line with its agreement with BHCC in order to build capacity in faith groups and set up a relevant network to help those who have no recourse to public funds.

### 7. RESERVES POLICY

The trustees seek to maintain reserves at a level to cover three months of operating costs for the charity as a minimal amount needed to maintain cashflow and ensure the charity is able to fulfil its charitable objects and financial obligations.

A minimum of £2,000 will be held as a reserve with formal designation to be included in the Annual Accounts 2023/24