

Charity number

1166257



Brighton and Hove Faith in Action

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR 29th JULY 2021 – 28th JULY 2022

CHARITY INFORMATION

Board of Trustees During the Year

Sabri Ben Ameer

Rik Child

Steve Horne (appointed 3rd August 2021)

Simon Lewis

Titular Archbishop of Selsey, The Most Reverend Jerome Lloyd OSJV DD FRSA (Chair)

Fiona Sharpe

The Ven Martin Clifford Lloyd Williams

Andrea Zanardo

Secretary & Treasurer: Rik Child

Registered office

Community Base
113 Queens Road
Brighton
BN1 3XG

Independent Examiner

Ray Goldring
RJ Accounts
65 Warren Way
Barnham
Bognor Regis
West Sussex PO22 0LR

Charity number 1166257

Brighton and Hove Faith in Action

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Independent Examiner's Report to the Trustees of Brighton & Hove Faith in Action

Independent examiner's report to the trustees of Brighton & Hove Faith in Action

I report to the charity trustees on my examination of the accounts of the Company for the year ended 28th July 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for recounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ray Goldring, RJ Accounts, 65 Warren Way
Barnham, Bognor Regis, West Sussex PO22 0LR

9.12.2022.

Date

**TRUSTEES' REPORT
FOR THE YEAR ENDED 28th July 2022**

The Trustees submit their report and financial statements for the year ended 28th July 2022

Status of the charity and principal activities

The charity is registered as a charitable incorporated organisation (CIO) number: 1166257 registered on 30th March 2016.

The object of the CIO is:

To promote for the public benefit the efficiency and effectiveness of faith based charities and the efficient use of resources for charitable purposes by faith based charitable and not for profit organisations in Brighton and Hove with the aim of relieving poverty, financial hardship or other social or economic disadvantage by developing collaborative work between faith based organisations that provide services and support to individuals in need.

For the purpose of this clause, charities are organisations that are established for exclusively charitable purposes in accordance with the laws of England and Wales. Not for profit organisations are independent organisations which are established for purposes that add value to the community as a whole, or a significant section of the community and which are not permitted by their constitution to make a profit for private distribution.

Trustees

The Trustees, who are also the Directors of the charitable incorporated organisation, served during the year and to the date of approval of the accounts as follows:

List of trustees who served on the board for at least a portion of time from
28th July 2021 to 28th July 2022

Trustee	Appointed	Office (if any)	Re-appointed
Simon Lewis	February 2014	Vice Chair	March 2022
Sabri Ben Amuer	March 2017		March 2022
Richard 'Rik' Child	June 2017	Treasurer/ Secretary	March 2021
Jerome Lloyd	February 2018	Chair	March 2021
Fiona Sharpe	May 2018		August 2021
Martin Lloyd Williams	November 2018		March 2021
Andrea Zanerdo	October 2018		March 2021

Governance and Decision Making

Brighton & Hove Faith in Action (BHFA) is an association model charitable incorporated organisation, which means our members have the greatest say over how our organisation is run.

The Board of Trustees is drawn from the membership by election and governs the charity and meets at least four times a year to discuss and review strategy, planning, development and financial matters. Day-to-day management of the organisation is delegated to the Project Co-ordinator.

The board of trustees were appointed at the inaugural meeting in February 2014. At every AGM a third of the board (the longest serving trustees) is obliged to retire, however they may stand for election and be reappointed. Additional board members may be co-opted onto the board between AGMs. The officers of the board of trustees are elected at every AGM. Non-trustees may be co-opted to serve as officers (such as secretary). The minimum size of the board is three and the maximum is 15.

Any decision may be taken either at a meeting of the charity trustees; or by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

Where appropriate and necessary, sub-committees or working groups are established, with delegated authority from the full Board to undertake detailed reviews. These are most commonly known as “Faith Partnerships” working on specific areas of interest. The *Homelessness Faith Partnership* continues to deliver *Street Support* for Brighton & Hove, and operates as a steering group including the local authority and local agencies. The *Social Prescribing Faith Partnership* operated the social prescribing pilot project.

Induction of trustees

All new trustees are sent a copy of the constitution and the minutes of the last board of trustees’ meeting. They are added to the trustees’ email group, a short biography is posted on the BHFA website and they are added to the BHFA registration with the Charity Commission. New trustees are also sent a copy of the Charity Commission document CC3 – *The Essential Trustee: What you need to know*.

Activities During the Financial Year ending 28th July 2022

Faith Council

The *Faith Council* has continued to meet on-line every second Tuesday of the month. BHFA now plans to increase the number of face-to-face meetings in 2022/23 but the convenience of meeting on Zoom has increased the number of people who are able to attend.

To this end, the Faith Council has met and worked consistently with faith leaders and representatives from statutory services and enjoyed excellent contact with the police, local authority and voluntary sector leaders.

Faith Council is also the venue for discussion and presentation of new ideas with which faith groups may choose to become involved. During the year, BHFA has set up and developed its *social prescribing faith partnership* and started working on its project focusing on people who are experiencing homelessness but have no recourse to public funds.

BHFA continues to send its newsletter monthly which goes to almost 320 recipients which includes local councillors, council officers, the police and other statutory services and interested parties. Feedback to BHFA has been extremely positive.

Staffing Changes

Rik Child, the Projects' Officer, stepped down from his role in May 2022 and In September 2022, the charity appointed a new Projects Co-ordinator, Tim Jones, who now works for the charity three days a week. His role is to act as the City Administrator for *Street Support – Brighton & Hove*, and to develop this project. He is also in charge of other projects being undertaken by the charity.

Homelessness

The charity continued its work developing and promoting *Street Support – Brighton & Hove*, developing the website and promoting the service to those experiencing homelessness and to their support workers. The site is heavily used. Plans are afoot to work more closely with the Justlife Foundation in 2022/23 to support the Frontline Network and to organize monthly gatherings of frontline workers both for mutual support and for training.

Funds were granted to the charity by Brighton & Hove City Council to undertake work researching how faith groups can provide more housing and wrap around support for those people experiencing homelessness especially those with no recourse to public funds. This project will be undertaken in accounting year 2022/23 and beyond.

Brighton Incoming

The charity started to work with QueenSpark Books who are writing a book detailing the experiences of immigrants to Brighton & Hove. The charity is well placed to link QueenSpark Books with relatively recent migrants having excellent links with both the Coptic Orthodox Church, the various Mosques and other faith groups whose members have moved to Brighton & Hove from overseas.

Social Prescribing

The charity used funding from the Arthur and Doreen Green Fund and Brighton & Hove City Council, distributed by the Sussex Community Foundation to undertake a pilot study involving the faith community in social prescribing. The project started with training delivered by Together Co, teaching representatives from St Mary's, Kemptown, Emmanuel Church and Al-Medinah Mosque how to be a social prescribing champion.

A social prescribing champion works alongside ministers and people in responsibility in faith groups to signpost people better to other social prescribing options, helping people to access the help they need. Some local mapping of services was also undertaken. The project will be evaluated in accounting year 2022/23 and further funds sought if appropriate.

Annual General Meeting -

The previous BHFA AGM was held on 17th March 2022 and the meeting re-appointed Simon Lewis, Sabri Ben Ameer and Steve Horne to positions of trusteeship. The meeting received a report from Mt Rev Dr Jerome Lloyd, Titular Archbishop of Selsey, detailing the year's activities. The subsequent trustees' meeting also voted to appoint Jerome Lloyd as Chair, Simon Lewis as Vice Chair and Rik Child as Treasurer. Rik Child will continue to operate as Company Secretary in line with the requirements of both the Companies Act and Charities Act. Fiona Sharpe was appointed as a trustee at the subsequent meeting.

Statement of Financial Activities

For the Period 29th July 2021 to 28th July 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Incoming resources			
Homelessness Work-Street Support		13,936	13,936
Social Prescribing		3,000	3,000
Collaboration Fund		16,000	16,000
Free Reserves		600	600
Upstanders Committee		1,296	1,296
Faith Hate Partnership		0	0
Rep Work		10,035	10,035
Total Incoming Resources	0	44,867	44,867
Resources expended			
Homelessness Work-Street Support		16,100	16,100
Social Prescribing		1,574	1,574
Collaboration Fund		808	808
Free Reserves		600	600
Faith Hate Partnership		1,942	1,942
Rep Work		10,322	10,322
	0	31,346	31,346
Net Incoming(outgoing)Resources	0	13,521	13,521
Total Funds Brought Forward	4,342	17,741	22,083
Total Funds Carried Forward	5,638	29,966	35,604

Brighton and Hove Faith in Action
Balance Sheet
at 28th July 2022

	2022
Current Assets	£
Cash at Bank /in hand	37,290
Total Current Assets	<u>37,290</u>
Liabilities	1,686
Creditors	0
Net Current Assets	<u>1,686</u>
Net Assets	<u>35,604</u>

FUNDS

Designated Reserve-Funds	4,342
Designated - Upstanders Committee	1,296
Restricted Income-BHCC Fund	3,478
Restricted Income-TSIP 2020-23	1,383
Restricted Income-Collaboration Fund	15,192
Restricted Income-Street Support	1,563
Restricted Income-Sussex Community Fund	2,225
Albert Hunt Fund	1,625
Enjoolata Foundation	4,000
B & H -Buses	500
Total Funds	<u>35,604</u>

Signed as a true reflection of the financial position on 28th July 2022



Rik Child - Treasurer and trustee

12/5/2023
Date

Explanation of the Statement of Financial Activities

INCOME & EXPENDITURE

The accounting year 2021/22 shows an increased income on 2020/21 as the charity's trustees continue to develop the charity and seek funds for projects directly relevant to the most vulnerable members of the community in Brighton & Hove. This has led to a surplus of £13,521 much of which will be spent in 2022/23.

There is one staff member who works part time for the charity across all project areas. The staffing compliment should increase as the charity's projects grow in number and complexity.

Income

Street Support – this new service was launched in early 2021 by BHFA and a steering group of partners which included Holland Road Baptist Church, Arch Health Care, Antifreeze of Off the Fence, Brighton & Hove City Council, Care for our City (Emmanuel Church), Justlife Foundation and with support from Sussex Police.

During the accounting year 2021/22, £13,936 was raised to support the work of *Street Support – Brighton & Hove*. Funds spent were granted from the Arthur and Doreen Green Fund (Sussex Community Foundation), the Albert Hunt Trust, Enjoolata Foundation and Brighton & Hove City Council Community Fund. Brighton & Hove Buses kindly donated £500 as did several local organisations from both the faith community and those working in the homelessness/ housing sector.

Social Prescribing – during the accounting year, £3,000 was made available to the charity to undertake a pilot project, working with three faith groups (Al-Medinah Mosque, Emmanuel Church and St Mary's, Kemptown) for training social prescribing champions and undertaking local mapping. Funds were granted from Brighton & Hove City Council's (Community Fund) and the Arthur and Doreen Green Fund (Sussex Community Foundation) for this pilot which will be finalised in the next accounting year.

Collaboration Fund - £16,000 was awarded from the Collaboration Fund, also operated by Brighton & Hove City Council. Funds were made available for BHFA to undertake a project working with the faith communities to review capacity within the communities for housing and providing wrap around support for those who are experiencing homelessness, especially those who have no recourse to public funds (NRPF). This may include EU nationals that have not received settled status as well as migrants and refugees who are either in the system for settled status or whom are outside and in the process of appealing decisions.

Reps fees – The Chair of Trustees, Fr Jerome Lloyd continued as faith rep during the accounting year and will seek to represent the interests of the faith community at events and "Reps Council" meetings organised by Community Works, the voluntary sector infrastructure organisation that serves the city of Brighton & Hove. The charity received £600 and the funds were passed to the Chair of trustees against expenses for this work.

Upstanders Committee – BHFA is currently holding £1,296 for the Upstanders Committee that will be constituted and operated in the city during the next accounting year. On the opening of a bank account, the £1,296 will be transferred.

Representational Work. The Third Sector Investment Programme (TSIP) – BHFA continues its representational work on the contract for 2020-2023. Funding levels stayed constant during accounting year 2021/22.

Expenditure

Funds were spent on Reps fees, training and the delivery of projects as well as undertaking the representation work of the TSIP contract. Expenditure was directed towards overheads such as insurance, room rental, Zoom and other software licences, filming and self-employed salary costs.

Plans for Accounting Year ending 28th July 2023

BHFA expects to continue to run the Faith Partnership and hold the TSIP contract for the remainder of the three-year period (2020-2023). BHFA will work with Community Works and other local partners to bid for similar infrastructure development work for the financial years 2020-2023.

BHFA will continue to operate *Street Support for Brighton & Hove* as the *Homelessness Faith Partnership* galvanising the desires of people of faith to play a stronger role in tackling homelessness, seeking to work alongside and support established projects as well as devising new projects with interested parties. The charity hopes to work with the local authority to improve the situation for those people seeking accommodation due to homelessness and to undertake some innovative research work as to what the faith community can offer the wider community across homelessness, social isolation and other areas of social intervention where there is a need.

BHFA will endeavour to build community through its social prescribing projects, improve the lives of those that attend and map out not only the offerings of the faith community but also other activities available for people to attend in the various localities in the city. Once the pilot project has been evaluated, and if the evaluation calls for further investment, then fundraising will be undertaken to continue the project in the identified areas.

The charity will conduct its research and development of the faith community in line with its agreement with BHCC in order to build capacity in faith groups and set up a relevant network to help those who have no recourse to public funds.

Reserves Policy

The trustees seek to maintain reserves at a level to cover three months of operating costs for the charity as a minimal amount needed to maintain cashflow and ensure the charity is able to fulfil its charitable objects and financial obligations. At present, free reserves stand at £4,342. A minimum of £3,000 will be held as a reserve with formal designation to be included in the Annual Accounts 2021/22.