

Charity number

1166257



# Brighton and Hove Faith in Action

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR 29<sup>th</sup> JULY 2019 – 28<sup>th</sup> JULY 2020

## **CHARITY INFORMATION**

### **Board of Trustees**

Sabri Ben Ameer

Rik Child

Simon Lewis

Titular Archbishop of Selsey, The Most Reverend Jerome Lloyd OSJV DD FRSA (Chair)

Fiona Sharpe

The Ven Martin Clifford Lloyd Williams

Andrea Zanardo

**Secretary:** Rik Child

### **Registered office**

9 SELBA DRIVE

BRIGHTON

BN2 4RG

### **Independent Examiner**

Ray Goldring

RJ Accounts

65 Warren Way

Barnham

Bognor Regis

West Sussex PO22 0LR

**Charity number** 1166257

## **Brighton and Hove Faith in Action**

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**TRUSTEES' REPORT  
FOR THE YEAR ENDED 28<sup>th</sup> July 2020**

The Trustees submit their report and financial statements for the year ended 28<sup>th</sup> July 2020

**Status of the charity and principal activities**

The charity is registered as a charitable incorporated organisation (CIO) number: 1166257 registered on 30<sup>th</sup> March 2016.

The object of the CIO is:

To promote for the public benefit the efficiency and effectiveness of faith based charities and the efficient use of resources for charitable purposes by faith based charitable and not for profit organisations in Brighton and Hove with the aim of relieving poverty, financial hardship or other social or economic disadvantage by developing collaborative work between faith based organisations that provide services and support to individuals in need.

For the purpose of this clause, charities are organisations that are established for exclusively charitable purposes in accordance with the laws of England and Wales. Not for profit organisations are independent organisations which are established for purposes that add value to the community as a whole, or a significant section of the community and which are not permitted by their constitution to make a profit for private distribution.

**Trustees**

The Trustees, who are also the Directors of the charitable incorporated organisation, served during the year and to the date of approval of the accounts as follows:

List of trustees who served on the board for at least a portion of time from  
28<sup>th</sup> July 2019 to 28<sup>th</sup> July 2020

<b>Trustee</b>	<b>Appointed</b>	<b>Office (if any)</b>	<b>Re-appointed</b>
Simon Lewis	February 14	Vice Chair	
Mahmut Gunaydin	October 16		Retired February 2020
Sabri Ben Amuer	March 17		February 2020
Richard 'Rik' Child	June 17	Treasurer/ Secretary	
Jerome Lloyd	February 18	Chair	
Fiona Sharpe	May 18		February 2020
Martin Lloyd Williams	Nov-18		
Andrea Zanerdo	Oct-18		

## **Governance and Decision Making**

Brighton & Hove Faith in Action (BHFA) is an association model charitable incorporated organisation, which means our members have the greatest say over how our organisation is run.

The Board of Trustees is drawn from the membership by election and governs the charity and meets at least four times a year to discuss and review strategy, planning, development and financial matters. Day-to-day management of the organisation is delegated to the Project Co-ordinator.

The board of trustees were appointed at the inaugural meeting in February 2014. At every AGM a third of the board (the longest serving trustees) is obliged to retire, however they may stand for election and be reappointed. Additional board members may be co-opted onto the board between AGMs. The officers of the board of trustees are elected at every AGM. Non-trustees may be co-opted to serve as officers (such as secretary). The minimum size of the board is three and the maximum is 15.

Any decision may be taken either at a meeting of the charity trustees; or by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

Where appropriate and necessary, sub-committees or working groups are established, with delegated authority from the full Board to undertake detailed reviews. These are most commonly known as “Faith Partnerships” working on specific areas of interest. The *Combating Faith Hate Partnership*, chaired by Jerome Lloyd, now also the Chair of BHFA, has been significantly developed during 2019/20 and there are plans to develop a *Homelessness Faith Partnership* during the year 2020/21.

### **Induction of trustees**

All new trustees are sent a copy of the constitution and the minutes of the last board of trustees meeting. They are added to the trustees’ email group, a short biography is posted on the BHFA website and they are added to the BHFA registration with the Charity Commission. New trustees are also sent a copy of the Charity Commission document *CC3 – The Essential Trustee: What you need to know*.

### **Activities During the Financial Year ending 28<sup>th</sup> July 2020**

#### Faith Council

The Faith Council has met regularly during 2019 and early 2020 before moving on-line in response to the pandemic. The Faith Council has met and worked consistently with faith leaders and representatives from statutory services, meeting every two months, during the summer and autumn of 2019, focusing particularly on building relationship between the faiths in order to build capacity for and ultimately launch the *Homelessness Faith Partnership*.

Since the beginning of the Covid-19 pandemic and associated lockdown and restrictions, the Faith Council met weekly via Zoom, moving to biweekly in July with the express purpose of helping to co-ordinate efforts by the faith community to meet spiritual and emotional needs as well as material needs. The faith community in Brighton & Hove has been extremely busy providing food for lonely, vulnerable and homeless people during the pandemic.

As part of this renewed focus, BHFA publishes a newsletter that is sent to 350 recipients every two weeks linking the faith communities together and integrating their work with wider society. Recipients include local councilors, council officers, the police and other statutory services and interested parties. Feedback to BHFA has been extremely positive.

Additionally, BHFA was able to hold a faith hustings in November 2019 before the December 2019 General Election, which allowed people of faith to ask questions of a panel of faith leaders and representatives from all political parties. BHFA has also played a lead role in the *Upstanders* group within Brighton & Hove, with Father Jerome Lloyd (Chair of BHFA trustees) chairing the group. The group encourages people to stand up against all types of hate speech, provides education on what constitutes hate speech and hate crimes, gives tips on how to challenge unacceptable behavior while staying safe, and in the more extreme circumstances supporting the victim and gathering evidence to make a report to the police and the courts if the crime is prosecuted by the Crown Prosecution Service.

### Combatting Faith Hate

In March 2020, BHFA commenced the Faith Tour with fifteen “tourists” and was able to visit Middle Street Synagogue and the Bodhisattva Centre before the national lockdown commenced. The tours were filmed and tourists were able to offer their reflections. The tour will recommence post lockdown but meantime, BHFA has been busy interviewing faith leaders and visiting projects documenting their activities during the pandemic. All films from these visits are available on the YouTube channel and BHFA’s website.

### Homelessness

The charity has focused significant attention on forming a *Homelessness Faith Partnership* and funding has been forthcoming at the time of writing this report. This development will be reported upon in the trustees report next year and details are available on the website.

### Building a Stronger Britain Together

During 2019, BHFA received support from the Home Office *Building a Better Britain Together* project designed to tackle hate crime and religious radicalisation. The work completed during this accounting year with the launch of new branding, leaflets, a banner and an updated website detailing activities and links to refreshed social media pages. The funding was awarded as pro rata and the work undertaken by the M&C Saatchi advertising agency.

### Annual General Meeting -

The previous BHFA AGM was held on 20<sup>th</sup> February 2020 and the meeting re-appointed both Fiona Sharpe (Jewish community) and Sabri Ben Ameer (Muslim community) as trustees who had retired by rotation in line with BHFA’s constitution. The meeting received a report from Acting Chair, Mt Rev Dr Jerome Lloyd. Titular Archbishop of Selsey, detailing the year’s

activities. The meeting also voted to appoint Jerome Lloyd as Chair, Simon Lewis as Vice Chair and Rik Child as Treasurer. Rik Child will continue to operate as Company Secretary in line with the requirements of both the Companies Act and Charities Act.

# Brighton and Hove Faith in Action

## Statement of Financial Activities

For the Period 29th July 2019 to 28th July 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Income resources</b>			
Community Works - Mental Health			0
-Faith Event			0
-Reps Fees		800	800
-Third Sector Investment Partnership (TSIP)		7,662	7,662
<b>Total Incoming Resources</b>	<b>0</b>	<b>8,462</b>	<b>8,462</b>
<b>Resources Expended</b>			
Rep fees		800	800
BHFA costs			0
BHFA Faith Event			0
Community Works - TSIP costs		6,299	6,299
MIND			0
AFVS			0
CAF Donation (homelessness work)	305		305
Faith Hate Partnership		3,398	3,398
Free Reserves			0
<b>Total Resources Expended</b>	<b>305</b>	<b>10,497</b>	<b>10,802</b>
 Net Incoming(Outgoing) Resources	 (305)	 (2,035)	 (2,340)
Total Funds Brought Forward	5,539	9,090	14,629
Total Funds Carried Forward	5,234	7,055	12,289

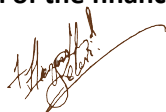


## Brighton and Hove Faith in Action

### Balance Sheet at 28th July 2020

	2020 £
<b>Current Assets</b>	
Cash at Bank	12,289
<b>Total Current Assets</b>	<b>12,289</b>
<b>Liabilities</b>	
Creditors	0
<b>Net Current Assets</b>	<b>0</b>
<b>Net Assets</b>	<b>12,289</b>
<b>FUNDS</b>	
Unrestricted Income	5,234
Restricted Income - Third Sector Investment Partnership	3,636
Restricted Income - Faith Hate Partnership	3,419
<b>Total Funds</b>	<b>12,289</b>

Signed as a true reflection of the financial position on 28th July 2020



The Most Reverend Dr Jerome Lloyd OSJV DD - Chair of Trustees

17th March 2021

Date

## **Explanation of the Statement of Financial Activities**

### **INCOME & EXPENDITURE**

The accounting year 2019/20 shows a significantly reduced income in comparison to previous years. This reflects the departure of BHFA's self-employed staff member and the organisation being run exclusively by the trustees for a six month period, in which many of the obligations of the *Faith Hate Partnership* were delivered. In October 2019, a new self-employed staff member was appointed. This has allowed for much more activity as detailed elsewhere in the report and income levels will rise above £20,000 per annum for accounting year 2020/21.

#### Income

Reps fees – The Chair of Trustees, Fr Jerome Lloyd continued as faith rep during the accounting year and will seek to represent the interests of the faith community at events and “Reps Council” meetings organised by Community Works, the voluntary sector infrastructure organisation that serves the city of Brighton & Hove. The charity received £800 and the funds were passed to the Chair of trustees against expenses for this work.

Third Sector Investment Programme (TSIP) – BHFA completed the work of the TSIP contract 2017-2020 and was commissioned and started its work on a similar contract for 2020-2023. Funding levels reduced a little for the 2020-2023 contract which reflects the continuing squeeze on public finances which will be exacerbated still further by Covid-19.

#### Expenditure

Funds were spent on Reps fees, delivering on the *Faith Hate Partnership* (income received in previous accounting year) and on setting up the *Homelessness Faith Partnership*.

Expenditure went on salaries, overheads such as insurance, room rental, Zoom and other software licences, filming and self-employed salary costs.

### **Plans for Accounting Year ending 28<sup>th</sup> July 2021**

BHFA expects to continue to run the Faith Partnership and hold the TSIP contract for the remainder of the three-year period (2020-2023). BHFA will work with Community Works and other local partners to bid for similar infrastructure development work for the financial years 2020-2023.

The *Combatting Faith Hate Partnership* will be completed during this financial year as it has been delayed by the Covid-19 pandemic and due consideration will be given as to whether funds will be sought to expand this project.

BHFA will set up and seek funding for a *Homelessness Faith Partnership* galvanising the desires of people of faith to play a stronger role in tackling homelessness, seeking to work alongside and support established projects as well as devising new projects with interested parties.

The charity will seek to move into appropriate office accommodation and build partnerships with faith organisations, BAMER organisations and more widely in the sector seeking to undertake project work together.

### **Reserves Policy**

The trustees seek to maintain reserves at a level to cover three months of operating costs for the charity as a minimal amount needed to maintain cashflow and ensure the charity is able to fulfil its charitable objects and financial obligations. At present, free reserves stand at £5,234. Some of this funding will be used to develop the *Homelessness Faith Partnership* while further more substantive funds are sought. A minimum of £3,000 will be held as a reserve with formal designation to be included in the Annual Accounts 2020/21.