

REGISTERED COMPANY NUMBER: 08401690 (England and Wales)
REGISTERED CHARITY NUMBER: 1166241

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
JAZZ NORTH

JAZZ NORTH

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JAZZ NORTH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The charity is a public benefit entity.

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charity's purposes as set out in the objects section of the Memorandum and Articles of Association are:

- a) To advance the education of the public in jazz music, primarily but not exclusively in the north of England, through programmes of work which enable the performance and teaching of a variety of forms of jazz from across the history of jazz music and by promoting and developing the public's artistic knowledge, understanding and appreciation of such music and of the interaction between jazz and other music forms; and
- b) The advancement in life of young jazz musicians (under the age of 25 years) from diverse backgrounds and to relieve the charitable needs of emerging and/or struggling jazz musicians from diverse backgrounds (primarily but not exclusively those based in the north of England and including but not limited to those musicians who wish to team and/or perform different versions of jazz from across the history of jazz music) by offering performance and development opportunities to such musicians and by such other charitable means as the directors in their discretion shall see fit for the public benefit.

Our vision:

Our ultimate aim is to see the north recognised both nationally and internationally as a leading talent hub for jazz.

Our mission:

- Enable a thriving northern jazz scene

Supporting sustainable careers for a sector that is actively engaged and inspired

- Champion the excellence of northern jazz on national and global stages

Raising the profile and reputation of the northern scene

- Inspire a curiosity and love for jazz

Delivering activity relevant to the diverse, multi-generational communities of the North

JAZZ NORTH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Our values

- Artists are at the heart of every project we support
- Openness and transparency
- Celebrating and enhancing the rich ecology of artists, promoters, venues, educational institutions, other organisations and individuals through brokering partnerships and capacity- building
- Encouraging and stimulating creativity amongst both artists and audiences

The objectives of the charity as defined in the business plan are:

- The development of northern artist talent so that the North is established and recognised as the leading region of the UK (outside London) for jazz;
- The establishment of a coherent and collaborative jazz support infrastructure throughout the North of England (including promoters, venues, educational establishments and funders) that is recognised by artists and audiences for its excellence;
- Larger, more informed and engaged audiences across the North of England;
- More children and young people engaged with and enjoying jazz music both as performers and audiences;
- New financial and in-kind resources are secured and invested in the northern jazz sector.

SUMMARY OF THE MAIN ACTIVITIES

During 2021-22 Jazz North underwent a fundamental transition. During the year Lesley Jackson - Executive Director left the organisation. An Interim CEO - Tom Northey was appointed from September 2021 - February 2022 to lead the transition and support the board in this time. In November 2021 Chris Bye was appointed. Previously Head of Artist Development at Pirate, Music Strategy consultant, RM Music at Arts Council England, board member for Loud in Libraries, Africa Oye, RR Foundation and SeaChange Festival. In addition in May 2021 6 new trustees were appointed, which increased the diversity of the board. To increase capacity on the senior management team, in February 2022 a Finance & Operations Manager was appointed.

It's an exciting time for Jazz North. We are evolving our structure, our practice, our strategy and our ethos. We are raising the profile of the northern sector on both a national and international level. We will be seeing more of the artists we support securing Momentum funding; more column inches about our live scene; more artists showcasing overseas; more partnerships both in and outside the region; but most importantly, we will see a demonstrable shift in the diversity of artists, audiences, managers and promoters within the northern jazz ecology. - Chris Bye - CEO

How our activities deliver public benefit

The main activities carried out in 2021/22 by Jazz North that gave rise to public benefit were focused on the following areas:

- **Northern Artist Talent Development** - Northern Line, Back to Live, Grant funding & career advice
- **Networks and Sector Development** - Focus Groups, Research and Consultation, Drop-ins
- **Children and Young People** - Jazz Camp for Girls

In addition we implemented an Equity Diversity Inclusion and Belonging strategy, and a Digital 360 Strategy.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Public Benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. Jazz North relies on grants and the income from fees and charges to cover its operating costs. In setting the levels of fees and other charges the Board and senior management is committed to ensuring that all activities are made available to those on low incomes through the provision of fair pricing and, where applicable, bursaries but balances this against the necessity to pay the musicians on our scheme a living wage, in line with the Musician Union's guidance 'Fair Pay for Fair Play'.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Ensuring our work delivers our aims

We actively seek, and monitor, feedback from a variety of sources including external reviews, media mentions and social media communication and this is all fed into our internal evaluation systems. We are also in the process of strengthening and expanding our monitoring agreements with partners to ensure that they incorporate a wider range of information enabling us to evaluate the progress of programmes more effectively.

We have continued to strengthen our reporting procedures using the governance reporting calendar to ensure that the board is able to identify and mitigate risks and has a clear understanding of progress against KPIs. Progress towards objectives is considered at board meetings, an in-depth report on KPI's is produced annually and incorporated into the organisations risk analysis.

The Board reviews the aims, objectives and activities each year as part of the business planning cycle. This review looks at what the charity achieved and the outcomes of its work in the previous 12 months. The review helps the Board to ensure that the charity's aims, objectives and activities remain focused on its stated charitable purposes.

Promoting our work

The charity works to raise its public profile, with a view to supporting fundraising and public awareness of its activities and may from time to time employ PR consultants to assist on specific projects.

A regular e-newsletter and social media communications are produced and managed centrally with additional digital materials relating to specific areas of work.

The charity fosters relationships with key partners including promoters, funders, education organisations and other arts organisations in order to develop new areas of work.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

COVID continued to have a devastating impact on the music sector during 21/22. The second lockdown was lifted in phases from Apr - July 21. In December 2021 there were further restrictions issued by the government which adversely impacted the Christmas season for the hospitality and entertainment sector.

Equity, Diversity & Inclusion

During 21/22 Jazz North finalised their EDIB strategy and embedded it into business planning for 22/23. We have worked in partnership with Black Lives in Music, becoming a founder member and collaborating on activities such as CEO recruitment, speaker panels and co-hosting events.

During the year 2021/22 the company did the following activities:

Northern Artist Talent Development

Jazz North has continued to support northern artists throughout the pandemic, assisting them with returning to work as venues reopened and performances were permitted. This includes Northern Line Round 7 which will complete with a delayed ending of September 2022. We also recruited for Northern Line Round 8 and were proud to have a diverse selection panel which was representative of the communities and artists we want to reach with our work.

In order to support the promoters to get back to booking shows, we increased our subsidy on Northern Line shows from 50% to 70% during this time. In addition we regularly featured their work and events on our marketing channels such as our newsletter and social media.

We successfully delivered back to live which enabled artists on our roster to rehearse (sometimes for the first time since the pandemic), refresh all their assets and return to live touring.

We continued to support individual artists with grant funding and career advice.

"Huge thanks to Jazz North for their help with my recent Arts Council application. If any of my musician friends in the North of England are currently applying for funding, and need support, I would highly recommend you give Jazz North a shout." - Recipient of grant funding advice from Jazz North

Networks and Sector Development

We continued to do online forums, consultations and drop ins for artists and promoters. We were able to present the programme in partnership with organisations such as Black Lives in Music, Northern Jazz Promoters and Attitude is Everything.

We continued to use these platforms to do research and consultation on sector needs post pandemic. As a result we were able to use our findings to inform the programme for the NPO funding bid.

Children & Young People

During 21/22 we piloted a workforce development programme funded by Northern Jazz Promoters aimed at young people. In March 2022 we delivered the first Jazz Camp for Girls (JCFG) in person post pandemic to over 120 girls and we appointed a freelancer to project manage the work. We also secured funding from the Postcode National Lottery trust to continue our work on JCFG.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

"When improvising it was nice to be free to experiment and play whatever you felt like" - Jazz Camp for Girls 2022 participant.

Digital 360

We launched a new website in 2021 and continued to publish creative video content under the banner Jazz North Online. We also supplied a DIY broadcast studio to 3 festivals, and conducted live streams including one for the European Jazz Network.

FINANCIAL REVIEW

Financial position

Income

The total income from charitable activities and investment income for the year ending 31st March 2022 was £202,611 (2021: £199,240).

Expenditure

Total expenditure for the year ending 31st March 2022 was £193,393 (2021: £192,529).

Summary

There was a surplus of income over expenditure of £9,218 (2021: 9,549).

Principal funding sources

As a sector support organisation, our core activities are supported by regular funding from Arts Council England. Other sources of income include earned income and trusts and foundations.

Fund Balances

As at 31 March 2022, the total funds were £61,574 (2021: £52,356). All funds remaining at the year end were unrestricted funds.

Reserves policy

The Board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and as at 31st March 2022 have built the level of reserves required to the equivalent of three months general operating costs plus projected redundancy costs. The unrestricted reserves of the company are intended to meet the risks and contingencies as follows:

- To enable basic operating activities to be maintained in the event of funding delays;
- To cover any cash flow gaps in the delivery of project funded activity supported by grants paid in arrears; and
- The provision for an orderly winding down of operations in the event of a significant adverse event that is outside the control of the company.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

PLANS FOR FUTURE PERIODS

The continued impact of the Covid-19 restrictions on live performance and group gatherings continues even though restrictions by the government were completely lifted in early 2022. We will continue to consult with musicians, promoters and educators to help us to understand the impact of the pandemic and the emerging needs of the sector.

In October 2022 Jazz North will find out if it has been successful in its application to be a National Portfolio Organisation from 2023 - 2026. It will continue to undergo a transformation in its business systems to ensure value for money and that best business practices are followed. We have fully embedded our Equity Diversity and Inclusion strategy across all of our activities.

In the interim year we will focus on delivery on the three areas:

- Northern Artist Talent Development
- Network and Sector Development
- Children & Young People

Northern Artist Talent Development

We will maintain our commitment to supporting and developing wider opportunities, including engaging more Black, Asian and ethnically diverse musicians in our programmes; expanding the geographical coverage within the North; supporting collaborations; establishing trans-national projects; supporting artists at different stages of their careers; and nurturing a diversity of styles.

- We will deliver round 8 of the Northern Line Scheme and recruit for Round 9 in early 2023.
- We will provide CPD for artists on the Northern Line scheme and open access resources for those across the wider sector.
- We will develop a new talent development scheme which will be a grassroots programme that widens access for underserved communities and musicians.
- Grant advice - We will continue to support the sector through the provision of guidance and help with grant applications.

Network and Sector Development

Our work in this area has been developed to meet currently identified needs as well as future issues that are identified as the sector reopens and has been informed by our EDIB strategy and action plan. We will consult with our networks in the coming months to explore how we can, collectively, contribute to Arts Council England's Let's Create outcomes.

- Network Development - We will continue to facilitate regular online networking events for artists, and promoters and will develop a new network for educators working within the jazz genre.
- Northern Jazz Talent Developer Forum - We will continue to lead the development of a Northern Jazz Talent Developers Forum with 2 virtual round table meetings to discuss issues, priorities, share best practice, explore potential for collaboration, identify gaps in provision and avoid duplication.
- Research and consultation - We will continue to consult with our stakeholders and will facilitate 2 open space sessions and four focus groups across the year.
- Open Bursary - We will offer a focussed Open Bursary round to promoters to subsidise projects and performances that increase the diversity of their programming.
- Scenebuilders promoter development programme - we will explore the potential for a project to identify emerging promoters/producers and provide mentoring and other support to help them enter the workforce. In 22/23 we will R&D potential partners and funders to develop a model that will target rural and underserved communities with Jazz North as an enabler.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- Workforce Development - We will produce and provide a series of downloadable toolkits, templates and instructional video resources aimed at different sections of the sectors. Topics will be confirmed in response to needs identified through the focus group consultation.
- Advocacy - We will celebrate northern successes and champion the achievements of northern artists and promoters through our social networks and at national and international events.

Children & Young People

Developing our work with children and young people will be a critical element of our Equity, Diversity, Inclusivity and Belonging strategy moving forwards. We are not, at present, resourced to deliver this aim but we have previously raised funds for successful projects including Jazz Camp for Girls, which addresses the gender imbalance in jazz, and Creative Collective. Whilst some developmental activity is deliverable without additional funding, further resources will be needed to address wider issues of diversity and inclusion in the longer term. We will therefore ensure that this is a priority within the fundraising strategy. Our main objectives in the coming year are:

- Resource and establish new collaborative programmes to address cultural, gender and social imbalances
- Ensure Jazz provision is widely accessible and the diversity of people engaging with it is expanded through delivering our programme Jazz Camp for Girls.

Digital 360

We will embed digital across all strategic objectives and activities by way of:

- Documenting launch to live events and producing digital content for EPKs in our Northern Artist Talent Development activities
- Producing and delivering instructional videos and digital resources in support of delivering our Network and Sector Development activities
- Advocate for the sector by producing a 12 month calendar of key sector or issue related dates, producing regular content to highlight the work of Jazz North and its stakeholders.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Jazz North is a company limited by guarantee, incorporated on 13 February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association, as amended by special resolution on 17 March 2016.

In the event of the company being wound up during the period of membership, or within one year afterwards, members are required to contribute an amount not exceeding £1.

The company is a registered charity (registration number 1166241).

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The governing body for Jazz North is the Board, whose members are non-executive and unpaid. They are directors of the company under the Companies Act and trustees under charity law. The Board of Jazz North gives strategic and policy direction for the Charity. The Charity employs a Chief Executive Officer and operational team to manage all day-to-day operational activities.

Since the new CEO has come into post there has been an increase in capacity with the appointment of the Finance and Operations Manager. Further organisational changes to staffing have happened in early 2022 with the creation of the Head of Learning & Participation role. This role is undertaken by Nigel Slee who is reallocated from his previous role of Creative Director. Jazz North currently employs 3.3 FTE. In addition we also have 0.6 FTE of freelancers delivering core activities.

The full Board held 4 ordinary meetings in the period and an annual general meeting. Trustees and staff also took part in three strategy planning sessions with a team of consultants to define new approaches to strengthen the organisation's approach to equality, diversity and inclusion. Meetings of the Jazz North Board were attended by the Chief Executive and staff team. A representative of the charity's main funder, Arts Council England, attended one meeting as an observer.

Trustee selection methods

The company recognises the importance of recruiting board members who have the appropriate experience and skills to determine strategy, advise on artistic development and maintain financial stability. The board maintains a comprehensive skills profile of its membership and recruitment takes account of identified skills shortages. A review process is conducted on a regular basis to monitor the effectiveness of the board and relevant external training opportunities for trustees are brought to the attention of trustees by the Chief Executive.

Board members are appointed for a three-year term and may serve no more than two consecutive terms. To take account of this rotation of members, the board undertakes succession planning including an annual skills audit to ensure that recruitment is timely, fair and transparent.

When a vacancy occurs, the charity uses a combination of recruitment methods including advertising and personal recommendations from existing board members and senior management staff. Trustee candidates first meet informally with the Executive Director and the Chair of the Board. If both parties wish to proceed, the candidate is invited to observe a board meeting before being recommended to the board for membership. An induction pack and, where appropriate, training is provided for all newly appointed board members.

Induction and training of new trustees

Potential new trustees are invited to attend a trustees' meeting as observer prior to consenting to be put forward for appointment as a trustee. Once appointed, new trustees are provided with an induction pack which includes a copy of the Constitution, an outline of the charity's organisational structure with a description of trustees' roles and responsibilities, background information and internal documents relating to the principal activities of the charity. New trustees are supported during their induction by the Chair and Chief Executive and are paired with an existing trustee for additional support.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The major risks to which the charity is exposed, as identified by the trustees, are reviewed and systems have been established to mitigate those risks including the maintenance and review of a comprehensive risk register. The trustees ensure that the management of risk is ongoing and embedded in management and operational procedures. Risk assessment and management is undertaken under the following areas:

Governance:

Operations:

Strategic:

External factors:

Compliance with laws and regulations (including charity and company law:

Human resources: and

Financial.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08401690 (England and Wales)

Registered Charity number

1166241

Registered office

C/o Brosnans
Birkby House, Birkby Lane
Bailiff Bridge
Brighouse
West Yorkshire
HD6 4JJ

Trustees

A A F Douglas
D T King
D H Williams (resigned 31.7.21)
S C Ryder (resigned 31.3.22)
N R Dutton (resigned 2.9.22)
C R Chapman (resigned 11.2.22)
P Y Alleyne-Hughes (appointed 28.5.21)
J S Beck (appointed 28.5.21)
R Henry (appointed 28.5.21) (resigned 11.2.22)
J R M Jarman (appointed 28.5.21) (resigned 21.6.22)
D G Rollins (appointed 28.5.21)
J K Tehan (appointed 28.5.21) (resigned 2.9.22)
C R Umney (appointed 21.6.22)

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Adam Brosnan FCA
Chartered Accountant
Brosnans
Chartered Accountants
Birkby House
Bailiff Bridge
Brighouse
West Yorkshire
HD6 4JJ

Bankers

Unity Trust Bank
9 Brindley Place
Birmingham
B1 2HB

Chair

D T King

Chief Executive Officer

C Bye

Approved by order of the board of trustees on 2 December 2022 and signed on its behalf by:

D T King - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
JAZZ NORTH**

Independent examiner's report to the trustees of Jazz North ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Brosnan FCA
Chartered Accountant
Brosnans
Chartered Accountants
Birkby House
Bailiff Bridge
Brighouse
West Yorkshire
HD6 4JJ

Date: 3 December 2022

JAZZ NORTH

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	50	-	-	50	50
Charitable activities						
Support and promotion of jazz music		199,329	-	3,230	202,559	199,189
Investment income	3	<u>2</u>	<u>-</u>	<u>-</u>	<u>2</u>	<u>2</u>
Total		<u>199,381</u>	<u>-</u>	<u>3,230</u>	<u>202,611</u>	<u>199,241</u>
EXPENDITURE ON						
Raising funds		100	-	-	100	50
Charitable activities costs						
Support and promotion of jazz music		<u>190,063</u>	<u>-</u>	<u>3,230</u>	<u>193,293</u>	<u>189,642</u>
Total		<u>190,163</u>	<u>-</u>	<u>3,230</u>	<u>193,393</u>	<u>189,692</u>
NET INCOME		9,218	-	-	9,218	9,549
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>52,356</u>	<u>-</u>	<u>-</u>	<u>52,356</u>	<u>42,807</u>
TOTAL FUNDS CARRIED FORWARD		<u>61,574</u>	<u>-</u>	<u>-</u>	<u>61,574</u>	<u>52,356</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

JAZZ NORTH

**BALANCE SHEET
31 MARCH 2022**

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS						
Tangible assets	9	1,836	-	-	1,836	2,838
CURRENT ASSETS						
Debtors	10	1,595	-	-	1,595	1,454
Cash at bank		<u>74,802</u>	<u>-</u>	<u>6,870</u>	<u>81,672</u>	<u>64,565</u>
		76,397	-	6,870	83,267	66,019
CREDITORS						
Amounts falling due within one year	11	(16,659)	-	(6,870)	(23,529)	(16,501)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>59,738</u>	<u>-</u>	<u>-</u>	<u>59,738</u>	<u>49,518</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		61,574	-	-	61,574	52,356
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS		<u>61,574</u>	<u>-</u>	<u>-</u>	<u>61,574</u>	<u>52,356</u>
FUNDS	12					
Unrestricted funds					<u>61,574</u>	<u>52,356</u>
TOTAL FUNDS					<u>61,574</u>	<u>52,356</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

JAZZ NORTH

BALANCE SHEET - continued
31 MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 December 2022 and were signed on its behalf by:

D T King - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the cost was incurred.

TANGIBLE FIXED ASSETS

Tangible fixed assets with an acquisition cost of less than £500 are written off in full in the year of acquisition.

Tangible fixed assets with an acquisition cost of over £500 are depreciated using a suitable basis over their useful economic lives as follows:--

Office equipment - Over 3 years - straight line basis

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

PENSION COSTS

The charitable company operates a workplace pension with NEST. The cost of providing pension benefits is charged to the SOFA on the basis of employer contributions accrued in the period.

DEBTORS

Trade and other debtors are recognised at the settlement amount due after any trade discount has been applied.

Prepayments are valued at the amount prepaid net of any trade discounts due.

CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a maturity term of three months or less from the date of opening the account.

CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation as a result of a past event, that will probably result in the transfer of funds to a third party, and the amount can be measured or estimated reliably.

FINANCIAL INSTRUMENTS

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>50</u>	<u>50</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest	<u>2</u>	<u>2</u>

JAZZ NORTH

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

4. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Grants received	Support and promotion of jazz music	196,726	197,311
Promoter contribution	Support and promotion of jazz music	2,525	564
Other partnership and earned income	Support and promotion of jazz music	<u>3,308</u>	<u>1,314</u>
		<u>202,559</u>	<u>199,189</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
ACE NPO funding	193,496	193,496
Mayfield Valley Arts Trust	-	3,815
Martyn Donaldson Trust	500	-
Jazz Camp for Girls – PNT	<u>9,600</u>	<u>-</u>
	<u>203,596</u>	<u>197,311</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>1,002</u>	<u>167</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

JAZZ NORTH

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

7. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	95,232	100,247
Social security costs	4,069	4,809
Other pension costs	<u>2,746</u>	<u>2,969</u>
	<u><u>102,047</u></u>	<u><u>108,025</u></u>

The average monthly number of employees during the year was as follows:

	2022	2021
Management and administrative	2	2
Creative team	<u>2</u>	<u>2</u>
	<u><u>4</u></u>	<u><u>4</u></u>

No employees received emoluments in excess of £60,000.

The key management personnel of the charity comprise the Directors/Trustees and the Executive Director/CEO. The total employee benefits of the key management personnel were £32,386 (2021: £43,430). £14,750 was paid in interim management fees during the change in management.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Designated funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	50	-	-	50
Charitable activities				
Support and promotion of jazz music	199,189	-	-	199,189
Investment income	<u>2</u>	<u>-</u>	<u>-</u>	<u>2</u>
Total	<u><u>199,241</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>199,241</u></u>
EXPENDITURE ON				
Raising funds	50	-	-	50
Charitable activities costs				
Support and promotion of jazz music	<u>189,642</u>	<u>-</u>	<u>-</u>	<u>189,642</u>
Total	<u><u>189,692</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>189,692</u></u>
NET INCOME	9,549	-	-	9,549

JAZZ NORTH

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Designated funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS				
Total funds brought forward	42,807	-	-	42,807
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>52,356</u>	<u>-</u>	<u>-</u>	<u>52,356</u>

9. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 1 April 2021 and 31 March 2022	<u>3,005</u>
DEPRECIATION	
At 1 April 2021	167
Charge for year	<u>1,002</u>
At 31 March 2022	<u>1,169</u>
NET BOOK VALUE	
At 31 March 2022	<u>1,836</u>
At 31 March 2021	<u>2,838</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	950	138
Prepayments and accrued income	<u>645</u>	<u>1,316</u>
	<u>1,595</u>	<u>1,454</u>

JAZZ NORTH

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	3,572	1,213
Social security and other taxes	1,951	-
Other creditors	386	-
Accruals and deferred income	<u>17,620</u>	<u>15,288</u>
	<u><u>23,529</u></u>	<u><u>16,501</u></u>

12. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	52,356	9,218	61,574
	<u>52,356</u>	<u>9,218</u>	<u>61,574</u>
TOTAL FUNDS	<u><u>52,356</u></u>	<u><u>9,218</u></u>	<u><u>61,574</u></u>

Net movement in funds, included in the above are as follows:

	Income	Expenditure	Movement in funds
	£	£	£
Unrestricted funds			
General fund	199,381	(190,163)	9,218
Restricted funds			
Jazz Camp for Girls	3,230	(3,230)	-
	<u>202,611</u>	<u>(193,393)</u>	<u>9,218</u>
TOTAL FUNDS	<u><u>202,611</u></u>	<u><u>(193,393)</u></u>	<u><u>9,218</u></u>

JAZZ NORTH

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	42,807	9,549	52,356
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>42,807</u>	<u>9,549</u>	<u>52,356</u>

Comparative net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Movement in funds £
Unrestricted funds			
General fund	199,241	(189,692)	9,549
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>199,241</u>	<u>(189,692)</u>	<u>9,549</u>

13. RELATED PARTY DISCLOSURES

During the year the charitable company made the following related party transactions:

BlueJam Artspace - (J Jarman (trustee) is a director)

During the year, payments of £400 (2021: £nil) were made to Blue Jam Arts for work on the Jazz Camp for Girls.

Manchester Jazz Festival - (S Mead (employee) is an employee)

During the year income of £nil (2021: £1,301) was received from Manchester Jazz Festival.

JAZZ NORTH

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

14. LIABILITY OF MEMBERS

Jazz North is a company limited by guarantee and consequently does not have a share capital. Each of the members are required to contribute an amount of £1 towards the assets of the company in the event of its winding up.

JAZZ NORTH

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	50	50
Investment income		
Bank interest	2	2
Charitable activities		
Grants received	196,726	197,311
Promoter contribution	2,525	564
Other partnership and earned income	<u>3,308</u>	<u>1,314</u>
	<u>202,559</u>	<u>199,189</u>
Total income	202,611	199,241
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	100	50
Charitable activities costs		
Gross salaries	95,232	100,247
Social security	4,069	4,809
Employer pension costs	2,746	2,969
Interim management fees	14,750	-
Artist development costs	32,978	19,879
Sector & network development costs	4,287	12,025
Children and young people project costs	4,404	8,005
Digital programme delivery costs	2,325	5,614
Equality, diversity and inclusion project costs	-	5,500
Evaluation	<u>3,000</u>	<u>-</u>
	163,791	159,048

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JAZZ NORTH

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Virtual office & administration		
Virtual office costs	715	777
Insurance	720	615
Telephone and broadband	2,200	2,239
Printing, postage & stationery	169	97
Marketing and communications	568	3,277
Sundries	<u>227</u>	<u>252</u>
	4,599	7,257
Finance costs and professional fees		
Recruitment and HR costs	3,228	1,446
Accountancy and independent examination fees	1,912	1,470
Bookkeeping fees	4,456	4,147
Consultancy, legal and other professional fees	8,040	9,901
Bank charges	132	119
Plant and machinery	<u>1,002</u>	<u>167</u>
	18,770	17,250
Other support costs		
Staff development	468	2,086
Office equipment	330	723
IT and digital subscriptions	2,487	2,940
Travel and meeting costs	<u>2,848</u>	<u>338</u>
	<u>6,133</u>	<u>6,087</u>
Total expenditure	<u>193,393</u>	<u>189,692</u>
Net income	<u><u>9,218</u></u>	<u><u>9,549</u></u>

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