

**REGISTERED COMPANY NUMBER: 08401690 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1166241**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**  
**FOR**  
**JAZZ NORTH**

## **JAZZ NORTH**

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## JAZZ NORTH

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The charity is a public benefit entity.

#### OBJECTIVES AND ACTIVITIES

The charity's purposes as set out in the objects section of the Memorandum and Articles of Association are:

- a) To advance the education of the public in jazz music, primarily but not exclusively in the north of England, through programmes of work which enable the performance and teaching of a variety of forms of jazz from across the history of jazz music and by promoting and developing the public's artistic knowledge, understanding and appreciation of such music and of the interaction between jazz and other music forms; and
- b) The advancement in life of young jazz musicians (under the age of 25 years) from diverse backgrounds and to relieve the charitable needs of emerging and/or struggling jazz musicians from diverse backgrounds (primarily but not exclusively those based in the north of England and including but not limited to those musicians who wish to team and/or perform different versions of jazz from across the history of jazz music) by offering performance and development opportunities to such musicians and by such other charitable means as the directors in their discretion shall see fit for the public benefit.

#### Our vision:

Our vision is that the north is recognised within and beyond the area as a leading UK talent hub for jazz.

#### Our mission:

To support the sustainable growth of contemporary jazz in the North by developing opportunities for artists and building audiences - in the North, nationally and internationally.

***"Enriching Lives through Improvisation"***

#### AIMS AND OBJECTIVES

We identified strategic aims and objectives for 2018 -2022 to help us to achieve our mission and, with the continuing impact of the Covid 19 pandemic, these aims remain valid although the deliverables have been changed and were kept fluid throughout the year to help address the extraordinary needs that arose.

<b>Northern Artist Talent Development</b>	<b>Network and Sector Development</b>	<b>Children and Young People</b>
<ul style="list-style-type: none"><li>• Northern line</li><li>• Mentoring and Career Development</li><li>• One to one and drop in support</li><li>• Bespoke projects</li></ul>	<ul style="list-style-type: none"><li>• Developing networks</li><li>• Workforce development</li><li>• Grant application support</li><li>• Bespoke projects</li><li>• Research and analysis</li></ul>	<ul style="list-style-type: none"><li>• Bespoke projects</li></ul>

## **JAZZ NORTH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

#### **How our activities deliver public benefit**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. Jazz North relies on grants and the income from fees and charges to cover its operating costs. In setting the levels of fees and other charges the Board and senior management is committed to ensuring that all activities are made available to those on low incomes through the provision of fair pricing and, where applicable, bursaries but balances this against the necessity to pay the musicians on our scheme a living wage, in line with the Musician Union's guidance 'Fair Pay for Fair Play'.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

During the year 2020/21 the company provided public benefit through the following activities:

- Supporting northern jazz musicians and promoters with up to date guidance around Covid 19 restrictions and helping to write grant applications that secured over £90,000 of emergency funding;
- Supporting musicians and promoters to develop digital skills and providing a streaming platform that helped to ensure that jazz music continued to reach people in the north of England;
- Developing networks and supporting the jazz sector through the provision of networking events and drop-in session to support mental health and wellbeing; and
- Working in partnership with other organisations to develop digital initiatives to inspire and educate young people.

#### **OBJECTIVES AND ACTIVITIES**

##### **Ensuring our work delivers our aims**

We actively seek, and monitor, feedback from a variety of sources including external reviews, media mentions and social media communication and this is all fed into our internal evaluation systems. We are also in the process of strengthening and expanding our monitoring agreements with partners to ensure that they incorporate a wider range of information enabling us to evaluate the progress of programmes more effectively.

We have continued to strengthen our reporting procedures using the governance reporting calendar to ensure that the board is able to identify and mitigate risks and has a clear understanding of progress against KPIs. Progress towards objectives is considered at board meetings, an in-depth report on KPI's is produced annually and incorporated into the organisations risk analysis.

The Board reviews the aims, objectives and activities each year as part of the business planning cycle. This review looks at what the charity achieved and the outcomes of its work in the previous 12 months. The review helps the Board to ensure that the charity's aims, objectives and activities remain focused on its stated charitable purposes.

##### **Promoting our work**

The charity works to raise its public profile, with a view to supporting fundraising and public awareness of its activities and may from time to time employ PR consultants to assist on specific projects.

A regular e-newsletter and social media communications are produced and managed centrally with additional digital materials relating to specific areas of work.

The charity fosters relationships with key partners including promoters, funders, education organisations and other arts organisations in order to develop new areas of work.

## JAZZ NORTH

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

The year 2020-21 was devastating to all sections of society, and particularly to the music industry. The outbreak of the Covid-19 pandemic in March 2020 resulted in the shutdown of almost all live events and cultural activity in the UK for over 15 months and continued capacity restriction for a further two months. As a small, remote organisation we were relatively protected from both physical and financial risk and were able to pivot our activities quickly to respond to identified need providing emergency aid, guidance and, where appropriate, financial support. Throughout the year we continued to monitor the impact of Covid 19 whilst supporting promoters and the wider sector to understand the situation and signpost to financial and other support available through other agencies. Our networks shrank noticeably as many organisations were forced to close their doors and furlough staff whilst public sector education staff were redeployed into other areas.

##### Northern Artist Development

*"Jazz North is the best! Most helpful scheme I've ever been on. Very down to earth. Actually supportive - not all schemes pull through with the support. Jazz North always comes through."*

Jemma Freese, Northern Line R8

During the period we focused much of our support on ensuring that Northern Line R7 musicians were supported financially. Due to their employment status, many fell through government led safety nets such as furlough and the Self-Employed Income Support Scheme. We ensured that all NL musicians received their full subsidy allocation, despite being unable to perform. We also provided small hardship grants in extreme cases and career development bursaries aimed at keeping their careers on track during the crisis. A critical element of our support was signposting musicians to external support mechanisms including emergency grants from Arts Council England and HMUK as well as helping them complete their applications. Alongside this support we continued to provide regular one to one support through an online platform and supplemented this with weekly online drop in sessions to help them keep in touch with other musicians and the wider jazz network. The latter proved to be particularly valuable in combating feelings of isolation. We ran two Open Space sessions with keynote speakers from across the sector and formed two Action Learning Sets to help musicians gain understanding of challenges and develop strategies to overcome them.

Covid 19 advice and guidance was collated, updated regularly and shared both publicly via our website and via our networks.

Recruitment for Northern Line R8 was delayed indefinitely by the restrictions imposed to control the Covid-19 pandemic and will be planned for 2021-22.

##### Networks and Sector Development

*"Really valued JN's support in keeping in touch with people over last 18 months. Been personally very important and has helped to define new business plan through discussions with peers in forums like this one"*

David Porter, Director of J-Night, Hull

Networking proved to be the most critical element of our delivery during 2020-21. As a remote organisation, we were well placed to move our face-to-face activities online and used this same technology to bring together disparate parts of the sector through weekly drop in sessions. The sessions were used to share experience, discuss challenges, offer guidance and often just touch base with each other. The value of the sessions was illustrated by the regular attendance figures.

We supported artists and promoters in the preparation of 22 applications for grants from funding organisation which ultimately brought more than £90,000 of additional funding into the area. Many of these grants were emergency support and cultural recovery grants.

## JAZZ NORTH

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Through our open bursary awards, 14 northern musicians, promoters and educators received small grants to help them sustain their career through the pandemic. 75% of awardees were new to Jazz North and many of them had received no help from any source prior to their application.

#### Digital

Jazz North has trailblazed UK Jazz streaming with Northern Online Broadcasts, an annual online festival first launched in 2017. This digital expertise and technology proved to be a valuable resource when it became clear that Covid-19 restrictions would remain in place for some time. We provided support and guidance to both musicians and promoters looking to transfer their work online. We also produced and broadcast a monthly video magazine produced by and for the sector. Filmed remotely by a variety of contributors, this initiative also helped us to provide employment opportunities to musicians, promoters and educators through paid contributions to the magazine.

#### Inspiring Children & Young People

*"Amy had a fantastic time. She was so excited about all of the sessions and was really inspired by all of the great women there! She has found it really difficult this year without any group playing and yesterday reminded her playing is fun and a great way to be creative. It was lovely to see"*

Parent of Jazz Camp for Girls online participant

Both Jazz Camp for Girls and Creative Collective were paused because of the closure of schools and restrictions on workshop delivery. With young people forced into isolation and vulnerable to anxiety and stress because the extraordinary circumstances, we knew that it was important not to abandon the work we had started. As schools started their online learning programmes, we negotiated with the Creative Collective partner schools and completed the project using a combination of the schools' own online platform and specially created YouTube videos.

Having piloted a small online Jazz Camp for Girls in March 2020, we developed this idea further and on International Women's Day in March 2021, delivered a multi session Jazz Camp for 32 girls using Zoom as a virtual music school. Participants were able to pre select two of six different sessions delivered in breakout rooms over the course of the day and came together for regular meet ups in the central Zoom 'hub'. The day also included panel sessions with women speakers from various parts of the industry.

#### Equity, Diversity, Inclusivity and Belonging

*"Jazz North has really pushed the diversity agenda successfully and kept it visible and should continue to play that role strategically across the north from a central position"*

Tamsin Austin, former Director of Programming at Sage  
Gateshead now Venue Director at Firestation, Sunderland

The extraordinary circumstances and disturbing events of 2020 placed equality and diversity at the heart of our thinking. During the year we began an extensive period of organisation development facilitated by consultants with expertise in this area. The work, which continued into 2021, changed our collective mindset and resulted in a heartfelt Equity, Diversity, Inclusivity and Belonging strategy and Action Plan that led to the recruitment of six amazingly talented new trustees who each bring a new and different perspective to the board. We joined Black Lives in Music as founder members in March 2021.

#### PLANS FOR FUTURE PERIODS

The organisation development work that we began during 2020-21 reinforced the need for us to strengthen our commitment to equality, diversity and inclusion and build this into all future strategic planning. Developing the infrastructure to do this will be a core priority for the coming year.

## **JAZZ NORTH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The continued impact of the Covid-19 restrictions on live performance and group gatherings will affect our planned activities for the year 2021-22. We anticipate that restrictions will be lifted at some point during the year. At that point we will work with our Northern Line Artists and promoter partners to support a successful return to live performance through the provision of CPD, marketing support and performance subsidy.

We recognise that the sector will look very different as it emerges from the pandemic and the support needs will likely change. We will therefore continue to consult with the sector to analyse the impact and will use this information to continue to review our action plan to ensure that we are able to meet the immediate needs of the sector and its and which fit with our core priorities:

- Support and strengthen the rich ecology of artists, promoters, venues, educational institutions, other organisations and individuals through securing investment, providing capacity-building and establishing new partnerships within the sector and beyond
- Encourage and stimulate creativity amongst both artists and audiences
- Ensure that artists and their work are presented to appreciative listening audiences in sympathetic environments which sustain their long-term careers

Support activities for the year 2021-22 will include:

- Delivery of monthly online drop-in sessions for artists and promoters
- Researching the impact and legacy of the crisis through cross sector focus groups and identify appropriate support mechanisms
- Supporting Northern Line artists to get 'Back to Live' with rehearsal space, CPD and showcase performances
- The creation and delivery of digital initiatives and broadcasts to raise the profile of northern artists and promoters
- Continuing to support northern artists and promoters to secure grant funding by offering grant advice and support

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

Jazz North is a company limited by guarantee, incorporated on 13 February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association, as amended by special resolution on 17 March 2016.

In the event of the company being wound up during the period of membership, or within one year afterwards, members are required to contribute an amount not exceeding £1.

The company is a registered charity (registration number 1166241)

### **Organisational structure**

The governing body for Jazz North is the Board, whose members are non-executive and unpaid. They are directors of the company under the Companies Act and trustees under charity law. The Board of Jazz North gives strategic and policy direction for the Charity. The Charity employs a Chief Executive and operational team to manage all day-to-day operational activities.

The current Chief Executive will leave the organisation in September 2021 and an interim Executive Director has been appointed to manage the finance and operations of the organisation while a replacement Chief Executive is recruited. Once the new Chief Executive is in place, the structure review started in 2020 will continue and further changes to staffing will be implemented in order to increase the organisation's capacity and increase resilience.

## JAZZ NORTH

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The full Board held five ordinary meetings in the period and an annual general meeting. Trustees and staff also took part in three strategy planning sessions with a team of consultants to define new approaches to strengthen the organisation's approach to equality, diversity and inclusion. Meetings of the Jazz North Board were attended by the Chief Executive and staff team. A representative of the charity's main funder, Arts Council England, attended two meetings as an observer.

The company recognises the importance of recruiting board members who have the appropriate experience and skills to determine strategy, advise on artistic development and maintain financial stability. The board maintains a comprehensive skills profile of its membership and recruitment takes account of identified skills shortages. A review process is conducted on a regular basis to monitor the effectiveness of the board and relevant external training opportunities for trustees are brought to the attention of trustees by the Chief Executive.

Board members are appointed for a three-year term and may serve no more than two consecutive terms. To take account of this rotation of members, the board undertakes succession planning including an annual skills audit to ensure that recruitment is timely, fair and transparent.

When a vacancy occurs, the charity uses a combination of recruitment methods including advertising and personal recommendations from existing board members and senior management staff. Trustee candidates first meet informally with the Executive Director and the Chair of the Board. If both parties wish to proceed, the candidate is invited to observe a board meeting before being recommended to the board for membership. An induction pack and, where appropriate, training is provided for all newly appointed board members.

During the period, the board recruited six new directors/trustees:

Perrilena Alleyne-Hughes

Jon Beck

Richard Henry

Jilly Jarman

Dennis Rollins

Jeni Tehan

#### **Induction and training of new trustees**

Potential new trustees are invited to attend a trustees' meeting as observer prior to consenting to be put forward for appointment as a trustee. Once appointed, new trustees are provided with an induction pack which includes a copy of the Constitution, an outline of the charity's organisational structure with a description of trustees' roles and responsibilities, background information and internal documents relating to the principal activities of the charity. New trustees are supported during their induction by the Chair and Chief Executive and are paired with an existing trustee for additional support.

#### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, are reviewed and systems have been established to mitigate those risks including the maintenance and review of a comprehensive risk register. The trustees ensure that the management of risk is ongoing and embedded in management and operational procedures. Risk assessment and management is undertaken under the following areas:

Governance:

Operations:

Strategic:

External factors:

Compliance with laws and regulations (including charity and company law):

Human resources: and

Financial.



## JAZZ NORTH

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

#### FINANCIAL REVIEW

##### Income

The total income from charitable activities and investment income for the year ending 31<sup>st</sup> March 2021 was £199,241 (2020: £226,298).

##### Expenditure

Total expenditure for the year ending 31<sup>st</sup> March 2021 was £189,692 (2020: £223,288).

##### Summary

There was a surplus of income over expenditure from charitable activities and investment income of £9,549 (2020: £3,010).

#### Principal funding sources

As a sector support organisation, our core activities are supported by regular funding from Arts Council England. During 2020-21, trusts and foundations pivoted their support to focus on the recovery of organisations in crisis. Given our relative stability, we received no further grants during the period.

#### Reserves policy

The Board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and aim to build the level of reserves to the equivalent of three months general operating costs. The unrestricted reserves of the company are intended to meet the risks and contingencies as follows:

- To enable basic operating activities to be maintained in the event of funding delays;
- To cover any cash flow gaps in the delivery of project funded activity supported by grants paid in arrears; and
- The provision for an orderly winding down of operations in the event of a significant adverse event that is outside the control of the company.

The board recognises that, as a small organisation operating in a challenging funding climate, the level of reserves will need to be built over time in order to not compromise front line delivery. The board will increase the reserves by a minimum of £1,000 per year until the desired level is reached.

As at 31 March 2021, the reserves increased by £9,549 and the balance held on unrestricted general funds equated to approximately 3 months of forecast operating expenditure budgeted for 2021-22.

## **JAZZ NORTH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08401690 (England and Wales)

##### **Registered Charity number**

1166241

##### **Registered office**

Brosnans  
Birkby House, Birkby Lane  
Bailiff Bridge  
Brighouse  
West Yorkshire  
HD6 4JJ

##### **Trustees**

A A F Douglas  
D T King  
D H Williams (resigned 31.7.21)  
S C Ryder  
N R Dutton  
K Nicholson (resigned 16.3.21)  
C R Chapman  
H Spencer (resigned 18.9.20)  
P Y Alleyne-Hughes (appointed 28.5.21)  
J S Beck (appointed 28.5.21)  
R Henry (appointed 28.5.21)  
J R M Jarman (appointed 28.5.21)  
D G Rollins (appointed 28.5.21)  
J K Tehan (appointed 28.5.21)

##### **Independent Examiner**

Laura R Brain FCA  
Chartered Accountant  
Brosnans  
Chartered Accountants  
Birkby House  
Bailiff Bridge  
Brighouse  
West Yorkshire  
HD6 4JJ

**JAZZ NORTH**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Unity Trust Bank  
9 Brindley Place  
Birmingham  
B1 2HB

**Executive Director**

Lesley Jackson

**Creative Directors**

Nigel Slee  
Steve Mead

**EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

Approved by order of the board of trustees on 12 November 2021 and signed on its behalf by:

D T King - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
JAZZ NORTH**

**Independent examiner's report to the trustees of Jazz North ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Laura R Brain FCA  
Chartered Accountant  
Brosnans  
Chartered Accountants  
Birkby House  
Bailiff Bridge  
Brighouse  
West Yorkshire  
HD6 4JJ

12 November 2021

**JAZZ NORTH**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies	2	50	-	-	50	1,343
<b>Charitable activities</b>	4					
Support and promotion of jazz music		199,189	-	-	199,189	224,942
Investment income	3	<u>2</u>	<u>-</u>	<u>-</u>	<u>2</u>	<u>13</u>
<b>Total</b>		199,241	-	-	199,241	226,298
 <b>EXPENDITURE ON</b>						
Raising funds		50	-	-	50	-
<b>Charitable activities costs</b>						
Support and promotion of jazz music		189,642	-	-	189,642	223,288
<b>Total</b>		<u>189,692</u>	<u>-</u>	<u>-</u>	<u>189,692</u>	<u>223,288</u>
<b>NET INCOME</b>		9,549	-	-	9,549	3,010
 <b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		<u>42,807</u>	<u>-</u>	<u>-</u>	<u>42,807</u>	<u>39,797</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>52,356</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>52,356</u></u>	<u><u>42,807</u></u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

**JAZZ NORTH**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted fund £	Designated funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>						
Tangible assets	9	2,838	-	-	2,838	-
<b>CURRENT ASSETS</b>						
Debtors	9	1,454	-	-	1,454	4,000
Cash at bank		<u>64,565</u>	<u>-</u>	<u>-</u>	<u>64,565</u>	<u>54,626</u>
		66,019	-	-	66,019	58,626
<b>CREDITORS</b>						
Amounts falling due within one year	10	(16,501)	-	-	(16,501)	(15,819)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CURRENT ASSETS</b>		<u>49,518</u>	<u>-</u>	<u>-</u>	<u>49,518</u>	<u>42,807</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		52,356	-	-	52,356	42,807
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET ASSETS</b>		<u>52,356</u>	<u>-</u>	<u>-</u>	<u>52,356</u>	<u>42,807</u>
<b>FUNDS</b>	11					
Unrestricted funds					<u>52,356</u>	<u>42,807</u>
<b>TOTAL FUNDS</b>					<u>52,356</u>	<u>42,807</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**JAZZ NORTH**

**BALANCE SHEET - continued**  
**31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 November 2021 and were signed on its behalf by:

D T King - Trustee

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the cost was incurred.

**TANGIBLE FIXED ASSETS**

Tangible fixed assets with an acquisition cost of less than £500 are written off in full in the year of acquisition.

Tangible fixed assets with an acquisition cost of over £500 are depreciated using a suitable basis over their useful economic lives as follows:--

Office equipment - Over 3 years - straight line basis

**TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



## JAZZ NORTH

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

#### 1. ACCOUNTING POLICIES - continued

##### PENSION COSTS

The charitable company operates a workplace pension with NEST. The cost of providing pension benefits is charged to the SOFA on the basis of employer contributions accrued in the period.

##### DEBTORS

Trade and other debtors are recognised at the settlement amount due after any trade discount has been applied.

Prepayments are valued at the amount prepaid net of any trade discounts due.

##### CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a maturity term of three months or less from the date of opening the account.

##### CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation as a result of a past event, that will probably result in the transfer of funds to a third party, and the amount can be measured or estimated reliably.

##### FINANCIAL INSTRUMENTS

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### 2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	50	1,050
Gift aid	-	293
	<u>50</u>	<u>1,343</u>

#### 3. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest	<u>2</u>	<u>13</u>

## JAZZ NORTH

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

#### 4. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Grants received	Support and promotion of jazz music	197,311	205,900
Promoter contribution	Support and promotion of jazz music	564	16,891
Other partnership and earned income	Support and promotion of jazz music	<u>1,314</u>	<u>2,151</u>
		<u><u>199,189</u></u>	<u><u>224,942</u></u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
ACE NPO funding	193,496	190,000
Ronnie Scott's Charitable Foundation	-	4,800
The Golsoncott Foundation	-	1,500
The Harold Hyam Wingate Foundation	-	3,600
Mayfield Valley Arts Trust	<u>3,815</u>	<u>6,000</u>
	<u><u>197,311</u></u>	<u><u>205,900</u></u>

#### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

#### TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020. H Spencer (trustee) received a promoter panel fee of £nil (2020: £160).

Travel expenses were paid during the year to 0 (2020: 2) trustees. The total amount paid was £nil (2020: £153).

#### 6. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	100,247	98,906
Social security costs	4,809	5,848
Other pension costs	<u>2,969</u>	<u>2,962</u>
	<u><u>108,025</u></u>	<u><u>107,716</u></u>

**JAZZ NORTH**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**6. STAFF COSTS (continued)**

The average monthly number of employees during the year was as follows:

	2021 No.	2020 No.
Management and administrative	2	2
Creative team	<u>2</u>	<u>2</u>
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

The key management personnel of the charity comprise the Directors/Trustees and the Executive Director. The total employee benefits of the key management personnel were £43,430 (2020: £40,529).

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Designated funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	1,343	-	-	1,343
<b>Charitable activities</b>				
Support and promotion of jazz music	209,042	-	15,900	224,942
Investment income	<u>13</u>	<u>-</u>	<u>-</u>	<u>13</u>
<b>Total</b>	210,398	-	15,900	226,298
<b>EXPENDITURE ON</b>				
<b>Charitable activities costs</b>				
Support and promotion of jazz music	207,388	-	15,900	223,288
<b>NET INCOME</b>	3,010	-	-	3,010
<b>Transfers between funds</b>	<u>608</u>	<u>-</u>	<u>(608)</u>	<u>-</u>
<b>Net movement in funds</b>	3,618	-	(608)	3,010
<b><u>RECONCILIATION OF FUNDS</u></b>				
<b>Total funds brought forward</b>	39,189	-	608	39,797
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>42,807</u>	<u>-</u>	<u>-</u>	<u>42,807</u>

**JAZZ NORTH**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**8. TANGIBLE FIXED ASSETS**

	Office equipment £
<b>COST</b>	
At 1 April 2020	6,313
Additions	3,005
Disposals	<u>(6,313)</u>
At 31 March 2021	<u>3,005</u>
<b>DEPRECIATION</b>	
At 1 April 2020	6,313
Charge for year	167
Eliminated on disposal	<u>(6,313)</u>
At 31 March 2021	<u>167</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u><u>2,838</u></u>
At 31 March 2020	<u><u>-</u></u>

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade debtors	138	1,829
Bad debt provision	-	(220)
Prepayments and accrued income	<u>1,316</u>	<u>2,391</u>
	<u><u>1,454</u></u>	<u><u>4,000</u></u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade creditors	1,213	7,321
Accruals and deferred income	<u>15,288</u>	<u>8,498</u>
	<u><u>16,501</u></u>	<u><u>15,819</u></u>

**JAZZ NORTH**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**11. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	42,807	9,549	52,356
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>42,807</u>	<u>9,549</u>	<u>52,356</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	199,241	(189,692)	9,549
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>199,241</u>	<u>(189,692)</u>	<u>9,549</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	39,189	3,010	608	42,807
<b>Restricted funds</b>				
Strategic tour funding for ALT SHIFT J	608	-	(608)	-
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>39,797</u>	<u>3,010</u>	<u>-</u>	<u>42,807</u>

	Income £	Expenditure £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	210,398	(207,388)	3,010
<b>Restricted funds</b>			
Jazz Camp for Girls	9,900	(9,900)	-
Creative Collective	6,000	(6,000)	-
	<hr/>	<hr/>	<hr/>
	15,900	(15,900)	-
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>226,298</u>	<u>(223,288)</u>	<u>3,010</u>

## JAZZ NORTH

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

#### 12. RELATED PARTY DISCLOSURES

During the year the charitable company made the following related party transactions:

**Lancaster Jazz Festival** - (M Robinson (trustee) is Artistic Director)

During the year income of £nil (2020 - £233) was received from Lancaster Jazz Festival. During the year £nil (2020: £1,862) was paid to Lancaster Jazz Festival for artist development days.

**Sage Gateshead** - (H Spencer (trustee) is an employee)

During the year income of £nil (2020: £946) was received from Sage Gateshead.

**BlueJam Artspace** - (J Jarman (trustee) is a director)

During the year, payments of £400 (2020: £1,050) were made to Blue Jam Arts for work on the Jazz Camp for Girls. These payments were made before J Jarman became a trustee of Jazz North.

**Middlesbrough Town Hall** - (H Spencer (trustee) is a freelance worker)

During the year income of £nil (2020: £325) was received from Middlesbrough Town Hall.

**Djazz** – (H Spencer (trustee) is a freelance worker)

During the year income of £nil (2020: £532) was received from Djazz.

**Manchester Jazz Festival** – (S Mead (employee) is an employee)

During the year income of £1,301 (2020: £184) was received from Manchester Jazz Festival. During the year £nil (2020: £366) was paid to Manchester Jazz Festival for room hire.

#### 13. POST BALANCE SHEET EVENTS

The music and jazz sector have continued to be impacted by Covid-19 during 2021/22. We will continue to adapt our support to fit the needs of artists and promoters as they relaunch their activities and explore new financial models. Our plans for 21/22 are set out in the trustees' report.

#### 14. LIABILITY OF MEMBERS

Jazz North is a company limited by guarantee and consequently does not have a share capital. Each of the members are required to contribute an amount of £1 towards the assets of the company in the event of its winding up.

#### 15. GOVERNANCE COSTS

	2021	2020
	£	£
Management consultancy	5,000	5,000
Trustee travel costs	-	912
Costs of meetings	337	2,218
Support costs, staff, office costs	4,159	5,667
Accountancy and independent examiner's fees	1,470	1,800
Companies House annual return fee	13	13
	<u>10,979</u>	<u>10,610</u>

# JAZZ NORTH

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	50	1,050
Gift aid	-	293
	<u>50</u>	<u>1,343</u>
<b>Investment income</b>		
Bank interest	2	13
<b>Charitable activities</b>		
Grants received	197,311	205,900
Promoter contribution	564	16,891
Other partnership and earned income	<u>1,314</u>	<u>2,151</u>
	<u>199,189</u>	<u>224,942</u>
<b>Total income</b>	199,241	226,298
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraising costs	50	-
<b>Charitable activities costs</b>		
Gross salaries – management and administration	42,312	39,422
Gross salaries – creative and project management	57,935	59,484
Social security	4,809	5,848
Employer pension costs	2,969	2,962
Artist development costs	19,879	53,422
Sector & network development costs	12,025	6,817
Children and young people project costs	8,005	19,021
Digital programme delivery costs	5,614	4,947
Equality, diversity and inclusion project costs	<u>5,500</u>	<u>-</u>
	<u>159,048</u>	<u>191,923</u>

**JAZZ NORTH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>Virtual office &amp; administration</b>		
Virtual office costs	777	2,799
Insurance	615	912
Telephone and broadband	2,239	1,872
Printing, postage and stationery	97	351
Marketing and communications	3,277	8,874
Sundries	<u>252</u>	<u>190</u>
	7,257	14,998
 <b>Finance costs and professional fees</b>		
Recruitment and HR costs	1,446	-
Accountancy and independent examination fees	1,470	1,800
Bookkeeping fees	4,147	7,006
Consultancy, legal and other professional fees	9,901	-
Bank charges	119	170
Bad debts	<u>-</u>	<u>220</u>
	17,083	9,196
 <b>Other support costs</b>		
Staff development	2,086	956
Office equipment	723	424
Computer equipment depreciation	167	-
IT and digital subscriptions	2,940	1,461
Travel and meeting costs	<u>338</u>	<u>4,330</u>
	<u>6,254</u>	<u>7,171</u>
 Total expenditure	<u>189,692</u>	<u>223,288</u>
 <b>Net income</b>	<u><u>9,549</u></u>	<u><u>3,010</u></u>