

FINANCIAL STATEMENTS & ANNUAL REPORT FOR YEAR ENDED 5TH APRIL 2022

FOR



GREAT DENHAM COMMUNITY HALL

Registered Charity No 1166224



GREAT DENHAM COMMUNITY HALL

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FOR YEAR ENDED 5TH APRIL 2022

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GREAT DENHAM COMMUNITY HALL

GENERAL INFORMATION

FOR THE YEAR ENDED 5TH APRIL 2022

Trustees: Ubaldo Cortese – Chair since March 2022
Rob Tansey – Treasurer since December 2021
Gemma Dilley – Secretary
Rachel Smith
Donna Parsons
Eloise Leppkes
Katie Meredith
Ancuta Micu
Samantha Swann
Amy Ayris

Treasurer: Mr Rob Tansey

Address: 86-88 Saxon Way
Great Denham
Bedford
MK40 4GP

Charity Number: 1166224

Accountants: Collett Hulance
40 Kimbolton Road
Bedford
MK40 2NR
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GREAT DENHAM COMMUNITY HALL
STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 5TH APRIL 2022

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the surplus or deficit for each year.

In preparing those financial statements, the Trustees are required to.

- a) Select suitable accounting policies and then apply them consistently.
- b) Make judgments and estimates that are reasonable and prudent.
- c) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The Trustees are responsible for.

- a) Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity.
- b) Safeguarding the assets of the charity and ensure reasonable steps are taken for the prevention and detection of fraud and other irregularities.

GREAT DENHAM COMMUNITY HALL

TRUSTEES ANNUAL REPORT

FOR YEAR ENDED 5TH APRIL 2022

Structure, Governance and Management

Description of the Charity

Type of Charity:	Charitable Incorporated Organisation (CIO)
Type of Governing Document:	Constitution adopted 31 st March 2016
How the Charity is Constituted:	Open to all interested in supporting the objectives
Trustee selection method:	Trustees are appointed or reappointed annually at the AGM held each November/December

Governance & Management

- The trustees of the charity pay due regard to the Charity Commissions public benefit guidance and ensure that this is central to any of its work and projects.
- The charity has set up smaller subgroups which oversee in more detail aspects of the charity's work and objectives.
- The Management Committee meet bi-monthly to review activities and oversee that the financial health of the charity is robust, clear and transparent.

Objectives of the Charity

"The objects of the charity are to establish and run a village hall and to promote for the benefit and use of the inhabitants of the Parish of Great Denham. This provision should be without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious, or other opinions or by reasons of financial hardship or social and economic circumstances. To include the use of the hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants".

Summary of the Main Achievements of the Charity during the Year

The management committee held meetings every two months starting in April 2021. We are delighted to see that the Community Hall has very quickly returned to business as usual, and income levels are in excess of where they were pre the pandemic.

After we partly reopened in April 2021, we were able to welcome back exercise classes in line with Government guidelines. As there were still significant restrictions on the numbers hirers were permitted to have in sessions, the larger size of our halls proved to be extremely beneficial and we even had multiple requests for hire from groups that had never booked with us before, as their current venues were not large enough to enable covid safe environments. All groups received 4 weeks of free hire upon their return, as a gesture of goodwill, which was well received

We reopened to 'party/social' bookings in July 2021. Any bookings that were due during lock-down, were offered the opportunity to cancel with a full refund or reschedule.

By September we were able to host our annual summer event, rebranded as a 'Big Come Back' Festival – a very successful event and well attended by the local community. Having received numerous Government grants during the covid closures, the Trustees were keen that the community benefit from this. Consequently, all the children in the village were given the rides for free.

October saw the welcome return of our Community Cinema. This has taken place on last Friday of every month with more than 30 families attending each event. Our annual Halloween 'Spooktacular' made a welcome return in October, with tickets sold out for the event.

In December we held our Christmas Festive Fayre where the community enjoyed Christmas themed traditional fairground games, craft and gift stalls, festive refreshments, Santa's grotto and carol singing.

GREAT DENHAM COMMUNITY HALL

TRUSTEES ANNUAL REPORT (Cont'd)

FOR THE YEAR ENDED 5TH APRIL 2022

Financial Review

The charity has a current account for day-to-day operations. The charity uses QuickBooks accounting system which our accountants have access to at all times. Our main source of funding is derived from hire charges for the rooms and halls in the building. This year saw our income increase significantly, as we were able to progressively open the Hall and invite clients back. Our net income also saw a significant improvement, and as a consequence we will re invest this money for the benefit of the community as a whole. The charity's finances are in a good position and as the community growth slows down and stabilises, we continue to look at what more funding for community-based projects can be provided and how we can become more supportive to the community providing the likes of youth facilities and clubs, older people offerings and support for disadvantaged groups.

Moving Forward/Future Plans

Again, a huge thank you to all our trustees and volunteers for the hard work in keeping the charity on course and supporting it as it develops. The biggest thank you is reserved for our retiring Treasurer Jim Weir. Jim was involved with the charity from the start, having also spent time as Chair to the Trustee. His contribution over the years has played a critical role in the success of the Community Hall, and the value it adds to the Great Denham Community. We know you will remain a friend of the Charity and your ideas and wise council will continue to be sought, Thank you from all of your fellow trustees.

Thanks also to Sir Will Sinclair, who stepped down as Chair in March 2022 due to personal reasons.

And finally, we are delighted to welcome back Ubaldo Cortese as Temporary Chair of the Trustees, until a new appointment is confirmed.

Our 'Pop up Pub' has not yet returned as attendances were dwindling before COVID, and we felt that a revamp was necessary. Plans are underway to hold the pub in the smaller room where we will be able to create a better atmosphere, and appropriate furnishings will be purchased for this in due course, once a new bar are is installed.

Events will continue in a similar vein each year, with the team planning to deliver annual Easter, Summer, Halloween and Christmas events, together with the monthly smaller scale cinema and pop up pub sessions.

Finally; we are planning to install solar panels at the Hall in order to lower our carbon footprint and reduce electricity costs. The cost of the installation will be aided by a Climate Change Grant offered by Bedford Borough Council.

GREAT DENHAM COMMUNITY HALL

TRUSTEES ANNUAL REPORT (Cont'd)

FOR THE YEAR ENDED 5TH APRIL 2022

DECLARATION:

The trustees declare that they have approved the trustee's report above,

Signed on behalf of the Charity Trustees:

Signature 

Full name Ubaldo Cortes

Position Chair

Dated: 03/01/23

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
GREAT DENHAM COMMUNITY HALL
FOR THE YEAR ENDED 5TH APRIL 2022

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to our attention

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1) which gives us reasonable cause to believe that in any material respect, the requirements;

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts, which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in our opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.



Collett Hulance
40 Kimbolton Road
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MK40 2NR

Date:.....21/10/22

Great Denham Community Hall

Financial Activities by Class

6 April, 2021 - 5 April, 2022

	Restricted Funds	Not Specified	TOTAL
Income			
Bank Deposit		4,000.00	4,000.00
Corkage Income		667.25	667.25
Grant Income		17,800.00	17,800.00
Income from events		4,672.81	4,672.81
Job Retention Scheme		8,335.57	8,335.57
Services		68,273.06	68,273.06
Unapplied Cash Payment Income		-1,707.32	-1,707.32
Total Income	£ 0.00	£ 102,041.37	£ 102,041.37
Cost of Sales			
Charity Event costs	2,871.31	9,689.39	12,560.70
Corkage charges		626.93	626.93
Total Cost of Sales	£ 2,871.31	£ 10,316.32	£ 13,187.63
Total	-£ 2,871.31	£ 91,725.05	£ 88,853.74
Expenditures			
Accountancy		2,668.80	2,668.80
Book keeping		2,988.45	2,988.45
Total Accountancy	£ 0.00	£ 5,657.25	£ 5,657.25
Advertising/Promotional		50.00	50.00
Bad debts		50.00	50.00
Bank charges		29.07	29.07
Bar Staffing costs		110.00	110.00
Cleaning Expenditure		2,997.55	2,997.55
Computer Costs		345.35	345.35
Dues and Subscriptions		35.00	35.00
Event Licence		532.11	532.11
Charity Event Costs		0.00	0.00
Total Event Licence	£ 0.00	£ 532.11	£ 532.11
TV Licence		163.24	163.24
Total Dues and Subscriptions	£ 0.00	£ 730.35	£ 730.35
Entertainment - Staff cost		642.40	642.40
Insurances			0.00
Building Contents Insurance		436.11	436.11
Total Insurances	£ 0.00	£ 436.11	£ 436.11
Interest Payable		0.00	0.00
Kitchen/Bar Supplies		54.25	54.25
Office/General Administrative Expenses		212.82	212.82
Other Professional Services		458.90	458.90
Printing, Postage and Stationery		108.87	108.87
Rent or Lease of Buildings			0.00
Non Domestic Rates		895.15	895.15
Total Rent or Lease of Buildings	£ 0.00	£ 895.15	£ 895.15
Repairs		2,075.30	2,075.30
Service Contracts		2,062.20	2,062.20
Staff Health & Safety		690.83	690.83
Supplies		57.32	57.32
Telephone & Broadband		1,317.25	1,317.25
Electric		4,560.00	4,560.00
Gas		3,133.37	3,133.37
Water		744.64	744.64
Total Utilities	£ 0.00	£ 8,438.01	£ 8,438.01
Wages		39,927.22	39,927.22
Total Expenditures	£ 0.00	£ 67,346.20	£ 67,346.20
Net Operating Income	-£ 2,871.31	£ 24,378.85	£ 21,507.54
Other Expenditures			
Depreciation			0.00
Fixtures and Fittings depn		4,537.67	4,537.67
Office Equipment depreciation		429.88	429.88
Total Depreciation	£ 0.00	£ 4,967.55	£ 4,967.55
Total Other Expenditures	£ 0.00	£ 4,967.55	£ 4,967.55
Net Other Income	£ 0.00	-£ 4,967.55	£ 4,967.55
Net Income/(Expenditure)	-£ 2,871.31	£ 19,411.30	£ 16,539.99

Great Denham Community Hall
Balance Sheet
As of April 5, 2022

	Restricted Funds		Not Specified		TOTAL	
Fixed Asset						
Tangible assets						
Fixtures and Fittings Cost			45,376.71		45,376.71	
Fixtures and Fittings Depreciation			-14,898.19		-14,898.19	
Office Equipment Cost			4,298.76		4,298.76	
Office Equipment Depreciation			-1,649.83		-1,649.83	
Total Tangible assets	£	0.00	£	33,127.45	£	33,127.45
Total Fixed Asset	£	0.00	£	33,127.45	£	33,127.45
Cash at bank and in hand						
Cooperative Bank Account			122,405.37		122,405.37	
Float Monies for Event			0.00		0.00	
Natwest Account			0.00		0.00	
Natwest Holding			0.00		0.00	
Petty Cash			418.40		418.40	
Total Cash at bank and in hand	£	0.00	£	122,823.77	£	122,823.77
Debtors						
Debtors			0.00		0.00	
Total Debtors	£	0.00	£	0.00	£	0.00
Current Assets						
Payroll Tax refund			0.00		0.00	
Prepayments			0.00		0.00	
Building Insurance			0.00		0.00	
Licences			0.00		0.00	
Service Contracts			0.00		0.00	
Total Prepayments	£	0.00	£	0.00	£	0.00
Sum Up Payments			10.00		10.00	
Undeposited Funds			0.00		0.00	
Total Current Assets	£	0.00	£	10.00	£	10.00
Net current assets	£	0.00	£	122,833.77	£	122,833.77
Creditors: amounts falling due within one year						
Trade Creditors						
Creditors			0.00		0.00	
Total Trade Creditors	£	0.00	£	0.00	£	0.00
Current Liabilities						
Accruals						0.00
Book keeping Services			0.00		0.00	
Electricity			0.00		0.00	
Gas			0.00		0.00	
Non Domestic Rates			0.00		0.00	
Total Accruals	£	0.00	£	0.00	£	0.00
Damage Waiver Deposits			2,020.00		2,020.00	
Damage Waivers - NEW			4,783.75		4,783.75	
Payroll Tax Amount					0.00	
NIC 2021/22			0.00		0.00	
TAX 2021/22			0.00		0.00	
Total Payroll Tax Amount	£	0.00	£	0.00	£	0.00
Prepaid Income			0.00		0.00	
VAT Control			0.00		0.00	
Total Current Liabilities	£	0.00	£	6,803.75	£	6,803.75
Total Creditors: amounts falling due within one year	£	0.00	£	6,803.75	£	6,803.75
Net current assets (liabilities)	£	0.00	£	116,030.02	£	116,030.02
Total assets less current liabilities	£	0.00	£	149,157.47	£	149,157.47
Total net assets (liabilities)	£	0.00	£	149,157.47	£	149,157.47
Charity funds						
Opening Balance Equity		4,063.98		128,553.50		132,617.48
Surplus/(Deficit)		-2,871.31		19,411.30		16,539.99
Total Charity funds	£	1,192.67	£	147,964.80	£	149,157.47

Approved by the Board of Trustees on 3/1/2023 and signed on its behalf by


..... Trustee

Mr Ubaldo Cortese – Chair


..... Trustee

Mr Rob Tansey Treasurer